

PROCEEDINGS OF THE MARTIN
COUNTY BOARD OF COMMISSIONERS
TUESDAY, NOVEMBER 1, 2005
@ 9:00 A.M.

The meeting was called to order at 9:00 a.m. by Commissioner Schmidtke. Commissioners present were Gerald Boler, Jack Potter and Steve Donnelly. Commissioner Pierce was absent.

Also present were Scott Higgins, County Coordinator, James Forshee, County Auditor/Treasurer, Kevin Peyman, County Engineer, Christine Rupp, Sentinel Newspaper, Rod Halversen, KSUM/KFMC Radio, Terry Viesselman, County Attorney, Julie Walters, Administrative Assistant, members of staff and public.

Motion by Commissioner Potter, seconded by Commissioner Donnelly, to approve the Agenda with the following additions: (1) Consider Centennial Garden Proposal; (2) Consider 10 hours/week Support Staff for Extension Department; and (3) Approve Minutes of October 25, 2005 Special Board of Commissioners Audit Review Meeting.

Motion by Commissioner Boler, seconded by Commissioner Donnelly, to approve the minutes of the October 18, 2005 Board of Commissioners Meeting with one noted correction; and, the October 25, 2005 Special Board of Commissioners 2004 Audit Review Meeting. Carried unanimously.

Terry Viesselman, County Attorney, was present to review a letter he had sent to the Commissioners regarding a potential committal expense for a sex offender. Viesselman stated the offender was committed and is recommending authorization of the committal expense up to \$2,500.

Motion by Commissioner Donnelly, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize a sex Offender committal expenditure as presented by Terry Viesselman, County Attorney up to \$2,500. Carried unanimously.

Kevin Peyman, County Engineer, was present to inform the Board on county fuel usage. Peyman used figures based on two new county pickup trucks, projecting their travel at 20,000 miles per truck annually. Peyman compared running the two trucks on the county's unleaded fuel at the current price of \$2.16 per gallon - \$5,760 per year; and, E85 fuel at the current price of \$1.76 per year - \$6,122 per year. Peyman noted the trucks' gas mileage is at 15 miles per gallon on unleaded and 11.5 per gallon on E85. Peyman continued the county buys its fuel in bulk from WFS, which brings the price of the county's fuel down. Peyman stated that if the county fills up at a local station, the annual fuel cost for the two trucks is much higher than to purchase in bulk. Peyman went on to note that if the county wants to use the E85 fuel, he recommends installing a tank specifically for county use. Peyman stated installation of a 1,000 gallon above ground double wall storage tank for county usage would cost approximately \$3,900. The tank

could be used to replace a single wall diesel tank at either the Dunnell or Trimont out shop in the future if the county decides to expand and put in an underground tank for E85. After further discussion,

Motion by Commissioner Boler, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners, hereby approve the purchase and installation of new 1,000-gallon fuel tank to be used for storage of E85 fuel for county use only, at a estimated cost of \$3,900. Carried unanimously.

Peyman reported he is part of a safety committee made up of county engineers that focus on different factors that may contribute to countywide traffic accidents. The Minnesota Department of Safety has allotted up to \$2 million dollars for counties to aid in this study. Each approved county project is expected to receive approximately \$50,000-100,000. Peyman stated that there is no local match required and that Martin County will be teaming up with Jackson and Faribault counties to apply for funds as a joint cooperative effort in obtaining equipment for purposes relating to sight distances and other related sighting at intersections in each of the counties. Peyman further stated that there is a better chance of being awarded funds if a number of counties work in cooperation on a common project.

Peyman asked the Board if one or two of the Commissioners would be interested in serving as Board liaisons for equipment and machinery replacements for the Highway Department. Peyman stated that the committee would meet a couple of times a year. Commissioners Schmidtke and Potter stated their interest to serve. After discussion,

Motion by Commissioner Donnelly, seconded by Commissioner Boler, Be It Resolved that the Martin County Board of Commissioners, hereby approve and appoint Commissioners Schmidtke and Potter as liaisons to the Board for equipment and machinery replacements and purchases for the Martin County Highway Department; and to approve and authorize per diems and expenses for this committee work. Carried unanimously.

