

PROCEEDINGS OF THE MARTIN
COUNTY BOARD OF COMMISSIONERS
TUESDAY, OCTOBER 18, 2005
@ 9:00 A.M.

The meeting was called to order at 9:00 a.m. by Chairman Dan Schmidtke. Commissioners present were Jack Potter, Gerald Boler, Steve Pierce and Steve Donnelly.

Also present were Scott Higgins, County Coordinator, James Forshee, County Auditor, Kevin Peyman, County Engineer, Christine Rupp, Sentinel Newspaper, Rod Halversen, KSUM/KFMC Radio, Julie Walters, Administrative Assistant, members of staff and public.

Motion by Commissioner Pierce, seconded by Commissioner Donnelly, to approve the Agenda with the following additions: (1) AMC Delegate; (2) Purchase of Roller – Highway Department; and (3) Personal Leave Request.

Motion by Commissioner Potter, seconded by Commissioner Donnelly, to approve the minutes of the October 4, 2005 Board of Commissioners Meeting.

Scott Higgins, County Coordinator, presented information received regarding a six week unpaid personal leave request from Kari Buntjer on or about October 21st through December 5, 2005.

Motion by Commissioner Donnelly, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners, hereby approve a six week unpaid personal leave request for Kari Buntjer, effective on or about October 21st through December 5, 2005. Carried unanimously.

Kevin Peyman, County Engineer, presented a Leased Land Agreement between Fred W. Krahmer and Martin County, for the purpose of stockpiling construction materials, placing equipment, and conducting activities associated with the construction of the bituminous surface on County State Aid Highway 37. Peyman recommended approval contingent upon review and approval of County Attorney.

Motion by Commissioner Boler, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, upon the recommendation of Kevin Peyman, County Engineer, hereby approve the Leased Land Agreement between Fred W. Krahmer and Martin County for the purpose of stockpiling materials and equipment in conjunction of Construction Project CSAH37 with the payment schedule for the leased land to be in coincident with the construction project for the following 2006-Five (5) Acres@ \$700.00 per acre (\$3,500 total), 2007-Ten (10) Acres at \$700.00 per acres (\$7,500 total) each lease to begin January 1st and end December 31st of that year, and contingent upon review and approval of County Attorney. Carried unanimously.

Peyman continued with his recommendation for purchasing pull- behind rubber tire roller. The roller is used for packing shoulders resulting in a better end product. Peyman stated he had \$18,000 budgeted for purchasing the roller but it was found out that an additional hitch is needed in order to attach the roller to the motor grader with an additional cost of \$4,500 for a total cost of \$22,500. After discussion, Motion by Commissioner Boler, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners, upon the recommendation of Kevin Peyman, County Engineer, hereby approve purchase of the budgeted pull-behind rubber tire roller and hitch in the amount of \$22,500 to be expended from the Highway Department Fund. Carried unanimously.

Peyman informed the Board he had received a telephone call from Bio Solutions requesting a meeting, to discuss traffic impact in connection with the proposed Ethanol Plant in Fairmont. The meeting will be held at the Highway Department on Friday, October 28th, 2005 at 7:30 a.m. Peyman extended an invitation to the Board to join the meeting.

Commissioner Boler asked Peyman if the new pickups had been received and what they are using for fuel. Peyman stated the pickups have been received and the Department will be experimenting to determine engine performance between regular gasoline and E85 gasoline. Peyman will keep track of mileage with both fuels and will then bring accurate numbers to the next Board Meeting so an informed decision can be made whether to proceed in installing an ethanol blend storage gas tank.

Schmidtke stated he had received a phone call regarding the last four miles of County Road 26, right before the county line, indicating the edge line isn't completely striped on those last four miles. Peyman stated he would check that stretch of road.

With nothing further, Schmidtke thanked Peyman.

Charles Poppe, Deputy Sheriff's Department, was present to present for Board consideration the purchase of a replacement patrol boat and trailer. Poppe stated their current Fischer model boat is not designed for patrolling purposes. The proposed replacement Starcraft Boat and roller bed trailer are engineered and laid out to better meet the Departments needs. Poppe recommended purchasing a Starcraft Boat and trailer from Odegaard's Marine in Ceylon, MN at a net cost after trade-in of \$3,353 to be paid for out of the FY2006 Boat and Water Grant award. After discussion,

Motion by Commissioner Pierce, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, upon the recommendation of Deputy Charles Poppe of the Sheriff's Office, hereby approves the purchase of a replacement boat and trailer for purposes enforcement on the county's lakes, from Odegaard's Marine of Ceylon, MN a Starcraft C Starr 166 in the amount of \$9, 853.00 and to trade in the Fischer 165 Pro Avenger for the amount of \$6,500.00 for a net total of \$3,353, to be expended from Boat and Water grant funds to be received in 2006. Carried unanimously.

