

**PROCEEDINGS OF THE MARTIN COUNTY
BOARD OF COMMISSIONERS
TUESDAY, JANUARY 4, 2005
@ 9:00 A.M.**

The meeting was called to order by Chairman Jack Potter at 9:00 a.m. Those Commissioners present were: Steve Donnelly, Steve Pierce, Dan Schmidtke, and Gerald Boler. Also present were Honorable Judge Walker, Darwin Roberts, Martin Soil and Water Supervisors District 1 and Duane Petrowiak, District 3. Jim Forshee, Auditor/Treasurer, Kevin Peyman, Highway Engineer, Terry Viesselman, County Attorney, Faye O'Sell, Administrative Assistant, Christine Rupp, Sentinel and Rod Halverson, KSUM/KFMC Radio and members of the public.

The Honorable Judge Robert Walker conducted the swearing in ceremony for those who were (re)elected as follows: Commissioner Steve Donnelly, Commissioner Jack Potter, Commissioner Gerald Boler, SWCD Supervisor Duane Petrowiak, and SWCD Supervisor Darwin Roberts. All were sworn in and received their election certificates.

Commissioner Potter called for nominations for Chair for the year 2005.

Commissioner Steve Donnelly nominated Dan Schmidtke be nominated for Chairman.

Commissioner Potter called for any other nominations.

Motion was made by Commissioner Boler, seconded by Commissioner Donnelly, to cast unanimous ballot for Dan Schmidtke as Chairman for 2005. All voting in favor. Motion carried.

Chairman Dan Schmidtke asked for nominations for Vice-Chair.

Steve Pierce nominated Steve Donnelly as Vice-Chair.

Commissioner Schmidtke called for any other nominations.

Motion was made by Commissioner Pierce, seconded by Commissioner Boler, to cast a unanimous ballot for Steve Donnelly as Vice-Chairman for 2005. All voting in favor. Motion carried.

Chairman Schmidtke asked if there were any additions to the Agenda.

Motion was made by Commissioner Pierce, seconded by Commissioner Potter to approve the agenda with the following additions: (1) Discuss Keeping the Veterans Service 2000 Astro Chevrolet Minivan (2) Sub Grant Agreement for Federal Disaster Assistance for Martin County, (3) Employee Personnel Action. Carried unanimously.

Terry Viesselman, County Attorney, was present to report that K-Mart tax appeals are scheduled for trial on September 13, 2005. Viesselman also reported that he had reviewed the letter of agreement from Minnesota Department of Transportation (MNDOT) for purchase of a portion of land of the Fairmont MNDOT Truck Station to build a transit bus facility on. Viesselman stated that evidently it is the State's policy not to update or provide abstracts for its land sales. Viesselman stated that after reviewing this matter with the County Recorder, no abstract exists, it was owned by the city of Fairmont economic development prior to MNDOT and MNDOT has owned it for the last 40 years. Viesselman stated that it is best to have an abstract, but that under the circumstances that it is not necessary and up to the Board to have an abstract completed for the property. Viessleman stated that if the Board wishes to proceed without the abstract for the land parcel, essentially the county is purchasing the land as is. The County must have a warranty deed or Quit Claim deed to transact this purchase of property from MNDOT. After discussion,

Motion was made by Commissioner Boler, seconded by Commissioner Pierce. Be It Resolved that the Martin County Board of Commissioner hereby accept and to proceed

with the land purchase from MNDOT of approximately 2.25 acres referred to as 7300 C.S. 4681 (XXX) 600 Martin County Parcel 1 (M.S.S.#91620)(per letter of agreement dated December 6, 2004) in the amount of \$24,917.50 payable to the Commissioner of Transportation-Trunk Highway Fund; and that understanding that an abstract is not a requirement in the conveyance of land; and upon receipt of payment, the State is to issue a Quit Claim Deed from MNDOT for the parcel of land. Carried unanimously.

Motion was made by Commissioner Donnelly, seconded by Commissioner Potter to approve the minutes of the December 21, 2005 Board of Commissioner Proceedings with corrections. Carried unanimously.

Kevin Peyman, County Engineer, was present to request final approval for S.A.P. 46-653-07 Sorenson Brothers, Inc., Albert Lea, MN grading and resurfacing project for CSAH #53 in the amount of \$1,139,484.13. Peyman informed the Board that there was a reduction in the contract due to penalties of \$28,750.

