

PROCEEDINGS OF THE MARTIN
COUNTY BOARD OF COMMISSIONERS
TUESDAY, MARCH 7, 2006
@ 9:00 A.M.

The meeting was called to order at 9:00 a.m. by Chairman Boler. Commissioners present were Jack Potter, Dan Schmidtke, Steve Pierce and Steve Donnelly. Also present were Scott Higgins, County Coordinator, James Forshee, County Auditor/Treasurer, Kevin Peyman, County Engineer, Steve McDonald, MIS Director, Christine Rupp, Sentinel Newspaper, Terry Viesselman, County Attorney, James Hallstrom, County Assessor, Judge Robert Walker, Captain Brad Hady, Sheriff's Department, Deb Mosloski, Drainage Specialist, Rebecca Bentele, Victim Witness Coordinator, Kay Wrucke, County Recorder, Melvin Sukalski, Maintenance Supervisor, Julie Walters, Administrative Assistant and members of public.

Motion by Commissioner Schmidtke, seconded by Commissioner Potter, to approve the agenda with three (3) additions: (1) Consider Request for Proposals for Architect and Engineering Services for Study of Construction of Justice Center; (2) Consider Hire of Deputy Assessor; and (3) Consider Replacement of Snowmobile – Sheriff's Department.

Paul Stelter, South Central Minnesota Emergency Management Systems, was present to honor Commissioner Steve Donnelly with a wall plaque for his many years of outstanding service and dedication serving on the EMS Board.

Judge Robert Walker was present to provide an overview on the progress made by the Justice Council in the past two years and reviewed the Request for Proposals (RFP's) to be sent to potential Architect and Engineering firms to study and recommend options for a justice center/jail facility to the county board at a future date.

Walker continued, stating the selected firm will evaluate and report on the following scenarios:

- (1) Whether the current Law Enforcement Center (LEC) building can be feasibly remodeled and reconfigured in its current shell, for current occupants and in accordance with applicable standards to meet current and/or expected jail populations; or
- (2) Whether the current LEC building should be razed and a new building built on the current site ("existing footprint"); or,
- (3) Whether an alternate site should be selected for a new Martin County Justice Center. Primary alternate site to be considered is in the block east of the existing courthouse bounded by Lake Avenue, North Main Street and Second Street and located on county-owned and adjoining properties; or,
- (4) Whether consideration must be given to select a site geographically distant from the current Martin County Courthouse with relocation of the services currently housed in the LEC to a new location entirely.

(5) If the evaluation determines that the LEC cannot be feasibly upgraded to suitably house expected jail populations, the firm shall report on the feasibility of remodeling and reconfiguring the LEC for other general county office uses.

Walker concluded that Kevin Peyman, County Engineer, has consented to be the single source contact person for providing interested firms requested information such as maps, aerial photographs, and existing blueprints of current facilities. After discussion,

Motion by Commissioner Pierce, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners, upon the recommendation of the Martin County Justice Council and after careful consideration of the need to review the County's current jail and law enforcement facilities, and having completed the PONI I and II phases of a jail study and review process, hereby approve and authorize the Martin County Justice Council to advertise to receive Request for Proposals (RFP's) from Architectural and Engineering firms to perform the scope of work outlined in the Request for Proposals, including adapting Martin County's Law Enforcement Center program to alternate sites, analyzing sites, recommending a site, and calculating construction cost estimates. Carried unanimously.

Motion by Commissioner Schmidtke, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners, hereby approve minutes of the February 21, 2006 regular Board of Commissioners meeting as presented. Carried unanimously.

Scott Higgins, County Coordinator, stated that James Hallstrom, County Assessor, has announced his resignation effective April 14, 2006.

Motion by Commissioner Pierce, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, hereby accept with regret the resignation of James Hallstrom, Martin County Assessor, from employment with Martin County after 24 years of dedicated service to the county and its citizens, effective April 14, 2006. Carried unanimously.

