

PROCEEDINGS OF THE MARTIN
COUNTY BOARD OF COMMISSIONERS
FRIDAY, DECEMBER 9, 2005
@ 9:00 A.M.

The meeting was called to order at 9:00 a.m. by Commissioner Schmidtke. Commissioners present were Jack Potter, Gerald Boler, Steve Pierce and Steve Donnelly.

Also present were Scott Higgins, County Coordinator, James Forshee, County Auditor/Treasurer, Terry Viesselman, County Attorney, Bill Cahalan, Sentinel Newspaper, Rod Halvorsen, KSUM/KFMC Radio, Julie Walters, Administrative Assistant, and members of staff and public.

Motion by Commissioner Donnelly, seconded by Commissioner Potter, to approve the Agenda with one addition: (1) Consider Manatron Agreement Letter.

Scott Higgins, County Coordinator, presented individual items on the Consent Agenda consisting of: Approve Minutes of the November 15, 2005 Regular Board of Commissioners Meeting; Consider Reappointment of County Veteran's Service Officer; Consider Second Year-End Bill Run for December, 2005; and Consider Allowing Voluntary Payroll Deductions. After discussion,

Motion by Commissioner Pierce, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners, hereby approve the minutes of the November 15, 2005 Board of Commissioners Meeting. Carried unanimously.

Motion by Commissioner Pierce, seconded by Commissioner Boler, Be It Resolved that the Martin County Board of Commissioners, hereby approve a second year-end bill payment cycle and to authorize the Auditor/Treasurer to approve such bill payments for December, 2005. Carried unanimously.

Motion by Commissioner Pierce, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners, hereby approve allowing voluntary employee payroll deductions for Roth IRA Accounts offered by Randy Peyman, Bank Midwest Investments. Carried unanimously.

Motion by Commissioner Boler, seconded by Commissioner Donnelly,

R-#65/'05

RESOLUTION APPOINTING DOUGLAS LANDSTEINER AS MARTIN COUNTY
VETERANS SERVICE DIRECTOR TO A FOUR-YEAR TERM EFFECTIVE
NOVEMBER 8, 2005 THROUGH NOVEMBER 8, 2009

WHEREAS, Douglas Landsteiner was first appointed as the Martin County Veterans Service Officer effective on November 8, 2001, to a four-year term ending November 8, 2005, and by appointment of the Board of County Commissioners, has served through the term expiring November 8, 2005; and

WHEREAS, the County Personnel Committee and County Board of Commissioners has determined that performance objectives have been met and, therefore, recommends reappointment.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Martin, Minnesota, that, in accordance with Minn. Stat. 197.60, Subd. 2, that Douglas Landsteiner be and hereby is reappointed to a four-year term beginning November 8, 2005, and continuing through November 8, 2009.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Minnesota Commissioner of Veteran's Affairs by the County Coordinator.

BOARD OF COMMISSIONERS
MARTIN COUNTY

Dan Schmidtke, Chair

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Potter, Pierce, Donnelly, Boler and Schmidtke.
NAYS: None. Duly passed and adopted this 9th day of December, 2005.

Terry Viesselman, County Attorney, was present to advise the Board not to take action at this time on the proposed Amended MN River Valley Drug Task Force Joint Powers Agreement. Further review of the proposed agreement is needed. Viesselman next presented information to the Board that a claim has been filed against the County for negligent inspection of a septic system. This information will also be sent to MCIT for their review and response.

With nothing further to report, Schmidtke thanked Viesselman.

Deb Mosloski, Martin County Drainage Specialist, was present to address the Board with an issue regarding JD #15, in that the Order for Acceptance of Re-determination has not yet been signed. Mosloski stated there needs to be a Joint Authority meeting with Jackson County and stated that there is a need for three Martin County Board members to be appointed to the Joint Authority Board for JD #15. After discussion,

Motion by Commissioner Potter, seconded by Commissioner Boler, Be It Resolved that the Martin County Board of Commissioners, acting as the Drainage Authority for Martin County, hereby approve appointment of Commissioners Schmidtke, Boler and Potter to attend a joint ditch meeting for Order for Acceptance of Re-determination of JD #15 at 1:00 p.m. on Tuesday, December 13th, 2005. Carried unanimously.