Sergeant Matt Klages was present to answer any questions the Board may have with the monthly Sheriff's Office Update. There were none.

Scott Higgins, County Coordinator, introduced Kathi Eull, Account Executive – Hanratty and Associates, to review some options for the county's health insurance plan. Eull noted that she had met with the County Insurance Committee and reviewed the current Health Insurance Plans with MEDICA and the 105 Plan. The Committee recommended that the county continue with MEDICA due to the fact that bids from other providers were not able to compete with the renewal rates presented by MEDICA. The Committee also recommended that the county continue to provide Plan A (\$20-Copay), Plan B (\$250 Deductible) Plan C (\$1,000 Ded.) and that in order to mitigate premium increases that the County purchases a higher deductible health plan of \$1,500. Eull further stated that due to current utilization of the health plan, the county would be taking a minimal increase in risk in purchasing the \$1,500 Deductible Plan. Eull presented a spreadsheet review of

2005 current premium contributions vs. 2006 proposed plan contributions. After discussion,

Motion by Commissioner Donnelly, seconded by Commissioner Boler, Be It Resolved that the Martin County Board of Commissioners, on an annual basis reviews and determines the county health plans and employee contributions to health insurance premiums for non-union staff; hereby approves the purchase of the MS \$1500 deductible health plan from MEDICA; and establishes the non-union employee contributions for single and family plans as follows: Plan A (\$20 Co-Pay) Single \$65.38, Family \$551.89 Plan B (\$250 Ded.) Single \$22.50, Family \$385.00, and Plan C (\$1,000 Ded.) Single \$0.00, Family \$280.00 for CY2006; and to approve and authorize the Chair and/or the County Coordinator to sign the necessary documents with MEDICA and/or Hanratty & Associates relating to the health insurance plan(s). Carried unanimously.

Lori Pomerence, Martin County 4-H Program Director, presented the landscaping proposal for the Centennial Garden for the courthouse lawn and stated that the Martin County 4-H wish to do this project for the county. Pomerence presented a landscape drawing and cost estimate provided by Green Thumb Landscaping. Pomerence noted that the 4-H Federation has provided for the cost of this project in the Federation's budget for next year. The Federation agrees this will be a great service project and will assume full funding responsibility. Although, due to the fact that part of the work needs to be completed this fall, Pomerence recommended moving forward with fall planting/prep work and will reimburse the county for costs incurred. After discussion,

Motion by Commissioner Boler, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners, hereby approves the Centennial/ County 4-H garden project to be located out on the courthouse lawn; and that the county would provide for immediate expenses for the necessary fall planting and preparation of Centennial Garden; and with the understanding that the Martin County 4-H Federation desire is to make this a 4- H community project; and to reimburse the county for all associated expenses incurred from the project. Carried unanimously.

Pomerence concluded with a verbal invitation to the Commissioners to attend the upcoming annual 4-H Recognition Banquet.

Higgins introduced Chris Hansen of Hanratty & Associates, to provide information on supplemental voluntary benefits and dental insurance plan information.

Hansen first presented the dental insurance bid proposal through Brokers National, noting the only difference in plans is that on Type III benefits, Second Benefit Year, current year's plan (Fortis) paid 25% and the new plan pays 50%. The remaining benefits completely match the previous plan.

Hansen next presented Colonial Supplemental Insurance – Voluntary Benefits. These supplemental benefits for Short Term Disability, Coverage for Hospital Confinement and Out Patient Surgery, Term Life, Accident Care Policy, Cancer Security Policy, and

Critical Illness Policy are very similar to what is currently offered to employees through AFLAC; however, Colonial's rates are approximately 10-20% less than AFLAC. Premium rates can be payroll deducted and are portable. After discussion,

Motion by Commissioner Potter, seconded by Commissioner Donnelly,

R-#58/'05

Resolution Approving Colonial Supplemental Insurance Plan-a Voluntary
Benefit for Martin County Employees