Motion was made by Commissioner Pierce, seconded by Commissioner Potter Be it Resolved that the Martin County Board of Commissioners, upon the recommendation of the County Engineer, hereby approves Final for S.A.P. 46-653-07, Sorenson Brothers, Inc., Albert Lea, MN for grading and resurfacing project for CSAH #53 SCL to 12 and hereby certify that a Final examination has been made of the above noted contract, that the contract has been completed in the amount of \$1,139,484.13. Carried unanimously.

Peyman requested approval of Resolution “Designating Web Sight as Official Publication for Transportation Construction Projects”,

Motion by Commissioner Boler, seconded by Commissioner Donnelly, Be it Resolved that the Martin County Board of Commissioners hereby approve Designating the Web Sight as the Official Publication for Transportation Construction Projects done by the Martin County Highway Department and said Website shall be used in place of any other required publication,

**RESOLUTION DESIGNATING WEB SIGHT AS OFFICIAL PUBLICATION
FOR TRANSPORTATION CONSTRUCTION PROJECTS**

WHEREAS, The Martin County Website is available to public viewing 24 hours per day, 7 days per week, and;

WHEREAS, The 2003 Sessions Laws, 1st Special Session, Chapter 19, Sec. 56 (Minn. Stat. 331A.12) provides that a County Board may designate the manner of publication for transportation projects;

NOW THEREFORE BE IT RESOLVED, that the Martin County Website is hereby designated as the official Website for publication for all transportation construction projects done by the Martin County Highway Department and said Website shall be used in place of any other required publication.

Upon motion by Commissioner Gerald Boler, seconded by Commissioner Steve Donnelly, and carried said resolution was duly passed and adopted this 4th day of January, 2005

**BOARD OF COMMISSIONERS
MARTINCOUNTY, MN**

By: _____
Dan Schmidtke
Chairman, Martin County
Board of Commissioners

Attest: _____
Scott Higgins
County Coordinator

CERTIFICATION

I hereby certify that the foregoing resolution is a true and correct copy of a resolution presented to and adopted by the County of Martin at a duly authorized meeting thereof held on the 4th day of January, 2005

Scott Higgins, County Coordinator

AYES: Commissioner Schmidtke, Pierce, Potter, Donnelly and Boler. NAYS: None.
Passed and approved this 4th day of January 2005.

Peyman requested approval for a Distributor Tank for the Highway Department that is budgeted. Peyman stated that per the State Contract the cost of the Tank would be \$57,987. Currently there is a Distributor Tank on Unit # 75, which will be replaced and included in the trade in allowance of \$14, 800 and the new Tank will be placed on Unit# 20 for a total cost of \$43,187. After discussion,

Motion was made by Commissioner Donnelly, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners, upon the recommendation of the County Engineer, approves the purchase of a Distributor Tank from the State Contract for \$57,987 for the Highway Department. Carried unanimously.

Peyman reported on the Five Year Road Plan application for receiving funding for scheduled highway projects and county roads. Peyman informed the Board that the highway department have been doing what they can due to the ice on the road ways.

Higgins presented request of Gambling License application for approval for the Fox Lake Conservation League, Inc. Sherburn, MN.

Motion was made by Commissioner Pierce, seconded by Commissioner Potter,

R- # /'05

RESOLUTION

Gambling Permit Application Approval (Premises)-Fox Lake Conservation League, Inc

BE IT RESOLVED, the Martin County Board of Commissioners hereby approves the Minnesota Lawful Gambling Premises Permit Application-Form LG214 for the Fox Lake Conservation League, Inc. per the requirements of Minnesota Statutes; and concurrent with the rest of their premise location permits, to include the following location at the I-90 Expo Center, 1010 70th Avenue, Sherburn, MN 56171; due to expire September 30, 2005.

Motion by Commissioner Steve Pierce, seconded by Commissioner Jack Potter, and declared adopted upon a unanimous vote of all members present: Dan Schmidtke, Steve Donnelly, Steve Pierce, Gerald Boler, and Jack Potter.

Duly passed and approved this 4th day of January 2005.

Chairman, Dan Schmidtke

Attest: _____
Scott Higgins, County Coordinator

AYES: Commissioners Schmidtke, Boler, Donnelly, Potter, Pierce. NAYS: None.
Passed and Approved this 4th day of January 2005.

