

PROCEEDINGS OF THE MARTIN
COUNTY BOARD OF COMMISSIONERS
TUESDAY, JANUARY 3, 2006
@ 9:00 A.M.

The meeting was called to order at 9:00 a.m. by Chairman Schmidtke. Commissioners present were Jack Potter, Gerald Boler, Steve Pierce and Steve Donnelly.

Also present were Scott Higgins, County Coordinator, James Forshee, County Auditor/Treasurer, Kevin Peyman, County Engineer, Terry Viesselman, County Attorney, Julie Grunewald, Angela Wiederhoeft, Rod Halvorsen, KSUM/KFMC Radio, Christine Rupp, Fairmont Sentinel, Julie Walters, Administrative Assistant and members of staff.

Commissioner Schmidtke called for nominations for Chair for the year 2006.

Commissioner Steve Donnelly nominated Gerald Boler for Chairman.

Commissioner Schmidtke called for any other nominations.

Motion by Commissioner Potter, seconded by Commissioner Donnelly, to cast a unanimous ballot for Gerald Boler as Chairman for 2006. All voting in favor. Motion carried.

Chairman Gerald Boler asked for nominations for Vice-Chair.

Commissioner Steve Pierce nominated Dan Schmidtke as Vice-Chair.

Commissioner Boler called for any other nominations.

Motion was made by Commissioner Donnelly to cease nominations and to cast a unanimous ballot for Dan Schmidtke as Vice-Chairman for 2006. All voting in favor. Motion Carried.

Chairman Boler asked if there were any additions or corrections to the Agenda. There was none.

Motion by Commissioner Schmidtke, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners, upon the recommendation of Kevin Peyman, County Engineer, hereby approve and authorize step increase for Jill Redenius, Office Manager/Accountant, from Grade 13 Step 4 at \$18.54/hour to Grade 13 Step 5 at \$19.03/hour per the Highway Supervisors Association agreement, effective January 1, 2006; and approve and authorize step increase for Jason Steuber, Maintenance Worker I, from Grade 10 Step 4 at \$14.72/hour to Grade 10 Step 5 at \$15.06/hour, effective January 1, 2006, according AFSCME Highway Union Contract. Carried unanimously.

Terry Viesselman, County Attorney, was present and asked if the Board had any questions for him. There were none.

James Forshee, County Auditor/Treasurer, asked if Viesselman would stay at the meeting until after the public hearing on the proposed Help America Vote Act (HAVA) County Election Plan.

Kevin Peyman, County Engineer, was present and asked if the Board had any questions for him.

Commissioner Boler inquired about the installation of E85 fuel tank at the Highway Department.

Peyman stated they have received the tank and need to get a special nozzle so it is not working yet but will be shortly.

Julie Grunewald, Senior Probation Agent, presented two resolutions authorizing execution of agreements for: (1) the Youth Intervention Program Funding in the amount of \$60,592.90 (representing a 15% increase) with required 2-1 in-kind match of \$137,222 for the purpose of providing an ongoing stable funding source to community-based early intervention programs for youth, effective January 1, 2006 through December 31, 2007; and (2) Title II Juvenile Justice Funding in the amount of \$18,257 (representing a 20% increase) for the Martin County Teen Court Program, effective January 1, 2006 through December 31, 2006. Federal funds for this grant contract are provided from FY2005 Title II Juvenile Justice and Delinquency Prevention Act of 2002 for the purpose of supporting delinquency prevention and intervention efforts and juvenile justice system improvements.

Motion by Commissioner Donnelly, seconded by Commissioner Potter,

R-#3/'06

RESOLUTION

Authorizing Execution of Grant Agreement for Juvenile Justice Grant

Be it resolved that Martin County Probation Department will enter into a cooperative agreement with the Office of Justice Programs in the Minnesota Department of Public Safety.

Julie Grunewald is hereby authorized to execute such agreements and amendments, as are necessary to implement the project on behalf of Martin County Probation Department.

I certify that the above resolution was adopted by the Board of Commissioners of Martin County on 01-03-06.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Gerald Boler, Chair

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Schmidtke, Pierce, Potter, Donnelly and Boler.
NAYS: None. Duly passed and adopted this 3rd day of January, 2006.

Motion by Commissioner Pierce, seconded by Commissioner Schmidtke,

R-#11/'06

R E S O L U T I O N

Authorizing Execution of Grant Agreement for Juvenile Justice Grant

Be it resolved that Martin County Probation Department will enter into a cooperative agreement with the Office of Justice Programs in the Minnesota Department of Public Safety.

Julie Grunewald is hereby authorized to execute such agreements and amendments, as are necessary to implement the project on behalf of Martin County Probation Department.