Sheriff Brad Gerhardt, reviewed the Safe & Sober Grant Agreement, noting that Martin County had been awarded a \$12,000 grant to be allocated between the City of Fairmont and Martin County, for the period from October 1, 2005 through September 30, 2006. The grant will help cover expenses incurred with overall safety enforcement during holidays and high traffic time periods. After discussion,

Motion by Commissioner Potter, seconded by Commissioner Boler,

R#56/'05

**RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT
SAFE & SOBER COMMUNITIES**

BE IT RESOLVED, that the Martin County Sheriff's Office enter into a grant agreement with the Minnesota Department of Public Safety, Office of Traffic Safety, for the project entitled Safe & Sober Communities during the period from October 1, 2005 through September 30, 2006 in the amount of \$12,000. to be allocated between the City of Fairmont, MN and the County of Martin Sheriff's Department.

BE IT FINALLY RESOLVED, that Sheriff Brad Gerhardt is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of the Martin County Sheriff's Office and to be the fiscal agent and administer the grant.

Motion by Commissioner Potter, seconded by Commissioner Boler and was duly passed and adopted this 18th day of October, 2005.

**BOARD OF COMMISSIONERS
MARTIN COUNTY**

Dan Schmidtke

Title

Date

ATTEST:

Scott Higgins

Title

Date

Roll Call AYES: Commissioners Pierce, Donnelly, Potter, Boler, Schmidtke. NAYS: None. Duly passed and adopted this 18th day of October, 2005.

Gerhardt presented information proposing an After School Youth Program for Martin County. The stated purpose of the proposed program is to reduce cost for out of home placements. The maximum number of participants is 24 kids. The cost of the program is estimated at \$191,872. A federal grant of \$131,000 is available for this program. Martin County's responsibility is \$60,872. The Sheriff is requesting \$40,000 from the County. Fairmont High School has provided in-kind cost for space of approximately \$20-25,000. Human Service has no financial contribution. Gerhardt proposes the following to fund the program:

Option "A": A re-allocation of remaining funds from the Jail's "Board of Prisoners" line item. As of today we are at \$47,500 for a 2005 budgeted item of \$120,000. We have 2 ½ months to go. In other words we haven't had as many prisoners held in other counties.

Option "B": A transfer of funds from the County surplus. We are requesting \$40,000. This would put this program in full gear for the year 2006. We are also in the process of grant writing and foundation requests. Money received in those areas could be returned to the County. Sheriff's Youth Programs of MN needs a solid financial commitment from us now as they need to initiate the hiring process. We are at approximately \$160,000 for a \$190,000 project.

The countywide program will run from 3 – 8 p.m. each school day (176 days/school year) for students from 10 to 18 years of age. Students would be grouped by age, 10-13 and 14-18 years old. A typical day would encompass a snack, recreation, homework, dinner, clean-up, group, and homework and learning games. The program will run 176 days beginning January 1st, 2006 and will run through the end of May. Alternate No. 1 will continue to run over the summer, and Alternate No. 2 will start up again in September, 2006.

Chief Greg Brolesma, Steve Hubbard-President/CEO Sheriff's Youth Program, Heather Hawkins, Martin County Probation Department, Lynn Manzke-Principal/Fairmont High School, and Judge Robert Walker all spoke in support of the proposed youth program. After further review and discussion,

Motion by Commissioner Donnelly, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners, hereby approve Sheriff's request for county funding of the Sheriff's School Youth Program in the amount of \$40,000, for a 176 school day pilot program beginning January 1, 2006, and that the funding request of \$40,000 be expended from of Sheriff's Jail budget "Board of Prisoners" line item (Option A) for the program per the Sheriff's request proposal. AYES: Commissioners Donnelly, Boler and Potter. NAYS: Commissioners Pierce and Schmidtke. Motion carried.