Scott Higgins stated to the Board that at a previous meeting the Memorandum of Intent w/University of Minnesota Extension Service Nutrition Education Program for FY2005 was brought for consideration. After discussion, it was the consensus of the Board to table any action until the Martin/Faribault County Human Services had reviewed this matter at their next regular meeting.

Higgins requested the consideration of Citizen Advisory Commissions/Board appointments for the Planning Commissioner and County Water Plan advisory Board. After discussion, no action was taken. Further appointments will be considered at the next regular Board of Commissioners meeting.

Bill Fahey, Northland Securities, was present and presented a request to Authorize Sale of Refunding bonds for Prairieland 1996 Bonds. Fahey stated that the existing bond principle is \$1,795,000. Fahey stated that the new bond principle is estimated to be \$1,540,000. The remaining duration of these bonds would be 2006-2010. With the refinancing of these bonds, it is estimated that the county is projected to have an annual savings of \$16,000. The sale is expected to be February 1, 2005. Fahey stated that he will do all he can to be able to offer these bonds to local banks.

Chuck Upgraft, representative from the Public Financial Management (PFM- formerly Evenson and Dodge) was present to state their involvement in the initial issue of these bonds and to provide information to the Board regarding the refinancing of these bonds. Upgraft offered that PFM complete work needed for a new credit rating for the county.

Fahey stated that Northland Securities has initiated work on the county's credit rating already and is in process. After discussion,

Motion by Commissioner Donnelly, seconded by Commissioner Boler, Be It Resolved that the Martin County Board of Commissioners, possible having the desire to refinance the Prairieland bonds of 1996; upon the recommendation of the Prairieland Board in proceeding with the refunding of the 1996 Bonds, callable June 1, 2005; and authorizes Northland Securities, Minneapolis, MN to underwrite and place the Bonds with local banks.. Carried unanimously.

The Board thanked Bill Fahey for his presentation.

Sheriff Gerhardt was present to update the Board on the Sheriff's Office activities. Gerhardt stated that the Board would need to accept and authorize the Chairman to sign the Sub-Grant Agreement from the Minnesota Division of Homeland Security and Emergency Management and stated that radio equipment was damaged due to flooding in September 2004 in the amount of approximately \$15,000. The County's insurance replaced the equipment.

Higgins stated that although the county has an insurance deductible of \$1,000, the Sub-grant Agreement provides 90% of total eligible reimbursement of the deductible. The grant agreement provides for payment of \$900.

Motion by Commissioner Boler, seconded by Commissioner Potter, Be It Resolved, that the Martin County Board of Commissioners hereby approve Sub-Grant Agreement for Federal Assistance between the State of Minnesota, acting through its Department of Public Safety, Division of Homeland Security and Emergency Management and Martin County and authorize Chairman of the Board to sign said Sub-Grant Agreement to receive funds due to result of severe storms and flooding which damaged the radio equipment of Martin County Sheriffs Department.

Resolution Approve and Authorize Chair to Sign the Sub-Grant Agreement-Federal Disaster Assistance

WHEREAS, pursuant to Minnesota Statutes Chapter 12, Executive Orders 04-04, and the FEMA- State agreement designated FEMA 1569- DR-Minnesota and amendments thereto, under the Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, as amended, 42 USC 5121 et seq., ("the Stafford Act"), in accordance with 44 CFR 206.44/206.202, the State is empowered to receive, allocate and disburse federal aid monies made available through the Federal Emergency Management Agency (FEMA); and

R-#6/'05

WHEREAS, the State of Minnesota acting through its Department of Public Safety, Division of Homeland Security and Emergency Management, is the authorized Grantee in the FEMA-State Agreement, FEMA-1569-DR-Minnesota and amendments thereto, which delineates the terms in which federal assistance will be provided to Martin County, MN; and

WHEREAS, Martin County has applied for assistance, and is eligible and authorized to receive such funds, under a grant program as per the eligibility requirements stated in the State of Minnesota Administrative Plan and Procedures for the Public Assistance (Infrastructure) Program (PA) 10/04; and

WHEREAS, there has been a presidential disaster declaration based on damage resulting from severe storms and flooding on September 14, 2004 through and including September 27, 2004; except that reasonable expenses which were incurred in anticipation of and immediately preceding such event may be eligible; and

NOW THEREFORE BE IT RESOLVED, upon a motion by Commissioner Gerald Boler, seconded by Commissioner Jack Potter to approve and authorize the Chair to sign the Sub-Grant Agreement for Federal Assistance under the Public Assistance (Infrastructure) Program; and that Martin County will comply with all aspects of the Public Assistance (Infrastructure) Program; and funds provided by the Agreement is to be used in accordance with the terms of the Agreement.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Chairman, Dan Schmidtke

Attest: _____

Scott Higgins
County Coordinator

AYES: Commissioners Schmidtke, Pierce, Donnelly, Potter and Boler.
NAYs: None. Approved this 4th day of January 2005.