I certify that the above resolution was adopted by the Board of Commissioners of Martin County on 01-03-06.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Gerald Boler, Chair

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Potter, Donnelly, Schmidtke, Pierce and Boler.
NAYS: None. Duly passed and adopted this 3rd day of January, 2006.

Grunewald introduced Angela Wiederhoeft, YIPPA Coordinator to the Board. Wiederhoeft gave a brief overview of five (5) Youth Intervention Programs available in Martin County: (1) Cognitive Skills classes; (2) Community Work Service; (3) Shoplifting Intervention Program (new in 2006); (4) Truancy Diversion Program; and (5)

Teen Court.

Boler thanked Wiederhoeft for her report.

Brad Gerhardt, County Sheriff, was present to give a brief office update that included prioritized goals for 2006: (1) Finish updating the Emergency Operations Plan; (2) Continue refining and scrutinizing the Sheriff's Office Budget; (3) Finish updating the Sheriff's Office Policy manual; (4) Work on Mass Dispensing Site Plan/Security which includes development of the Sheriff's Office Mounted Posse/Reserves; (5) Continue to educate, refine, rank, and file within the Sheriff's Office and effectively deal with personnel issues and evaluations; and (6) Finish up on Homeland Security Emergency Management training.

Gerhardt presented his request for out-of-state travel to attend training in Aniston, Alabama, February 5th – 10th, 2006. This is Federal Training for Healthcare Leadership Professionals. Funding will come through HRSA (Hospital Regional Funding) and there will be no cost to the county. Emergency Management Professionals and Law Enforcement are encouraged to attend.

Motion by Commissioner Potter, seconded by Commissioner Pierce, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the out-of-state travel request for Sheriff Brad Gerhardt to attend Federal Training for Healthcare Leadership Professionals in Aniston, Alabama, February 5th – 10th, 2006; at no cost to the county for travel expenses and funded through Hospital Regional Funding (HRSA). Carried unanimously.

Gerhardt continued that his department has had very few "thin ice" and snowmobile issues due to enforcement of snowmobile laws; how appreciative the Sheriff's Department is at having use of the Impound facility; and, that he is currently reviewing information regarding a mass notification software package that he will present at a future meeting.

Discussion ensued regarding the proposed Inmate Nursing Services Contract. Commissioners Potter and Schmidtke questioned the monthly cell phone charge.

Mark Geerdes, Jail Administrator presented information pertaining to the replacement of the jails refrigerator located in the Law Enforcement Center. The refrigerator, which is thirty one years old, was repaired and is currently working, but will only stay running for an approximate two to three week time period. Geerdes obtained quotes for a replacement and obtained the following quotes: on a TurboAir Model 49NM Refrigerator from Cress Refrigeration in the amount of \$2,342 (plus \$1,000 freight), and Atlanta Fixture in the amount of \$1,895 (no freight charge). Geerdes also obtained pricing on a True Brand Model T35 from Atlanta Fixture in the amount of \$1,895 (no freight charge), and Dareld's Appliance in the amount of \$2,990 (plus \$100 freight). Geerdes stated that he had purchased a True Brand Model T49 from Atlanta Fixture that is 14 cubic feet larger than the T35 Model, for an additional \$84 for a total of \$1,979. Geerdes noted the

LEC is still using the old refrigerator until the replacement arrives and will probably be sold at auction.

Geerdes continued, with the Pay-for-Stay Amendment. In Article 13 of the Minnesota Crime Bill that was passed in July, 2005, MS 244.18 amends the provision in current law that authorizes the County to collect local correctional fees from offenders who are convicted of a crime. The new law deletes this provision that the offender must be convicted and authorizes facilities to charge fees to persons who are under the control and supervision of the facility. Geerdes stated that under the previous provision, if a person is under the control and supervision of the facility for three or four days only and gets out on bail and never comes back, it is possible that this person will never be billed for those days at the facility. The amendment will allow for the facility to bill a person for days at the facility without having to first be convicted. Geerdes stated that the rate currently charged for pay-for-stay is \$25 per day. Geerdes also noted that he had emailed this information to Terry Viesselman, County Attorney, for his review. After further discussion and consideration,

Motion by Commissioner Pierce, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, hereby approve amending the County's Pay-for-Stay Policy, and to add new language (per MS 244.18) that a person under the control (custody) and supervision of a the Martin County Sheriff's Jail facility will be charged a fee \$25/ day. Carried unanimously.