Mosloski continued that Loren Lien, Faribault County Commissioner is requesting that a Re-determination of JD #14 be completed. Mosloski stated that this is a joint drainage system that runs into Martin County. Mosloski continued to state the need to appoint three members of the Martin County Board of Commissioners to the Joint Drainage Authority Board for JD #14 in order to order to review and order the Re-determination of JD #14. Mosloski further stated that Martin County is considered the "home county" for this Drainage System as the most benefited acres are within the Martin County. Mosloski stated that this meeting will need to take place after the first of the New Year at a date and time yet to be determined. After discussion,

Motion by Commissioner Potter, seconded by Commissioner Boler, Be It Resolved that the Martin County Board of Commissioners acting as the Drainage Authority for Martin County, hereby approve appointment of Commissioners Schmidtke, Boler and Potter as representatives to the Joint Ditch Authority Board in the Re-determination of JD #14; a meeting time and date yet to be determined after the first of the New Year. Carried unanimously.

Mosloski reviewed the resolution Order Fixing Ditch Repair and Maintenance Levies and Assessments on County, Joint County, and Judicial Ditches of Martin County and stated that each of the Commissioners have reviewed the assessments for their district and recommend approval. Mosloski noted that JD #15 M & J is still listed on the resolution and that the proposed levy for JD #15 listed cannot be approved until after the Joint Drainage Authority Board meeting on December 13, 2005 and recommended deleting it off of the resolution.

Schmidtke noted on the second page of the resolution, the levy amount shown for CD #1 over a period of 5 years, is \$40,000 and should be \$100,000.

Mosloski stated that the letter to property owners did go out with the \$100,000 levy on it. After further discussion,

Motion by Commissioner Potter, seconded by Commissioner Boler, Be It Resolved that the Martin County Board of Commissioners, hereby approve and accept the Order Fixing Ditch Repair and Maintenance Levies and Assessments on County, Joint County, and Judicial Ditches of Martin County, MN with two noted changes,

RESOLUTION

ORDER FIXING DITCH REPAIR AND MAINTENANCE LEVIES AND ASSESSMENTS ON COUNTY, JOINT COUNTY, AND JUDICIAL DITCHES OF MARTIN COUNTY, MN:

WHEREAS, ditch repair and maintenance expenditures having been made, or to be made, on various County, Joint County, and Judicial Ditches located wholly or partly within Martin County, MN and it appearing that there are not sufficient funds to the credit of the ditches to finance said repairs and maintenance expenditures; therefore the Martin County Board of Commissioners do hereby, by resolution; levy and assess the following ditch fund accounts to pay for current expenditures for repairs and maintenance or to reimburse other funds where monies have been or will be loaned to the ditch fund, or for the designated purpose of payments on future repair and maintenance expenditures, and

WHEREAS, the various drainage system levy and assessments hereby made by the County Board of Commissioners shall be apportioned and assessed pro rata upon all lands, corporations, and municipalities which have participated in the total benefits theretofore determined; and such levy and assessments for repairs and maintenance of any one ditch system be limited in any one calendar year based upon pro rata percentage of the original calendar year based upon pro rata percentage of the original benefits of that particular drainage system thereof in Martin County, MN under the provisions of Minnesota Statutes Annotated 103-E.

THEREFORE, BE IT RESOLVED, by the Martin County Board of Commissioners of Martin County, MN that the following County, Joint County, and Judicial ditches hereby levied and assessed in the amounts so indicated as sufficient to take care of their obligations for repairs and maintenance heretofore made, or to be made, and equal installments be spread and made payable where necessary, with and made payable where necessary, with and as apart of the Real Estate Taxes in the indicated as follows, to-wit:

DITCHES LEVIED FOR ONE YEAR PAYABLE 2006 :

NUMBER		DITCH
AMOUNT		
1003	CD #2	\$5,000.00
1006	CD #6	\$1,000.00
1009	CD #11	\$10,000.00
1016	CD #20	\$1,000.00
1018	CD #23	\$5,000.00
1019	CD #24	\$

		15,000.00
1020	CD #25	\$1,000.00
1023	CD #27	\$1,000.00
1024	CD #28	\$2,000.00
1043	CD #43	\$4,000.00
1044	CD #47	
		\$1,000.00
1045	CD #50	
		\$500.00
1049	CD #54	\$5,000.00
1052	CD #56	\$10,000.00
1061	CD #65	\$2,000.00
1064	CD #69	\$1,000.00
1068	CD #73	\$5,000.00
1069	CD #74	\$1,500.00
9001	JD #1	\$3,000.00
9002	JD #2 M & F	\$5,000.00
9005	JD #3	\$5,000.00
9012	JD #8	\$2,000.00
9138	JD #9	\$1,200.00
9015	JD #10	\$5,000.00
9018	JD #11 M & J	\$5,000.00
9	JD #15 M & J	\$25,000.00
024		
9031	JD #21 Imp	\$2,000.00
9038	JD #25	\$200.00
9139	JD #28 (Schock)	\$7,000.00
9049	JD #32	\$4,000.00
9050	JD #33	\$1,000.00
9052	JD #35	\$1,000.00
9055	JD #37	\$4,000.00
9058	JD #39	\$5,000.00
9062	JD #40	\$8,000.00
9067	JD #44	\$7,000.00
9069	JD #47	\$6,000.00
9073	JD #49	\$1,000.00
9074	JD #50	\$5,000.00
9075	JD #51	\$500.00
9077	JD #56	\$1,000.00
9080	JD #60	\$2,000.00
9082	JD #64	\$1,000.00
9083	JD #65	\$2,000.00
9084	JD #66	\$1,000.00

