

PROCEEDINGS OF THE MARTIN
COUNTY BOARD OF COMMISSIONERS
TUESDAY, FEBRUARY 6, 2007
@ 9:00 A.M.

The regular meeting of the Martin County Board of Commissioners was called to order at 9:00 a.m. by Chairman Potter.

Those present were Commissioners Boler, Pierce, Donnelly, Schmidtke, and Potter. Also present were Kevin Peyman, Martin County Highway Engineer, Scott Higgins, Martin County Coordinator, Terry Viesselman, Martin County Attorney, Rod Halvorsen, KSUM/KFMC Radio, Jennifer Brookens, Sentinel Newspaper, Julie Walters, Administrative Assistant, and members of staff and public.

Motion by Commissioner Schmidtke, seconded by Commissioner Boler, Be It Resolved that the Martin County Board of Commissioners, hereby approve the agenda with the following additions: Consider Approval of Courthouse Re-Dedication Plaque; and Consider Approval of Courthouse Clock Tower Display. Carried unanimously.

Motion by Commissioner Donnelly, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, hereby approve the minutes of the January 2, 2007 and January 16, 2007 regular Board of Commissioners meetings as presented with noted corrections. Carried unanimously.

Terry Viesselman, Martin County Attorney, presented an office update that included the Martin County Drug Court program; and review of a letter received from the Public Employees Retirement Association of Minnesota (PERA).

Scott Higgins, Martin County Coordinator, presented the AFSCME Highway Memorandum of Agreement noting the Board had ratified and approved the tentative Martin County AFSCME Highway Union Contract at the regular Board meeting on November 7, 2006. Higgins went on to note that at issue is contract language as stated in Article 12 "Personal Time Off (PTO) found on Page 13 of the Labor Agreement regarding "sell back" of excess PTO time. Higgins stated both the County and Union have agreed to revise Article 12 of the Labor Agreement dated January 1, 2007 through December 31, 2009 as follows:

Delete - "Option to sell back time off is subject to request and approval procedure consistent with the union contract."

Add - "The Option to sell back time off is subject to request and approval procedures consistent with the County Policy."

Motion by Commissioner Schmidtke, seconded by Commissioner Pierce, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize Board Chair to sign Memorandum of Agreement between the County of Martin and the

American Federation of State, County, and Municipal Employees (AFSCME) Council #65 Local 1204, Martin County Highway Unit, that it is agreed to revise the language in Article 12, Page 13 of the AFSCME Highway Union Contract to read: Delete – “Option to sell back time off is subject to request and approval procedure consistent with the union contract.”; and Add – “The Option to sell back time off is subject to request and approval procedures consistent with the County Policy.” Carried unanimously.

Higgins noted that members of the County Technology Committee are present and have reviewed the proposal received from The Schneider Corporation regarding the Beacon product proposed for a county web portal system.

Steve McDonald, MIS Director, stated that on Tuesday, January 23rd, 2007 the Technology Committee discussed the demonstration presented by Mike Klepper from The Schneider Corporation at the Tuesday, January 16th, 2007 Board of Commissioners meeting. McDonald went on to state that the committee members and department heads present were all in agreement to present their recommendation to the Board to begin with the “mapless” version of the Beacon Solution product as the county’s web portal system and to include an application for property tax payments online. McDonald noted the Beacon Solution will put the Auditor’s TAX and Assessor’s CAMA data on the internet as well as online property tax payments. McDonald continued that this is a starting point in building a county GIS system and that the initial set-up, installation, and maintenance costs are approximately \$19,230. McDonald continued, presenting an additional option as specified in the documentation provided to the Board- Schneider Corporation’s booklet of a proposed development of the cadastral layer at a quoted price of \$188,000. McDonald noted that if the Board decides to purchase the full cadastral version at this time, The Schneider Corporation will deduct \$4,000 bringing the complete package price down to \$184,000. McDonald concluded that at this time, the Technology Committee is recommending to start with the “mapless” version of the Beacon Solution product with the Schneider Corporation.