Chairman Boler opened the public hearing for consideration of the proposed Help America Vote Act (HAVA) County Election Plan. James Forshee, County Auditor/Treasurer, reviewed the proposed HAVA County Election Plan, stating the overall purpose of the plan is that in federal and state elections held after December 31, 2005, and in county, municipal, and school district elections held after December 31, 2007, the voting method used in each polling place must include a voting system that is accessible for individuals with disabilities in a manner that provides the same opportunity for access and participation, including privacy and independence, as for other voters. Forshee went on to state that Martin County has been awarded \$261,000 in federal funds to cover the cost of the equipment. Any remaining funds will be used for operating costs, such as programming the voting machines. Forshee continued that along with the assisted-voting funding, which has already been approved for the county, Forshee is requesting \$3,000 per eligible precinct to help purchase optical scanners, which will read the ballots and reject ones that are filled out incorrectly, giving a voter the chance to revote. Forshee noted that if the county gets all the funding requested, there should be about \$43,000 left over for operating costs. Forshee concluded that the proposed HAVA County Election Plan will be forwarded to Terry Viesselman, County Attorney, for his review and approval per the Secretary of State's recommendations.

Chairman Boler asked if there were questions from the Board before proceeding to public input.

Commissioner Boler asked if any of the townships were volunteering to combine polling place.

Forshee stated that yes, there are a number of townships that are coming together and combining polling places under one roof, which means the County, will be able to purchase less machines. Forshee continued that there is still one or two townships that he hasn't heard from yet and believes those townships will combine polling places with other townships. With these numbers changing slightly, there may be a little more money in the pot at the end.

Commissioner Boler stated that Westford and Nashville Township have talked about combining polling places and that the last he heard was that this may be unlikely and that the polling places for these two townships were only a mile apart from each other.

Forshee stated that in the plan as of today, we still have Westford and Nashville Township as separate polling places.

Judy Sinn, Account Tech II with the Auditor/Treasurers Office, was present and stated that she herself a Township Clerk, can attest that townships have spent a lot of money on their town halls and want to keep them separate.

Commissioner Schmidtke stated he understands why townships want to keep their own individuality, but as in Ceylon, township voting takes place across the street from each other.

Sinn stated that the city of Ceylon wanted to use their new City Hall and there wasn't enough room for two precincts, so Lake Belt Township had to go to the Ceylon Legion.

Commissioner Pierce stated he appreciates the amount of work staff has done on the HAVA plan but is very displeased with this mandate forced onto the county. Commissioner Donnelly concurred with Commissioner Pierce, noting that these dollars could be used for better purposes.

Chairman Boler asked for input from the public. No representatives from the public in attendance nor public input or comments submitted in writing were received concerning the proposed HAVA County Election Plan.

Motion by Commissioner Pierce, seconded by Commissioner Schmidtke to close the public portion of the meeting. Carried unanimously.

Motion by Commissioner Donnelly, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners, upon holding the required public hearing held on January 3, 2006 and careful consideration and review and hereby approve and adopt the Help America Vote Act (HAVA) County Election Plan as proposed, contingent upon approval from County Attorney. Carried unanimously.

Scott Higgins, County Coordinator, stated that per a letter received from Ron Ringquist – Ditch Viewer, a meeting is to be set with the City of Fairmont to discuss to what method is to be used to Re-Determine benefits for Judicial Ditch Nos. 18, 26, 31,42,48,74, and County Ditch No. 56 within the developed and platted areas in and around the City of Fairmont, and to determine how the City of Fairmont will be assessed the cost in the Re-determination of benefits. After discussion,

Consensus of the Board of Commissioners was to direct James Forshee, County Auditor/Treasurer, or Deb Mosloski, Drainage Administration, to set a meeting date with Fairmont City Council, Martin County Commissioners, and Ron Ringquist for Re-Determination of the County Ditch Systems in the City of Fairmont.

Higgins stated that the Sheriff's Office has submitted the Nursing Services contract with increase in hourly rate. After discussion,

Motion by Commissioner Donnelly, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, hereby table the proposed Nursing Services Contract until the next regular Board of Commissioners Meeting. Carried unanimously.

Motion by Commissioner Pierce, seconded by Commissioner Potter,

R-#4/'06

RESOLUTION

POCKET GOPHER BOUNTY:

BE IT RESOLVED, by this Board of Martin County Commissioners that a bounty of one dollar (\$1.00) be placed on each Pocket Gopher destroyed in the County of Martin during the year 2006 pursuant to M.S.A. 1957 Section 348.12 and same be paid from General Revenue fund of the County upon proper certified claims with the County Auditor/Treasurer and according to other procedures as so fixed by Statutes.

UPON, motion made by Commissioner Pierce, seconded by Commissioner Donnelly, and unanimously carried, foregoing was duly passed and adopted this 3rd day of January 2006.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Gerald Boler, Chair

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Pierce, Donnelly, Potter, Schmidtke and Boler.
NAYS: None. Duly passed and adopted this 3rd day of January, 2006.