9092	JD #74	\$300.00
9094	JD #76	\$500.00
9095	JD #77	\$1,500.00
9096	JD #78	\$500.00
9104	JD #86	\$2,000.00
9106	JD #89	\$3,000.00
9109	JD #92	\$3,000.00
9117	JD #101	\$2,000.00
9120	JD #104	\$500.00
9132	JD #14	\$5,000.00
9054	JD #367	\$10,000.00

Upon motion by Commissioner Potter, seconded by Commissioner Boler, and carried, said resolution was duly passed and adopted this 9th day of December, 2005.

BOARD OF COMMISSIONERS

Dan Schmidtke, Chairman

ATTEST: _____
 James Forshee
 Martin County Auditor/Treasurer

DITCHES LEVIED FOR MORE THAN ONE YEAR

<u>Ditch #</u>	<u>Name of Ditch</u>	<u>Year Ending</u>
9026-1	Judicial Ditch #15 M & J	2017
9140-0	Judicial Ditch #39 Main Drain	2007
9141-0	Judicial Ditch #39 Branch "O"	2007
9142-0	Judicial Ditch #14 Branch A-38 Impr	2007
9143-0	Judicial Ditch #34 Impr	2007
09133-9	Judicial Ditch #204 (Owens Petition)	2007

9062	Judicial Ditch #40	2006
9054	Judicial Ditch #367	2006
9054	Judicial Ditch #367	2007
9074	Judicial Ditch #50	2007
1009	County Ditch #11	2006
1022	County Ditch #26 Impr	2006
1009	County Ditch #11	2013 (\$45,000)
9036	Judicial Ditch #25	2013(\$35,000)
9057	Judicial Ditch #38 Impr	2008 (\$10,000)
9071	Judicial Ditch #48	2008 (\$ 8,000)
9074	Judicial Ditch #50	2008 (\$ 5,000)
9054	Judicial Ditch #367	2013 (\$45,000)
9015	Judicial Ditch #10 (5 years) (2005)	2009 (\$100,000)
9018	Judicial Ditch #11 (5 years) (2005)	2009 (\$ 10,000)
9028	Judicial Ditch #18 (3 years) (2005)	2007 (\$ 5,000)
9031	Judicial Ditch #21 (3 years) (2005)	2007 (\$ 5,000)
9103	Judicial Ditch #85 (3 years) (2005)	2007 (\$ 7,000)
1001	County Ditch #1 (5 years) (2010)	2010 (\$ 100,000)
9143	Judicial Ditch #34 (5 years) (2010)	2010 (\$ 20,000)
9071	Judicial Ditch #48 (3 years) (2008)	2008 (\$ 12,000)
9103	Judicial Ditch #85 (5 years) (2010)	2010 (\$100,000)

Roll Call AYES: Commissioners Pierce, Donnelly, Boler, Potter and Schmidtke.

NAYS: None. Duly passed and adopted this 9th day of December, 2005.

Mosloski opened discussion on assessing the City of Fairmont for their benefits on the Re-determination of JD #26 on a parcel by parcel or as one assessment to the City.

Mosloski noted the City needs to fully understand the importance and costs of the Re-determinations.

Consensus of the Martin County Board of Commissioners is to authorize Board Chair to set up a joint meeting with the City of Fairmont and the City Council in January, 2006 to discuss assessments for the Re-determination of JD #26.

Mosloski concluded with quotes received for cleaning and repairs of CD #1:

Gerald Whitcomb Excavating-Grove City, MN Rosburg Construction-Welcome, MN

Ditch cleaning & leveling soil	\$1.50/foot	Cleaning dredge ditch & leveling dirt	\$1.50/foot
Price per walking foot-non cleaning	\$.30/foot	Tree removal extra	
Rip Rap as needed	\$70/ton	Rip-rapping, rock and placement	\$58/ton
Seeding	\$330/acre		
8"outlet pipes as needed	\$320/piece		
10"outlet pipe as needed	\$330/piece		
12"outlet pipe as needed	\$380/piece		

After further discussion and careful consideration and review of the bids,

Motion by Commissioner Boler, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners acting as the Drainage Authority for Martin County; and after having obtained bids for the cleaning and repairs of County Ditch #1, hereby approves and award the bid received from Rosburg Construction of Welcome, MN for cleaning and repairs of CD #1 at \$1.50/foot for cleaning dredge ditch and leveling dirt, and rip-rapping, rock and placement at \$58/ton with tree removal extra. Carried unanimously.