Kevin Peyman, Martin County Highway Engineer, added that while the “mapless” version of the Beacon Solution product is a useful and a workable product for a lot of the County offices, the big picture is that someday the County should purchase the map version which will be more useful to the public and county offices. Peyman went on to note that if Martin County had the parcel layer available, there is a great deal of pertinent data already available; however, because we don’t have that initial parcel layer there is no way to tie in all that data for our use. Peyman noted that each county office has to prioritize what data is important to meet the needs of their respective offices in order to keep costs down on the number of GIS layers needed.

Dan Whitman, Martin County Assessor, also added that the Technology Committee started to look at what the biggest cost was going to be and that would be the cadastral layer. Whitman noted that Schneider Corporation has provided a quote for the cadastral layer, which the information is before the Board and that once that layer was established the other needed layers would be more reasonable in cost. Whitman went on to state that the Committee has discussed setting up a five year plan. It was also discussed that the

development of the cadastral layer be done over a two year period for budgeting purposes. Then over the following years monies could be budgeted each year to add other layers (i.e. drainage ditches, tiles) or whatever may be the county's priority. Whitman stated he understands the cadastral layer is the most expensive due to the intensive hands on work that goes into taking legal descriptions and then putting that information onto the map.

It was asked if developing a layer of the corner sections already established in the county into GIS format.

Mike Klepper, The Schneider Corporation, was present and stated that that layer can be added and that it can be geo-coded but that particular layer will not add a lot of cost. Klepper stated there are more layers though that you are talking about as listed on Attachment A of the proposal. Klepper noted the cadastral layer is what is referred to as the people layer. Klepper went on to note that the cadastral layer is what ties back to the land record to allow you to understand the constituents that are affected by various countywide programs. The County would be getting a robust GIS proposal and starting set of data and then adding different layers is discretionary. Klepper stated that the responsibility of maintaining that layer of information would fall on the office within the context of the workflows associated with the different departments.

Much discussion ensued regarding the proposed "mapless" Beacon Solution product vs. the cadastral option (GIS portion); costs associated with each; the need for additional staff to maintain GIS system or the need for less positions associated with this technology.

Mel Obbink, The Sidwell Company – a GIS & Mapping Solutions company, was also present and stated that he had visited with Dan Whitman last week and didn't realize until that time that the County was accepting (mapping solutions) proposals and so Obbink brought a proposal with him today, which was provided to the Board at the beginning of the meeting. Obbink stated the one thing his proposal does not include is the payment hinge for people to pay their taxes online; however, this could be added in. Obbink continued that he appreciated the time for letting him speak and that if he would have known the County was seeking a mapping solution he would have been here quicker. Obbink noted The Sidwell Company is 80 years old and that mapping and websites is all they do.

Further discussion ensued regarding the Technology Committee's recommendation; The Schneider Corporations cadastral proposal; and the Sidwell Company proposal.

Motion by Commissioner Pierce, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, hereby table the proposals received from The Schneider Corporation and Sidwell Company; and request Technology Committee to send out Request for Proposals (RFP) for web presence solutions; and to direct the Technology Committee to review the Sidwell Company. Carried unanimously.

Sheriff Gerhardt presented the annual County Boat and Water Safety Grant noting Martin County has been awarded \$3,516 for FY2007 (an increase of \$673 over FY2006). The effective date of the grant is January 1, 2007 and expires June 30, 2008. The grant will cover expenses incurred for patrol, enforcement, search and rescue, watercraft inspection, waterway marking and accident investigation.

Motion by Commissioner Pierce, seconded by Commissioner Boler

R-#14/'07

RESOLUTION

AUTHORIZING EXECUTION OF ANNUAL COUNTY BOAT AND WATER SAFETY AGREEMENT

BE IT RESOLVED THAT, Martin County enters into a grant agreement with the Minnesota Department of Natural Resources for the program entitled County Boat and Water Safety in the grant amount of \$3,516.00 to cover expenses incurred for patrol, enforcement, search and rescue, watercraft inspection, waterway marking and accident investigation effective January 1, 200 and expires June 30, 2008.