Higgins stated interviews have been completed for the Information Specialist I position. Steve McDonald, MIS Director, noted that he had received sixteen applications for the Information Specialist I position. Of the sixteen applications received, five applicants were interviewed and after careful review, one candidate was selected and has accepted the position contingent on Board approval and required criminal background checks that are satisfactory to the County.

Motion by Commissioner Donnelly, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, upon the recommendation of the MIS Director, hereby approve and authorize hire of Information Specialist I for Martin County at Grade 10 Step 1, \$13.69/hr., effective March 21, 2006; and eligible for full-time benefits per the County Personnel Policy; contingent upon the county's acceptance of the results of the criminal background checks that are satisfactory to the County. Carried unanimously.

Higgins presented a recommendation from James Hallstrom, County Assessor, for the promotion of Dan Whitman to Deputy Assessor/Senior Appraiser, a non-union position. Whitman is currently an appraiser for the Assessor's Office. Commissioner Schmidtke stated that Whitman compensation should start at Grade 14 Step 7. After discussion,

Motion by Commissioner Pierce, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, hereby approve the promotion of Dan Whitman from Appraiser to Deputy Assessor/Senior Appraiser and to adjust the wages of Whitman from Grade 13 Step 7 at \$20.01 per hour to Grade 14 Step 5 at \$20.63 per hour, effective March 6, 2006; and to review compensation for the position after six months. All those voting in favor: Commissioners Pierce, Donnelly, Boler and Potter. Opposed: Commissioner Schmidtke. Motion Carried.

Terry Viesselman, County Attorney, was present to discuss the proposed amended Joint Powers Agreement with Minnesota River Valley Drug Task Force, stating that a copy of the Agreement has been sent to Minnesota Counties Insurance Trust (MCIT) for review; however, we have not received their review yet. Viesselman continued that the amended Agreement should be compared to the one that exists now, from 1993, as there are substantial changes. Viesselman also noted there is a Memorandum of Understanding (MOU) that was signed by the Sheriff and Chief of Police which Viesselman found out was never approved by the board. The new Joint Powers Agreement incorporates the terms of that unapproved MOU, posing the question, are we bound by it since it (the MOU) was never approved. Viesselman recommends waiting until the next regular Board meeting to consider approval.

Steve McDonald, MIS Director, stated he attended a meeting with Minnesota Counties Computer Cooperative (MCCC) on Monday, March 6th, 2006 to discuss Nazca Solutions, Inc., noting that seven of the eight counties represented tentatively agree that Nazca is in default of their contractual obligations. While Martin County is the only county that has not invested any money, several of the other represented counties have and wanted to go back to their boards to obtain approval to opt out of their contracts with Nazca. McDonald informed the Board that there is a meeting tentatively scheduled for March 20th for the official MCCC members vote whether to declare Nazca in breach of contract with MCCC. McDonald recommended that the Board terminate the Nazca agreement with the County. After discussion,

Motion by Commissioner Pierce, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize MIS Director to cast "yes" vote with the Minnesota Counties Computer Cooperative (MCCC) that Nazca Solutions, Inc. is in default of the Nazca sublicense agreement with MCCC in delivering and installing a viable commercial version of the Property Management Portal software by the cure date given to them by MCCC of February 28, 2006; and to authorize, if necessary, County staff to provide termination notice from the contract with Nazca Solutions, Inc. per the termination provisions of the Sublicense agreement with the MCCC. Carried unanimously.