Motion by Commissioner Schmidtke, seconded by Commissioner Donnelly,

R-#5/'06

RESOLUTION

MACHINE-SIGNED SIGNATURES AND DEPOSITORY DESIGNATIONS

BE IT RESOLVED, that the banks listed below are designated depositories of Martin County.

Profinium Financial	Farmers State Bank of Trimont/Dunnell
State Bank of Fairmont	Bank Midwest
Farmers State Bank of Trimont	US Bank
Triumph State Bank	Profinium Financial of Truman
Ormsby State Bank	Welcome State Bank
State Bank of Ceylon	Farmers State Bank of Sherburn

It is thereby requested, authorized and directed to honor checks, drafts or other orders for the payment of money drawn in this County's name, including those drawn to the individual order of any person or persons whose name or names appear thereon as signer or signers thereof, when bearing or purporting to bear the facsimile signatures(s) or signatures of any of the following:

Jim Forshee, Auditor/Treasurer

Gerald Boler, Chair

And the above named banks shall be entitled to honor and to charge Martin County for all such checks, drafts or other orders, regardless of by whom or by what means the facsimile signature or signatures thereon may have been affixed thereto if such facsimile signature or signatures resemble the facsimile specimens duly certified to or filed with Profinium Financial by the Clerk of the Board or other Officer of Martin County.

BE IT FURTHER RESOLVED, That any and all resolutions heretofore adopted by the Board of Commissioners of this County and certified to Profinium Financial or other institutions listed above as governing the operation of this corporation's account(s) with it be and are hereby continued in full force and effect, except as the same may be supplemented or modified by the foregoing part of this resolution.

Commissioner Schmidtke, seconded by Commissioner Donnelly, made motion and unanimously carried this 3rd day of January, 2006.

IN WITNESS WHEREOF, I have hereunto subscribed by name as Clerk of the Board and have caused the County seal of Martin County to be hereunto affixed this 3rd day of January 2006.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Attest: _____
Scott Higgins
Martin County Coordinator

Gerald Boler, Chair

Roll Call AYES: Commissioners Donnelly, Potter, Schmidtke, Pierce and Boler.
NAYS: None. Duly passed and adopted this 3rd day of January, 2006.

Motion by Commissioner Pierce, seconded by Commissioner Schmidtke,

R-#6/'06

RESOLUTION

EMPLOYEE EXPENSES:

BE IT RESOLVED, that all County employees be authorized to be reimbursed the sum consistent with IRS allowable rate, and this rate will remain in place for 2006 for travel on official business by private transportation and be further reimbursed for such other expenses as are necessarily and actually incurred on official business during the year 2006.

BE IT FUTHER RESOLVED, that there be a meal allowance of \$30.00 a day with no individual meal to exceed \$15.00.

FOREGOING was upon motion made by Commissioner Pierce, seconded by Commissioner Schmidtke and unanimously carried, duly passed and adopted this 3rd day of January 2006.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Gerald Boler, Chair

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Potter, Schmidtke, Pierce, Donnelly and Boler.
NAYS: None. Duly passed and adopted this 3rd day of January, 2006.

Motion by Commissioner Pierce, seconded by Commissioner Donnelly,

R-#7/'06

RESOLUTION FOR LABOR HOURLY RATES IN CONNECTION
WITH JUDICIAL AND COUNTY DITCH MINOR
REPAIRS AND MAINTENANCE

RE IT RESOLVED that Martin County as drainage authority for Judicial and County ditches receives request from landowners to do minor repairs and maintenance themselves and to be compensated by the drainage system. That such minor repairs and maintenance are often done when time is of the essence and contractors are not readily available. In addition, such minor repairs and maintenance results in repairs being done in a timely manner and often at a reduced cost.

NOW THEREFORE, BE IT RESOLVED that Martin County will pay at a rate of \$12.00 per hour for hand labor done by landowners in connection with minor repairs and maintenance to judicial and county ditch systems for the year 2006 and be it resolved that a maximum of \$20.00 per hour be set for tractor and loader or skid loader and \$15.00 per day and \$7.50 per half day for chainsaw, and be it resolved that such payments are under the following specific conditions:

1. That those conducting the work are not employees of the County;
2. That those workers specifically understand and agree that they are not covered by Worker's Compensation Insurance through the County;
3. That any damage to equipment used is the sole responsibility of the owner, sole-proprietor and/or operator and is not the responsibility of Martin County;
4. That those individuals who conduct any type of work in connection with Judicial or County Ditch Drainage Systems are required to have on file a Certificate of Insurance of all required coverages before work commences including, but not limited to, a Certificate of Insurance for general liability coverage that shall include "products/completed operations" coverage with length of time to be determined by the County, to be signed by the authorized insurer defining coverage, and the Certificate should include a 60 day written Notice to Cancel, Suspend or Reduce; all limits of coverage to be determined by the County.

