

PROCEEDINGS OF THE  
MARTIN COUNTY BOARD OF COMMISSIONERS  
THURSDAY, DECEMBER 2, 2010  
@ 4:30 P.M.

The regular meeting of the Martin County Board of Commissioners was called to order at 4:30 p.m. by Chairman Schmidtke.

Commissioners present were Potter, Boler, and Pierce. Commissioner Donnelly was absent. Also present were Scott Higgins, Martin County Coordinator, James Forshee, Martin County Auditor/Treasurer, Kevin Peyman, Martin County Highway Engineer, Brad Gerhardt, Martin County Sheriff, Jennifer Brookens, Sentinel Newspaper, Julie Walters, Administrative Assistant, and members of staff and public.

Motion by Commissioner Pierce, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners, hereby approve the agenda with the following additions: 8.13 Consider Funding Request from South Central Volunteer Dive Team; 8.14 Consider Joint Powers Agreement for the Minnesota 2010 Recount; 8.15 Ratify Minnesota Counties Computer Cooperative Finance & General Government Contract; 8.16 Consider Approval for Tobacco License Applications; and 8.17 Approve Amendments to and Payment of Eligible Expenses on Native Buffer Cost-Share Projects – SWCD. Carried unanimously.

Motion by Commissioner Pierce, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners, hereby approve the minutes of the November 16, 2010 regular Board of Commissioners meeting. Carried unanimously.

Barbara Schreier, Managing Director of the Red Rock Center for the Arts, presented an update including a thank you to the Martin County Commissioners for continued financial support to the Martin County Preservation Association and the Red Rock Center for the Arts; upcoming events to be held during the month of December; and recent Five Year Anniversary of the Dedication of the Red Rock Center to the Martin County area.

Forshee presented for approval two Tobacco Licenses for the following businesses, Jerry and Charlene Buchan, d/b/a Buke's Place in Ceylon, MN and Nuway Cooperative, d/b/a Numart/Cenex in Welcome, MN. The required forms have been completed by the applicants.

Motion by Commissioner Boler, seconded by Commissioner Potter, to Approve the Licenses:

R-#45/'10

RESOLUTION  
ISSUANCE OF TOBACCO LICENSE FOR 2011

WHEREAS, the County of Martin, MN (County) has established a Tobacco Ordinance (Ordinance) relating to the sale, possession, and use of tobacco in Martin County and to reduce the illegal sale, possession, and use of such items to and by minors, along with compliance with Minnesota Statutes and Rules; and

WHEREAS, applications for a tobacco license to sell tobacco shall be made through the County and its required forms as established by the Ordinance; and

WHEREAS, the Martin County Board of Commissioners (Board) may either approve or deny the license, or delay it for such reasonable period of time as necessary to complete any investigation of the application or the applicant it deems necessary. If the Board approves the application, the County Coordinator shall issue the license. If the application is denied, notice of the denial shall be given to the applicant along with notice of the applicants right to appeal the Board's decision; and,

WHEREAS, all licenses shall be valid under the Ordinance for one calendar year from the date of issuance; and,

NOW THEREFORE BE IT RESOLVED, that the Martin County Board of Commissioners, hereby approve and authorize tobacco license for the following Retail Establishments, and valid for the year 2011:

- Jerry and Charlene Buchan, d/b/a Buke's Place in Ceylon, MN
- NuWay Cooperative, d/b/a Numart/Cenex in Welcome, MN

Upon this motion made by Commissioner Boler, seconded by Commissioner Potter, said Resolution was duly made and passed this 2<sup>nd</sup> day of December, 2010.

BOARD OF COMMISSIONERS  
MARTIN COUNTY, MN

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Dan Schmidtke, Board Chair

ATTEST: \_\_\_\_\_  
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Boler, Potter, Pierce, and Schmidtke. NAYS: None. Resolution duly passed and adopted this 2<sup>nd</sup> day of December, 2010.

No action taken on appointment to the Martin County Economic Development Authority Commission.