Kevin Peyman, County Engineer, presented a resolution in support of the proposed amendment to the Minnesota Constitution dedicating all of the motor vehicle excise tax revenue to transportation with at least 60% of the revenue for highway purposes and not more than 40% of the revenue for public transit assistance. After discussion,

Motion by Commissioner Pierce, seconded by Commissioner Potter,

R-#25/'06

Martin County Highway
Department
Resolution No. 1 – 2006

RESOLUTION
IN SUPPORT OF PROPOSED CONSTITUTIONAL AMENDMENT
DEDICATING ALL OF MOTOR VEHICLE EXCISE TAX TO TRANSPORTATION

Whereas, Minnesota's transportation infrastructure forms the backbone of the state's economy and has a direct impact on future economic development;

Whereas, too many Minnesotans are being killed in traffic crashes on dangerous roadways;

Whereas, funding for highway and transit systems in Minnesota has remained stagnant and is failing to keep pace with growing population and growing demands;

Whereas, local governments throughout the state are struggling to maintain local transportation systems while the state's gas tax has not been increased since 1988 and transit budgets have been cut in recent years;

Whereas, the Minnesota Legislature has repeatedly turned to revenue from the motor vehicle excise tax, which has been viewed as user fee revenue, in order to fund both highway and transit systems including the current dedication of 54% of motor vehicle excise tax for transportation purposes;

Whereas, the legislature passed a proposed constitutional amendment during the 2005 Legislative Session that would appear on the ballot November 7, 2006 asking voters if the remaining 46% of motor vehicle excise tax revenue currently used for other purposes should be used for highways and transit systems;

Whereas, passage of this amendment would mean an increase in stable revenue for highway and transit systems throughout the state that would rise to approximately \$300 million per year once the transfer of revenue is fully phased-in by 2012;

NOW, THEREFORE, Be It Resolved That Martin County strongly supports passage of the proposed amendment to the Minnesota Constitution dedicating all of the motor vehicle excise tax revenue to transportation with at least 60% of the revenue for highway purposes and not more than 40% of the revenue for public transit assistance.

Upon motion by Commissioner Pierce, seconded by Commissioner Potter, and carried. Said resolution was duly passed and adopted this 7th day of March, 2006.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MINNESOTA

Gerald Boler, Chair

Attest: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Donnelly, Schmidtke, Boler, Potter and Pierce.
NAYS: None. Duly passed and adopted this 7th day of March, 2006.

Peyman requested approval to purchase a replacement Oshkosh Ribbon snow blower, stating that their current 1967 Oshkosh Snow-Go (Unit #14) has 25,000 miles showing on odometer. The drive engine is an International Gas Engine the lower engine is an Allis Chalmers and they are both getting nearly impossible to find parts for and it is to the point that Peyman feels the unit is unable to be dependable. Peyman stated that new Oshkosh Ribbon snow blowers are anywhere from \$350,000 to \$580,000. Peyman stated he was just notified by staff from the Minneapolis International Airport that there is a used snow blower available for Martin County at a cost of \$60,000 through McQueen Equipment, Minneapolis, MN. Peyman stated that he has looked over the unit which is a 1981 model with 2200 hours on its chassis and approximately 570 hours on the blower. The unit appears to be in good shape and both engines are Detroit diesels so replacement parts should be easy to purchase. Peyman stated we may get trade in value of \$3,000 to \$5,000 for Unit #14 a 1967 Oshkosh. While this item is not budgeted for, Peyman recommends purchasing the used snow blower for \$60,000 now and recoup some of the cost with less equipment purchases next year with the balance taken out of Highway fund balances. After discussion,

Motion by Commissioner Donnelly, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, upon recommendation of the County Engineer and Highway Equipment Purchasing Committee, hereby approve purchase of a used [1981 Oshkosh Ribbon snow blower](#) in the amount of \$60,000 less trade in of Unit #14 for \$3,000 to McQueen Equipment, Minneapolis, MN to be paid for out of Highway fund balances. Carried unanimously.

Captain Brad Hady, Sheriff's Department, presented the monthly Sheriff's Department Update. Hady stated that the Sheriff is attending the Governor's Conference on Emergency Management March 7th and 8th, 2006; Welfare Fraud Investigation Report for the month of February; recognized Sgt. Mike Anderson for his work on the Safe & Sober program; initiating an on-line training program for jailers as a result of efforts by Mark Geerdes, Jail Administrator; anticipating receiving a bid from GeoComm on our Community Notification System; the Board is invited to attend Severe Weather Spotters

school to be held on Wednesday, April 5th with either an afternoon or evening session; Amended Joint Powers Agreement with the Minnesota River Valley Drug Task Force; commended Commissioner Pierce, Judge Walker and Bruce Firkins for their diligent service with the Justice Council; updating the County Emergency Operations Plan; and the recent FEMA school Sheriff Gerhardt attended in Alabama.