BE IT FURTHER RESOLVED, that Sheriff Brad Gerhardt; Chairman of the Board of Commissioners Jack Potter; and Auditor/Treasurer James Forshee; are hereby authorized to execute and sign such grant agreement on behalf of Martin County.

Motion made by Commissioner Pierce, seconded by Commissioner Boler, and duly adopted this 6th day of February, 2007.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Jack Potter, Chair

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Donnelly, Schmidtke, Boler, Pierce, and Potter.
NAYS: None. Duly passed and adopted this 6th day of February, 2007.

Sergeant Mike Anderson presented a proposal to request the purchase of a replacement 2007 Arctic Cat F6 LXR snowmobile at the cost of \$8,090 less trade in for 2002 Polaris XC 600 snowmobile for a net trade of \$5,090 (including tax) from Doug's Sports Center

of Fairmont, MN. Anderson noted this equipment upgrade will be paid for from funds received under the State of Minnesota Snowmobile Grant.

Motion by Commissioner Pierce, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, hereby approve purchase of a replacement 2007 Arctic Cat F6 LXR snowmobile from Doug's Sports Center of Fairmont, MN in the amount of \$8,090 less \$3,000 trade in of 2002 model for total purchase price of \$5,090 (including tax) to be expended from funds received under the State of Minnesota Snowmobile Grant. Carried unanimously.

Sheriff Gerhardt and Captain Brad Hady presented the monthly Sheriff's Office Update that included an online auction proposal with the State of Minnesota allowing for people throughout the State to bid on forfeited and/or seized vehicles. Hady stated this process will allow the Sheriff's Department to move these vehicles quicker, creating more space at the Impound Facility instead of waiting each year for the city/county auction.

Motion by Commissioner Pierce, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the Martin County Sheriff's Department to dispose of forfeited and/or seized vehicles through a State of Minnesota online auction. Carried unanimously.

Gerhardt continued with an update on Pandemic Flu planning including immunization of essential personnel, mass dispensing clinics, and a tabletop and functional drill coming up in the near future; and the current jail population.

Gerhardt concluded with a special recognition ceremony acknowledging two Martin County Sheriff's deputies for saving the life of a Fairmont man in December, 2006. Deputy Jean Vath and Sergeant Mike Anderson were recognized by the Hennepin County Medical Center for their life-saving skills through a program called "The Beat Goes On." On December 18, 2006 Richard Paplinski suffered what could have been a fatal heart attack. Deputy Vath was in the vicinity of Paplinski's home when the call came in and was carrying a defibrillator in her vehicle. That day was the first time the Zoll AED defibrillators were used since purchased with the grant funds from the approximately four years ago. In addition, Vath was also recognized for working on an Internet fraud case in which the investigation lasted for more than a year and involved more than \$100,000 in losses.

Richard Paplinski was also present and stated that if it wasn't for Deputy Vath and Sergeant Anderson, and them knowing how to use the defibrillator, he wouldn't be here today. Paplinski went on to state his thanks and appreciation and to proclaim that it is that first response that is the most important.

The Board recessed at 9:55 a.m.

The Board reconvened at 10:05 a.m.

Chairman Potter opened the public hearing for consideration of the proposed amendments to the Martin County Park Ordinance. Scott Higgins, Martin County Coordinator, introduced the proposed amendments to the Martin County Park Ordinance and stated that the purpose of the amendments is to establish a County Parks Commission to govern the operation of the County Parks System and establish duties and authority of the Parks Commission, as authorized by Minnesota Statutes 398.36. .

Chairman Potter asked if there were questions from the Board before proceeding to public input. There was none.

Kevin Peyman, Martin County Highway Engineer, reviewed the proposed amendments and stated that the Park Board recommended the need to have and formalize an organizational structure to its Park Board.

Chairman Potter asked for input from the public.

Mary Ebeling, Commissioner District #5, commented that Cedar Hansen Park would normally have two to three appointments at meetings because of the massive development at the park.

Scott Higgins included for the record written comments received from Judy Beckman of Fairmont, MN expressing her support for the amendments to the Martin County Park Ordinance.