Sheriff Gerhardt further reported that in 2004 the Martin County Sheriffs Office purchased seven sets of body armor for Martin County Deputies. This was done to replace vests that were worn and/or outdated. Monies were received from State and Federal sources in the amount of \$4,827.20. The total cost of body armor for seven deputies is \$6,191.90. County's cost \$1,364.70.

Sheriff Gerhardt reported to the Board his priority for the Sheriff's Office are

- Continue working on Jail Study
- Update the Sheriff's Office Policy
- Update the Emergency Operations's Plan (EOP)
- Continue Professional Development of the Sheriff's Office

Gerhardt further stated that he had enclosed a Report to the Legislature in reference to CRIMNET and information on "TELEMEDICINE" which deals with a communication system in providing mental health services for inmates for the Board to review. Gerhardt stated that there is more information to come on both of these issues.

Sheriff Gerhardt requested approval to hire Anita J. Leslie as a new part-time replacement hire for the Corrections Officer position.

Motion by Commissioner Boler, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners approve Anita J. Leslie as a replacement part-time Correction's Officer, on an as needed basis, at \$14.56/hour and not eligible for benefits, effective January 3, 2005. Carried unanimously.

Gerhardt stated that the jail population was down to 18 before the weekend and are back up to 29 inmates. Gerhardt stated that he was elected to as a Director to the Minnesota Sheriff's Association and will be attending meetings throughout the year. Gerhardt informed the Board that the county Law Enforcement Committee met December 31, 2004 and decided to go ahead and establish a Martin County Justice Council citizen advisory Committee for the proposed new Law Enforcement Center for Martin County. Gerhardt reminded the Board that the PONI II study is scheduled in Fergus Falls, MN and those four slots are available for staff/Commissioners to attend the PONI II study session. Suggestion was made that a citizen be appointed to go to the PONI II seminar. Gerhardt estimated that 25-30 people be appointed to the "Justice Council" for the proposed LEC project. Gerhardt handed out information regarding the proposed mission and goals and objectives of the "Justice Council".

Gerhardt informed the Board he had just received a letter from the Minnesota Department of Public Safety awarding Martin County Emergency Management an additional \$1,004 toward the County's annual Emergency Management Performance Grant (EMPG) for fiscal year 2004, to bring up the total amount to \$14,019 for fiscal year 2004.

The Board recessed at 10:15 a.m.

The Board reconvened at 10:25 a.m.

Don Milbrandt, from Red Rock Center, was present to update the Board on the Red Rock Center Project. Milbrandt stated that the building is saved and stated his appreciation to the county in taking the bold step to acquire this building and have it restored. Milbrandt informed the Board that the exterior of the building is fully restored thanks to all the hard work and long hours of volunteers that have made this project a success. Milbrandt further stated that if were not for the County's quick action to obtain the building, it would have been demolished. As of today there have been fifty events that have taken place and many more events scheduled until June of 2005. Milbrandt extended an invitation to the Board for the dedication services that will be held the week of September 15-17, 2005.

Chairman Schmidtke thanked Milbrandt for his report.

Tim Auringer, Project Manager for I & S. Engineer and Architects, was present the building plans and specifications for the construction of a Transit Garage Facility.

Auringer stated that building plans were ready and that authorization is needed for advertisement of bids for the proposed transit garage facility. Auringer stated that the site lighting would be served by "wall packs" on the building, which instead of carpeting in the office spaces there would be vinyl tile. The Board determined to have the completion of the building by September 30, 2005.

Boler inquired if the County Highway Department could do site preparation.