Hady presented a letter submitted by Sgt. Mike Anderson stating that the Martin County Sheriff's Office was awarded \$3,796.07 snowmobile enforcement grant from the State of Minnesota for the fiscal year July 1, 2005 through June 30, 2006. There is an account balance of \$3,088.86. Due to the lack of snow this season, enforcement efforts were held to a minimum and in accordance with the grant, the remaining monies may be spent on equipment upgrades. It is recommended to purchase a replacement 2005 Artic Cat Saber Cat 600 snowmobile at a cost of \$7,599 less trade in for 2002 Pantera of \$5,099 for a net trade of \$2,662.50 (including tax) from Doug's Sports Center, Fairmont, MN.

Motion by Commissioner Pierce, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, hereby approve purchase of a replacement 2005 Artic Cat Saber Cat 600 snowmobile from Doug's Sport Center of Fairmont, MN in the amount of \$7,599 less \$5,099 for trade in of 2002 model for total purchase price of \$2,662.50 (including tax) to be expended from funds received under the State of Minnesota Snowmobile Grant. Carried unanimously.

Hady concluded that out-of-state travel requests for Deputy Chad Petschke to attend training on Basic Narcotics Investigators Training be approved. Hady stated that this training is free of charge as are all meals and lodging expenses. Hady also requested approval for JoAnn Russenberger to attend Communications Officer Training to be held March 27-29 in Boone, IA. The cost of the training is \$259 and one night's room and board costs. It is expected that a county car will be taken.

Motion by Commissioner Pierce, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the out-of-state travel request for Deputy Chad Petschke to attend an all expense paid training at Camp Dodge in Des Moines, IA for a Basic Narcotics Investigators Training course and JoAnn Russenberger to attend Communications Officer Training to be held March 27-29 in Boone, IA.; and that the county will pay for the tuition of \$259 and one nights lodging and meal reimbursement expenses per county policy. Carried unanimously.

Kay Wrucke, County Recorder, presented a resolution for filing fee increase stating the Martin County Recorder's Office is responsible for the filing and recording of credentials for ministers per Minnesota Statutes 517.05; and the fee will increase from \$5.00 to \$46.00 per recorded document in order to be consistent with the filing fees of all other documents recorded in the Recorder's Office.

Motion by Commissioner Potter, seconded by Commissioner Donnelly,

Filing Fee Increase for Filing of Credentials of Minister for Martin County

WHEREAS, the Martin County Recorder's Office is responsible for the filing and recording of Credentials for Minister per Minnesota Statutes 517.05, and

WHEREAS, the filing of minister's credentials will increase from \$5.00 to \$46.00 per certificate of filing in order to be consistent with the filing fees of all other documents recorded in the Recorder's Office, and

WHEREAS, the Board of Commissioners has the authority to approve all fees for all county offices, and

BE IT FURTHER RESOLVED, that Martin County Board of Commissioners hereby approves the filing fee increase of \$46.00 per certificate of filing for minister's credentials, as recommended by the County Recorder, effective upon the passage of this resolution.

Motion by Commissioner Potter, seconded by Commissioner Donnelly, said resolution was duly adopted this 7th day of March 2006.

BOARD OF COMMISSIONERS,
MARTIN COUNTY, MN

Gerald Boler, Chair

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Pierce, Schmidtke, Boler, Donnelly, and Potter.
NAYS: None. Duly passed and adopted this 7th day of March, 2006.