Billeye Rabbe, Prairieland Solid Waste Coordinator, presented the County Recycling Contract for consideration. The Agreement for residential recycling services with Waste Management Incorporated (WMI) shall terminate on December 31, 2005. Rabbe stated the proposals were requested from licensed recyclers in Martin County and received one proposal from Waste Management. Rabbe stated that the proposal is a very fair and after having reviewed the bid proposal from WMI recommended approval. The term of the new Agreement is January 1, 2006 to December 31, 2010 with County agreeing to pay \$14,835 per month to collect and market listed recyclable materials based on 4,756 Fairmont households at \$2.30 per house, and 2,179 rural households at \$1.41 per house, plus \$900 per month for operation of the Fairmont drop off location. This compensation will increase annually by 2.5% and be adjusted quarterly to reflect changes in cost of fuel.

Motion by Commissioner Boler, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize Board Chair to sign Martin County Agreement for Residential Recycling Services with Waste Management, effective January 1, 2006 to December 31, 2010 in the amount of \$14,835 per month plus \$900 per month for operation of the Fairmont drop off location. Carried unanimously.

Doug Landsteiner, Martin County Veterans Service Officer, provided the annual Veterans Service Office Report for Martin County.

Landsteiner stated that there are 2,027 veterans in Martin County. The total dollars received by Martin County due to VA Medical Care, VA Federal Benefits, and MDVA State Benefits are in the amount of \$5,801,653. Landsteiner further stated that there was an increase in percentage of veterans using the VA Medical Centers and an increase in the amount of dollars used. Landsteiner then touched on what the VSO Office has done during 2005 including number of contacts, correspondence, the Veterans Information Management System (VIMS) Data Base, Transportation provided in 2005, State VSO Training attended, VA Medical Center Meetings attended, and the Veteran Service Organization Outreach and Community Awareness program.

After the report Commissioner Schmidtke commended Landsteiner for the job he is doing for the County Veterans.

Higgins presented for consideration a Conditional Use Permit (CUP) for Center Creek Pork, Inc. proposing to construct a hog operation on an existing building site located in an "A" Agricultural District. The Martin County Zoning Ordinance requires a CUP for any animal feedlot new or expanding containing over 1,000 animal units with conditions. The Planning Commission approved the CUP request during their November 22, 2005 meeting and is recommending approval to the Board of Commissioners of the Conditional Use Permit. After careful review and consideration,

Motion by Commissioner Pierce, seconded by Commissioner Boler,

R-#63/'05

Conditional Use Permit for Center Creek Pork, Inc., for the Construction and Operation of a Hog Confinement Facility over 1,000 Animal Units (AU's) in the North Half of the Northwest Quarter of Section 7, Township 103 North, Range 29 West in Martin County, Minnesota

Motion by Commissioner Pierce, seconded by Commissioner Boler,

WHEREAS, a Conditional Use Permit was requested by Center Creek Pork, Inc., applicant and owner of property; and

On the 22nd day of November 2005, concerning the following described property located in the County of Martin and State of Minnesota to wit:

A tract of land in the North Half of the Northwest Quarter of Section 7, Township 103 North, Range 29 West in Martin County, Minnesota described as follows:

Commencing at the Northeast corner of the Northwest Quarter of Section 7, Township 103 North, Range 29 West in Martin County, Minnesota; thence South 90 degrees 00 minutes 00 seconds West (assumed bearing) along the North line of the Northwest Quarter a distance of 825.80 feet to the point of beginning; thence continuing South 90 degrees 00 minutes 00 seconds West along the North line of the Northwest Quarter a distance of 649.83 feet to the East line of the West 1221.44 feet of the Northwest Quarter; thence South 0 degrees 33 minutes 07 seconds West along the East line of the West 1221.44 feet of the Northwest Quarter a distance of 935.37 feet to an iron pipe survey marker; thence South 89 degrees 26 minutes 53 seconds East a distance of 649.80 feet to an iron pipe survey marker; thence North 9 degrees 33 minutes 07 seconds East a distance of 941.43 feet to the point of beginning. Subject to an easement for public road right-of-way along the North line of the Northwest Quarter of Section 7. Said Tract contains 14.000 acres.

AND WHEREAS, on the 22nd day of November, 2005, the action requested in the foregoing application was recommended for approval to the Board of Commissioners by the Martin County Planning Commission.