Chairman Potter asked for input from the public. There was none.

Motion by Commissioner Schmidtke, seconded by Commissioner Donnelly to close the public portion of the meeting. Carried unanimously. After discussion and consideration of the proposed amendments,

Motion by Commissioner Boler, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, upon careful consideration and review, hereby approve and adopt amending the Martin County Park Ordinance for the Establishment of a County Parks Commission as proposed and to direct county staff to publish and record the Ordinance as required.

R-#15/'07

RESOLUTION
AMENDING THE MARTIN COUNTY PARK ORDINANCES FOR THE
ESTABLISHMENT OF A COUNTY PARKS COMMISSION

Motion by Commissioner Boler, seconded by Commissioner Schmidtke,

WHEREAS, the Park Board recommended the need to have and formalize an organizational structure to its Park Board; and

WHEREAS, The County Board is, by law, designated with the authority to establish a County Parks Commission by ordinance under Minnesota Statutes 398.36;

WHEREAS, the Martin County Board of Commissioners after proper notice and publication, held a public hearing on February 6, 2007 at the Martin County Commissioners Room to adopt the following amendments:

Section I

The County Parks Commission

- (1) The County Board shall appoint seven members to the Parks Commission. Members of the Commission shall be one citizen from each commissioner district and two at large citizens. One Commissioner and one alternative Commissioner may also be appointed to the Park Board.
- (2) The term of each member shall be for three years. Appointments will be made at the beginning of each calendar year. Members may be eligible at the discretion of the County Board for reappointment.
- (3) The County Board may designate any County Officer, County Employee, or park representative as an ex-officio member of the Commission.
- (4) The Commission may call for the removal of any member for non-performance of duty or misconduct in office. If a member has four consecutive unexcused absences in any one year, the secretary shall certify this fact to the Commission and the Commission shall notify the County Board along with suggested action. The County Board shall appoint a replacement for the unexpired term, as if the member had resigned.
- (5) Should any vacancy occur among the members of the Park Commission by reason of resignation, death, disability or otherwise, immediate notice thereof shall be given to the Chairman of the County Board by the Secretary.
- (6) The members of the Commission may be compensated in an amount determined by the County Board and may be paid their necessary expenses in attending meetings of the Commission and in the conduct of the business of the Commission.
- (7) The Parks Commission shall elect a Chairperson, a vice-chairperson, and a Secretary from among its members annually. The Chairperson shall preside at all Park Commission meetings. The Vice-chairperson shall preside in absence of the chairperson. The Secretary shall prepare minutes of the meetings and be responsible for getting these minutes to the Auditors/Treasures Office for distribution.
- (8) The County Commissioners may by Ordinance assign additional duties and responsibilities to the Park Commission as they see fit.

WHEREAS, the Martin County Board of Commissioners have determined that the proposed Amendments to the Martin County Park Ordinance serves the best interest of the County of Martin, the organizational structure of the Park Board, and the Martin County Park System; and for the citizens of County of Martin, MN, and

NOW THEREFORE BE IT RESOLVED, that the Martin County board of Commissioners, after due deliberation, voted unanimously to adopt the amendments to the Martin County Park Ordinance for the establishment of a Parks Commission and that it be enacted to establish a County Parks Commission, to govern the operation of the County Parks System as authorized by Minnesota Statute 398.36, and that these amendments to the Martin County Park Ordinances shall be in effect after its passage and approval and publication as required by law.

BE IT RESOLVED, that the following ordinance be enacted

Duly passed and adopted this 6th day of February, 2007.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Jack Potter, Chair

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Pierce, Donnelly, Schmidtke, Boler, and Potter.
NAYS: None. Duly passed and adopted this 6th day of February, 2007.

Lori Higgins, Healthy Youth Committee Coordinator, presented a review of the Listening Lunches program for the 2006-2007 school years at Fairmont Junior Senior High School. Higgins stated Listening Lunches are an opportunity for caring adults to share a lunchtime conversation with students, listening to them, commending positive behavior, acknowledging their presence, and involving their ideas in your group's decision making. Higgins concluded inviting County Commissioners to participate in the February 9th, 2007 Listening Lunches session at the Fairmont Junior Senior High School to spend one complete lunch hour from 11:30 a.m. to 1:15 p.m. engaged in discussion and listening with students. Commissioner Potter stated he would be willing to attend.