Rebecca Bentele, Victim Witness Coordinator, presented an amended grant agreement between Martin County and the State of Minnesota Public Safety, Office of Justice Programs for additional grant funds to be received by the County in the amount of \$10,854 and to be used by June 30, 2006. Additional monies are for the purpose of providing supplemental funding to aid in the provision of direct services to victims of crime.

Motion by Commissioner Pierce, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize Board Chair to sign amended grant contract between the State of Minnesota Office of Justice Programs and Martin County for additional funds in the amount of \$10,854 to be used by June 30, 2006. Carried unanimously.

Deb Mosloski, Martin County Drainage Specialist, introduced Bruce Firkins of Bolton and Menk, Inc., and Ron Ringquist, Ron's Appraisal Service, to review for public hearing a petition for the partial abandonment of JD #26, a portion of Branch C. Location of the property petitioning to abandon a portion of Branch C, JD #26 is The Northeast Quarter (NE ¼), and the East Half of the Northwest Quarter (E ½ NW ¼), of Section Sixteen (16), in Township One Hundred Two (102) North and Range Thirty (30) West of the Fifth Principal Meridian, now in the City of Fairmont, Martin County, Minnesota, EXCEPT THE FOLLOWING: Lots 1 through 9, Block 1, and Lots 1 through 7, Block 2, Hamlet Addition, City of Fairmont, Martin County, Minnesota;

Wherefore, the Board formally;

1. Declare that the above referenced Branch of JD #26 on the above Property does not serve a substantial useful purpose to any property remaining in the system and is not of a substantial public benefit and utility;
2. Abandon all of Branch C lying east of the Branch C-1 connection within the Petitioner's Property.
3. Petitioner may outlet the abandoned portion of said tiles (C, C-1 and C-2) and various other existing private tile lines into the above referenced wet holding pond which is a part of the eastside storm sewer of Fairmont, MN.
4. Declare that the Petitioner's Property is not longer benefited by the above described portion of Branch C as said property is now drained into the Fairmont Sewer system.

Chairman Boler asked for public input for those present on this matter.

With no further input from the public,

Motion by Commissioner Pierce, seconded by Commissioner Potter, after having received input from the public concerning the matter; hereby close the public portion of Ditch hearing. All voting in favor. Motion Carried

Motion by Commissioner Schmidtke, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners, acting as the Martin County Drainage Authority, hereby approve and authorize partial abandonment of JD #26, Branch C/Tenhassen Farms as presented. Carried unanimously.

Firkins and Ringquist continued, presenting petition for transfer of Branch C of JD #26 within the municipal boundaries of Fairmont for the orderly management of storm surface drainage and flood waters and for the management of water quality.

The petition does not include transfer of Branch C-1, Branch C-2, and Lateral 1 of Branch C-2 of JD #26, and it is the intent of the petitioner that these three branches shall remain under the jurisdiction of the Martin County Board of Commissioners as part of JD #26 until such time as the City of Fairmont may subsequently petition for transfer of said Branches C-1, C-2, and Lateral 1 of Branch C-2. The City of Fairmont has provided a separate outlet for Branches C-1 and C-2 (including watershed of Lateral 1) into the City storm sewer system and this outlet has a hydraulic capacity equal to or greater than that which was originally established into Branch C of JD #26. As part of the petition, the City of Fairmont does hereby acknowledge that it will continue to provide and maintain a separate outlet into the City storm sewer system for Branches C-1 and C-2 having a capacity at least equal to that which was originally established into Branch C of JD #26.

Chairman Boler asked if there was any public input from those present regarding this matter.

After no further public input on the matter.

Motion by Commissioner Pierce, seconded by Commissioner Potter, after having allowed public in put on the matter; hereby close the public portion of Ditch hearing.

Motion by Commissioner Potter, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, acting as the Martin County Drainage Authority, hereby approve and authorize transfer of Branch C-1, Branch C-2, and Lateral 1 of Branch C-2 of JD #26 as presented. Carried unanimously.

