

PROCEEDINGS OF THE MARTIN  
COUNTY BOARD OF COMMISSIONERS  
TUESDAY, JUNE 20, 2006  
@ 9:00 A.M.

The meeting was called to order at 9:00 a.m. by Vice Chairman Dan Schmidtke. Commissioners present were Steve Donnelly, Jack Potter, and Steve Pierce. Commissioner Boler was absent. Also present were Scott Higgins, County Coordinator, James Forshee, County Auditor/Treasurer, Kevin Peyman, County Engineer, Jennifer Brookens, Sentinel Newspaper, Rod Halvorsen, KSUM/KFMC Radio, Julie Walters, Administrative Assistant, members of staff and public.

Motion by Commissioner Donnelly, seconded by Commissioner Potter, to approve the agenda with two (2) additions and one (1) deletion. Additions: (1) Accept Resignation of Youth Intervention & Prevention Coordinator – Probation Department; (2) Consider hire of Summer Intern – Extension Office. Delete: Consider Permit Application for Large Assemblies-Heidi Scott.

Motion by Commissioner Potter, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, hereby approve the minutes of the June 6, 2006 regular Board of Commissioners meeting as presented. Carried unanimously.

Don Milbrandt, representing the Martin County Preservation Association for Red Rock Center for the Arts, was present to update the Board on recent events at Red Rock Center and to request a CY2007 budget allocation of \$20,000.

Motion by Commissioner Pierce, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, hereby receive and file the Red Rock Center for the Arts appropriation request of \$20,000 for budget year 2007. Carried unanimously.

Scott Higgins, County Coordinator, stated that Angela Sundeen, Youth Intervention & Prevention Coordinator with the Martin County Probation Department, has announced her resignation effective July 7, 2006. Higgins requested authorization to refill this vacancy.

Motion by Commissioner Pierce, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, hereby accept the resignation of Angela Sundeen, Youth Intervention & Prevention Coordinator, from employment with Martin County after approximately 10 months of service to the county and its citizens, effective July 7, 2006; and authorize recruitment to fill the vacancy. Carried unanimously.

Higgins continued the Martin County Extension Committee is recommending the county hire a summer intern from June 20, 2006 through August 22, 2006 to assist the County 4-H Program for preparatory and follow-up work of entries for the Martin County Fair to be held in August, 2006. The recommended hourly wage is \$9.00/hour.

Motion by Commissioner Potter, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the hire

of Robert Snyder as 4-H Intern at Extension (temporary summer position) effective June 20, 2006 to August 22, 2006 at a rate of \$9.00/hour, up to 40 hours per week, not eligible for full-time benefits. Carried unanimously.

Higgins stated that after negotiations with GeoComm, Inc. the renewal maintenance agreement increase for E-911 Maintenance Consulting Services for the Martin County Sheriff's Office was reduced from an 18% increase (\$5,200) down to a 12% increase (\$4,950). Services provided under this agreement shall be in effect from June 1, 2006 and continuing through May 31, 2007. At the end of the one-year period, the contract may be renegotiated between GeoComm and Martin County. After discussion,

Motion by Commissioner Pierce, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the Vice Chair to sign the contract between GeoComm, Inc. and Martin County, for professional services for E-911 System Maintenance Consulting Services effective June 1, 2006 and continuing through May 31, 2007 in the amount of an annual fee of \$4,950. Carried unanimously.

Kevin Peyman, County Engineer, presented step increase recommendations for Highway Department Maintenance Worker I, Highway Technician, and Survey Crew Chief, per the union contract.

Motion by Commissioner Potter, seconded by Commissioner Pierce, Be It Resolved that the Martin County Board of Commissioners, upon the recommendation of County Engineer, hereby approve and authorize step increases according to union contract for Terry Helmers, Maintenance Worker I (Dunnell Shop), from Grade 10 Step 1 at \$13.69/hour to Grade 10 Step 2 at \$14.04/hour, effective June 1, 2006; Kevin Gorackowski, Highway Technician, from Grade 13 Step 8 at \$20.49/hour to Grade 13 Step 9 at \$20.98/hour, effective June 1, 2006; and for Brian Winter, Survey Crew Chief, from Grade 14 Step 6 at \$21.16/hour to Grade 14 Step 7 at \$21.69/hour, effective June 1, 2006. Carried unanimously.

Peyman presented an information sheet to the Board on the Bid Lettings for C.P. 06:04 Highway Pavement Striping that were held at the Highway Department on June 2, 2006 at 10:00 a.m. The following bids were received:

AAA Striping of Rogers, MN	\$62,742.40
Yellow Paint \$9.76/gal.	
White Paint \$9.67/gal.	
Traffic Marking Service of Buffalo, MN	\$63,921.55
Yellow Paint \$10.09/gal.	
White Paint \$9.81/gal.	
Tri-State Striping, Inc. of West Fargo, ND	\$77,894.25
Yellow Paint \$12.03/gal.	
White Paint \$12.03/gal.	