Scott Higgins, County Coordinator, informed the Board that Sheriff Gerhardt has appointed Michelle Bell to Corrections Officer/EHM Director. Appointment to EHM Director, per union contract, includes override compensation of \$95.00/month. Gerhardt stated this appointment is not an addition of any sort.

Motion by Commissioner Pierce, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners, hereby approve appointment of Michelle Bell as Corrections Officer/EHM Director per the LELS #115 Union contract, effective October 2, 2005, with an additional \$95.00/month override compensation. Carried unanimously.

The Board recessed at 10:50 a.m.
The Board reconvened at 11:00 a.m.

Randy Studier, Regional Director – University of Minnesota Extension Service, and Pat Stumme, Regional Extension Educator, Health and Nutrition – University of Minnesota Extension Service, were present for reconsideration of the Memorandum of Intent (MOI) between Martin County and the University of Minnesota Extension Service Nutrition Education Program as presented at a previous meeting. This program will be conducted by the Minnesota Extension Service to provide nutritional education to eligible county residents in promoting diet, quality of food safety, and wise consumerism. The USDA provides approximately \$60,000 to fund a Nutrition Education Assistant (NEA) staff person and Extension is required to equal the amount in in-kind contribution. The MOI is for the period October 1, 2005 to September 30, 2006. After discussion,

Motion by Commissioner Pierce, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, hereby deny the addition of the Nutrition Education program and the Memorandum of Intent in Martin County through as proposed through the University of Minnesota Extension Service. AYES: Commissioners Potter, Schmidtke, Donnelly and Pierce. Commissioner Boler abstained. Motion carried.

Rich Perrine, SWCD, presented the Tuttle Lake Watershed Project Proposal, stating that residents of Tuttle Lake have been meeting for about a year and a half and desire to improve the water quality of the lake and watershed area and is looking to apply for assistance in grant writing through the Three Rivers RC & D Council. The Grant dollars will be used to establish a part-time coordinator and to begin outreach efforts and coordinate among the many project partners, to improve the water quality of Tuttle Lake and its watershed area. The project area covers 120,000 acres within Jackson and Martin Counties plus four sections in Iowa.

Motion by Commissioner Potter, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize Board Chair to sign the required authorization required by the Three Rivers RC & D Council for the proposed Tuttle Lake Watershed Project Proposal Application proposal; with the understanding that there will be no county funding required. Carried unanimously.

Kathi Eull, Account Executive-Hanratty and Associates, reviewed the county health insurance plan covering the periods of January 1, 2004 to December 31, 2004 and January 1, 2005 to May 31, 2005. Eull went on to present the January 1, 2006 Plan Year Renewal options, noting an estimated 15.9% increase, stating that she will be meeting with the Insurance Committee this afternoon at 2:30 p.m. to further discuss the Plan renewal. Commissioners Donnelly and Pierce will be present at the Insurance Committee meeting and will bring their recommendations back to the November 1, 2005 Board Meeting.

Higgins presented a Resolution and Application from All Season Wheelers for Maintenance Funding for ATV Trail System – Elm Creek ATV Trail. The Department of Natural Resources provides grants to local units of government for maintenance of ATV trails. All Season Wheelers is requesting the County to allow the Club to apply for the grant-in-aid funding for the ATV Trail System. The grant request from the state is \$36,138.75.

Motion by Commissioner Pierce, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize Board Chair to sign Resolution and Application for Maintenance Funding for GIA-ATV Trail System – Elm Creek ATV Trail, in the amount of \$36,138.75. Carried unanimously.

R-#55/'05

RESOLUTION

APPLICATION FOR MAINTENANCE FUNDING FOR GIA-ATV TRAIL SYSTEM ELM CREEK ATV TRAIL:

WHEREAS, Martin County, Minnesota desires to apply for maintenance funding of Elm Creek ATV Trail System and

WHEREAS, the maintenance of these trails are funded through Minnesota trail assistance program grants issued with the approval of the Minnesota Department of Natural Resources; and

WHEREAS, said Martin County will contract with the All Season Wheelers ATV Club to apply for this funding in the amount of \$36,138.75 to maintain said GIA Trail System.

NOW THEREFORE BE IT RESOLVED, that the Martin County Board of Commissioners approves the application for funding for the GIA-ATV Trail, and that the Board-Chair and the County Coordinator be authorized to sign all documents relating to the program.