Higgins stated Jim Forshee has received a letter of Understanding of Services agreement from the State of Minnesota Office of the State Auditor, stating their office will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, which collectively comprise the basic financial statements of Martin County for the year ended December 31, 2006. Higgins went on to state that audit fees are based on standard hourly rates plus travel and any out-of-pocket expenses. Higgins stated per the Letter of Agreement, standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to our audit. Current audit rates from the Office of the State Auditor are as follows:

- LGA – Intermediate - \$53.50/hour

- LGA – Senior - \$58.75/hour
- LGA – Director - \$71.00/hour

After discussion,

Motion by Commissioner Pierce, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize Board Chair and Martin County Auditor/Treasurer to sign the letter of Understanding of Services Agreement for audit services by the State of Minnesota Office of the State Auditor for the year ended December 31, 2006. Carried unanimously.

Higgins stated the Department of Natural Resources Minnesota Trails Assistance Program has awarded the Prairieland Trail a Capital Improvement Grant for FY2007 in the amount of \$7,800 to be used for bridge replacement on snowmobile trails. The effective date of this grant is January 22, 2007 through June 30, 2007.

Motion by Commissioner Donnelly, seconded by Commissioner Boler,

R-#11/'07

RESOLUTION

Minnesota Snowmobile Trail Assistance Program FY2007 Capital Improvement Grant Agreement

WHEREAS, this Agreement is made between the State of Minnesota and Martin County as it relates to the establishment of the Prairieland Trail; and

WHEREAS, Martin County desires to establish, construct and rehabilitate public trails; and

WHEREAS, the Minnesota Trails Assistance Program provides Capital Improvement grants to local units of government for construction and maintenance of recreational trails pursuant to the Minnesota Statutes, Chapter 84.83; and

WHEREAS, the Blizzard Snowmobile Club on behalf of Martin County has submitted the Capital Improvement application and resolution by the local government authorizing the proposed trails; and

NOW THEREFORE BE IT RESOLVED, that the Martin County Board of Commissioners approve and authorize Board Chair and Auditor/Treasurer to sign the Minnesota Snowmobile Trail Assistance Program FY2007 Capital Improvement Grant Agreement in the amount of \$7,800.

Motion by Commissioner Donnelly, seconded by Commissioner Boler, was duly passed and adopted this 6th day of February, 2007.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Jack Potter, Chair

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Pierce, Schmidtke, Boler, Donnelly, and Potter.
NAYS: None. Duly passed and adopted this 6th day of February, 2007.

With the formalization of the County Parks Commission, Higgins went on to note the appointments already made to the Martin County Parks Commission by the Board as follows: District #3 – Steve Fosness; District #4 – Charlie Abel; District #5 – Mary Ebeling; and At Large – Rod DeBoer; and that open districts include District #1, District #2, and one At Large. After discussion,

It was decided by consensus of the Board to take no action on appointments to the Martin County Parks Commission.

Tanya Skow, Corrections Officer – Sheriff’s Office, was present to discuss disposal of the guard server used with the Electronic Home Monitoring (EHM) services. Skow stated that Midwest Monitoring & Surveillance of Fairmont, MN has not presented an official quote for disposal of the server; however Midwest Monitoring, having only recently taken over the county’s EHM monitoring services and equipment, stated they possibly could pick the server up for parts. Skow stated she would like to know if an official quote is necessary to bring before the Board or if the server is to be disposed of at County auction. After discussion, it was recommended that Skow talk with both Midwest Monitoring & Surveillance of Fairmont and also Steve McDonald, MIS Director, do decide best course of action.

