

PROCEEDINGS OF THE MARTIN
COUNTY BOARD OF COMMISSIONERS
TUESDAY, JUNE 21, 2005
@ 9:00 A.M.

The meeting was called to order at 9:00 a.m. by Chairman Dan Schmidtke. Commissioners present were Steve Pierce, Steve Donnelly, Jack Potter and Gerald Boler. Also present were James Forshee, County Auditor, Scott Higgins, County Coordinator, Kevin Peyman, County Highway Engineer, Christine Rupp, Fairmont Sentinel, Rod Halverson, KSUM/KFMC, Julie Walters, Administrative Assistant, members of the public.

Motion by Commissioner Donnelly, seconded by Commissioner Potter to approve the Agenda with the following additions: (1) Consider new or used purchase of period lamp posts for placement in front of courthouse; (2) Present information and discuss Help America Vote Act (HAVA) information. and, (3) Consider Sale of Highway Truck Unit #32.

Motion by Commissioner Pierce, seconded by Commissioner Boler to approve the minutes of the June 7, 2005 Board of Commissioners meeting with one noted correction.

Kevin Peyman, County Engineer, presented the following Personnel Consent Agenda Items for approval: Consider Step Increase for Highway Personnel; and, Consider Hire of Maintenance Specialist I, Dunnell Shop – Highway Department.

Motion by Commissioner Boler, seconded by Commissioner Pierce, Be It Resolved that the Martin County Board of Commissioners, upon the recommendation of Kevin Peyman, County Engineer, hereby approve and authorize step increase for Brian Winter, Survey Crew Chief, from Grade 14 Step 5 at \$20.23/hour to Grade 14 Step 6 at \$20.75/hour, effective June 1, 2005; and approve and authorize step increase for Steve Hungerholt, Custodian, from Grade 10 Step 9 at \$16.11/hour to Grade 10 Step 10 at \$16.45/hour, effective June 1, 2005; and to approve and authorize hire of Terry Helmers, Maintenance Specialist I, to fill vacancy at the Dunnell Shop, at Grade 10 Step 1 at \$13.43/hour, eligible for all benefits, effective June 27, 2005, contingent upon the county's acceptance of the results of reference, criminal background checks, and drug testing. Carried unanimously.

Kevin Peyman, County Engineer, requested approval from the Board regarding the Bid Letting for a replacement Single Axle 1989 Ford Truck, Unit #32. Three bids were received: (1) Weerts Construction, Winnebago, MN for \$5,555.55; (2) Private Party for \$3,150.00; and (3) Private party for \$1,001. After discussion,

Motion by Commissioner Boler, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners, hereby approve the sale of Unit #32- a Single Axle Truck to Weerts Construction, Winnebago, MN in the amount of \$5,555.55. Carried unanimously.

Peyman continued with an update on blacktopping a one mile stretch of County Road #51 in Martin County that connects to Blue Earth County Road #24. With estimated costs in the \$175-\$250,000 range to re-grade and widen the one mile section, coupled with a low daily vehicle count of approximately 70 per day, Peyman recommended to leave this section of road as gravel.

Peyman also presented an update on potential funding to upgrade and maintain the “stub” road leading into Cedar-Hanson Park. Peyman will obtain additional information and present at a later date.

Discussion ensued regarding the proposed transportation funding package and a recent editorial published in the Fairmont Sentinel.

With no further Highway Business, Schmidtke thanked Peyman for his report.

Scott Higgins, County Coordinator, presented the following Personnel Consent Agenda item: Consider replacement hire of Part-Time Communications Officer for the Sheriff’s Office.

Motion by Commissioner Pierce, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize hire of Jean Anderson as Part-Time Communications Officer for the Martin County Sheriff’s Office at \$14.56/hour, effective June 13, 2005, not eligible for benefits. Carried unanimously.

Jim Hallstrom, Martin County Assessor, presented recommendations on two property tax appeals raised during the Martin County Board of Appeal and Equalization meeting held on Monday, June 13, 2005. Upon review by the Martin County Assessor’s Office, Hallstrom presented recommendations to the property tax appeals. After discussion,

(1) Ron Strom
1889 Knollwood Drive
Fairmont, MN 56031
PIN 23.053.0020

The Martin County Assessor’s Office has reviewed the land valuations in Mr. Strom’s immediate area and recommended an adjustment due to the pie-shaped dimensions of his land. Mr. Strom’s valuation is currently \$439,000. Our recommended valuation is \$424,700.