Peyman responded that the Department would do what it could. After further discussion,

Motion was made by Commissioner Pierce, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners, after careful review and consideration of the proposed building plans and specifications, approve and authorize advertisement for bids for a proposed Transit Garage Facility; and that sealed bids will be received by the Martin County Board of Commissioners at the Office of the County Coordinator, 201 Lake Avenue, Room 100, Fairmont, MN 56031 by mail or personal

delivery until 2:00 P.M., Thursday January 27, 2005 at which time and date the bids will be opened. Carried unanimously.

Chairman Schmidtke thanked Tim Auringer for his presentation.

Higgins presented the following resolutions for Board consideration:

Motion was made by Commissioner Pierce, seconded by Commissioner Potter,

R-#1/'05

R E S O L U T I O N

POCKET GOPHER BOUNTY:

BE IT RESOLVED, by this Board of Martin County Commissioners that a bounty of one dollar (\$1.00) be placed on each Pocket Gopher destroyed in the County of Martin during the year 2005 pursuant to M.S.A. 1957 Section 348.12 and same be paid from General Revenue fund of the County upon proper certified claims with the County Auditor/Treasurer and according to other procedures as so fixed by Statutes.

UPON, motion made by Commissioner Pierce, seconded by Commissioner Potter, and unanimously carried, foregoing was duly passed and adopted this 4th day of January 2005.

BOARD OF COMMISSIONERS MARTIN COUNTY, MN

Dan Schmidtke, Chairman

ATTEST: _____
Scott Higgins. County Coordinator

AYES: Commissioners Schmidtke, Donnelly, Boler, Potter and Pierce. Nays:none.
Passed and approved this 4th day of January 2005.

Motion was made by Commissioner Potter, seconded by Commissioner Donnelly,

R-#2/'05

R E S O L U T I O N

MACHINE-SIGNED SIGNATURES

I, Scott Higgins, Secretary of the Board of Commissioners do hereby certify that at a regular meeting of the Martin County Board of Commissioners duly and regularly called, and held at the office of Martin County on 4th day of January 2005, there being a quorum of said Board present, the following resolution was unanimously passed as appears from the records of Martin County and is now in full force and effect:

RESOLVED, that the Profinium Financial Bank as a designated depository of Martin County be and it is thereby requested, authorized and directed to honor checks, drafts or other orders for the payment of money drawn in this County's name, including those drawn to the individual order of any person or persons whose name or names appear thereon as signer or signers thereof, when bearing or purporting to bear the facsimile signatures(s) of any of the following:

Jim Forshee, Auditor/Treasurer

Dan Schmidtke, Chairman

And Profinium Financial Bank shall be entitled to honor and to charge Martin County for all such checks, drafts or other orders, regardless of by whom or by what means the facsimile signature or signatures thereon may have been affixed thereto if such facsimile signature or signatures resemble the facsimile specimens duly certified to or filed with Profinium Financial Bank by the Secretary or other officer of Martin County.

BEIT FURTHER RESOLVED, That any and all resolutions heretofore adopted by the Board of Commissioners of this County and certified to Profinium Financial Bank as governing the operation of this corporation's account(s) with it be and are hereby continued in full force and effect, except as the same may be supplemented or modified by the foregoing part of this resolution.

Motion was made by Commissioner Potter, seconded by Commissioner Donnelly and unanimously carried this 4th day of January 2005.

IN WITNESS WHEREOF, I have hereunto subscribed by name as Secretary and have caused the County seal of Martin County to be hereunto affixed this 4th^d day of January 2005.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Dan Schmidtke, Chairman

ATTEST: _____
Scott Higgins, County Coordinator

AYES: Commissioners Schmidtke, Pierce, Boler, Donnelly and Potter. Nays:none.
Passed and approved this 4th day of January 2005.

Commissioner Boler moved that the Resolution "Employee Expenses" be amended to read that the meal allowance be increased to \$30.00 a day with no individual meal to exceed \$15.00, seconded by Commissioner Donnelly. Carried unanimously .

Motion by Commissioner Boler, seconded by Commissioner Donnelly,

R-#3/'05

RESOLUTION

EMPLOYEE EXPENSES:

BE IT RESOLVED, that all County employees be authorized to be reimbursed the sum consistent with IRS allowable rate, and this rate will remain in place for 2005 for travel on official business by private transportation and be further reimbursed for such other expenses as are necessarily and actually incurred on official business during the year 2005.