Ken Reiman and Fred Kramer, private citizens, opened discussion on an issue involving C-2 in that there is a problem with water standing for long periods of time on the north side of Johnson Street and also by the Johnson Street Apartments. Reiman went on to say there are a many cottonwood trees growing quite close to the ditch and is wondering of there could be some exploratory digging done in that ditch to find out if there are tree roots in there.

Commissioner Boler stated that when weather permits, will try to get someone to look into.

Mosloski stated that Jetter Clean is relatively inexpensive compared to backhoe costs and will service tiles up to 12”.

With nothing further to report, Boler thanked Ringquist, Firkins and Mosloski.

The Board recessed at 10:30 a.m.

The Board reconvened at 10:40 a.m.

Jane Hennagir, CIC, Minnesota Counties Insurance Trust (MCIT) Account Executive, was present to review the Annual MCIT 2006 Member Report for Martin County.

John Madsen, County Surveyor, was present to discuss Martin County's lake shore development requirements as provided by the Martin County and Zoning Ordinance as compared to state requirements for shore land; and requested that the Board have the Planning Commission review the current development standards for lake shore development. After discussion,

Motion by Commissioner Pierce, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the Martin County Planning Commission to research and review Martin County's Lake Shore Development Requirements as established in the Martin County Zoning Ordinance and to provide any recommendations to the County Board. Carried unanimously.

Higgins reviewed the two proposals received from TSP Architecture Engineering and Construction of Rochester, MN and I & S Engineers & Architects, Inc. of Mankato, MN for architect and engineering services for the courthouse, security building and library steam heat conversion project.

TSP's original bid was for \$13,250 but did not include the library. Higgins spoke with Karl Dirksen of TSP and was told the bid would increase to include the library, \$16,250; however, the TSP proposal does appear to be low bid. I & S Engineers & Architects proposes anywhere from \$16-18,000 to do the project. Higgins recommended moving forward and to approve the agreement with TSP. After discussion,

Motion by Commissioner Pierce, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, after having requested proposals for the architect and engineering services for heating conversion project for the Courthouse, Security Building, and County Library (Fairmont), hereby approve and award the apparent low bid to TSP Architecture Engineering and Construction of Rochester, MN in the amount of \$16,250 with a priority of converting to electric heat in the courthouse and to utilize the existing furnaces; and to authorize the Chair to sign the agreement with TSP. Carried unanimously.

Higgins recommended approving the resolution approving the Amended Joint Powers Agreement between Martin County and the Minnesota River Valley Drug Task Force contingent upon review and opinion from Minnesota Counties Insurance Trust (MCIT).

Motion by Commissioner Schmidtke, seconded by Commissioner Potter,

R-#24/'06

RESOLUTION APPROVING AMENDED JOINT POWERS AGREEMENT
BETWEEN MARTIN COUNTY AND THE MINNESOTA RIVER VALLEY DRUG
TASK FORCE

WHEREAS, the Joint Powers Agreement between Martin County, MN and the Minnesota River Valley Drug Task Force became operative on February 1, 1990, and

WHEREAS, there is a need to amend the current Joint Powers Agreement to more accurately reflect changes to membership since February 1990, and to provide greater detail on task force procedures, and

WHEREAS, the following governmental units recognize that there are benefits for a coordinated Task Force approach for narcotics law enforcement: City of Mankato, City of North Mankato, City of St. James, City of St. Peter, City of Madelia, Blue Earth County, Martin County, Watonwan County, Nicollet County, and

WHEREAS, funding of the Task Force is provided by the governmental units of the Task Force as to whatever is agreed to in a yearly proposal, and may be personnel or financial in nature, and

WHEREAS, the Task Force is to be governed by a Board of Directors which shall consist of Sheriff's or Chief of Police of each participating governmental unit, and a prosecuting attorney appointed by the Blue Earth County Attorney, and the City of North Mankato shall serve as the fiscal agent for the Drug Task Force, and

NOW THEREFORE BE IT RESOLVED, that Martin County, MN, enter into an amended Joint Powers Agreement with the Minnesota River Valley Drug Task Force pursuant to MS471.59; and that Brad Gerhardt, Martin County Sheriff is hereby authorized to execute and sign the Amended Joint Powers Agreement on behalf of Martin County, MN.; and that the joint powers agreement be effective as of the date all nine (9) participating governmental units have executed the amended agreement. Contingent upon final review and approval of Minnesota Counties Insurance Trust (MCIT).