WHEREAS, Martin County, MN has established and maintains certain benefit plans for its employees, including voluntary supplemental insurance; and

WHEREAS, Martin County, MN currently offers AFLAC supplemental insurance benefits on a voluntary basis; and

WHEREAS, the Martin County Board believes that it is in the best interest of the county and its employees to review and seek other potential voluntary supplemental insurance programs based on quality and reasonable cost to its employees; and

WHEREAS, as a result the county has received a proposal through Hanratty and Associates (Insurance Brokerage Firm) from Colonial for voluntary supplemental insurance coverage's for Short Term Disability, Coverage for Hospital Confinement and Out Patient Surgery, Term Life, Accident Care Policy, Cancer Security Policy, and Critical Illness Policy voluntary coverage benefits; and

NOW THEREFORE BE IT RESOLVED, upon a motion by Commissioner Potter, seconded by Commissioner Donnelly, that the Martin County Board of Commissioners approve the offering of a Voluntary Supplemental Insurance plans to all eligible employees as offered by Colonial Supplemental Insurance via Hanratty and Associates, Minneapolis, MN; and to authorize the Chair and/or the County Coordinator to sign and execute the necessary documents with Colonial. Dated this 1st day of November 2005.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Dan Schmidtke, Chair

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Boler, Donnelly, Potter and Schmidtke. NAYS: None. Duly passed and adopted this 1st day of November, 2005.

Higgins recapped the proposed dental plan with Brokers National through Hanratty & Associates, noting complete plan match to current provider (Fortis) and there is no network needed therefore allowing employees to go to a dentist of their choice, and that employees who are already in the dental benefit program would not be under the waiting periods. Higgins recommends proceeding with Brokers National. After discussion,

Motion by Commissioner Boler, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners, upon the recommendation of Scott Higgins, County Coordinator, hereby accept the bid from Brokers National Dental to include the Traditional Preferred-Low Option and Traditional Preferred-High Option from Brokers National at the following premium rates for Plan "A" High Plan of \$31.40 (Employee Only), \$60.50 (Employee & One), and \$91.90 (Employee & Family); Plan "B" Low Plan of \$23.50 (Employee Only), \$45.30 (Employee & One), and \$68.80 (Employee & Family) for CY2006 and to offer to all eligible employees the voluntary dental plan, and to authorize the Chair and/or the County Coordinator to sign all necessary documents in relation to dental insurance for CY2006. Carried unanimously.

The Board recessed at 10:30 a.m.
The Board reconvened at 10:42 a.m.

Higgins stated the Jail Food Service contract was up for renewal and the county had advertised for bids for proposals for inmate food service to the Martin County Jail at three meals a day on a per meal bid basis for the period of two years covering January 1, 2006 through December 31, 2007. Bids were received, opened and reviewed as follows:

Hy-Vee Food Store - Fairmont	\$3.25/meal
Lakeview Health Services - Fairmont	\$3.50 Breakfast; \$4.75 Dinner; \$4.00 Supper
Dave's Homeplate - Fairmont	\$3.65/meal
CBM Food Service - Sioux Falls, SD	\$3.04/meal
A'viands - Roseville, MN	\$3.15/meal

Higgins stated that CBM Foods is the apparent low bidder at \$3.04/meal. Discussion ensued and concerns were stated whether hot meals would stay hot if they are brought from long distances, particularly in adverse weather.

Dwight Albers, New Business Development Manager for A'viands, was present and stated that although A'viands is based in Roseville, MN it provides meals for the Lutheran Retirement Home in Truman and that is where the jail's meals would be produced. Albers stated that insulated trays can keep meals warm for 45 minutes which would allow for more than enough time to get the meals from Truman to Fairmont. Albers went on to note that A'viands would only make one delivery per day because the jail food contract only requires one hot meal a day for the inmates. A'viands plan is to serve a hot supper every evening, so a delivery would be made at that time and with the

hot supper, they would also deliver a cold breakfast and a cold lunch for the following day noting that there is enough storage at the jail to hold the cold meals.