Melvia Nelson and Jon Hilgendorf, South Central Volunteer Dive Team, presented an update and a thank you to the Martin County Commissioners for past financial support to the South Central Volunteer Dive Team stating the purpose of our team is to provide the

surrounding areas as well as cooperate with all local law enforcements and DNR with the service of underwater rescue and recovery capabilities. The Dive Team shall operate in all area lakes, ponds, rivers and streams in any emergency response capacity. Our first priority shall be to save life when the potential exists. In the case of an apparent drowning, it shall be the responsibility of the team to implement recovery operation in a systematic and professional manner which will serve to ease the trauma of the on-scene family members. In addition, the purpose of this corporation is to educate fire departments in underwater rescue, search, and recovery; to search for and recover any lost vehicles and/or recreational equipment from underwater, to aid law enforcement officials, EMS, and fire departments in any way we can. The Dive Team educates school students and adults in boating and water recreation safety to promote public awareness in scuba diving in what is required of the public for the diver's safety. The Dive Team is not supported by anyone and survives solely on grants, donations, and what our members put into the team. The Dive Team does not charge for any rescues or recoveries. However, we do charge for recovery of snowmobiles, ATV's, ice houses, etc., and when providing safety at events like the Triathlon, boat races, and Polar Plunge. Meetings are held every third Sunday in Trimont at the fire hall, the equipment is all owned By Dive Team, and training is year round and includes frozen water diving. All divers are certified rescue divers and have hundreds of hours of dive time.

Nelson and Hilgendorf continued the Dive Team is currently raising funds to purchase a replacement boat and trailer, and have already raised funds to purchase a motor. The boat needs to have enough room in the center to be able to lay a person in it on a back board. The Dive Team presented a state bid quote from Coast Marine in Jackson, MN in the amount of \$9,972.42 and stated that in these tough economic times they are not asking the Board to purchase a boat for the Dive Team; but are requesting continued support. The Dive Team is also writing grants and looking at other ways to raise the money for the boat. Nelson noted that while the Dive Team had sent in their CY2010 request to the County Board, they had not yet received their budgeted allotment which has ranged anywhere from \$750.00 to \$1,000.00 per year.

Scott Higgins, Martin County Coordinator, stated that there is not a separate line item in the County's budget for the South Central Volunteer Dive Team; however, the County has included between \$500.00 and \$1,000.00 in the CY2010 budget.

Discussion ensued regarding the cost of the replacement boat and perhaps finding a comparable boat at a lesser price. After further discussion,

Motion by Commissioner Pierce, seconded by Commissioner Boler, Be It Resolved that the Martin County Board of Commissioners, hereby approve CY2010 funding to the South Central Volunteer Dive Team to aid in half of the purchase of a replacement boat in an amount not to exceed \$5,000. Carried unanimously.

Peyman reported on final contract for C.P. 10:08 Maintenance Gravel Production out of the Rose Lake Pit. Peyman stated final examination has been made, work has been completed, and the entire amount of work has been performed. Peyman recommends

approval of the final contract to Hard Rock Screening, LLC of Little Falls, MN in the amount of \$113,810.73.

Motion by Commissioner Potter, seconded by Commissioner Boler, Be It Resolved that the Martin County Board of Commissioners, hereby approve the final contract payment for C.P. 10:08 Maintenance Gravel Production (Rose Lake Pit) with Hard Rock Screening, LLC of Little Falls, MN in the amount of \$113,810.73. Carried unanimously.

Peyman next presented a brief department update.

Brad Gerhardt, Martin County Sheriff, requested a letter from the County Board authorizing Sgt. Klages as a signatory for the Regional Radio Board to sign for grant funds that have been approved by the Martin County Board of Commissioners in the event that Commissioner Steve Pierce is not available for signature.

Motion by Commissioner Pierce, seconded by Commissioner Boler, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize Board Chair to sign letter addressed to the South Central Minnesota Regional Radio Board authorizing Sgt. Matt Klages to sign grants approved by the Martin County Board of Commissioners for the Public Safety Interoperable Communications (PSIC) Grant Funds. Carried unanimously.