AND WHEREAS, the said application was approved by the Martin County Board of Commissioners this 9th day of December, 2005, with the following conditions, to wit:

- Obtain feedlot permit by the Minnesota Pollution Control Agency.
- Building permit(s) be obtained after MPCA's feedlot permit approval/County Board approval.
- Applicant must construct according to the plans that have been submitted.
- Township road maintenance agreement.
- Tree planting approved by SWCS.

NOW THEREFORE, a Conditional Use Permit for the above described property is hereby issued pursuant to MS 394.301 and Martin County Ordinance #1, Chapter 6.01 for the following purpose:

Operate hog confinement facility over 1,000 animal units

With respect to the above described property.

This permit shall remain in full force and effect provided that the conditions as described above are met and maintained by the applicant and his/her successors in interest. This permit is binding upon the applicant, the record title holder to the property, and his/her successors in interest.

Notice is hereby given that this permit is issued for the above described use only, and may be revoked upon the discontinuance of the said use for more than 90 days, or is said is not initiated within one year of the date thereof.

Notice is further given that this permit may be revoked if the conditions set forth above are not maintained as described above.

This resolution shall become effective immediately upon its passage and without publication. Carried unanimously.

Roll Call AYES: Commissioners Donnelly, Potter, Boler, Pierce and Schmidtke.
NAYS: None. Duly passed and adopted this 9th day of December, 2005.

Jim Hallstrom, County Assessor, presented information received in a letter from Minnesota Counties Computer Cooperative Tax User Group (MCCC) and Manatron in reference to the new property tax software program. At a previous meeting, consensus of the Board was to move forward with the proposed system. Manatron has now been able to put together some actual costs for the new tax software package based on the number of "yes" counties proceeding with Manatron. Hallstrom presented an information sheet listing fees by year based on the number of "yes" counties. Total estimated costs associated with this package, spread out over a five year period, is \$181,973. Hallstrom stated the higher the number of "yes" counties, actual costs will go down, noting that 18 of the 23 listed counties had ratified signing the Manatron agreement.

Steve McDonald, MIS Director, added that the Manatron system will not run on the current AS400 system and that additional hardware will be need to purchased at a cost of approximately \$15 to \$20,000 and that the county will also need to purchase a second AS400 to be able to support the Manatron system. After discussion,

Motion by Commissioner Pierce, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize Board Chair to sign agreement between Martin County and the Minnesota Counties Computer Cooperative Tax User Group (MCCC) and Manatron, effective October 21, 2005 through December 31, 2010; with the understanding that ratification of these agreements commits Martin County to participate in the Minnesota Counties Computer Cooperative Tax User Group and to purchase support for the Minnesota Property Tax System from Manatron through December 31, 2010, with estimated costs spread out over the five year period of \$181,973. Carried unanimously.

The Board recessed at 10:25 a.m.

The Board reconvened at 10:30 a.m.

Higgins stated that Dean Tlam of Dunnell, MN name has been submitted for appointment to the Planning Commission to fill the vacancy left by Dave Meschke for term ending December 31, 2005. Tlam has indicated he is interested in serving on the Planning Commission for the next three year term.

Motion by Commissioner Donnelly, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners, hereby approve the appointment of Dean Tlam of Dunnell, MN to the Martin County Planning Commission to fill a vacancy for the next three year term, effective January 1, 2006- December 31, 2008. Carried unanimously.

Higgins reviewed the Sheriff's Office Update with the Board. One noted item was the need to replace five of their leased squad cars, including testing of a Dodge Charger to be included in the replacement schedule of vehicles. Higgins stated that a listing of current and proposed new leases are included in the information-with current leases totaling \$6,322 through November, 2005 and proposed leases totaling \$6,264.49 through November, 2006. The vehicle lease replacements are included in the CY2006 budget. Higgins stated that this proposal will be brought back to the Board for future consideration. Another noted item was Deputy Ginger Peterson has been named by the Minnesota Sheriff's Association as its "Deputy Sheriff of the Year" for 2005 for her efforts on the "Meth Bill," education, and enforcement. Peterson was honored at the Minnesota Sheriff's Association Mid-Winter Conference on December 5, 2005 in Alexandria, MN.

Higgins requested approval and recruitment for a new Information Specialist I position for the county's MIS Department and asked for Board consideration of posting and advertising for the position. Higgins stated that the new position is included in the 2006 budget. After discussion,

Motion by Commissioner Donnelly, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize recruitment of a Information Specialist I staff position for the Martin County MIS Department; and to authorize staff for the development of a job description for the position. Carried unanimously.