The Board inquired what would happen if a snowstorm was expected that prevented travel between Truman and Fairmont. Albers stated if there is a storm coming in the evening, then A'viands could deliver food early as printed in a contingency plan as presented in A'viands bid proposal.

Commissioner Boler stated for convenience that it is important that the food is prepared in Fairmont due to the fluxuation of inmate population due to arrest and/or release of inmates, therefore, the need to adjust meals. After discussion,

Motion by Commissioner Boler, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, hereby table the award of the Jail Food Service Contract until the next regular Board of Commissioners Meeting on Tuesday, November 15, 2005. Carried unanimously.

Higgins stated the Sentinel Newspaper has provided renewal rates for Display Advertising and Classified Advertising for the year 2006. Rates are based on column inches used for advertising by the county and will include all departments in the county. The proposed rate for display advertising is \$9.25 (4.6% increase) per column inch with a minimum of 750 inches, and the proposed rate for classified advertising is \$6.65 (4.8% increase) per column inch with a minimum of 100 inches, New rates are effective December 1, 2005 through November 30, 2006. After discussion,

Motion by Commissioner Boler, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners, direct the appropriate county staff to negotiate to reduce the proposed Display and Classified Advertising rates for 2006 from the Sentinel; and to reconsider the proposed rates at the next regularly scheduled Board meeting November 15, 2006. Carried unanimously.

James Forshee, County Auditor/Treasurer, presented a resolution authorizing the public sale of tax forfeited land in the county. The resolution sets the terms and conditions, date and time of sale. The sale is set for Tuesday, November 22, 2005 at 10:00 a.m. in the Commissioners Board Room.

Motion by Commissioner Donnelly, seconded by Commissioner Boler,

RESOLUTION #56/05

AUTHORIZING & FIXING TERMS OF TAX SALE:

BE IT RESOLVED, that all parcels of tax-forfeited land listed on the List of Tax-Forfeited Land #6 be classified as non-conservation land; that the basic sale price of each parcel on the List of Tax-Forfeited Land #6, that is on file with the

Martin County Auditor/Treasurer, be approved and authorization for a public sale of this land be granted, pursuant to M.S. 282.01; that the sale will be held at 10:00 a.m., Tuesday, November 22, 2005, by the Martin County Auditor/Treasurer, in the Commissioners Room, 1st Floor in the Martin County Courthouse, 201 Lake Avenue, Fairmont, Minnesota, beginning and not less than the basic sale price; and that all sales shall be full payment and on the terms set forth on the List of Tax-Forfeited Land #6 dated November 1, 2005.

BE IT FURTHER RESOLVED, that the conditions and terms of the public sale shall be as described in the list contained herein and approved by the Martin County Board of Commissioners.

Motion was made by Commissioner Boler, seconded by Commissioner Donnelly and carried.

Dated this 1st Day of November 2005.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MINNESOTA

Dan Schmidtke, Chairperson

ATTEST: _____
Scott Higgins
Martin County Coordinator

**STATE OF MINNESOTA
NOTICE OF PUBLIC SALE OF TAX FORFEITED LANDS**

State of Minnesota

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County of Martin

NOTICE IS HEREBY GIVEN, that the parcels of land described in the List of Tax-Forfeited Land #6 that is contained herein shall be sold to the highest bidder at public sale. The sale will be governed by the provision of M.S. 282.01 and by the resolution of the Martin County Board of Commissioners authorizing such sale. The resolution reads as follows:

BE IT RESOLVED, that all parcels of tax-forfeited land listed on the List of Tax-Forfeited Land #6 be classified as non-conservation land; that the basic sale price of each parcel on the List of Tax-Forfeited Land #6, that is on file with the Martin County Auditor/Treasurer, be approved and authorization for a public sale of this land be granted, pursuant to M.S. 282.01; that the sale will be held at 10:00 a.m., Tuesday, November 22, 2005, by the Martin County Auditor/Treasurer in the Commissioners Room, 1st Floor in the Martin County Courthouse, 201 Lake Avenue, Fairmont, Minnesota, beginning and not less than the basic sale price; and that all sales shall be full payment and on the terms set forth on the List of Tax-Forfeited Land #6 dated November 1, 2005.