(2) Brandon Scott
1210 Albion Ave.
Fairmont, MN 56031
PIN 23.041.0980

Hallstrom reviewed the information collected on Mr. Scott's property and discovered that the weighted year built calculation had not been completed. Based on the results of that calculation we are recommending an adjustment. Mr. Scott's current valuation is \$202,000. Our recommended valuation is \$182,000. A secondary issue of comparisons between Mr. Scott's neighborhood and a neighborhood across Budd Lake will be addressed in the 2006 valuation.

(3) Steven Scholl, Et. Al.
Section 7
Silver Lake Township
PIN 17.007.0300

The property is improved with a primitive stone shelter. Upon review we are recommending an adjustment in the valuation of the shelter. Mr. Scholl's current valuation is \$96,600. Our recommended valuation is \$59,600. A secondary issue regarding the valuation of the land will be addressed on the 2006 valuation. After further discussion,

Motion by Commissioner Pierce, Seconded by Commissioner Boler, Be it Resolved that the Martin County Board of Commissioners having received property tax appeals from the aforementioned landowners; and after careful review and consideration; and upon the recommendation of Jim Hallstrom, County Assessor, hereby approve the three appeal adjustments as recommended. AYES: Pierce, Potter, Boler. NAYS: Donnelly, Schmidtke. Motion carried.

Lenny Tvedten, Martin County Historical Society Executive Director, and John Edman, Board Member of the Martin County Historical Society, were present to update the Board on the programs of the Historical Society and requested a budget allocation as follows: \$15,000 Elevator Pledge Request from CY2005 as the project won't actually begin until 2006; and \$20,000 for operational expenses for a total CY2006 budget allocation request of \$35,000. After discussion,

Motion by Commissioner Pierce, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners, hereby receive and file the Martin County Historical Society Appropriation request of \$35,000 for budget year 2006. Carried unanimously.

Kay Wrucke, County Recorder, was present to discuss the Recorder Fee Increase. Minnesota Statute 357.18 has been amended to increase the recording fee for real estate documents in all counties in Minnesota as a statewide, flat fee of \$46.00. The effective date is July 1, 2005. Wrucke stated that the fee bill revises the Records Equipment Fund to a Recorders Technology Fund. The original \$1 per recorded document for the fund was increased to \$10 per recorded document to be used for obtaining, maintaining and updating the technology systems in the Recorder's Office. This is a supplemental fund above the usual statutory operating costs of the office. The remainder of the fee increase is \$11 per recorded document. This money is available as authorized by the county board of commissioners for supporting enhancements to the recording process. This includes electronic recording, compliance with recording time frames, and data integration and aggregation projects. The money remains in the account for use for the projects and is a supplement to the normal operating expenses of county land related offices. These Offices would include the Recorder's, Auditor/Treasurer, Assessor, Planning & Zoning, and the IT Department. It has been discussed that possible uses of this Fund could be used for a county GIS Project; staff support for GIS, Planning & Zoning technology update in electronic permitting, electronic scanning of documents, Recorder microfilm conversion, etc., and to set aside funds for future investments in large cost system items. The County would benefit from these additional revenues as a whole. The projected revenues (once the fees are implemented per the approved legislation) is \$53,000 for the Recorder's Technology Fund and \$65,000 for the unallocated Recorder's compliance fund. Wrucke stated that the legislation allows these funds to be available only when the Recorder's Office is in compliance to the required turnaround times of real estate documents. The total increase in county revenue is projected to be approximately \$120,000.

Schmidtke and Commissioner Pierce thanked and congratulated Wrucke for her leadership role in the legislation that resulted in the increase in Recorder's Fees.

Tim Auringer, I & S Engineering & Architects, presented an information sheet to the Board on the Transit Building Renovation Bid Lettings that were held at the Commissioners Board Room on June 20th, 2005 at 2:00 p.m. Auringer stated that at least two bids were received for each of the six base bids with the exception of the electrical package. Upon review of the bids, it is the recommendation of I & S Engineers & Architects that contracts be awarded to the following low bid contractors:

Sitework:	Dulas Excavating, Wells, MN	\$14,023.
Concrete:	Buhler Construction, Butterfield, MN	\$22,600.
Building:	Buhler Construction, Butterfield, MN	\$35,200.
Sprinkler:	Olympic Fire Protection, Owatonna, MN	\$18,550.
Mechanical:	Royers, Inc., Winnebago, MN	\$18,963.
Electrical:	DeWar Electric, Fairmont, MN	\$ 8,763.