Gerhardt presented and reviewed the Sheriff's Office Update including continuation of working on flood matters from flood in September of this year. FEMA is in the area doing kick off meetings with the public entities. If you hear of anyone whose needs are not being met, please contact the Sheriff's Office; jail population is hovering around 15 with anywhere from 4-8 inmates out of county; and award from Safe & Sober to be presented at the December 21<sup>st</sup> Board of Commissioners meeting.

Gerhardt next presented his recommendation to replace a 2005 Saber Cat 600 snowmobile and upgrade to a 2011 Arctic Cat F LXR (with 2 year warranty). The cost of the new sled is \$10,619.10, less trade for 2005 model of \$3,000 for a total of \$8,114.34 (with tax). Gerhardt stated there is carryover money in the Snowmobile Enforcement budget to cover the cost of the new snowmobile. The quote was received from Doug's Sports Center in Fairmont. After discussion,

Motion by Commissioner Pierce, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners, hereby approve the purchase of a 2011 Arctic Cat F LXR, from Doug's Sports Center in Fairmont, MN in the amount of \$8,114.34; and to approve the trade in of the County owned 2005 Saber Cat 600 (\$3,000); and to be expended from the Snowmobile Enforcement Special Fund. Carried unanimously.

Discussion and inquiry ensued of the current jail population, work release program, Electronic Home Monitoring, and STS crews.

Steve McDonald, MIS Director, presented a Ratification Statement for the Minnesota Counties Computer Cooperative Finance & General Government Contract for Martin County's participation in software provided for in the contract including Paymate (\$3,707.55 for 2011), Treasurer's Financial (\$15,090.75 for 2011), and Cash Register (\$2,243.85 for 2011) systems that are run on the IFS system. McDonald noted that the current contract will expire December 31, 2010 and that the ratification statement will be in effect January 1, 2011 through December 31, 2013. McDonald also noted the ratification statement includes the Trimin contract for maintenance and support effective January 1, 2011 through December 31, 2015 and the IFS Golden Wiki online support effective from the date 30 days after the county is live on IFSpi. The Golden Wiki online support is reviewed annually and will cost \$30.00 per month.

Motion by Commissioner Pierce, seconded by Commissioner Boler, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize Board Chair to sign Ratification Agreement between Martin County and the Minnesota Counties Computer Cooperative (MCCC) for the Finance & General Government 2010 Contracts Tax Program Software. Carried unanimously.

Rich Perrine, WCA/Water Plan Coordinator-Martin Soil and Water Conservation District, was present and stated they are midway through their 10 year plan and presented and recommends signing a resolution authorizing continuation of the 10 year plan and to allow Martin Soil and Water Conservation District to revise and update the plan if necessary.

Motion by Commissioner Pierce, seconded by Commissioner Potter,

R-#42/'10

RESOLUTION  
TO UPDATE THE MARTIN COUNTY  
COMPREHENSIVE WATER MANAGEMENT PLAN

WHEREAS, Minnesota Statutes, Chapter 103B.301, Comprehensive Local Water Management Act, authorizes Minnesota Counties to develop and implement a local water management plan, and

WHEREAS, the Act requires that a county update and revise their local water management plan on a periodic basis, and

WHEREAS, the Act encourages that a county coordinate its planning with contiguous counties, and solicit input from local governmental units and state review agencies, and

WHEREAS, the act requires that plans and official controls of other local governmental units be consistent with the local water management plan, and

WHEREAS, Martin County has determined that the revision and continued implementation of a local water management plan will help promote the health and welfare of the citizens of Martin County, and

NOW THEREFORE BE IT RESOLVED, that the Martin County Board of Commissioners resolve to revise and update its current local water management plan.

BE IT FURTHER RESOLVED, that Martin County will coordinate its efforts in the revision and update of its plan with all local units of government within the county, and the state review agencies; and will incorporate, where appropriate, any existing plans and rules which have been developed and adopted by watershed districts having jurisdiction wholly or partly within Martin County into its local water management plan.

