

# MEMORANDUM



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St. Paul, MN  
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TO: Martin County Core Planning Group

FROM: Mike Moeller

DATE: October 6, 2006

COMM. NO: 062094

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SUBJECT: Martin County  
Justice Center Master Plan  
September 29, 2006 Core Planning Group Meeting Minutes

**Attendants:**

Mike Humpal, City of Fairmont  
Jim Smith, Fairmont City Council  
Steve Donnelly, County Commissioner (For Steve Pierce, Commissioner)  
Gerald Boler, County Commissioner  
Matt Borowy, Paulsen Architects  
Paul Tschida, Construction Analysis and Management (CAM)  
Connie Belgard, Court Administrator  
Brad Gerhardt, Sheriff  
Greg Brolsma, Police Chief  
Nick Marcucci, Wold Architects and Engineers  
Norm Glewwe, Wold Architects and Engineers  
Mike Moeller, Wold Architects and Engineers

**Absentees:**

James Forshee, Auditor

*This meeting was held to update the group on the planning process.*

**Discussion Topics:**

A. Guiding Principles:

1. A draft was distributed and is to be modified by each individual with his or her staff.
2. The new design will allow some transportation out. Even with a new facility some inmates will need to go to other facilities for special needs.
3. There was discussion regarding dependency on sending inmates out.
  - a) Can Martin County count on other counties having space in the future and at what is the cost?
4. Added principles:
  - a) ADA Accessible
  - b) Public Friendly
  - c) Public Safety for Community (modify item #3)

B. Mission Statement:

1. A draft was distributed and is to be modified to include the courts and jail functions.



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C. Progress Update:

1. The Facility Analysis has been started. Wold to complete facility analysis in about two weeks.
2. Wold and Paulsen have met with Sheriff, Police, Judge, and Jail.

D. Jail Size:

1. Data summary with projected range between 42 – 100 beds was reviewed.
  - a) How many EHM's (Electronic Home Monitoring) are juveniles?
    - 1) Juveniles do not affect jail numbers.
  - b) Flat population may not be true with economic changes including: Super Wal-Mart, condos, college, truck stop, agriculture economy (ethanol, swine), increased traffic, and lake property demand.
  - c) How does age effect ADP (Average Daily Population)?
    - 1) Martin has an older population.
    - 2) Most crime is committed by 18-24 year olds.
    - 3) Average age of inmate in Martin County to be studied.
  - d) Noble County's process to be studied as similar county.
  - e) Police prevention efforts may reduce future jail bed need.
  - f) There is a need for more information to overlay data, including:
    - 1) Inmate classification.
    - 2) Age information.
    - 3) Police prevention information.

E. Future Meetings:

1. Wold and Connie Belgard (Courts) Friday, October 6, 2006 at 10:30 a.m.
2. Justice Council Friday, October 6, 2006 at 11:30 a.m.
3. Core Planning Group Friday, October 27, 2006 at 1:30 p.m.

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