Skow next informed the Board as to status of the EHM contract with Midwest Monitoring & Surveillance of Fairmont, and asked that the contract be maintained with them for a period of one year only. Skow stated she presently has concerns with Midwest Monitoring & Surveillance of Fairmont on issues of client handling and paying for services not received. After further discussion,

It was decided by consensus of the Board to schedule a meeting with Midwest Monitoring & Surveillance of Fairmont to discuss their scope of services before finalizing the proposed 2007 EHM contract; and to hold on to Guard Server until after the issue with Midwest Monitoring Services is resolved.

Higgins presented the final report of the Exploratory Economic Development Committee per Minnesota Statute Chapter 469, the Board is required to set and hold a public hearing for the establishment of a County EDA, the proposed date and time is Tuesday, February 20th, 2007 at 10:00 a.m.

Motion by Commissioner Pierce, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, per Minnesota Statutes Chapter 469 that before the establishment of a County Economic Development Authority (EDA), the county must hold a public hearing to allow public input on the establishment of an EDA; and hereby approve setting a public hearing fro Tuesday, February 20th, 2007 at 10:00 a.m. in the Commissioners Board Room, located at the Martin County Courthouse, 201 Lake Avenue, Fairmont, MN for determining the need of a County EDA. Carried unanimously.

Higgins stated Martin County is due to purchase a replacement vehicle in 2007 to be used in the County's transit system. Higgins noted that replacement vehicle cost is allocated 20% local share and 80% State/Federal share of the current transit contract amount. Higgins stated that four (4) different bus models were looked at; and while all four models had a Ford chassis, it was decided to purchase a bus from Hogle Bus & Truck Company of Monticello, MN due to an improved bus body. Higgins stated total cost of the bus is approximately \$61,141.65 (including tax) with our local share is approximately \$12,228.33.

Discussion ensued regarding purchasing vans or smaller vehicles in the future as Martin County is scheduled to receive a new bus each year for the next six years. Higgins noted that at this point in time, MN/DOT requires the purchase of Class 400 busses only; however, Martin County will continue to pursue smaller vehicle purchases working through the Area Transportation Partnership (ATP) and MNDOT District 7 Project Manager, Janice Klassen. After further discussion,

Motion by Commissioner Schmidtke, seconded by Commissioner Boler,

R-#13/'07

RESOLUTION

Authorizing the Procurement of One Transit Bus and
Selecting Hogle Bus and Truck Company as Specified Vendor

WHEREAS, Martin County operates a transit system; and

WHEREAS, Martin County desires to purchase, through the State of Minnesota Cooperative Procurement Process, a vehicle to be used in the transit system; and

WHEREAS, the vehicle cost is allocated 20% local share and 80% State/Federal share of the “contract amount”; and

WHEREAS, Martin County staff have reviewed the vehicle options offered by approved multiple contracting vendors; and

WHEREAS, the staff recommends purchasing a vehicle from Hoglund Bus and Truck Company for the reason of improved body of bus; and

NOW THEREFORE BE IT RESOLVED, that the Martin County Board of Commissioners, hereby authorizes the purchase of a new transit bus from Hoglund Bus and Truck Company in the approximate amount of \$61,141.65 (including tax).

Motion by Commissioner Schmidtke, seconded by Commissioner Boler, was duly passed and adopted this 6th day of February, 2007.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Jack Potter, Chair

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Donnelly, Boler, Schmidtke, and Potter. NAYS: Commissioner Pierce. Duly passed and adopted this 6th day of February, 2007.

Higgins stated bids were received for installation of a radiant heating system at the Transit Facility located at 1023 North Dewey Street in Fairmont, MN. Included in the bids were labor, gas piping, venting, air intakes, hangers, and supports for the units, and the County would take out necessary permits. Since bids were received, the County has been informed that the City of Fairmont requires us to have Engineer’s Plans for this project since it is a commercial building. Higgins continued that I&S Engineers and Architects of Mankato, MN have provided a Mechanical Engineering proposal in the amount of \$1,500 and if their proposal is approved, plans could be completed in two weeks. Higgins concluded that once we have the Engineer’s plans and specification, we will provide them to the bidders to review their bids in order to make sure all bids include the requirements of design and specifications needed for the project.