BE IT FURTHER RESOLVED, that the Martin County Board of Commissioners authorizes the establishment of a Water Management advisory committee with the responsibility of revising and updating the plan and who shall report to the County Board on a periodic basis.

BE IT FURTHER RESOLVED, that the Martin County Board of Commissioners delegates the Martin SWCD the responsibility of coordinating, assembling, writing and implementing the revised local water management plan pursuant to M.S. 103B.301.

Motion by Commissioner Pierce, seconded by Commissioner Potter, and was duly passed and adopted this 2<sup>nd</sup> day of December, 2010.

BOARD OF COMMISSIONERS  
MARTIN COUNTY, MN

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Dan Schmidtke, Board Chair

ATTEST: \_\_\_\_\_  
Scott Higgins, County Coordinator

CERTIFICATION

STATE OF MINNESOTA  
COUNTY OF Martin

I do hereby certify that the foregoing resolution is a true and correct copy of a resolution presented to and adopted by the County of Martin at a duly authorized meeting thereof held on the 2<sup>nd</sup> of December, 2010.

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Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Boler, Potter, Pierce, and Schmidtke. NAYS: None. Resolution duly passed and adopted this 2<sup>nd</sup> day of December, 2010.

Perrine next presented the proposed Service Agreements for the implementation of the County Water Plan in the amount of \$20,520 (CY2010 - \$24,612) noting that this amount is derived from the 2011 Allocation from the Natural Resources Block Grant (NRBG) funds with \$13,466 in grant dollars and \$7,054 County cash match; and the proposed Service Agreement and resolution authorizing the administration of the Wetland Conservation Act (WCA) in the amount of \$20,000 with \$10,000 grant funding (NRBG) and \$10,000 County cash match.

Motion by Commissioner Potter, seconded by Commissioner Pierce, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the Board Chair to sign Service Agreements between Martin County Soil and Water Conservation District (SWCD) and Martin County for calendar year 2011 for implementation of the Martin County Water Plan Program in the amount of \$20,520 (NRBG-\$13,466 and required county match of \$7,054); and to administer the Wetland Conservation Act (WCA) for calendar year 2011 in the amount of \$20,000 (NRBG-\$10,000 and required County match of \$10,000). Carried unanimously.

Perrine next presented an update on Martin County's Native Buffer Projects, stating that the Cedar Park project where 4-H completed almost 500 hours of club work ended up costing almost twice what was planned. The second project is the Martin County Road 26 road ditch drainage project out of Sherburn, MN where some plants were dug out of the ditch, clean up of evasive species, and have now gone back and replanted some of the plants and put some seeds on top so we're hoping that after a couple of years that will be a nice showcase along the road. Perrine recommends approval of the amendment for the Cedar Park Restoration Project to reflect the actual cost spent on the project to increase both the project and the eligible cost share amount. After further review and discussion,

Motion by Commissioner Potter, seconded by Commissioner Boler, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the Board Chair to sign the amendment to the Cedar Park Restoration Project to reflect the actual cost spent on the project and the eligible cost in the amount of \$5,285.16 and eligible county cost-share in the amount of \$1,761.72. Carried unanimously.

Motion by Commissioner Boler, seconded by Commissioner Pierce, Be It Resolved that the Martin County Board of Commissioners, hereby approve payment to Martin Soil and Water Conservation District for eligible Native Buffer Project expenses for the Cedar Park Prairie Restoration Project in the amount of \$7,046.88 and County Road 26 Ditch Project on the east edge of Sherburn in the amount of \$9,901.47. Carried unanimously.

Motion by Commissioner Pierce, seconded by Commissioner Boler, Be it Resolved that the Martin County Board of Commissioners, hereby approve the Native Buffer Projects cost-share vouchers to be forwarded to the Soil and Water Conservation District Board for cost share reimbursement approval. Carried unanimously.

Commissioner Pierce inquired about the eradication of buckthorn on the west side of Lake Sisseton.