Auringer stated that all the work items included in these bids should be eligible for the State grant. Total bids \$118,099. I & S Engineers & Architects also recommends that the impound sprinkler contract be issued to Olympic Fire Protection for \$6,450. After further discussion,

Motion by Commissioner Pierce, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, after having advertised for bids for the renovation of the transit facility and impound; and review by the County Building and Purchasing Committee; and upon the recommendation by I & S Engineers & Architects, hereby award the bids to the following contractors: Site work- to Dulas Excavating of Wells, MN in the amount of \$14,023; award the low bid contract for Concrete- to Buhler Construction of Butterfield, MN in the amount of \$22,600; award the low bid contract for General Construction - to Buhler Constructions of Butterfield, MN in the amount of \$35,200; award the low bid contract for Sprinkler System- to Olympic Fire Protection of Owatonna, MN in the amount of \$18, 550; award the low bid contract for Mechanical -to Royers, Inc. of Winnebago, MN in the amount of \$18,963; and award the bid contract for Electrical-to DeWar Electric of Fairmont, MN in the amount of \$8,763. Carried unanimously.

Schmidtke thanked Auringer for his presentation.

Scott Higgins, County Coordinator, introduced Ginger Peterson, Martin County Drug Task Force Agent. Peterson presented copies of the current Methamphetamine Legislation. Peterson stated that she has spent the last two years getting the message out and educating legislators concerning the “meth” problem. Peterson stated that the Governor has stated that this legislation is one of the best the state has seen in the last two decades. Noted highlights of the provisions include: Amending the definition of Narcotic Drug to include methamphetamine; restrictions on Methamphetamine Precursor Drugs (any compound, mixture, or preparation intended for human consumption containing ephedrine or pseudo ephedrine as its sole active ingredient or as one of its active ingredients, excluding gel caps or liquid form), rules and regulations for a business establishment that offers methamphetamine precursor drugs in an over-the-counter sale, effective July 1, 2005; Methamphetamine Manufacture Crime and Penalty; Restitution; Property-Related Prohibitions, Notice, Web site; Transfer of Real Estate; Anhydrous Ammonia, Prohibited Conduct, Criminal Penalties, Civil Liability; Crimes involving children and vulnerable adults; Methamphetamine Lab Cleanup; and, Loan Eligibility to help cities with cleanup costs. Peterson stated that the legislation also provides loan money for cleanup cost for Clandestine Labs for counties and cities that have a “Clandestine Lab” Ordinance in place and stated that Martin County does have an Ordinance in place and would be eligible for these loans if needed.

City officials and staff in Martin County were present to receive the information and have questions answered.

Schmidtke thanked Peterson for her presentation.

The Board recessed at 10:50 a.m.
The Board reconvened at 11:00 a.m.

Jim Hallstrom, County Assessor, reported that a tax court settlement has been reached with the Fairmont Townhouse Property and a tentative settlement has been reached, pending receipt of specified information, with Gordy's Properties (County Market).

Hallstrom continued that he had recently attended a tax software demonstration by Manatron of Dayton Ohio. The primary focus of this software package is property taxes. Hallstrom stated the need to advance to this new generation of tax software, stating that the current ACS system is two to three generations behind technologically, and expensive to maintain. Hallstrom presented a Five Year Cost Summary spreadsheet outlining a county by county breakdown of R & P Parcels, Tax Capacity, and split costs with the 48 Minnesota co-op counties still using the ACS system, these counties are looking to go with Manatron.

Consensus of the Board is to move forward with the proposed Manatron software system and to bring back the results of the vote by the Minnesota Counties Computer Cooperative (MCCC) as to the direction the MCCC is recommending at a future meeting.

Hallstrom concluded with information that his office has been given the opportunity to have a web service build a website of Martin County's appraisal information that can be used for a period of six months, free of charge. The objective is to see how many "hits" the website receives, which will be useful information statistically as the County explores web based portal systems to disseminate tax and other county information. Hallstrom stated that there will be other information like the net payable taxes per parcel per year to the public. The website should be ready on July 1st, and will be a link off of our existing county website.