Motion by Commissioner Pierce, seconded by Commissioner Donnelly, Whereas bids were advertised and received for C.P. 06:04 Highway Pavement Striping, and Now Therefore Be It Resolved based on the bids received and upon the recommendation by the County Engineer, Therefore Be It Resolved that the Martin County Board of Commissioners hereby award the bid contract to AAA Striping of Rogers, Minnesota for C.P. 06:04 Highway Pavement Striping in the amount of \$62,742.40. Carried unanimously.

Peyman opened discussion pertaining to the 7 mile County Road (CR) #53 overlay project that is included in the 5-Year Reconstruction bonding project. Peyman went on to state that if the Board recommends moving forward with this project in 2006, it is necessary to start preparing construction documents and bid advertisements.

Motion by Commissioner Pierce, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize County Engineer to move forward with preparation of advertisements and construction documents for the CR #53 road reconstruction project. Carried unanimously.

Higgins stated the Red Rock Rural Water System is embarking upon a large expansion project and includes the counties of Cottonwood, Jackson, Watonwan, Murray, Martin, Lyon, Redwood, and Brown. The Board approved the original Joint Powers Agreement in August, 2005 which included an agreement for repayment of \$5,000,000 general obligation/revenue bonds. All counties (with the exception of Cottonwood) have no increased obligation other than the collection of the \$9,300 per user hook-up within their respective county.

Higgins further stated that the contractor's bids for this expansion project came in \$1.8 million over estimates. In the meantime, Red Rock Rural Water Systems staff was able to obtain additional funding in the amount of \$1.7 million, of which \$760,000 was a loan. Therefore, this increased the debt from the original \$5 million to \$5,760,000. Under this new amended agreement, Martin County's obligations have not changed.

Higgins noted that in order to reflect the debt increase and for the purpose of the bonds (issued by Cottonwood County), each member governing body to the Joint Powers Agreement are being asked to approve the Amended Joint Powers Agreement to reflect the increased debt. Higgins went on to say that Terry Viesselman, County Attorney, has reviewed and approved this agreement.

Motion by Commissioner Pierce, seconded by Commissioner Potter,

R-#34/'06

RESOLUTION PERTAINING TO  
AMENDED JOINT POWERS AGREEMENT  
RED ROCK RURAL WATER SYSTEM  
2005 EXPANSION BONDING

The County Commissioners of the County of Martin, State of Minnesota, at its duly convened meeting and pursuant to discussions had, and pursuant to motion of Commissioner Pierce, and seconded by Commissioner Potter, duly resolved as follows:

Hereby approved Amended Joint Powers Agreement among the Counties of Cottonwood, Jackson, Watonwan, Murray, Martin, Brown, Lyon and Redwood and directing the Chairman and/or Clerk/Auditor to execute the Joint Powers Agreement relative to the Red Rock Rural Water System expansion, and authorizing Cottonwood County to issue the necessary interim financing bonds and long-term financing bonds to fund said system expansion and to have said Joint Powers Agreement govern the repayment of said bonds; said Joint Powers Agreement being executed with the understanding that the Counties of Cottonwood, Jackson, Watonwan, Murray, Martin, Brown, Lyon and Redwood would all be parties to this Agreement.

The following commissioners voting in favor and the following commissioners voting against:

FOR: Commissioners Donnelly, Potter, Pierce, and Schmidtke.

AGAINST: None.

BOARD OF COMMISSIONERS  
COUNTY OF MARTIN

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Dan Schmidtke, Vice Chair

I hereby certify that this is a true and correct copy of a resolution duly adopted this 20<sup>th</sup> day of June, 2006.

COUNTY OF MARTIN

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James Forshee  
Martin County Auditor/Treasurer

Roll Call AYES: Commissioners Donnelly, Potter, Pierce, and Schmidtke. NAYS: None. Duly passed and adopted this 20<sup>th</sup> day of June, 2006.

Higgins noted that with the current advertising of the Building Maintenance Technician position, the job description has been revised and updated to include requiring a Boilers License. Higgins stated Board approval is required upon revising Martin County job descriptions.

Motion by Commissioner Donnelly, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners, hereby approve modifications to the

Martin County Building Maintenance Technician job description as presented. Carried unanimously.

Higgins stated the Building and Purchasing Committee reviewed the City/County Law Enforcement Center Lease Agreement and the Human Services of Faribault & Martin Counties Lease Agreement and recommends an increase of 2.5% for leased office space due to increased building maintenance costs. After discussion,

Motion by Commissioner Donnelly, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners, hereby approve a 2.5% increase for leased office space to the City of Fairmont Police Department from \$39,360 annually to \$40,344 annually, due to increased costs for energy, maintenance and other associated building costs; and authorize Vice Chair to sign the addendum to the Lease Agreement between the City of Fairmont, MN and the County of Martin, MN reflecting the increase in the Lease Agreement effective January 1, 2007. Carried unanimously.