Perrine stated they have treated two small plots by the Prairie Dog site along with some treatments of standing trees a little further south to see how the chemicals work. Perrine went on to state they are trying to find the most economical way to take care of the buckthorn and through training and chemical usage it looks like treating standing trees is going to be the most efficient way and that work will continue on that area.

James Forshee, Martin County Auditor/Treasurer, presented a Joint Powers Agreement between the State of Minnesota, Office of Secretary of State and Martin County for reimbursement by the State of Minnesota in the amount of three cents for each ballot handled in the course of the recount of ballots cast in the Minnesota 2010 Recount (\$264.81).

Motion by Commissioner Potter, seconded by Commissioner Boler, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize Board Chair to sign the Joint Powers Agreement for reimbursement by the State of Minnesota in the amount of three cents for each ballot handled in the course of the recount of ballots cast in the Minnesota 2010 Recount. AYES: Commissioners Potter, Boler, and Schmidtke. NAYS: Commissioner Pierce. Motion carried.

Higgins presented the Advertising contract with the Fairmont Sentinel for the year 2011, stating that the new display advertising contract for 750 inches is at the rate of \$10.95 per column inch and that the classified advertising for 100 inches is at the rate of \$7.85 per column inch. Higgins stated that without a contract the rates would be \$19.55 per column inch and \$13.45 per column inch respectively. After discussion,

Motion by Commissioner Pierce, seconded by Commissioner Boler, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the Board Chair to sign the Advertising contract with the Fairmont Sentinel at the following rates for display advertising contract for 750 inches at a rate of \$10.95 per column inch and that the classified advertising for 100 inches is at a rate of \$7.85 per column inch for the year 2011. Carried unanimously.

Higgins presented and reviewed the proposed salaries for elected officials that are set annually by the Board.

Commissioners discussed the proposed salaries of the County Attorney, Auditor/Treasurer, Sheriff Elect, and Recorder; and job classifications for each position; and to wait on approval of the Sheriff's elect salary until the Personnel Committee has met to finalize the Sheriff Elect salary.

Motion by Commissioner Pierce, seconded by Commissioner Potter, to Establish Martin County Elected Officials Salaries for CY2011, with the exception of the Sheriff Elect.

R-#44/'10

RESOLUTION  
ESTABLISHING MARTIN COUNTY ELECTED OFFICIALS  
SALARIES FOR CY2011

Motion by Commissioner Pierce, seconded by Commissioner Potter, to approve and authorize the Board Chair to sign this Resolution (R-#44/'10) setting the salaries for Martin County Elected Officials for 2011:

WHEREAS, the Martin County Board of Commissioners is responsible for setting the salaries of all elected officials in the County including the County Board, County Board Chair, County Auditor/Treasurer, County Recorder, and County Attorney; and

WHEREAS, the Martin County Board of Commissioners appreciates the work performed by all of the elected officials in Martin County.

NOW THEREFORE BE IT RESOLVED, that the annual salaries of elected officials in Martin County for the year CY2011 are set as follows (any rounding will be governed by payroll):

County Attorney	\$69,393.47
County Auditor/Treasurer	\$77,500.80
County Recorder	\$63,007.98

BOARD OF COMMISSIONERS  
MARTIN COUNTY, MN

\_\_\_\_\_  
Dan Schmidtke

ATTEST: \_\_\_\_\_  
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Boler, Potter, Pierce, and Schmidtke. NAYS: None. Resolution duly passed and adopted this 2<sup>nd</sup> day of December, 2010.

Higgins stated each year the Board procedurally takes action to approve annually the employee wages for payroll purposes. This typically includes the non-union (including the employees of the former AFSCME Highway Union), Martin County Highway Supervisors Association, Courthouse Union employees, and Law Enforcement Labor Services #115 and #136. Higgins noted the Library Board is responsible for the Library staff and typically follows the County Board's action as it pertains to the Library union contract. Higgins went on to note it is recommended that employees of the former AFSCME Highway Union receive their increase, if eligible, on the first of the year instead of on their anniversary date for continuity throughout the eligible employee groups.