Higgins presented the resolution Establishing CY2006 Fund Expenditures & Revenues. Higgins reviewed the Truth In Taxation meeting held on December 1, 2005 and stated it was determined that fund expenditures for 2006 are estimated at \$16,818,433 and fund revenues (not including tax levy) is estimated at \$8,786,222. After discussion and consideration,

Motion by Commissioner Pierce, seconded by Commissioner Boler,

R-#66/'05

RESOLUTION

ESTABLISHING THE FUND EXPENDITURES AND REVENUES FOR THE YEAR 2006

WHEREAS, the Martin County Board of Commissioners duly considered fund Expenditures and Revenues for the year 2006.

NOW THEREFORE, BE IT RESOLVED, that the Martin County Board of Commissioners do hereby order and determine that fund expenditures and revenues for the year 2006, is as follows:

	<u>Expenditures</u>	<u>Revenues</u>
Revenue Fund	\$ 6,967,202	\$3,179,497
Parks & Recreation	\$ 62,500	\$ 20,000
Road & Bridge	\$ 5,122,802	\$3,648,481
E-911 Fund	\$ 36,050	\$ 60,000
Boat & Water/ATV	\$ 18,261	\$ 10,523
Solid Waste	\$ 241,110	\$ 278,774
Library	\$ 566,106	\$ 25,500
Law Library	\$ 19,000	\$ 30,000
Human Services	\$ 2,109,536	\$ -0-
Building CIP Fund	\$ 100,000	\$ -0-
Human Services Building	\$ 111,000	\$ 145,868
Debt Service	\$ 181,193	\$ -0-
Prairieland Debt Service	\$ 321,273	\$ 321,273
Forfeited Land	\$ 4,000	\$ 4,000
ISTS Loan	\$ 130,000	\$ 187,000
Martin County Express	\$ 428,400	\$ 460,306

Ditch Repairs	\$ 400,000	\$ 400,000
MC Area Redevelopment Agency	\$ -0-	\$ 15,000
TOTAL	\$16,818,433	\$8,786,222

Upon motion by Commissioner Pierce, seconded by Commissioner Potter and carried, said resolution was duly passed and adopted this 9th day of December, 2005.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Dan Schmidtke, Chair

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Donnelly, Potter, Boler, Pierce and Schmidtke.
NAYS: None. Duly passed and adopted this 9th day of December, 2005. It was noted after adoption of this resolution that County Program Aid was not included with the 2006 Revenue Fund. Resolution was accepted with noted change to be included.

Higgins continued with presentation of the resolution establishing the Tax Levy for Year 2006 Collectible in 2007 in the amount of \$8,243,599.

Motion by Commissioner Pierce, seconded by Commissioner Potter,

R-#64/'05

**R E S O L U T I O N ESTABLISHING THE TAX LEVY FOR YEAR 2006
COLLECTIBLE IN 2007:**

WHEREAS, the Martin County Board of Commissioners duly considered budgets to determine the tax levy to be collected in 2007.

NOW THEREFORE, BE IT RESOLVED, that the Martin County Board of Commissioners do hereby order and determine that taxes to be levied in the year 2006 and collectible in the year 2007 be as follows to-wit:

	<u>Net Levy</u>
Revenue Fund	\$3,787,705
Boat/Snowmobile	\$ 7,738
Park & Recreation	\$ 42,500
Road & Bridge Fund	\$1,474,321
E911 Fund	\$ -0-
Solid Waste Management Fund	\$ -0-
Library Fund	\$ 540,606

Human Service Fund	\$2,109,536
Building CIP Fund	\$ 100,000
Debt Service Fund	<u>\$ 181,193</u>
	\$8,243,599

BE IT FINALLY RESOLVED, that copies of this resolution be filed with the Martin County Auditor/Treasurer, and

Upon Motion made by Commissioner Pierce, seconded by Commissioner Potter, and unanimously carried, said resolution was duly passed and adopted this 9th day of December, 2005.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Dan Schmidtke, Chair

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Boler, Donnelly, Potter, Pierce and Schmidtke.
NAYS: None. Duly passed and adopted this 9th day of December, 2005.