BE IT FURTHER RESOLVED, that the conditions and terms of the public sale shall be as described in the list contained here in and approved by the Martin County Board of Commissioners.

LIST OF TAX-FORFEITED LAND #6 FOR PUBLIC SALE

				APPRAISED	SPEC.
ASSMTS					
<i>SUBDIVISION</i>	<i>SEC/</i>	<i>TWP OR</i>	<i>RANGE</i>	VALUE OF	
<i>BEFORE</i>	<i>LOT</i>	<i>BLOCK</i>		LAND	
<i>FORFEITURE</i>					
CITY OF CEYLON					
21.060.0040					
<i>ORIGINAL</i>	5	1	\$1.00	\$1,200.00	
21.060.0060					
<i>ORIGINAL</i>					
S 35.08' OF N 45'	7	1	\$1.00	\$400.00	
21.730.0170					
<i>SCHULERS ADD.</i>	11-14	4	\$100.00	\$1,870.00	
<u>CITY OF FAIRMONT</u>					

23.132.0030

HAZELMERE EXT 3 3 \$1.00 \$2,884.17

**(Ex from S of line 20.47' N of
E side & 22.84' Nor of West side)**

23.165.0280

**LARSEN'S SUBD 18 3 \$1.00
\$1,323.20**

**23.244.0040
TAYLOR & JOHNSON'S**

ADDN 4 1 \$100.00 \$3,177.12

**23.246.1570
TAYLOR & JOHNSON'S
3rd ADD.
(EX S35' E50') 15 12 \$100.00
\$3,813.37**

23.273.0060

YOUNG'S EXT.

WEST 84' 6 7 \$1,000.00 \$0.00

**CITY OF GRANADA
35.180.0010**

BECKERS ADDN. 1 & 2 2 \$500.00 \$3,012.25

CITY OF SHERBURN

38.650.0070

**SOUTH SIDE ADD.
N 40' 4 1 \$250.00 \$ 0.00**

CITY OF TRIMONT(M)

39.060.0080

ORIGINAL (M) *12* *1* *\$1.00*
\$1,853.51

39.060.0090

ORIGINAL (M) *13* *1* *\$1.00*
\$1,648.00

39.250.0120

HANSON'S ADDN(M)

LOTS 2 & E. 6' OF *3* *4* *\$1.00* *\$2,373.00*

39.325.0080

JENKIN'S ADDN(M)

E 19' OF W 37' OF *4* *2* *\$1.00* *\$ 0.00*

CITY OF TRIMONT(T)

39.820.0170

ORIGINAL (T) *11 & 12* *2* *\$1.00*
\$1,920.85
(EX E 22'8" OF 12)

39.820.0390

ORIGINAL (T) *10* *4* *\$1.00* *\$1,101.20*

39.820.0400

ORIGINAL (T) *11* *4* *\$1.00* *\$3,564.00*

CITY OF TRIMONT(T) Continued

39.820.0760

ORIGINAL (T) *5* *8* *\$1.00*
\$1,663.70

39.820.1220					
ORIGINAL (T)	1 & 2	16		\$1,000.00	\$2,743.11
<u>CITY OF TRUMAN</u>					
41.060.0660					
ORIGINAL	4	7	\$1.00		\$1,176.77

TERMS FOR THE SALE OF TAX-FORFEITED LAND IN MARTIN COUNTY

PUBLIC SALES: Basic Sale Price

All parcels are offered at public auction and sold to the highest bidder, in the order shown, by description. The minimum bid acceptable is the basic sale price that is shown on the list of tax-forfeited land. The basic sale price is equal to the appraised value of land or the appraised value of land plus extra charges for new special assessments levied after forfeiture.