Discussion ensued regarding merit increases for eligible union and non-union staff; as well as breakdown of work performed for the County by the County Attorney and Assistant County Attorneys. After discussion,

Motion by Commissioner Pierce, seconded by Commissioner Boler, Be It Resolved that the Martin County Board of Commissioners, hereby approve the merit increases for the non-union employees (appointed and hired) and eligible AFSCME Courthouse union employees, AFSCME Library 1204C, and LELS #136 and #115, effective January 1, 2011. Carried unanimously.

Higgins stated that each year the Board is required to establish its annual compensation and per diem and other reimbursable expenses for the County Board of Commissioners when conducting their official duties prior to January 1<sup>st</sup>. The Board may increase/decrease annual compensation. A 3% increase has been included in the CY2011 Budget which equates to \$21,184.00. Higgins reviewed a resolution with the proposed 2011 salary plus an additional \$1,000.00 per year for the chairman; and \$500 per year for Vice Chair and Commissioners appointed to the Personnel Committee (with the exception of the Board Chair) and per diem of \$75.00 each day performing official duties. Also listed are the established various committees the Commissioners serve on in order to receive per diems and expenses.

Commissioner Pierce stated the County Solid Waste Committee should be added to the committee list.

Motion by Commissioner Pierce, seconded by Commissioner Boler

R-#43/'10

## RESOLUTION

### COUNTY COMMISSIONERS COMPENSATION, PER DIEM & EXPENSES

WHEREAS, Chapter 301 of the Session Laws 1975 provides a method for determining County Commissioners' compensation, per diem pay, and expense allowances, and

WHEREAS, resolution of the County Board establishing the salary, schedule of per diem payments, and expense allowance must be made before January first of each year so as to become effective January first of the next year, and

WHEREAS, the Board of County Commissioners of Martin County after due deliberation and discussion, have determined the annual salary, schedule of per diem payments, and expense allowances that will be effective January 1, 2011 and thereafter, until changed by resolution of the Board in a manner provided by law.

NOW THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Martin County as follows:

1. That the annual salary of each County Commissioner of Martin County shall be the sum of \$21,184.01 plus an additional \$1,000 per year for the Chairman; and \$500 per year for Vice Chair and/or Commissioners appointed to the Personnel Committee with the exception of the Board Chair, payable bi-weekly, less such deductions as are authorized or required by law, and shall be paid to such Commissioner during such interval as he or she is qualified by law to hold such office.

2. That each individual County Commissioner shall be paid one per diem of \$75.00 each day spent in performing the official duties connected with the office. The per diem pay may be paid to any individual County Commissioner making application therefore, who, by proper designation or authorization, has served or is an alternate on any board, committee, or commission of County government, including committees of the Board or for the performance of service for any of the following work, service or activity.

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|--------------------------------------|---|
| Region Nine Delegate                 | Workforce Council                             |
| F/M. Human Services Board            | County Planning Commission                    |
| Prairieland Joint Powers             | County Water Plan Committee                   |
| Delegate to M.V.A.C.                 | GBERBA Board                                  |
| Building Committee                   | A.M.C. Delegate                               |
| Personnel Committee                  | County Park Board                             |
| MN Extension Service                 | Community Corrections                         |
| Region Nine E.M.S.                   | R.I.M. & Soil Conservation                    |
| County Highway Liaison               | Minnesota River Basin JPB                     |
| Three Rivers RC & D                  | Law Library Board                             |
| SouthCentral HRA Board               | MAAH  |
| Economic Development Board           | County Insurance Committee                    |
| Transit Advisory Comm. (TAC)         | County GASB Committee                         |
| Dist. 1, 2,3,4,5, Ditch Insp.        | Soil & Water Conservation Dist. Liaison       |
| South Central Finance Committee      | Library Board                                 |
| New Law Enforcement Ctr. Comm.       | Public Relations Campaign Comm.               |
| Investment in Current/Future Emp.    | County Solid Waste Committee                  |
| Martin Co. Recreational Trails Comm. | S.W. Rural Energy Task Force                  |
| Labor Management Committee           | Highway 15 Coalition                          |
| GIS Committee                        | Fox Lake Improvement Dist. Board (non-active) |
| Library Board Alternate              | MCIT Delegate                                 |
| Drug Court Representative            | Tax (CAMA) Study Committee                    |
| Red Rock Rural Water                 | Iowa Lakes Regional Water Advisory Comm.      |
| Bureau 14 (Chamber of Commerce)      | Rural Minnesota Energy Board (RMEB)           |
| South Central Minnesota Radio Board  | County Strategic Planning Committees          |