5. That a Hold Harmless and Indemnification Agreement, along with all their required documents, must be signed by those doing the work before any work commences on the drainage systems. The worker shall hold harmless and indemnify the County for any claims of any nature resulting from work being done on the county or judicial drainage systems.
6. That a W-9 shall be provided;
7. That no work shall be done on county or judicial ditch systems without the above requirements being met and without specific authorization of the Martin County Ditch Authority;
8. That upon completion of any minor repairs or maintenance to the judicial or county ditch system, a specific written description of the work and location of work done shall be submitted to the ditch authority for filing in the proper ditch file. That no payment shall be made until all requirements are met.
9. All necessary documents above described must be filed with the Martin County Auditor/Treasurers Office before any work commences on the county judicial or county drainage systems.

Upon a Motion made by Commissioner Pierce, seconded by Commissioner Donnelly, and unanimously carried;

Said Resolution was adopted this 3rd day of January, 2006.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MINNESOTA

Gerald Boler, Chair

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Schmidtke, Pierce, Donnelly, Potter and Boler.

NAYS: None. Duly passed and adopted this 3rd day of January, 2006.

Consensus of the Board to recess to review the proposed 2006 Martin County Board Standing Committee Assignments.

The Board recessed at 10:00 a.m.

The Board reconvened at 10:10 a.m.

Motion by Commissioner Pierce, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners and certain other officials, are hereby appointed to serve for one-year terms expiring on December 31, 2006, on the designated committees as follows:

2006
MARTIN COUNTY BOARD
STANDING COMMITTEE ASSIGNMENTS

GERALD BOLER:

F./M. Human Services Board
Prairieland Joint Powers
District One Ditch Inspector
AMC Delegate
R.I.M. & Soil Conservation
Public Relations Campaign Committee
Highway 15 Coalition
County Park Board
3 Rivers RC & D
Transit Advisory Committee (TAC)
Planning/Zoning Commission
A.M.C. Ag & Transportation Delegate
New Law Enforcement Center Committee
Region 9

STEVEN PIERCE:

A.M.C. General Gov. 1st Alt.
F/M Human Service Board
Prairieland Joint Powers
District Two Ditch inspector
Law library Board
Workforce Council
M.V.A.C. Delegate
AMC Delegate
S. Central HRA Board
County GASB Committee
MAAH
Building Committee
County Insurance Committee
Centennial Committee
New Law Enforcement Center Committee
Martin County Recreational Trails Comm.

DAN SCHMIDTKE

F./M. Human Services Board
District Four Ditch Inspector
Region 9 E.M.S. Committee
Prairieland Joint Powers
AMC Delegate
Fox Lake Improvement Dist. Board (non-active)
MN Extension Committee
Library Board
GIS Committee
Community Corrections
South Central Finance Committee
Investment in Current/Future Employees Comm.
Establish Economic Develop (EDA)
Co. Hwy. Liaison

JACK POTTER:

F./M. Human Services Board
Prairieland Joint Powers
District Five Ditch Inspector
MN Extension Service Committee-Alt.
County Water Plan Committee
MN River Basin JPB
Greater Blue Earth River Basin Alliance (GBERBA)-Alt
Delegate to M.V.A.C.
Economic Development Comm
Library Board Alt.
Soil & Water Conservation Dist.
Labor/Management Committee
AMC Delegate-AMC Human Service Alt.
Investment in Current/Future Employees
S.W. Rural Energy Task Force Delegate
Labor Management Committee
County Hwy. Liaison

STEVE DONNELLY:

A.M.C. Environmental Delegate
F./M. Human Service Board
Prairieland Joint Powers
District Three Ditch Inspector
AMC Delegate
Economic Development Comm
County Water Plan Committee
Greater Blue Earth River Basin Alliance (GBERBA) Deleg.
Establish Economic Development (EDA)
Building Committee
Minnesota River Basin JPB
County Insurance Committee
Centennial Committee
Personnel Committee

DAN SCHMIDTKE-CONT'D

Public Relations Campaign Committee
Martin Co. Recreational Trails Committee
Labor Management Committee
S.W. Rural Energy Task Force Alt.
Personnel Committee

SCOTT HIGGINS

Building Committee
Personnel Committee
Labor/Management Committee
Investment in Current/Future Employees
Centennial Committee
Public Relations Camp. Committee

Be It Finally Resolved, that a copy of this resolution is transmitted to each appointee and the sponsoring agency, where appropriate, by the County Coordinator. Carried unanimously.