Motion was made by Commissioner Pierce, seconded by Commissioner Potter and carried this 18th day of October, 2005.

**BOARD OF COMMISSIONERS
MARTIN COUNTY, MN**

Dan Schmidtke, Chair

ATTEST: _____
Scott Higgins, County Coordinator

Higgins continued with a change order request from Royer's Inc. of Winnebago for renovation work at the Transit Facility, showing adds and deducts for the project. Adds and deducts to the original contract sum of \$18,963 include: Add - furnish and install flanged tee and valve for future water; Add – Relocate flammable waste trap and rough-in for future restrooms; Deduct – Omit water piping and water heater from Alternate #A-1; and Add – Furnish and install vent through roof for future restrooms. The contract sum will be increased by this change order in the amount of \$750, making the new Contract Sum including this change order to be \$19,713.

Motion by Commissioner Boler, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners, hereby approve change order received from Royer's of Winnebago, MN related to the renovation work at the Transit Facility; and that the change order includes: Add - furnish and install flanged tee and valve for future water; Add – Relocate flammable waste trap and rough-in for future restrooms; Deduct – Omit water piping and water heater from Alternate #A-1; and Add – Furnish and install vent through roof for future restrooms. The contract sum will be increased by this change order in the amount of \$750, making the new Contract Sum including this change order to be \$19,713. Carried unanimously.

Higgins stated he had received a letter from the Association of Minnesota Counties (AMC) requesting each county approves and provides for voting delegates to the Annual Conference. The Conference will be held December 5-7, 2005. Delegates shall be appointed annually by the county board from among the officials and employees of the county. Each delegate so appointed shall be eligible to vote at any meeting of the Association or be elected an officer or director of the Association. Higgins noted that normally there is a rotation in the delegates and that Kevin Peyman has indicated he is interested in attending the AMC Annual Conference as a delegate.

Motion by Commissioner Donnelly, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners, appoint the following individuals as voting delegates to the Association of Minnesota Counties (AMC) Annual Conference to be held December 5-7, 2005 in St. Paul, MN – Kevin Peyman, Martin County Engineer, James Forshee, Martin County Auditor/Treasurer, Gerald Boler, Martin County Commissioner, Steve Donnelly, Martin County Commissioner, Steve Pierce, Martin County Commissioner, Jack Potter, Martin County Commissioner, Dan Schmidtke, Martin County Commissioner, and Scott Higgins, Martin County Coordinator. Carried unanimously.

Motion by Commissioner Pierce, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, hereby approve bills to be paid October 18, 2005 as presented. Carried unanimously.

Warrants received and paid 10-18-05 are registered on file in the Auditor/Treasurers Office as follows:

Revenue Fund – Warrants Approved 10-18-05	Totaled	\$280,954.74
Enhanced 9-1-1 Fund		\$ 1.12
Solid Waste Management Fund		\$ 16,176.88
Law Library Fund		\$ 352.38
Martin County Transit Fund		\$101,829.15
Building – CIP – Fund		\$ 14,331.21
Bank Building Fund		\$ 2,818.37
Forfeited Tax Fund		\$ 107.00
Ind. Sewage Treatment Sys. Loan FD (ISTS)		<u>\$ 13,487.54</u>
	Grand Total	\$430,058.39
Martin County Ditch Fund – Warrants Totaled		\$ 5,054.79
Road and Bridge Fund – Warrants Totaled		\$ 98,378.06

Higgins concluded with information on the 3rd Quarter County Budget Report; Dental Insurance Renewal Plans provided by Ochs Insurance Agency; Letter from I & S Engineers regarding Structural Capacity at the Impound Facility (purlins); and, Minutes from the Priority Planning Session held on Friday, June 24th, 2005.

The Board gave their reports and reviewed their calendars of previous and upcoming meetings and activities.

The next regular meeting of the Martin County Board of Commissioners will be Tuesday, November 1, 2005 at 9:00 a.m. in the Martin County Commissioners Room.

With no further business to wit, Motion by Commissioner Pierce, seconded by Commissioner Potter to adjourn the meeting. Carried unanimously. Meeting adjourned at 12:01 p.m.

BOARD OF COMMISSIONERS
MARTIN COUNTY

Dan Schmidtke, Chair

ATTEST: _____
Scott Higgins, County Coordinator