Schmidtke thanked Hallstrom for his report.

Higgins presented the final draft for Board approval of the proposed Martin County Classification/Compensation Policy. The proposed policy provides general guidelines concerning wage and salary administration, annual review and maintenance of the classification and rate structure, adding new classifications, job reclassification, temporary reclassifications, hiring rates, promotional increases, lateral transfers and demotions. Higgins stated that the proposed policy also establishes a Compensation Advisory Committee (CAC) which will be a five member committee which would include the Coordinator, 2 Commissioners, the Auditor/Treasurer and a Department Director. Higgins stated that the proposed policy does not replace the existing county policy and provides more detail in the administration of the Classification/Compensation Plan than the current policy. After further discussion,

A Resolution Adopting the Martin County Classification Compensation Policy

WHEREAS, the Martin County Board of Commissioners has established a Classification and Compensation plan and is establishing a Classification and Compensation plan and is establishing a Classification Compensation Policy establishing procedures for the administration of the County Classification/Compensation Plan covering all County employees and other applicable positions within the County; and

WHEREAS, the Classification/Compensation Policy addresses the necessary procedures for the administration and maintenance of the Martin County Classification/Compensation plan; and,

WHEREAS, the proposed policy has been formulated by a Policy Committee and reviewed by the County Personnel Committee; and

WHEREAS, the Department Directors have reviewed the policy recommendation, and the same has been submitted to the County Board for consideration,

NOW THEREFORE, BE IT RESOLVED, that the attached "Classification and Compensation Policy is hereby adopted, effective June 21, 2005, as the official policy for employees of the County of Martin from and after this date, in conjunction with all of the provisions of the County Policy #P27 "Classification Plan" (dated January 1, 1997) policy; and that this Policy may be abolished or amended in any manner at any time as determined by the County Board of Commissioners, this newly adopted Policy shall have the full force and effect after adoption of this resolution.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Dan Schmidtke, Chair

ATTEST: _____
Scott Higgins, County Coordinator

Higgins presented the Nursing Services contract which expired December 31, 2004. The County Board had responded to the proposed contract and reduced the hourly rate to \$32.50/hour instead of the requested \$35.00/hour. Higgins stated that after talks with Ms. Poush (vendor) she has counter offered as follows: (1) \$35.00/hour effective April 1, 2005-December 31, 2006 (plus the \$30/month fee for cell phone and minimum of 2 hour call back; and, (2) \$34/hour retro January 1, 2005. Higgins stated that Ms. Poush stated that she cannot do it for less than what she has proposed. Higgins stated that Presentation College has expressed interest in providing nursing services for the jail. However, they have not responded with any proposals. After discussion,

Motion by Commissioner Pierce, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners hereby approve tabling the proposed Nursing Services Contract until the next regularly scheduled Board of Commissioners meeting. Carried unanimously.

Higgins next presented a Resolution for Group Health and Group Life Continuation of Coverage Administration Agreement with H and A Administrators, Inc., effective July 1, 2005; and, the COBRA/Continuation Services ASA Agreement, amended to include the services of providing the Initial Notices/General Notices and the HIPAA Privacy Notices beginning July 1, 2005. After discussion,

R-#28/05

RESOLUTION FOR GROUP HEALTH AND GROUP LIFE CONTINUATION
OF COVERAGE
ADMINISTRATION AGREEMENT WITH H AND A ADMINISTRATORS, INC.
EFFECTIVE
JULY 1, 2005

WHEREAS, the Sponsoring Employer has established and maintains certain benefit plans (“Plans”) some or all of which are “group health plans” within the meaning of COBRA as it appears in the Public Health Services Act (“PHSA”) that may include group health, group vision, group pharmacy, medical reimbursement and/or group dental; and

WHEREAS, the Sponsoring Employer may have established and maintained a group term life insurance program; and

WHEREAS, some or all of these Plans are required to provide continuation coverage under applicable law; and

WHEREAS, the Continuation Administrator has expertise, experience and resources available to fulfill certain administrative responsibilities related to the Plans; and

WHEREAS, the Sponsoring Employer desires that the Continuation Administrator furnish certain services described in this Agreement in the operation and administration of the Plans;