BE IT FUTHER RESOLVED, that there be a meal allowance of \$30.00 a day with no individual meal to exceed \$15.00.

FOREGOING, was upon motion made by Commissioner Boler seconded by Commissioner Donnelly and unanimously carried, duly passed and adopted this 4th day of January 2005.

Dan Schmidtke, Chairman

Attest: _____
Scott Higgins, County Coordinator

AYES: Commissioners Schmidtke, Pierce, Potter, Donnelly, and Boler. Nays none.
Passed and approved this 4th day of January 2005.

Motion was made by Commissioner Potter, seconded by Commissioner Pierce to have the county attorney reviewed language of the "Hand Labor" Resolution for consideration at the next Board meeting.

Motion was made by Commissioner Pierce, seconded by Commissioner Donnelly,

R-#5'05

RESOLUTION

MACHINE-SIGNED SIGNATURES AND DEPOSITORY DESIGNATIONS

I, Scott Higgins, Clerk of the Board of Commissioners do hereby certify that at a regular meeting of the Martin County Board of Commissioners duly and regularly called, and held at the office of Martin County on 4th day of January, 2005 there being a quorum of said Board present, the following resolution was unanimously passed as appears from the records of Martin County and is now in full force and effect:

RESOLVED, that the banks listed below are designated depositories of Martin County.

Profinium Financial	Farmers State Bank of Trimont/Dunnell
State Bank of Fairmont	Bank Midwest
Farmers State Bank of Trimont	US Bank
Triumph State Bank	Profinium Financial of Truman
Ormsby State Bank	Welcome State Bank
State Bank of Ceylon	Farmers State Bank of Sherburn

It is thereby requested, authorized and directed to honor checks, drafts or other orders for the payment of money drawn in this County's name, including those drawn to the individual order of any person or persons whose name or names appear thereon as signer or signers thereof, when bearing or purporting to bear the facsimile signatures(s) or signatures of any of the following:

Jim Forshee, Auditor/Treasurer

Dan Schmidtke, Chairman

And the above named banks shall be entitled to honor and to charge Martin County for all such checks, drafts or other orders, regardless of by whom or by what means the facsimile signature or signatures thereon may have been affixed thereto if such facsimile signature or signatures resemble the facsimile specimens duly certified to or filed with Profinium Financial by the Clerk of the Board or other Officer of Martin County.

BE IT FURTHER RESOLVED, That any and all resolutions heretofore adopted by the Board of Commissioners of this County and certified to Profinium Financial or other institutions listed above as governing the operation of this corporation's account(s) with it be and are hereby continued in full force and effect, except as the same may be supplemented or modified by the foregoing part of this resolution.

Commissioner Pierce, seconded by Commissioner Donnelly made motion and unanimously carried this 4th day of January 2005.

IN WITNESS WHEREOF, I have hereunto subscribed by name as Clerk of the Board and have caused the County seal of Martin County to be hereunto affixed this 4th day of January 2005.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Dan Schmidtke, Chairman

Attest: _____
Scott Higgins
County Coordinator

AYES: Commissioners Schmidtke, Boler, Potter, Donnelly and Pierce.
Nays: none. Passed and approved this 4th day of January 2005.

Motion was made by Commissioner Pierce, seconded by Commissioner Potter, Be It Resolved by the Board of Commissioners in and for the County of Martin, MN, that the Commissioners and certain other officials are hereby appointed to serve for one-year terms expiring on December 31, 2005, on the designated committees as follows:

**2005
MARTIN COUNTY BOARD
STANDING COMMITTEE ASSIGNMENTS**

GERALD BOLER:

F./M. Human Services Board
Prairieland Joint Powers
District One Ditch Inspector
AMC Delegate
R.I.M. & Soil Conservation
Public Relations Campaign Committee
Highway 15 Coalition
County Park Board
3 Rivers RC & D
Transit Advisory Committee (TAC)
Planning/Zoning Commission
A.M.C. Ag & Transportation Delegate
New Law Enforcement Center Committee

JACK POTTER:

F./M. Human Services Board
Prairieland Joint Powers
District Five Ditch Inspector
MN Extension Service Committee-Alt.
County Water Plan Committee
MN River Basin JPB
Greater Blue Earth River Basin Alliance (GBERBA)-
Delegate to M.V.A.C.
Economic Development Comm
Library Board Alt.
Soil & Water Conservation Dist.
Labor/Management Committee
AMC Delegate-AMC Human Service
Investment in Current/Future Employees
S.W. Rural Energy Task Force Delegate
Labor Management Committee

STEVEN PIERCE:

A.M.C. General Gov. 1st Alt.
F/M Human Service Board
Prairieland Joint Powers
District Two Ditch inspector
Law library Board
Workforce Council
M.V.A.C. Delegate
AMC Delegate
S. Central HRA Board Deleg.
County GASB Committee
MAAH
Building Committee
County Insurance Committee
Centennial Committee
New Law Enforcement Center Committee
Martin County Recreational Trails Comm.