Motion by Commissioner Pierce, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, hereby approve a 2.5% increase for leased office space in the Human Resource Building for Human Services of Faribault & Martin Counties from \$145,868.64 annually to \$149,515.35 annually, due to increased costs for energy, maintenance and other associated building costs; and authorize Vice Chair to sign the addendum to the Lease Agreement between Human Services of Faribault & Martin Counties and County of Martin, MN reflecting the increase in the Lease Agreement effective January 1, 2007. Carried unanimously.

Higgins stated bids were received for the Replacement Heating Systems for the Courthouse, Library, and Security Building on Thursday, June 15, 2006 at 2:00 p.m. Bids received were for electric heating systems as follows (apparent low bids for each project appear in bold lettering):

<u>Name</u>	<u>Courthouse</u>	<u>Security Building</u>	<u>Library</u>	<u>Totals</u>
Schwickerts-Mankato, MN	\$224,900	\$364,000	\$174,900	\$763,800
Midwestern Mechanical-Spencer, IA		<b>\$324,425</b>	<b>\$135,225</b>	\$459,650
Royer's Inc.	\$263,960	-	-	\$263,960
Cuddy Mechanical, LLC-Mankato, MN	<b>\$224,382</b>	\$382,278	\$172,589	\$779,249

The Building and Purchasing Committee did meet to review these bids that were far and above the engineer's estimates. Higgins recommends to table bids for further review and to authorize bid alternates for gas heating for the Security Building and Library.

Motion by Commissioner Pierce, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, hereby approve to table bids received for the Replacement Heating Systems for further review and authorize County Building and Purchasing Committee to work with TSP Architects and Engineers to advertise and seek out gas alternative bids for the Security Building and Library. Carried unanimously.

JoRae Determan, representing the Courthouse Centennial Committee, was present to discuss having a commissioned painting of the courthouse by local artist J.D. Speltz of Speltz Wild Life Studio, Armstrong, Iowa as part of fundraising efforts for next years' Courthouse Centennial celebration. Determan pointed out that Speltz would be able to adjust his schedule to allow for the commissioned painting; however, due to time constraints is requesting approval to move forward at this time instead of waiting until the next Courthouse Centennial Committee meeting in July. Determan offered photo copies of similar Speltz commissioned paintings as well as two framed originals and confirmed that there are no out-of-pocket costs to the County.

Motion by Commissioner Donnelly, seconded by Commissioner Pierce, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize Courthouse Centennial Committee to move forward with commissioned painting of the courthouse by J.D. Speltz of Speltz Wild Life Studio in Armstrong, Iowa as part of fundraising efforts for next years' Courthouse Centennial celebration at no cost to Martin County. Carried unanimously.

Lenny Tvedten, Martin County Historical Society Executive Director, was present to update the Board on the Historical Society's programs and improvements over the course of the past few years and to request the Board consider their CY2007 budget allocation request of \$40,000 to aid in operations and program costs.

Motion by Commissioner Pierce, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners, hereby receive and file the Martin County Historical Society appropriation request of \$40,000 for budget year 2007. Carried unanimously.

Motion by Commissioner Pierce, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, hereby approve bills to be paid June 20, 2006 as presented. Carried unanimously.

Warrants received and paid 06-20-06 are registered on file in the Auditor/Treasurers Office as follows:

Revenue Fund – Warrants Approved 06-20-06	Totaled	\$193,327.43
Enhanced 9-1-1 Fund		\$ 2.03
Recreation and Safety Fund		\$ 592.20
Solid Waste Management Fund		\$ 20,237.92
Law Library Fund		\$ 160.00
Martin County Transit Fund		\$ 36,026.37
Building-CIP-Fund		\$ 5,302.84
Bank Building Fund		\$ 2,391.52
Miscellaneous Tax Fund		\$ 482.00
	Grand Total	\$258,522.31
Martin County Ditch Fund – Warrants Totaled		\$ 19,912.93
Road and Bridge Fund – Warrants Totaled		\$ 95,850.00

The Board gave their reports and reviewed their calendars of previous and upcoming meetings and activities.

Stephanie Rierson, Fairmont Convention & Visitors Bureau (CVB) Director, was present to update the Board on CVB activities and to request the Board to consider including with the CY2007 budget an allocation request in the amount of \$3,000.

Motion by Commissioner Pierce, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, hereby receive and file the Fairmont Convention & Visitors Bureau appropriation request of \$3,000 for budget year 2007. Carried unanimously.

Bob Wallace and Mike Bissen, representatives of Fairmont Area Community Resources, presented the Board with information regarding local initiatives in the City of Fairmont and the Community Education Resources (CER) program.

With no further business to wit, Motion by Commissioner Donnelly, seconded by Commissioner Potter, to adjourn the meeting. Carried unanimously. Meeting adjourned at 10:30 a.m.

BOARD OF COMMISSIONERS  
MARTIN COUNTY, MN

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Dan Schmidtke, Vice Chair

ATTEST: \_\_\_\_\_  
Scott Higgins, County Coordinator