Activities relating to Ditches under the Jurisdiction of the County Board, or under Jurisdiction of a Joint County Ditch Authority.

For such committee, board, or commissioner work or meetings which may be required by law or which is authorized by the Board of County Commissioners, providing that such

work, service or activity is authorized by Board action prior to the performance of such work, service or activity.

3. No Commissioner may receive an amount greater than one full per diem payment on any one day. A Commissioner may accept or claim less than the full per diem. If a per diem is paid by another entity or authority for work, service, or activity permitted by this resolution, Martin County shall not pay a per diem for the same work, service or activity.

4. That in addition to the salary and per diems set forth herein, each individual County Commissioner may be paid his or her actual and necessary expenses and the County mileage allowance, according to County Policy when traveling on official business authorized by Board action.

Motion was made by Commissioner Pierce, seconded by Commissioner Boler, and unanimously carried, for the adoption of said resolution.

Dated this 2<sup>nd</sup> day of December, 2010.

BOARD OF COMMISSIONERS  
MARTIN COUNTY, MN

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Dan Schmidtke, Board Chair

ATTEST: \_\_\_\_\_  
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Potter, Boler, Pierce, and Schmidtke. NAYS: None. Resolution duly passed and adopted this 2<sup>nd</sup> day of December, 2010.

Higgins stated annually the Board reviews the citizen Advisory Boards/Commissioners for (re)appointments for those terms expiring 2010. Higgins reviewed the various boards and commissions that will have member terms that expire. Higgins noted the Board may reappoint those who wish to be reappointed and that are eligible or appoint new members.

Higgins stated three individuals currently serving on the Planning and Zoning Commission/Board of Adjustment wish to continue to serve and be reappointed. They are Jon Eversman, Jerry Voyles, and David Kumm.

Higgins stated that Jerry Clark currently serving on the Martin County Economic Development Authority Commission wishes to continue to serve and be reappointed.

Higgins stated that Brad Krusemark currently serving on the Extension Committee wishes to continue to serve and be reappointed. However, Diane Gerhardt who is also currently serving on the Extension Committee does not wish to serve a second term.

Higgins stated that Larry Siegler and Joanne Olson currently serving on the Martin County Library Board are serving their final term and are not eligible for reappointment.

Higgins presented Water Plan Advisory Committee information including there are currently two nominations to the committee for Commissioner consideration. Harold Rehling – Township representative (replaces Duane Bursaw); Tonya Klunder (Valero) – Bio Fuels Representative; Kermit Carlson – Township representative: prefers not to continue as a member of the committee; LeAnn Steen is willing to serve an additional term; and Guy Beemer is willing to serve an additional term.

Higgins reviewed members of the Justice Council/Planning Subcommittee; and Martin County Parks/Trail Committee. It was noted while the Justice Council/Planning Subcommittee has not met for quite some time, to keep the list together for anything that would happen in the future; and to readdress the Martin County Parks/Trail Committee member list at a future Commissioner meeting.

Motion by Commissioner Potter, seconded by Commissioner Boler, Be It Resolved that the Martin County Board of Commissioners, hereby approve the reappointment of Jon Eversman, Jerry Voyles, and David Kumm to the Martin County Planning & Zoning Commission for a three-year term ending December 31, 2013; and approve the reappointment of Jerry Clark to the Martin County Economic Development Authority Commission for a three year term ending December 31, 2013; and approve the reappointment of Brad Krusemark to the Extension Committee for a three-year term ending December 31, 2013; and approve the reappointment of LeAnn Steen and Guy Beemer to the Martin County Water Plan Advisory Committee for a three-year term ending December 31, 2013. Carried unanimously.