EXTRA FEES AND COSTS: In Addition to the Basic Sale Price

In accordance with M.S. Sect. 284.28, Subd. 8, at the time of sale of a parcel of tax forfeited land, the County Auditor/Treasurer shall charge and collect an amount equal to three percent (3%) of the total sale price for the state assurance account in addition to the total price of the land and a fee of twenty-five dollars (\$25.00) shall be added to the sale price to cover the state charge for the issuing of a state deed and a fee of Forty six dollars (\$46.00) shall be added to the sale price to cover recording fees of the state deed, and a fee of thirty dollars (\$30.00) shall be added to the sale price to cover the recording fee of a well certificate (if needed), and a fee equal to (.0033) cents of the sale price or a minimum due of one dollar sixty-five cents (\$1.65) whichever is greater, for state deed tax.

PAYMENT TERMS: Cash Only

SPECIAL ASSESSMENTS: Levied Before and After Forfeiture

Pursuant to M.S. Sect. 282.02, the notice shall also indicate the amount of any special assessments before forfeiture which may be the subject of a reassessment or new assessment or which may result in the imposition of a fee or charge pursuant to Sect. 429.071, Subd. 4, 435.23 and 444.076. The amounts in the "Special Assessments before Forfeiture" column may be re-certified by the city or other taxing jurisdiction upon the sale of the property and will be the responsibility of the new owner. Improvements not yet assessed are the responsibility of the purchaser. It is recommended to check with the

city/township in which the parcel is located to verify amounts that may be assessed.

BUYER PURCHASING "AS-IS":

Condition of Property: The parcel(s) being purchased by Buyer(s), are sold "as is". We recommend that you thoroughly research any tax-forfeited parcel before purchase and consider contacting your attorney for specific legal questions. No representations have been made regarding these parcels. The County makes no warranty that the lands are "buildable". No representations have been made regarding contamination of any type, soil conditions, load bearing, soil compaction, buildability or any other condition, by the Seller (State of Minnesota, Martin County Trustee on behalf of the State of Minnesota), or the Seller's employees or agents, except as follows: None

CONDITIONS: Restrictions on the Use of the Properties

Sales are subject to the following restrictions on the use of the properties:

- (1) existing leases,
- (2) easements obtained by a governmental subdivision or state agency for a public purpose,
- (3) building codes (including but not limited to well & septic) and zoning laws,
- (4) all sales are final with no refunds or exchanges allowed,
- (5) the appraised value does not represent a basis for future taxes and
- (6) all mineral rights are reserved to the State of Minnesota.
- (7) Minnesota Pollution Control regulations.

PRIVATE SALES: Parcels Not Sold at Public Auction

Any parcel not sold at a public sale may be purchased after the public sale by paying the basic sale price, plus extra fees and costs (see above). This does not include parcels withdrawn from sale. The basic sale price cannot be changed until the parcel is reappraised, republished, and again offered at a later public sale.

TITLE: Proof of Ownership

The buyer will receive a receipt at the time of the sale. The Department of Revenue will issue a state quitclaim deed after full payment is made. A state deed has the characteristics of a patent from the State of Minnesota. However, services of an attorney may be necessary to make the title marketable.

Further information about the sale of tax-forfeited land in Martin County can be obtained at the Martin County Auditor/Treasurer's Office, Courthouse, 201 Lake

Avenue, Suite 201, Fairmont, Minnesota 56031-1852. Telephone: (507) 238-3211.

Given under my hand and official seal at Fairmont, Minnesota this 1st Day of November, 2005.

(SEAL)

James Forshee
Martin County Auditor/Treasurer

Roll Call AYES: Commissioners Potter, Boler, Donnelly and Schmidtke. NAYS: None. Duly passed and adopted this 1st day of November, 2005.

Higgins stated that after review of the 2004 County Financial Audit, it has been noted that in its Statement of Net Assets, there is a Restricted Special Projects Account in the amount of \$8,070. It has been determined that the account is no longer valid or needed; and that the balance be transferred in the Capital Improvement Program (CIP) Fund.