Motion by Commissioner Schmidtke, seconded by Commissioner Potter, and was duly made and adopted this 7th day of March, 2006.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Gerald Boler, Chairman

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Schmidtke, Potter, Boler, Donnelly and Pierce.
NAYS: None. Duly passed and adopted this 7th day of March, 2006.

Higgins stated the County Compensation Advisory Committee (CAC) has received and reviewed the request for reclassification of the MIS Director position. After review and study of the position, the recommendation is to reclassify the MIS Director from Grade 15 to Grade 16 due to the increased supervisory responsibilities and to address the on-call responsibilities. Additionally, in reviewing comparable counties to Martin County with similar positions, the reclassification of the position would be justified. After discussion,

Motion by Commissioner Pierce, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, after careful review and study and upon the recommendation of the Martin County Compensation Advisory Committee, approves the reclassification of the Management Information Systems (MIS) Director's position from Grade 15 to Grade 16 and to adjust the salary of Steve McDonald, MIS Director for Martin County from Grade 15 Step 7 at \$23.51/hr. to Grade 16 Step 7 at \$25.47/hr. effective January 1, 2006. Carried unanimously.

Higgins reviewed summary minutes received from the Area Transportation Partnership (ATP); an upcoming MCIT Land Use Seminar – Feedlots: The Challenges Continue on March 23rd; the AMC Legislative Conference March 28 through March 30; Minnesota River Board Annual Meeting/Conference April 5-6; joint meeting with Red Rock Center of the Arts for tour and update on March 21st; NACO Annual conference August 5-9; and the public hearing on petition for the use of CD #2 as an outlet at 5:30 p.m. on March 7th in the Board Room.

The Board gave their reports and reviewed their calendars of previous and upcoming meetings and activities.

Motion by Commissioner Potter, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize per diems and expenses for commissioners to attend the 9:00 a.m. "Ethanol Meeting" at the Winnebago City Hall, Winnebago, MN on March 16th, 2006. Carried unanimously.

Commissioner Pierce left at 12:23 p.m.

With no further business to wit, Motion by Commissioner Potter, seconded by Commissioner Schmidtke, to adjourn the meeting. Carried unanimously. Meeting adjourned at 12:27 p.m.

The Martin County Drainage Authority met in special session at 5:35 p.m. on March 7, 2006 in the Commissioners Room, Courthouse, Fairmont, MN for the Petition from Richard Hein to use County Ditch #2 as an outlet for the E1/2 NW1/4 of Sec 8, Rolling Green Township.

Members present: Commissioners Gerald Boler, Dan Schmidtke, Jack Potter, Steve Donnelly, and Martin County Auditor/Treasurer, James Forshee. Also present: Scott Higgins, County Coordinator, Ron Ringquist, Viewer, Deb Mosloski, County Drainage Administration, and several interested landowners.

Chairman Boler asked for public input for those present on this matter.

With no further input from the public, motion by Commissioner Potter, seconded by Commissioner Schmidtke, and carried to close the public portion of the meeting.

Motion by Commissioner Schmidtke, seconded by Commissioner Potter, and carried to set the one-time outlet fee for E1/2NW1/4 Section 8, Rolling Green Township at \$236 and set an assessed benefit amount of \$472.50 for future repairs.

Motion by Commissioner Schmidtke, seconded by Commissioner Donnelly and carried to adjourn. The special Ditch Authority meeting adjourned at 6:28 p.m.

BOARD OF COMMISSIONERS
MARTIN COUNT, MN

Gerald Boler, Chair

ATTEST: _____
Scott Higgins, County Coordinator