Now Therefore Be It Resolved, moved by Commissioner Pierce, seconded by Commissioner Donnelly, that upon careful consideration that the Martin County Board of Commissioners hereby approve and authorize the Chair to sign the group health and group life continuation of coverage administration agreement with H and A Administrators, Inc., as presented, with fees of: \$10.00 for General Notice for new hires and spouses, per enrollment event; \$10.00 for HIPAA Privacy Notice – per Notice; \$12.00 if General Notice and HIPAA Privacy Notice mailed together; \$10.00 per

Qualifying Event/Continuation Notification; and \$5.00 Monthly Enrollment Management Fee for Elected Subscriber, for the remainder of the year 2005, effective July 1, 2005.

Dan Schmidtke, Chair
Board of Commissioners

Roll Call AYES: Commissioners Boler, Potter, Schmidtke, Donnelly, and Pierce.
NAYS: None. Said Resolution was duly passed and adopted this 21st day of June, 2005.

Higgins presented the 2006 dues request for the Rural Minnesota Energy Board in the amount \$2,000.

Motion by Commissioner Pierce, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners hereby receive and file the Rural Minnesota Energy Board Annual Dues Appropriation request of \$2,000 for budget year 2006.

Higgins presented 2006 budget allocation request information from the Martin County Preservation Association to continue restoration of Red Rock Center for the Arts (Fairmont) in the amount of \$20,000.

Motion by Commissioner Pierce, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners hereby receive and file the Martin County Preservation Association's Red Rock Center for the Arts Appropriation request of \$20,000 for budget year 2006.

Higgins continued with a quote received from Patten Roofing of Iowa, Inc. for minor courthouse roof repairs that will extend the life of the roof an additional 15 to 20 years. The quote includes: (1) All labor and material to install aluminum coating on parapets and clock tower for the sum of \$3,000; (2) All labor and material to install SBS Modified Bitumen on the following areas, (2.a.) Over the top of parapets for the sum of \$2,500, (2.b.) Back side of parapets for the sum of \$2,500, (2.c.) North and south center ledges for the sum of \$1,000; and (3) All labor and material to install aluminum coating on SBS area of roof for the sum of \$7,455. Higgins stated that the County Building and Purchasing Committee has reviewed the proposal and recommended approval. After discussion,

Motion by Commissioner Pierce, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, upon the recommendation of the County Building and Purchasing Committee, hereby awards quote received from Patten Roofing of Iowa, Inc, (1) All labor and material to install aluminum coating on parapets and clock tower for the sum of \$3,000; (2) All labor and material to install SBS Modified Bitumen on the following areas, (2.a.) Over the top of parapets for the sum of \$2,500, (2.b.) Back side of parapets for the sum of \$2,500, (2.c.) North and south center ledges

for the sum of \$1,000; and to authorize the Chair to sign necessary documents for the proposed work in the amount of \$9,000. Carried unanimously.

Higgins next informed the Board that the Building Committee had discussed installing period lamp posts in the area in front of the Courthouse. Each lamp post, including installation by the City of Fairmont, will cost approximately \$1,300. In addition to the lamp posts, it was suggested that a Centennial Garden, which would include shrubs and flowers, be planted in the areas of the lamp posts. Higgins went on to discuss the stenciling work on the 3rd floor of the courthouse. Rick Van Oel provided a quote in the amount of \$1,290 to finish out the stenciling panels on the 3rd floor. After discussion,

Motion by Commissioner Donnelly, seconded by Commissioner Pierce, Be It Resolved that the Martin County Board of Commissioners hereby approve the purchase and installation of period lamp posts in the amount of \$1,300 each and to award quote received from Rick Van Oel and Company, Des Moines, Ia to finish stenciling panels on the third floor of the Courthouse; and to authorize Van Oel to repair and repaint the broken plaster result of damage by the scaffolding company. Carried unanimously.

Higgins requested approval of the Bills with one additional bill for payment of Cress Refrigeration in the amount of \$32,472.51.

Motion by Commissioner Pierce, seconded by Commissioner Boler, Be It Resolved that the Martin County Board of Commissioners, hereby approve the bills for June, 2005 as presented by the Auditor/Treasurer and to include payment to Cress Refrigeration in the amount of \$32,472.51. Carried unanimously.

