

PROCEEDINGS OF THE
MARTIN COUNTY BOARD OF COMMISSIONERS
TUESDAY, NOVEMBER 18, 2008
@ 9:00 A.M.

Meeting called to order by Vice Chairman Donnelly at 9:00am. Those present were: Commissioners, Boler, Schmidtke, and Potter. Commissioner Pierce absent. Others present were Terry Viesselman, County Attorney, James Forshee, Auditor/Treasurer, Kevin Peyman, County Engineer, Dan Whitman, County Assessor, Jennifer Brookens, Sentinel reporter, Rod Halverson, KFMC/KSUM radio.

Motion by Commissioner Schmidtke, seconded by Commissioner Potter to approve the agenda as presented. Carried unanimously.

Motion by Commissioner Potter, seconded by Commissioner Boler, to approve the minutes of the November 4, 2008 regular Board of Commissioners meeting. Carried unanimously.

Viesselman provided the purchase agreement known as the Glenn Reed storage building located on northwest corner of North Main Street and Second Street in Fairmont, MN for final signatures and ready to close. Viesselman stated that there were \$700 assessments on the property, which typically are seller's responsibility.

Peyman presented bids received for the installation of septic system dump station at Cedar-Hanson Park. The bid letting was held on November 14, 2008. Bids received were as follows in totals: Robert Lenort (Fairmont) \$11,733, (without electrical line and water line bids), Beemer Companies (Fairmont) \$14,852.50 (without water line installation bid amount is \$12,690), Tom Finke (Welcome) total bid \$14,653.75 (without water line installation bid \$12,275). Peyman recommended low bid of Tom Finke in the amount of \$14,653.75. After discussion,

Motion by Commissioner Schmidtke, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioner, after having received bids for the installation of a septic system dump station at Cedar-Hanson Park; and after careful review of the bids; and upon the recommendation of the County Engineer, hereby approve the low bid from Tom Finke of Welcome, Minnesota in the amount of \$14,852.75. Carried unanimously.

Peyman gave a status report on the new salt shed that was constructed recently at the Fairmont shop stating that is completed and full of salt for the snow season.

Whitman presented a recommendation to the Board to approve increases for the 2009-2010-appraisal fee schedule for small cities and rural areas (Townships) in the county. Whitman proposed a ten per cent increase to current assessment charges done by the County Assessor's office as follows: Townships increase from \$7.00/parcel to \$7.70,

Small City increase from \$8.00 to \$8.80/parcel, and City Fairmont no change \$12.50/parcel. After discussion,

Motion by Commissioner Boler, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners, after careful review, hereby approve increases for 2009-2010 appraisal fee schedule as follows: Townships increase from \$7.00/parcel to \$7.70, Small Cities increase from \$8.00 to \$8.80/parcel, and City Fairmont no change \$12.50/parcel. Carried unanimously.

Pam Flitter, Martin County Zoning Official, presented a listing of Individual Septic Treatment Systems (ISTS) loans to be certified and placed on the assessment rolls next in 2009. The total amount of the loans to be certified is \$223,525.16. After further discussion,

Motion by Commissioner Schmidtke, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners, hereby approve and certify the Individual Septic Treatment Systems (ISTS) loans in the amount of \$223,525.16 for 2008 as presented, and is property recorded by the Martin County Recorder's Office, and that the appropriate portion of the principle and interest for each loan be certified to the County Auditor/Treasurer to be applied to the 2009 tax statements and special assessments per the ISTS loan agreements. Carried unanimously.

Flitter went on to state that each year the Board reviews the interest rate for the county ISTS loan program. The current interest rates are 3% and 6% based on income level established by the FmHA Moderate Income Guidelines for Martin County, based on the number of people in the household. After much discussion,

Motion by Commissioner Boler, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners, after careful review and consideration and evidence presented regarding the information, hereby approves no change in the interest rates charged for the Martin County Individual Septic Treatment Systems (ISTS) loan program of 3% and 6%. Carried unanimously.

Further consideration was given to the existing income guidelines for the program. After further discussion,

Motion by Commissioner Boler, seconded by Commissioner Potter, Be It Resolved by the Martin County Board of Commissioners, after careful review of the income guidelines currently used by the county to determine interest rate for Individual Septic Treatment Systems (ISTS) loan program, hereby approves the use of the Rural Development Moderate Income Guidelines –based on a number of people in the household as follows 1 person-\$37,250, 2 people-\$41,800, 3 people- \$46,300, 4 people-\$50, 850, 5 people-\$54,500, 6 people-\$58,100, 7 people-\$61,750, 8 people-\$65,350. Carried unanimously.

Forshee presented a Joint Powers Agreements between the State of Minnesota, Office of Secretary of State and Martin County to assist in the recount of ballots for the United States Senate race for Minnesota. After discussion,

Motion by Commissioner Schmidtke, seconded by Commissioner Boler Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the Board Vice- Chair to sign the Joint Powers Agreement for reimbursement by the State of Minnesota in the amount of three cents for each ballot handled in the course of the recount of ballots cast in the 2008 Minnesota United States Senate Race. Carried unanimously.

Motion by Commissioner Schmidtke, seconded by Commissioner Boler, Be It Resolved That the Martin County Board of Commissioners, hereby approves the bills to paid November 18, 2008 as presented; and includes the bills for the Martin County Highway Department. Carried unanimously.

Warrants received and paid November 18, 2008 are registered on file in the Auditor/Treasurer’s Office as follows:

Revenue Fund – Warrants Approved November 18, 2008	\$108,878.48
Enhanced 9-1-1 Fund	\$ 2,266.73
Recreation and Safety Fund	\$ 491.74
Martin County Economic Development Authority	\$ 525.17
Solid Waste Management Fund	\$ 23,525.41
Law Library Fund	\$ 20.25
Martin County Transit Fund	\$104,092.07
Ind. Sewage Treatment Sys. Loan FD (ISTS)	\$ 22,700.87
Bank Building Fund	\$ 2,584.44
Deb Service-PrairieLand Fund	\$ 9,032.50
	<u>Grand Total</u> \$274,117.66
Martin County Ditch Fund – Warrants Totaled	\$ 5,677.75
Road and Bridge Funds Totaled	\$145,321.63

Higgins reviewed the inter-agency reports including the third quarter County revenue and expenditures budget report and third quarter transit revenue and expenditure budget report. The Board reviewed previous and upcoming weeks meetings and activities and calendars.

Vice-Chair Donnelly opened Board discussion pertaining to the preliminary proposed CY2009 budget. The Board added varying amounts to various expenditure line items from Unallocated Fund-Misc. Expense in the amount of \$24,742. Higgins presented a classification adjustment for Jennifer Tow, Children’s Librarian stating that Tow is currently being paid at two different classifications Grade 10 Circulation Clerk and Grade 12 Children’s Librarian. Tow was splitting time between the two classifications and is

now fully dedicated to the Children's Librarian position. If approved, this classification adjustment would be effective in the new budget year, January 1, 2009. After discussion,

Motion by Commissioner Potter, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, and upon the recommendation of the Library Director, approve the classification adjustment of Jennifer Tow from Circulation Clerk (Grade 10) and Children's Librarian (Grade 12) to Children's Librarian Grade 12, effective January 1, 2009. Carried unanimously.

With no further business to wit, meeting was declared adjourned at 11:02a.m.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Steve Pierce, Chair

ATTEST: _____
Scott Higgins, County Coordinator