Higgins reviewed the bids received from the Photo Press and the Fairmont Sentinel and requested approval for the designation of the Fairmont Photo Press as the Official County Newspaper.

Fairmont Photo Press		Fairmont Sentinel	
Bid Per Standard Advertising Unit (SAU)	\$6.00	Bid Per Standard Advertising Unit (SAU)	\$6.00
Rate per SAU on printing of second notice	\$3.50	Rate per SAU on printing of second notice	\$3.85
Annual Financial Statement Publication	\$4.00	Annual Financial Statement Publication Plus \$300 for 8,000 overrun	\$3.00+
Second Publication of Annual Financial Statement as an insert to Newspaper	\$.05	Second Publication of Annual Financial Statement as an insert to Newspaper	\$.043
Subscribers residing in Martin County	10,033	Subscribers residing in Martin County	4,664

Motion by Commissioner Pierce, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, pursuant to the opening of bids on publications for the year 2006, on December 20, 2005, and subsequent review thereof, the Fairmont Photo Press, Fairmont, MN be hereby designated as the Official Newspaper for Martin County for the year 2006, for the purpose and at the rates as set forth as follows:

R#01/'06

Resolution Awarding the Official Newspaper Bid and Designating Fairmont Photo Press as the Official Newspaper for the Year 2006

Motion by Commissioner Pierce, seconded by Commissioner Schmidtke,

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Martin, Minnesota, that pursuant to the opening of bids on printing for the year 2006 on December 20, 2005, and subsequent review thereof, Fairmont Photo Press, Fairmont, MN be and hereby designated as the Official Newspaper for Martin County for the year 2006, for the purposes and at the rates as set forth as follows:

- Publication of Delinquent tax list \$6.00 per column inch
- Publication of Official Board Proceedings \$6.00 per column inch
- First Publication of Financial Statement \$4.00 per column inch
- Second Publication of Financial Statement \$.05

Fairmont Photo Press has a certified circulation of 10,033 subscribers residing in Martin County.

BOARD OF COMMISSIONERS
MARTIN COUNTY

Gerald Boler, Chair

ATTEST: _____
Scott Higgins, County Coordinator

Higgins presented an amendment to the Martin County Paid Time Off (PTO) Policy that was adopted at the December 20th, 2005 Board of Commissioners Meeting, stating that the Board consider amending the PTO policy plan to include language adding twelve (12) days to the PTO policy plan at the beginning of each calendar year, to be used for sick/disability time after the three day utilization requirement of PTO time. These twelve (12) days do not accrue and start over at the beginning of each calendar year. After discussion,

Motion by Commissioner Pierce, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, hereby approve amending the Paid Time Off (PTO) Policy plan as follows:

At the beginning of each calendar year, the plan will provide each eligible employee twelve days to be used for future illness, injury or disability. In order to access this account, the employee must first use the required minimum use of three days of PTO as described in this policy before use of the twelve day short term disability bank for reasons due to illness or injury with Doctors orders. Eligible Part-time employees will receive this benefit on a pro-rated basis based on the number of hours they are regularly scheduled. Probationary employees are eligible to use the "Twelve Day Short Term Disability Bank" after successful completion of probationary period.

The Twelve Day Bank account does not accrue from year to year.

Carried unanimously.

Higgins stated there is an interest in permitting those employees who are Medicare eligible to opt out of county health insurance coverage provided the employee has Medicare health coverage. It is intended as stated in the proposed resolution that the county will provide reimbursement to those eligible employees in an amount equal to or lesser of the County's contribution toward the lowest premium currently offered by the County or the cost of the premium for the other coverage. Higgins noted a few corrections to the proposed resolution. After discussion,

Motion by Commissioner Schmidtke, seconded by Commissioner Donnelly,

RESOLUTION #2/'06
BY MARTIN COUNTY

A resolution authorizing the County to permit certain individuals who are currently providing services for Martin County and are eligible for Medicare to opt out of County coverage provided that the individual is receiving Medicare health insurance coverage.

WHEREAS, the County currently requires eligible employees and elected officials to take health insurance through the County; and

WHEREAS, the County currently has individuals who are eligible for health insurance coverage through the County because they are providing services for Martin County and are also eligible for Medicare coverage (hereinafter referred to as dual coverage); and

WHEREAS, because Martin County pays a portion of the premium, a lower premium would potentially result in savings to Martin County;

NOW THEREFORE, BE IT RESOLVED THAT:

1. In the event that the existing health insurance provider for Martin County employees permits those employees who are receiving Medicare to choose to decline coverage (opt out) through Martin County, the County hereby authorizes these employees to opt out provided that the employee is covered by Medicare and able to provide proof of the coverage;
2. Martin County will contribute toward the Medicare health insurance premium in an amount equal to the lesser of: 1) the County's contribution toward the lowest premium currently offered by the County; or 2) the cost of the Medicare premium;
3. Martin County is authorized to offer this coverage to individuals in collective bargaining units to the extent permitted by law; and
4. Eligible employees may elect to receive coverage under such a plan not offered by Martin County or elect to be treated on the same basis as other similarly situated County employees who are not eligible for Medicare coverage.