STEVE DONNELLY:

A.M.C. Environmental Delegate
F./M. Human Service Board
Prairieland Joint Powers
District Three Ditch Inspector
AMC Delegate
Region Nine E.M.S. Committee
Economic Development Comm
County Water Plan Committee
Greater Blue Earth River Basin Alliance (GBERBA) .
Establish Economic Development (EDA)
Building Committee
Minnesota River Basin JPB
County Insurance Committee
Centennial Committee

DAN SCHMIDTKE

F./M. Human Services Board
District Four Ditch Inspector
Region Nine Delegate
Prairieland Joint Powers
AMC Delegate
Fox Lake Improvement Dist. Board (non-active)
MN Extension Committee
Library Board
GIS Committee
Community Corrections
South Central Finance Committee
Investment in Current/Future Employees Comm.

DAN SCHMIDTKE-CONT'U

Public Relations Campaign Committee
Martin Co. Recreational Trails Committee
Labor Management Committee
S.W. Rural Energy Task Force Alt.

SCOTT HIGGINS

Building Committee
Personnel Committee
Labor/Management Committee
Investment in Current/Future Employees
Centennial Committee
Public Relations Camp. Committee

Be It Finally Resolved, that a copy of this resolution be transmitted to each appointee and the sponsoring agency, where appropriate, by the County Coordinator. Carried unanimously.

Higgins requested approval for the designation of the Fairmont Sentinel as the Official County Newspaper.

Motion by Commissioner Potter, seconded by Commissioner Donnelly, BE It Resolved that the Martin County Board of Commissioners pursuant to the opening of bids on publications for the year 2005, on December 21, 2004, and subsequent review thereof, the Fairmont Sentinel, Fairmont, MN be hereby designated as the Official Newspaper for Martin County for the year 2005, for the purpose and at the rates as set forth as follows:

Resolution Awarding the Official Newspaper Bid and Designating the Fairmont Sentinel as the Official Newspaper for the Year 2005

Motion by Commissioner Potter, seconded by Commissioner Donnelly,

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Martin, Minnesota, that pursuant to the opening of bids on printing for the year 2005, on December 21, 2004, and subsequent review thereof, the Fairmont Sentinel, Fairmont, MN, be and hereby designated as the Official Newspaper for Martin County for the year 2005, for the purposes and at the rates as set forth as follows:

- ❑ Publication of Delinquent tax list \$6.00 per column inch
- ❑ Publication of Official Board Proceedings \$6.00 per column inch
- ❑ First Publication of Financial Statement \$2.85 per column inch + \$300 for 8,000 overrun
- ❑ Second Publication of Financial Statement \$.043

The Sentinel has a certified circulation of 4, 722 subscriber residing in Martin County

Dan Schmidtke, Chairman

Attest: Scott Higgins, Coordinator

AYES: Commissioners Schmidtke, Pierce, Boler, Donnelly and Potter. Nays: none.
Passed and approved this 4th day of January 2005.

Higgins requested approval for the Resolution Authorizing the Chair to Sign Grant Agreement for Juvenile Justice Grant “. Higgins informed the Board that the grant award to the county for the Martin County Youth Intervention Prevention Program is \$15, 214.

Motion by Commissioner Pierce, seconded by Commissioner Potter,

RESOLUTION

Authorizing Execution of Grant Agreement for Juvenile Justice Grant

Be it resolved that Martin County Probation Department will enter into a cooperative agreement with the Office of Justice Programs in the Minnesota Department of Public Safety.

Julie Grunewald is hereby authorized to execute such agreements and amendments, as are necessary to implement the project on behalf of Martin County Probation Department.

I certify that the above resolution was adopted by the Board of Commissioners of Martin County on 12-29-04.

