

MEMORANDUM



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TO: Brad Gerhardt
FROM: Mike Moeller
DATE: January 12, 2007
COMM. NO: 062094

SUBJECT: Martin County
Justice Center Master Plan
January 5, 2007 Evaluation and Plan Meeting Minutes

Attendants:

Robert Walker, District Court
Mark Geerdes, Martin County S.O.
Melvin Sulkalski, Martin County
James Forshee, Martin County
Mike Humpal, City of Fairmont
Brad Gerhardt, Martin County S.O.
Greg Broksma, Fairmont Police
Gerald Boler, County Commissioner
Steve Piece, County Commissioner
Bryan Paulsen, Paulsen Architects
Paul M. Tschida, CAM
Nick Marcucci, Wold Architects and Engineers
Mike Moeller, Wold Architects and Engineers
Norm Glewwe, Wold Architects and Engineers

Discussion Topics:

- A. Updated building/site scenarios reviewed.
1. Scenario #1 – Justice Center within existing security building shell.
 - a. Issues: The current building program will not fit within the existing security building square footage. Wold to meet with department heads to review/reduce program square footage. Square footage changes are not expected to make scenario #1 possible.
 2. Scenario #2 – Justice Center on the existing site with additions or new building.
 - a. Issues: The existing program would need major modifications. The building could have an addition the size of the parking lot, allowing for a 30-foot setback from the lake bluff and no setback on all other sides.
 3. Scenario #3 – Primary remote site (across the street from courthouse).
 - a. Issues: Land acquisition costs, parking.
 4. Scenario #4 – Remote sites other than primary.
 - a. Issues: Downtown impact.



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5. Issues for #3 and #4 – On a remote site, the ideal scenario houses all departments (jail, law enforcement, and court) together. There are variations that keep a department in a remodeled security building. Security concerns suggest that the jail and courts should stay together. An option that keeps law enforcement in the security building to be developed by Wold.
6. Other: Wold is working on compiling information on all options discussed to date. Information will be part of final documentation.

cc: Paul Tschida
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