Higgins stated that annually, the Board has set the general wage adjustment (COLA) for non-union employees. The general wage adjustment for CY2005 is 2%. It is proposed that the general wage adjustment for non-union employees and elected officials be set at 2% for CY2006 proposed. After discussion,

Motion by Commissioner Donnelly, seconded by Commissioner Boler,

R-#67/'05

RESOLUTION ESTABLISHING THE 2006 NON-BARGAINING COMPENSATION
PLAN AND SALARY MATRIX

WHEREAS, it is the intent of the Board of Commissioners that Martin County non-bargaining unit employees be compensated fairly and equitably based upon their performance; and,

WHEREAS, the Board established an intent to maintain a competitive compensation schedule for County employees within the County's Classification and Compensation system; and,

WHEREAS, negotiated settlements with the County bargaining units generally aligns with a 2% general wage increase and allows for appropriate recognition of employee performance under the County's Classification and Compensation System; and,

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners in and for the County of Martin, State of Minnesota, that effective January 1, 2006, the non-union employees shall receive a General Wage Adjustment increase of 2% subject to the County's Classification and Compensation plan; and,

BE IT FURTHER RESOLVED that the 2006 Salary Matrix for the Martin County Classification and Compensation Plan shall be adjusted by 2% general increase effective January 1, 2006; and,

BE IT FINALLY RESOLVED that that any employee may elect to reject the general salary increase by providing written notice to the County Coordinator prior to the implementation of the adjustment

BOARD OF COMMISSIONERS
MARTIN COUNTY

Dan Schmidtke, Chair

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Pierce, Potter, Boler, Donnelly and Schmidtke.
NAYS: None. Duly passed and adopted this 9th day of December, 2005.

Higgins stated that each year the Board is required to establish its annual compensation and per diem and other reimbursable expenses payable to the County Board of Commissioners when conducting there official duties prior to January 1, 2006. After further discussion and consideration,

Motion by Commissioner Pierce, seconded by Commissioner Donnelly,

R-#61/'05

RESOLUTION

COUNTY COMMISSIONERS COMPENSATION, PER DIEM & EXPENSES:

WHEREAS, Chapter 301 of the Session Laws 1975 provides a method for determining County Commissioners' compensation, per diem pay, and expense allowances, and

WHEREAS, resolution of the County Board establishing the salary, schedule of per diem payments, and expense allowance must be made before January first of each year so as to become effective January first of the next year, and

WHEREAS, the Board of County Commissioners of Martin County after due deliberation and discussion, have determined the annual salary, schedule of per diem payments, and expense allowances that will be effective January 1, 2006 and thereafter, until changed by resolution of the Board in a manner provided by law.

NOW THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Martin County as follows:

1. That the annual salary of each County Commissioner of Martin County shall be the sum of \$18,460.00 plus an additional \$500.00 per year for the Chairman payable bi-weekly, less such deductions as are authorized or required by law, and shall be paid to such Commissioner during such interval as he or she is qualified by law to hold such office.
2. That each individual County Commissioner shall be paid one per diem of \$60.00 each day spent in performing the official duties connected with the office. The per diem pay may be paid to any individual County Commissioner making application therefore, who, by proper designation or authorization, has served or is an alternate on any board, committee, or commission of County government, including committees of the Board or for the performance of service for any of the following work, service or activity.

Region Nine Delegate	Workforce Council
F/M. Human Services Board	County Planning Commission
Prairieland Joint Powers	County Water Plan Committee
Delegate to M.V.A.C.	GBERBA
Building Committee	A.M.C. Delegate
Personnel Committee	County Park Board
MN Extension Service	Community Corrections
Region Nine E.M.S.	R.I.M. & Soil Conservation
County Highway Liaison	Minnesota River Basin JPB
3 River RC & D	Law Library Board
SouthCentral HRA Board	MAAH
Economic Development Committee	County Insurance Committee
Transit Advisory Comm. (TAC)	County GASB Committee
Dist. 1,2,3,4,5, Ditch Insp.	Personnel Committee
South Central Finance Committee	Library Board
New Law Enforcement Ctr. Comm.	Public Relations Campaign Comm.
Investment in Current/Future Emp.	Centennial Committee
Martin Co. Recreational Trails Comm.	S.W. Rural Energy Task Force
Labor Management Committee	Highway 15 Coalition

R.I.M. & Soil Conservation
GIS Committee
Soil & Water Conservation Dist.

Fox Lake Improvement Dist. Board (non-active)
Library Board Alt.

Activities relating to Ditches under the Jurisdiction of the County Board, or under Jurisdiction of a Joint County Ditch Authority.

For such committee, board, or commissioner work or meetings which may be required by law or which is authorized by the Board of County Commissioners, providing that such work, service or activity is authorized by Board action prior to the performance of such work, service or activity.

3. No Commissioner may receive an amount greater than one full per diem payment on any one day. A Commissioner may accept or claim less than the full per diem. If a per diem is paid by another entity or authority for work, service, or activity permitted by this resolution, Martin County shall not pay a per diem for the same work, service or activity.
4. That in addition to the salary and per diems set forth herein, each individual County Commissioner may be paid his or her actual and necessary expenses and the County mileage allowance, according to County Policy when traveling on official business authorized by Board action.