Motion by Commissioner Pierce, seconded by Commissioner Boler, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the Board Chair to sign the required documents to engage I&S Engineers and Architects, Inc. of Mankato, MN to develop plans and specifications for installation of a radiant heating system for the Martin County Transit Facility in the amount of \$1,500. Carried unanimously.

Higgins stated a letter was received from Three Rivers RC&D allowing members to appoint alternates to the RC&D Council. Higgins noted that Commissioner Boler is Martin County's Three Rivers RC&D Council Director wanted the Board to be aware of the option to appoint an alternate. After discussion,

Motion by Commissioner Schmidtke, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, hereby appoint Commissioner Jack Potter as Three Rivers RC&D Council Alternate. Carried unanimously.

Higgins presented the 2007 Pay Equity Report and stated the compliance test indicates that Martin County meets the requirements of the Local Government Pay Equity Act MS 471.991-471.999 and Minnesota Rules, Chapter 3920. Higgins noted the County Board is asked to approve and authorize Board Chair to sign the report and that Martin County will receive notification informing us whether the County is in compliance or out of compliance sometime later this year. After discussion,

Motion by Commissioner Pierce, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize Board Chair to sign the 2007 Pay Equity Report as presented. Carried unanimously.

Higgins stated as part of the Centennial Celebration, a Re-Dedication ceremony is being planned for the Courthouse and the Centennial Committee is proposing to have a plaque made to commemorate this event. The Building Committee has reviewed this proposal and is recommending approval. Higgins noted the bronze plaque will include the Courthouse Centennial Logo and the names of elected officials. Cost of the bronze plaque is \$3,250. The Board reviewed the plaque samples and print that would be cast.

Motion by Commissioner Schmidtke, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize purchase of 24"x38" custom bronze plaque with courthouse relief in the amount of \$3,250 from D&S Trophies of Fairmont, MN; and to make corrections to print as indicated and to authorize final proof by full Board only. Carried unanimously.

Higgins continued that in planning the Courthouse Centennial celebration, the Centennial Committee is planning to have displays set up throughout the courthouse lobbies for tours. The courthouse will be open for tours the weekend of June 8-10, 2007. Higgins went on to note that it is being proposed that a photo display of the inside of the courthouse clock tower be developed. The clock tower is an important part of the courthouse structure. Higgins went on to state there is curiosity and requests from our tour groups to see the clock tower; however, due to safety concerns public is not allowed into the clock tower and having a display would help. Higgins noted the display will be movable and that Carlson Photography has been contacted to help with this project and have given an estimate as follows: 40" x 60" display - \$750 to \$800 (includes photography and display set-up). Higgins concluded the Building Committee has discussed this project and is recommending approval.

Motion by Commissioner Pierce, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize purchase of 40" x 60" Courthouse Clock Tower Display from Carlson Photography of Fairmont, MN in the approximate amount of \$800 including photography and display set-up. Carried unanimously.

Motion by Commissioner Donnelly, seconded by Commissioner Pierce, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize moving the existing clock in the northwest corner of the second floor cabinet and move it to the southwest corner cabinet in order to expose and have on display some of the original gas piping, contingent upon Commissioner Pierce addressing all departments that wrote letters to the Board regarding this clock issue. All those voting in favor: Commissioners Pierce and Donnelly. Opposed: Commissioner Schmidtke. Commissioner Boler abstained. Board Chair declared approved. Motion carried at two to one vote.

Higgins presented and reviewed letter received from Retired and Senior Volunteer Program; update letter from Martin County Preservation Association; Region Nine meeting summary of January 10, 2007; Briggs and Morgan Notification Letter of increase in fees; Allocation request letter from Martin County Preservation Association; quarterly Extension Report; and 4th Quarter CY2006 Budget Revenues/Expenditure reports.

The Board gave their reports and reviewed their calendars of previous and upcoming meetings and activities.

With no further business to wit, Motion by Commissioner Pierce, seconded by Commissioner Donnelly, to adjourn the meeting. Carried unanimously. Meeting adjourned at 11:40 a.m.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Jack Potter, Chair

ATTEST: _____
Scott Higgins, County Coordinator