BOARD OF COMMISSIONERS
MARTIN COUNTY

Chair

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Pierce, Donnelly, Potter, Schmidtke and Boler.
NAYS: None. Duly passed and adopted this 3rd day of January, 2006.

Higgins continued that Minnesota Statutes 384, 386, and 387 requires the Board of County Commissioners to set minimum salaries for those candidates filing for election for the Offices of the Auditor/Treasurer, Recorder, Sheriff, and County Attorney for the term next following.

Motion by Commissioner Pierce, seconded by Commissioner Donnelly,

RESOLUTION #2/'06
BY MARTIN COUNTY

A resolution authorizing the County to permit certain individuals who are currently providing services for Martin County and are eligible for Medicare to opt out of County coverage provided that the individual is receiving Medicare health insurance coverage.

WHEREAS, the County currently requires eligible employees and elected officials to take health insurance through the County; and

WHEREAS, the County currently has individuals who are eligible for health insurance coverage through the County because they are providing services for Martin County and are also eligible for Medicare coverage (hereinafter referred to as dual coverage); and

WHEREAS, because Martin County pays a portion of the premium, a lower premium would potentially result in savings to Martin County;

NOW THEREFORE, BE IT RESOLVED THAT:

1. In the event that the existing health insurance provider for Martin County employees permits those employees who are receiving Medicare to choose to decline coverage (opt out) through Martin County, the County hereby authorizes these employees to opt out provided that the employee is covered by Medicare and able to provide proof of the coverage;
2. Martin County will contribute toward the Medicare health insurance premium in an amount equal to the lesser of: 1) the County's contribution toward the lowest premium currently offered by the County; or 2) the cost of the Medicare premium;
3. Martin County is authorized to offer this coverage to individuals in collective bargaining units to the extent permitted by law; and
4. Eligible employees may elect to receive coverage under such a plan not offered by Martin County or elect to be treated on the same basis as other similarly situated County employees who are not eligible for Medicare coverage.

BOARD OF COMMISSIONERS
MARTIN COUNTY

Chair

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Donnelly, Potter, Schmidtke, Pierce and Boler.
NAYS: None. Duly passed and adopted this 3rd day of January, 2006.

Higgins presented Transit Facility change orders received from Dulas Excavating of Wells, MN for Site Work including adds and deducts to: Relocate Water Service Entry, Omit Sanitary Sewer Service and Relocate, Soils and Material Testing, and Site Work Done by County, noting a Contract sum increase in the amount of \$39.94; Buhler Construction of Butterfield, MN for Concrete and Building including: a Deduct of Permit Fees in the amount of \$750.00; Felber Plumbing & Heating of Fairmont for Mechanical including: an Add for Gas Piping in the amount of \$550.00; and DeWar Electric of Fairmont for Electrical including Adds for: Wiring of Four Overhead Doors, Alarm Horn, and MV SW Walk Door and Wire Flow and Tmpr SW in the amount of \$2,580.95. Higgins noted the overall change results in an increase of \$2,420.89.

Motion by Commissioner Pierce, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners, hereby approve change orders received for Transit Facility renovations from Dulas Excavating of Wells, MN with a contract sum increase of \$39.94; Buhler Construction of Butterfield, MN with a contract sum decrease of \$750.00; Felber Plumbing & Heating of Fairmont, MN with a contract sum increase of \$550.00; and from DeWar Electric of Fairmont, MN with a contract sum increase of \$2,580.95. Carried unanimously.

Higgins stated that two (2) tile quotes to replace worn carpeting in the Human Resource Building Community Room. Quotes were received from: Christensen Lumber of Fairmont for installation of 12"x12" vinyl composition tile in the amount of \$3,285.00. A second quote was received from Fairmont Decorating for installation of Mannington commercial tile in the amount of \$2,870.00. Higgins stated that both quotes do not include removal of existing carpet, carpet adhesive and vinyl base or moisture test. Higgins noted the tile installer is working with the County on required moisture test.

Motion by Commissioner Pierce, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners, hereby after careful review of quotes received for tile installation in the Community Meeting Room- Human Resource Building, hereby approve and award low bid received for floor tile installation to Fairmont Decorating, Fairmont, MN in the amount of \$2,870. Carried unanimously.

