

# MEMORANDUM



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TO: Brad Gerhardt  
FROM: Mike Moeller  
DATE: December 12, 2006  
COMM. NO: 062094

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SUBJECT: Martin County  
Justice Center Master Plan  
December 1, 2006 Core Planning Group Meeting Minutes

**Attendants:**

Bob Walker, District Court  
Melvin Sulkalski, Maintenance  
Dan Schmidtke, Commissioner  
Steve Pierce, Commissioner  
James Forshee, Auditor Treasurer  
Brad Gerhardt, Sheriff  
Paul M. Tschida, CAM  
Del Ellis, Fairmont Police  
Mark Geerdes, Jail  
Matt Borowy, Paulsen Architects  
Mike Moeller, Wold Architects and Engineers  
Norm Glewwe, Wold Architects and Engineers

**Discussion Topics:**

- A. Facility Analysis Update: CAM reviewing cost. Report to be distributed in January.
- B. Space Needs: Building program is being worked on. Currently 96,000 square feet, courts and law enforcement. This number could change but won't change by much. +/- 5,000 square feet.
  1. Group agreed that all options should include keeping the justice-related departments together (jail, courts, probation, police, sheriff).
  2. Wold to add county attorney and emergency management to program.
- C. Sites with building footprint reviewed:
  - a. Site 12:
    - 1) The group agrees that this site needs redevelopment.
    - 2) Government building may be inappropriate on a retail corridor. Possibly better for private redevelopment.
    - 3) Police traffic coming from this site onto 15 could be a problem.
    - 4) Desire to clean up site makes it preferred over site 6.
  - b. Site 13 – Eliminated:
    - 1) It is too far away.
    - 2) Would add unwanted police traffic to residential streets to the south.

- c. Site 5:
  - 1) Site may need to be cleaned up by the County in the future.
  - 2) Possible wetland issues.
  - 3) Cheap land vs. cleanup cost may balance out.
- d. Site 4A – Eliminate.
- e. Site 4C – Eliminate – Too small.
- f. Site 4B and 4D:
  - 1) Location is ideal.
  - 2) A combination of 4B and 4D is to be explored.

cc: Brad.Gerhardt@co.martin.mn.us  
Paul Tschida, CAM

TB/COU\_Martin/062094/min/12-1-06