Dan Schmidtke, Chairman

ATTEST: _____
Scott Higgins, County Coordinator

AYES: Commissioner Schmidtke, Potter, Boler, Pierce and Donnelly Nays: none.
Passed and approved this 4th day of January 2005.

Motion was made by Commissioner Pierce, seconded by Commissioner Boler, Be It Resolved that the Martin County Board of Commissioners herby approve the regularly scheduled Martin County Commissioner meeting dates, times and locations for 2005. Carried unanimously.

County Board of Commissioners Regularly Scheduled Meeting Dates, times, and location-2005

The County Board is required per MN Statutes to set dates and locations for regularly conducted Board meetings.

Traditionally the Board has met the first and third Tuesdays of each month. Meetings are held in the Board Room in the Martin County Courthouse commencing at 9:00am. Variations of this meeting schedule have occurred during the year due to special meetings and budget workshops.

The past meeting schedule (first and third Tuesday's) has worked in the past and should continue to be a good meeting time. Although it is up to you as a Board to change the meeting times of the Board.

- JANUARY- January 4, 2005, 9am Board Room
January 18, 2005, 9am Board Room
- FEBRUARY- February 1, 2005, 9am Board Room
February 15, 2005, 9am Board Room
- MARCH- March 1, 2005, 9am Board Room
March 15, 2005, 9am Board Room
- APRIL- April 5, 2005, 9am Board Room
April 19, 2005 9am Board Room
- MAY- May 3, 2005, 9am Board Room
May 17, 2005, 9am Board Room
- JUNE- June 7, 2005, 9am Board Room

June 21, 2005 9am Board Room

JULY- July 5, 2005 9am Board Room
July 19, 2005, 9am Board Room

AUGUST- August 2, 2005, 9am Board Room
August 16, 2005, 9am Board Room (Budget Workshops this month)

SEPTEMBER- September 6, 2005, 9am Board Room (Continue Budget Workshops)
September 20, 2005, 9am Board Room

OCTOBER- October 4, 2005, 9am Board Room
October 18, 2005, 9am Board Room

NOVEMBER- November 1, 2005, 9am Board Room
November 15, 2005, 9am Board Room

DECEMBER- December 1, 2005- TRUTH AND TAXATION, (THURSDAY),
5:30PM BOARD
ROOM
December 6, 2005, 9am Board Room
December 20, 2005, 9am Board Room

Commissioner Boler suggested that 2000 Chevrolet Astro Mini Van from the Veterans Service Office not be traded in toward the purchase of the new replacement van. Boler stated that with a trade in allowance it is not that much and could be used for larger number of staff attending meetings or conferences. Consensus of the Board to look into the situation further.

Motion was made by Commissioner Pierce, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, upon the recommendation of the Personnel Committee, approves Sue Palmer, Administrative Secretary II position from 35 hours/week up to 40 hours/week, effective January 1, 2005. Carried unanimously.

Motion by Commissioner Pierce, seconded by Commissioner Boler to approve the December 30, 2004 bills and to direct staff to review the claim from the Sheriff's Office pertaining to the Mobile Digital Computers (MDC's) purchased from the City of Mankato and for staff to further review the charges for the Coroner. Carried unanimously.

Higgins informed the Board of the sample "Large Group Gathering Ordinance" and stated that at this time it is for the Board to review. The next step would be to conduct a public hearing on the proposed Ordinance if the Board so wishes.

Commissioner Boler inquired if any Board member would be attending two seminars January 12, Animal Ag Conference in Wilmer, MN. and a Alternative Energy Conference on January 13, 2005.

Motion by Commissioner Donnelly, seconded by Commissioner Potter. Be It Resolved that the Martin County Board of Commissioners, approve travel expenses and per diems for the Animal Agriculture Conference January 12, 2005, in Willmar, MN and the Alternative Energy Conference, January 13, 2005. Carried unanimously.

The Board gave their reports and reviewed their calendars of previous and upcoming meetings and activities.

Motion was made by Commissioner Pierce, seconded by Commissioner Donnelly to adjourn the meeting. Carried unanimously

With no further business to wit, meeting adjourned at 12:05 p.m.

The next meeting of the Martin County Board of Commissioners will be held January 18, 2005, 9:00 am in the Board Room.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Dan Schmidtke, Chair

ATTEST: _____
Scott Higgins, County Coordinator