Motion was made by Commissioner Pierce, seconded by Commissioner Donnelly and unanimously carried, for the adoption of said resolution.

Dated this 9th day of December, 2005.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Dan Schmidtke, Chair

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Boler, Potter, Donnelly, Pierce and Schmidtke.
NAYS: None. Duly passed and adopted this 9th day of December, 2005.

Higgins presented a change order for the Transit Facility from Buhler Construction of Butterfield, MN in the amount of \$868 for the installation of two cement stoops at the entry doors of the facility. Higgins stated the County Building and Purchasing Committee has reviewed the change order and recommends approval.

Motion by Commissioner Pierce, seconded by Commissioner Boler, Be It Resolved that the Martin County Board of Commissioners, upon further review and the recommendation of the County Building and Purchasing Committee, hereby approve the change order to Buhler Construction of Butterfield, MN for the addition of two cement stoops at the Transit Facility, in the amount of \$868. Carried unanimously.

Higgins noted the county has received the annual contract agreement for the indirect cost allocation plan to be completed by MAXIMUS for 2005 and recovered in 2007. This type of audit is for all county programs that received federal funding and supported by county support services paid from County appropriated funds. MAXIMUS through the Minnesota Counties Research Foundation audits and identifies those county support services performed in 2005 that the federal government will pay a fair share for these support services. Compensation for services pursuant to this agreement is not to exceed \$5,320 per year.

Motion by Commissioner Pierce, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize Board Chair to sign agreement with MAXIMUS for the indirect cost allocation plan to identify support services performed in fiscal year 2005 and which will result in cost reimbursements during the calendar year 2007, in an amount not to exceed \$5,320. Carried unanimously.

James Forshee, Auditor/Treasurer presented a proposal for accounting services by Larson, Allen, Weishair and Co. (the Firm) for compiling the county's financial statements, trial balances, financial statements and notes to the financial statements for Martin County for the 2005 audit. The fee for the compilation of the basic financial statements, trial balances, management's discussion and analysis, schedules and notes to the basic financial statements is not to exceed \$8,000. After further discussion and consideration,

Motion by Commissioner Donnelly, seconded by Commissioner Boler, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize Board Chair to sign agreement with Larson, Allen, Weishair and Co., for accounting services in preparation of the necessary financial statements for the 2005 audit, in an amount not to exceed \$8,000. Carried unanimously.

Higgins stated that the County has received the grant award from the Minnesota Department of Transportation, Office of Transit (MNDOT) for operations of the Martin County Express public transit system for \$370,600. This is a 9% increase from the 2005 grant award of \$340,000. Martin County originally requested \$411,569. Higgins stated that the county is responsible for 15% of the total operational cost of the public transit system, which equates to \$55,590 with the remaining operational deficit to be paid by MNDOT per the agreement. Higgins stated that the total projected revenues are \$439,010 (including grant funds, fares and other misc. charges). After discussion,

Motion by Commissioner Donnelly, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize Board Chair to sign the 2006 Public Transit Participation Program Application Grant Agreement, for an approved projected operations expense \$370,600; and that the County of Martin and the Minnesota Department of Transportation (MNDOT) will share in the expense in the operations of the Martin County Express public transit system per the agreement at 85% provided by MNDOT and 15% provided by the County, effective January 1, 2006 Carried unanimously.

Discussion ensued on possibly cutting back the current expanded Friday and Saturday hours of the Martin County Express transit system. Consensus of the Board is to wait until after the holidays to study and review expanded service ridership.

Motion by Commissioner Donnelly, seconded by Commissioner Boler, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the Board Chair with signatures by the Martin County Board of Commissioners, County Auditor/Treasurer, County Engineer and County Coordinator to sign a letter of concern to the Association of Minnesota Counties (AMC) president comments during the AMC Annual Conference held December 5-7, 2005.. Carried unanimously.

Higgins presented the 2006 Martin County Board Standing Committee Assignments. Consensus of the Board is to review and approve the assignments until the next regular Board meeting.

Commissioner Donnelly left the meeting at 11:05 a.m.

The Board reviewed and discussed the Letter from Three Rivers Resource Conservation & Development Council/Greater Blue Earth River Basin Alliance and Region Nine Meeting Summary for November 9, 2005.

The Board gave their reports and reviewed their calendars of previous and upcoming meetings and activities.

With no further business to wit, Motion by Commissioner Pierce, seconded by Commissioner Boler to adjourn the meeting. Carried unanimously. Meeting adjourned at 11:30 a.m.

BOARD OF COMMISSIONERS
MARTIN COUNTY

Dan Schmidtke, Chair

ATTEST: _____
Scott Higgins, County Coordinator