Motion by Commissioner Donnelly, seconded by Commissioner Potter,

R-#57/'05

RESOLUTION

TRANSFER OF SPECIAL PROJECTS RESERVE ACCOUNT
TO CAPITAL IMPROVEMENT PROGRAM (CIP) FUND

BE IT RESOLVED, that the Martin County Board of Commissioners, after review of the 2004 County Financial Audit has noted that in its Statement of Net Assets there is a Restricted Special Projects account in the amount of \$8,070;

BE IT FURTHER RESOLVED, that it is hereby determined that the account is no longer valid or needed; and therefore, hereby transfers the balance of \$8,070 to be deposited in the Capital Improvement Program (CIP) Fund.

Motion was made by Commissioner Donnelly, seconded by Commissioner Potter and carried this 1st day of November, 2005.

BOARD OF COMMISSIONERS
MARTIN COUNTY

Dan Schmidtke, Chair

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Boler, Potter, Donnelly and Schmidtke. NAYS: None. Duly passed and adopted this 1st day of November, 2005.

Higgins continued that the county has received its renewal for life insurance benefits provided to all eligible employee groups. All employees receive a \$5,000 term life policy as a county benefit, with a voluntary buy-up option for themselves and dependents, with the exception of the law enforcement employee group who receives \$10,000 term life policy provided by the county. Higgins stated that the County has received an increase in premium for life insurance benefits as follows: Current rate is \$.23 per month per \$1,000 and will increase to \$.26 per month per \$1,000. The AD and D will remain at \$.03 per month per \$1,000. The optional employee spouse and dependent life rates will also remain unchanged. The total increase in cost to the county is approximately \$22 per month (\$264 annually). These rate changes will be effective January 1, 2006.

Motion by Commissioner Donnelly, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners,

WHEREAS, on an annual basis, the county reviews its life insurance benefits to its employees; and is a member of the Municipal Pool-Minnesota Life Insurance Company (Life Insurance Policy No. 32597);

WHEREAS, has received renewal from Ochs Inc. (brokerage firm) with an increase of \$.03 per month per \$1,000 (which equates to an increase of \$22 per month (\$264 annually) on current employee census;

NOW THEREFORE BE IT RESOLVED, that the Martin County Board of Commissioners hereby accepts the renewal and authorizes the Board Chair and/or its designee to sign all necessary documents with Minnesota Life pertaining to the life insurance renewals for the benefit year 2006. Carried unanimously.

Higgins stated the County Personnel Committee met with regard to the Martin County Extension Committee's request for an additional support staff to assist the Martin County 4-H program. After discussions, with the County Auditor/Treasurer, the Personnel Committee is recommending that 10 hours per week average of staff time from the Auditor/Treasurers Office be reallocated to the Martin County Extension 4-H Program; and that Darcy Jones, Account Clerk II, would be the individual to provide 10 hours per week average as support person in the Extension Department. Jones' current classification as Account Clerk II will remain the same.

Motion by Commissioner Potter, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, upon the recommendation of the Personnel Committee, hereby approve and appoint Darcy Jones, Account Clerk II –

Auditor/Treasurers Office, to assist the Martin County Extension 4-H Program in administrative support up to an average of 10 hours per week. Carried unanimously.

The Board gave their reports and reviewed their calendars of previous and upcoming meetings and activities.

Higgins noted that due to the Board attending the AMC Conference December 5-7, 2005, the first regular meeting of the Board on December 6th should be rescheduled.

Motion by Commissioner Donnelly, seconded by Commissioner Boler, Be It Resolved that the Martin County Board of Commissioners, due to the annual Association of Minnesota Counties (AMC) Conference being held on December 5-7, 2005, hereby approve rescheduling the regular meeting of the Board of Commissioners from Tuesday, December 6, 2005 to Friday, December 9, 2005 at 9:00 a.m. in the Commissioners Board Room. Carried unanimously.

With no further business to wit, Motion by Commissioner Donnelly, seconded by Commissioner Boler to adjourn the meeting. Carried unanimously. Meeting adjourned at 11:50 a.m.

BOARD OF COMMISSIONERS
MARTIN COUNTY

Dan Schmidtke, Chair

ATTEST: _____
Scott Higgins, County Coordinator