Higgins stated the County Board is required per MN Statutes to set dates and locations for regularly conducted Board meetings. Traditionally the Board has met the first and third Tuesdays of each month. Meetings are held in the Board Room in the Martin County Courthouse commencing at 9:00 a.m. Variations of this meeting schedule have occurred during the year due to special meetings and budget workshops. Higgins noted the first Tuesday of July, 2006 falls on the July 4th holiday.

Motion by Commissioner Pierce, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, hereby approve the 2006 County Board Regularly Scheduled Meeting Dates, Times, and Location as presented, with the July 4th, 2006 meeting to be resolved at a later date. Carried unanimously.

County Board of Commissioners Regularly Scheduled Meeting Dates, Times, and Location 2006

The County Board is required per MN Statutes to set dates and locations for regularly conducted Board meetings.

Traditionally the Board has met the first and third Tuesdays of each month. Meetings are held in the Board Room in the Martin County Courthouse commencing at 9:00 a.m. Variations of this meeting schedule have occurred during the year due to special meetings and budget workshops.

The past meeting schedule (first and third Tuesdays) has worked in the past and should continue to be a good meeting time. Although, it is up to you as a Board to change the meeting times of the Board.

JANUARY - January 3, 2006 at 9:00 a.m. in the Board Room
January 17, 2006 at 9:00 a.m. in the Board Room

FEBRUARY - February 7, 2006 at 9:00 a.m. in the Board Room
February 21, 2006 at 9:00 a.m. in the Board Room

MARCH - March 7, 2006 at 9:00 a.m. in the Board Room
March 21, 2006 at 9:00 a.m. in the Board Room

APRIL - April 4, 2006 at 9:00 a.m. in the Board Room
April 18, 2006 at 9:00 a.m. in the Board Room

MAY - May 2, 2006 at 9:00 a.m. in the Board Room
May 16, 2006 at 9:00 a.m. in the Board Room

JUNE - June 6, 2006 at 9:00 a.m. in the Board Room
June 20, 2006 at 9:00 a.m. in the Board Room

JULY - July ____, 2006 at 9:00 a.m. in the Board Room
July 18, 2006 at 9:00 a.m. in the Board Room

- AUGUST - August 1, 2006 at 9:00 a.m. in the Board Room
August 15, 2006 at 9:00 a.m. in the Board Room (Budget Workshops this month)
- SEPTEMBER - September 5, 2006 at 9:00 a.m. in the Board Room (Continue Budget Workshops)
September 19, 2006 at 9:00 a.m. in the Board Room
- OCTOBER - October 3, 2006 at 9:00 a.m. in the Board Room
October 17, 2006 at 9:00 a.m. in the Board Room
- NOVEMBER - November 7, 2006 at 9:00 a.m. in the Board Room
November 21, 2006 at 9:00 a.m. in the Board Room
- DECEMBER - December 7, 2006 – TRUTH IN TAXATION (THURSDAY) 5:30 p.m.,
Board Room
December 5, 2006 at 9:00 a.m. in the Board Room
December 19, 2006 at 9:00 a.m. in the Board Room

Motion by Commissioner Schmidtke, seconded by Commissioner Potter, Bet It Resolved that the Martin County Board of Commissioners, hereby ratify claims, as presented, paid and approved by the County Auditor for the December 30th, 2005. Carried unanimously.

The Board gave their reports and reviewed their calendars of previous and upcoming meetings and activities.

The Board met with Ron Whitmore of Whitmore's Paint and More and relocated to the 2nd floor rotunda area to look at paint color samples for painting the courthouse hallways and trim.

Consensus of the Board is to contact Doug Wollum - Interior Designer of Fairmont, for an expert opinion on the type of color paint palate to use in the courthouse hallways that will compliment the existing interior colors.

Motion by Commissioner Pierce, to move into closed session for the performance evaluation of the Coordinator, seconded by Commissioner Schmidtke at 12:15 p.m. Carried unanimously.

The Board went into closed session at 12:15 p.m. per Minnesota Statute 13 D.05 Subd. 3 for the performance evaluation of the Coordinator.

Motion by Commissioner Pierce, to move back into open session, seconded by Commissioner Potter. Carried unanimously. Open session at 12:45 p.m.

With no further business to wit, Motion by Commissioner Pierce, seconded by Commissioner Potter, to adjourn the meeting. Carried unanimously. Meeting adjourned at 12:46 p.m.

BOARD OF COMMISSIONERS
MARTIN COUNTY

Gerald Boler, Chair

ATTEST: _____
Scott Higgins, County Coordinator