Higgins stated negotiations were held between the Personnel Committee and the Highway Supervisors Association and a proposed tentative agreement is for a three year period beginning January 1, 2011 through December 31, 2013. Also included is a 3% general wage adjustment in 2011 and step increases for those eligible (per existing contract language); health insurance contributions same as non-union for all 3 years of contract; and Basic MN Life insurance increase to \$20,000 for fulltime employees.

Motion by Commissioner Pierce, seconded by Commissioner Boler, Be It Resolved that the Martin County Board of Commissioners, hereby approve the Martin County Highway Supervisors tentative agreement and contract effective January 1, 2011 through December 31, 2013; and to authorize Board Chair to sign the respective Union agreement. Carried unanimously.

James Forshee, Martin County Auditor/Treasurer, recommended a second year-end bill payment cycle in December, 2010. Forshee stated the cutoff date is December 22, 2010 at 5:00 p.m. for vouchers with checks mailed out on December 29, 2010.

Motion by Commissioner Pierce, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners, hereby approve a second year-end bill payment cycle; and authorize the Auditor/Treasurer to approve such bill payments for December, 2010. Carried unanimously.

The Board reviewed Minnesota Counties Intergovernmental Trust 2009 Annual Report; CY2010 October Monthly Departmental Budget/Revenue Report; "Take It to the Box" Program Informational Report; and the CY2010 Listing of County Board Standing Committee Appointments.

Commissioners presented their Board Member Reports.

Commissioner Potter attended Labor Management Committee at 1:30 p.m. on November 16<sup>th</sup>, FEMA meeting at 2:00 p.m. that same afternoon; Wednesday the 17<sup>th</sup> the Human Service full Board; Thursday the 18<sup>th</sup> Extension Committee, and 2-4 p.m. float decorating for Glows Parade; Monday the 22<sup>nd</sup> Rural Minnesota Energy Board; then Drug Court on the 30<sup>th</sup> and Martin County Leadership Day on December 1<sup>st</sup>.

Commissioner Pierce attended a Building and Purchasing Committee Meeting on November 29<sup>th</sup>; HRA Meeting December 1<sup>st</sup>.

Commissioner Boler attended two or three township meetings on flood damage on November 18<sup>th</sup>; Union meeting Tuesday night; Human Services Exec this morning; Performance Review this afternoon.

Commissioner Schmidtke attended a Personnel Committee Meeting on November 16<sup>th</sup>; Union Negotiations on Tuesday night November 30<sup>th</sup>.

The Board reviewed their calendars of upcoming meetings and activities: Truth in Taxation Meeting at 6:00 p.m. on Thursday, December 2<sup>nd</sup>; Business Plan in a Day Workshop on Saturday, December 4<sup>th</sup>; 2010 AMC Conference December 6-8, 2010; Negotiations with the Deputies at 3:00 p.m. on Thursday, December 9<sup>th</sup>; noon Thursday, December 9<sup>th</sup> start the Commissioners Camp-Out for Kids for the Salvation Army through noon on Saturday, December 11<sup>th</sup>; RC&D at 1:00 p.m. on December 13<sup>th</sup>; Will double check when the next Human Services meeting will be; Prairieland Meeting on Friday, December 17<sup>th</sup>; next regular Board of Commissioners meeting on Tuesday, December 21<sup>st</sup>; and Annual Holiday Potluck on Tuesday, December 21<sup>st</sup> from 11:30 a.m. to 1:30 p.m.

With no further business to wit, Board Chair declared the meeting adjourned at 6:30 p.m.

BOARD OF COMMISSIONERS  
MARTIN COUNTY, MN

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Dan Schmidtke, Board Chair

ATTEST: \_\_\_\_\_  
Scott Higgins, County Coordinator