Warrants received and paid 6-21-05 are registered on file in the Auditor/Treasurers office as follows:

Revenue Fund – Warrants Approved 6-21-05	Totaled	\$145,404.20
Enhanced 9-1-1 Fund		\$ 4,421.26
Solid Waste Management Fund		\$ 15,621.55
Law Library Fund		\$ 1,359.87
Martin County Transit Fund		\$ 34,203.83
Building CIP Fund		\$ 83,781.11
Bank Building Fund		\$ 2,923.62
Debt Service-Prairieland Fund		\$ 253.50
Recreation and Safety Fund		\$ 23.03
Taxes & Penalties Fund		\$ 59.00
Ind. Sewage Treatment Sys. Loan FD (ISTS)		<u>\$ 8,297.00</u>
	Grand Total	\$296,347.97
Martin County Ditch Fund – Warrants Totaled		\$ 4,427.10
Road and Bridge Fund – Warrants Totaled		\$187,889.36

Higgins presented for approval the Prairieland Compost Facility bills for June, due to the postponement of the June, 2005 Prairieland Board meeting .

Motion by Commissioner Donnelly, seconded by Commissioner Boler, Be It Resolved that the Martin County Board of Commissioners, hereby approve the payment of the June, 2005 Prairieland Bills as presented. Carried unanimously.

Higgins gave an informational report on the potential state government shutdown if the State Legislature does not reach a budget deal before July 1st. State agencies that are affected include Dept. of Agriculture, Human Services, DNR, MPCA, Drivers License Bureau, and Dept. of Transportation. State agencies that were funded include Public Safety (including DOC) and Higher Ed. Legislative leaders are considering a “lights on” policy – state agencies will continue to operate with limited staffing. The looming state government shutdown could have a negative impact on the County in the following areas: (1) Transit – reimbursement payment of operations funding potentially would be delayed or not paid. Operations of the County transit system averages approximately \$25,000. This would have a negative impact on the transit balance if the county does not receive its state reimbursement of 85% for the monthly operational costs; and (2) Other areas that may be impacted include the payment of highway construction projects, Human Services functions, and permitting, yet may be minimal.

Higgins continued his report on the upcoming Employee Recognition Day, to be held September 20th, 2005. The format will be similar to last year’s including introductions of new employees within the past year, recognizing those employees that have reached their five year increments, and awarding them with chamber bucks and service certificates. Department Heads will introduce their staff and the County Wellness/Fitness Program will incorporate its kick-off with the Recognition Day activities. A proposed new addition to the Employee Recognition Day will be an Alumni Recognition Board. The unveiling of the “Alumni Board” for those who have retired from service to Martin County will be held during the day’s activities, as well as inviting retirees to Recognition Day and recognizing those present and also recent retirees. It was suggested by the Recognition Committee to hold the event from 2:00 p.m. – 4:00 p.m. and to close the courthouse during that period of time in order for all employees to attend.

It was the consensus of the Board to close the courthouse from 3:00 p.m. – 5:00 p.m. in order for all employees to attend Employee Recognition Day.

Higgins concluded his report by addressing the proposed Centennial Garden. It was the consensus of the Board to move forward with project.

Jim Forshee, County Auditor/Treasurer, gave a report on the Federal Help America Vote Act (HAVA). Forshee stated that the State is expected to receive \$38 million in funding for the equipment needed to be in compliance with HAVA. This funding makes available approximately \$7,000 in federal funds for each precinct in the State of Minnesota to be used for the purchase of voting equipment that can be used by all voters, including voters with disabilities. Forshee continued to state that plans must be completed no later than

September 15, 2005 as to how this money will be spent and on what type of voting machines. Forshee stated that he expected to meet with the cities and townships in order to determine the needs, maintenance, and storage of the voting equipment.

The Board gave their reports and reviewed their calendars of previous and upcoming meetings and activities.

The next regular meeting of the Martin County Board of Commissioners will be Tuesday, July 5th, 2005 at 9:00 a.m. in the Martin County Commissioners Room.

With no further business to wit, Motion by Commissioner Pierce, seconded by Commissioner Potter to adjourn the meeting. Carried unanimously. Meeting adjourned at 12:40 p.m.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Dan Schmidtke, Chair

ATTEST: _____
Scott Higgins, County Coordinator