

PROCEEDINGS OF THE
MARTIN COUNTY COMMISSIONERS
TUESDAY, JULY 21, 2009
@ 9:00 A.M.

The regular meeting of the Martin County Board of Commissioners was called to order at 9:00 a.m. by Chairman Donnelly.

Commissioners present were Boler, Potter, and Pierce. Commissioner Schmidtke was absent. Also present were Scott Higgins, Martin County Coordinator, James Forshee, Martin County Auditor/Treasurer, Jennifer Brookens, Sentinel Newspaper, Kevin Peyman, Martin County Highway Engineer, Rod Halvorsen, KSUM/KFMC Radio, Julie Walters, Administrative Assistant, and members of staff.

Motion by Commissioner Pierce, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners, hereby approve the agenda with the following additions: 8.6 Consider Purchase of Laptop Notebook – Assessor’s Office; and Martin County Transit 2nd Quarter Report. Carried unanimously.

Motion by Commissioner Potter, seconded by Commissioner Pierce, Be It Resolved that the Martin County Board of Commissioners, hereby approve the minutes of the July 7, 2009 regular Board of Commissioners meeting as presented. Carried unanimously.

Kevin Peyman, Martin County Highway Engineer, presented his recommendation for step increases for Gary Schaub, Roger Thayer, and Kevin Lutterman, based upon their performance evaluations.

Motion by Commissioner Pierce, seconded by Commissioner Boler, Be It Resolved that the Martin County Board of Commissioners, upon the recommendation of County Highway Engineer, hereby approve and authorize step increases based on performance evaluations and according to Union Contracts for: Gary Schaub, Assistant County Engineer, from Grade 18 Step 8 at \$33.37/hour to Grade 18 Step 9 at \$34.32/hour, effective July 9, 2009; Roger Thayer, Motorgrader Operator, from Grade 12 Step 11 at \$22.03/hour to Grade 12 Step 12 at \$22.52/hour, effective July 23, 2009; and Kevin Lutterman, Motorgrader Operator, from Grade 12 Step 11 at \$22.03/hour to Grade 12 Step 12 at \$22.52/hour, effective July 28, 2009. Carried unanimously.

Peyman next presented a department update including the near completion of the County Road 36 blacktopping project; status of seal coating projects on specified county roads; and scheduled overlay of County Road 53 from Imogene south (old Rose Lake road) in 2010.

James Forshee, Martin County Auditor/Treasurer, stated that due to GASB 45 requirements, it is recommended that for the upcoming 2008 audit, the county will need an actuarial valuation (to include in its financial statements) its liability for postemployment benefits, also referred to as Other Postemployment Benefits (OPEB)

that the county provides to retired employees. Forshee went on to state that Gallagher Benefit Services, Inc. (formerly the Stanton Group) has provided a proposal to provide the necessary actuarial services. Forshee noted that fees are based on 50 expected hours of work, not to exceed \$7,500.00.

Commissioners discussed if Martin County provided any postemployment benefits; and the upcoming 2008 audit schedule.

Scott Higgins, Martin County Coordinator, stated Martin County does currently provide postemployment benefits.

Commissioner Schmidtke arrived at the meeting at 9:14 a.m.

Motion by Commissioner Pierce, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners, in order to meet the requirements of GASB 45 regarding postemployee benefits; and the need to have an actuarial valuation completed for the determination of the county's liability for Other PostEmployment Benefits (OPEB), hereby approve and authorize the Board Chair to sign the service agreement with Gallagher Benefit Services, Inc.; not to exceed \$7,500.00. Carried unanimously.

Forshee continued with a recommendation to extend the contract with Affiliated Computer Systems (ACS) for tax software support until December 31, 2011 (total of 30 months). Forshee stated that problems continue to be mounting up with the Manatron system that will go beyond the six month extension with ACS that the Board had approved at the June 16, 2009 Commissioners meeting. Due to the continued problems, Forshee also requested that the Board send a letter to the Minnesota Counties Computer Cooperative (MCCC) informing them that Martin County is suspending the implementation of the Manatron Tax System at this time; and that we will reconsider completing the implementation at a future date when the Manatron system has been fully implemented and stabilized. Forshee stated the letter should also address that the county will not incur any additional costs incurred for contract extensions, testing expenses, enhancements, data file changes, or any other additional costs.

Discussion ensued regarding preparing a resolution in support of the State providing for a statewide tax system.

Motion by Commissioner Pierce, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize extending Martin County's contract with Affiliated Computer Systems (ACS) for Tax System Support from July 1, 2009 through December 31, 2011; and to send a letter to the Minnesota Counties Computer Cooperative (MCCC) stating that at this time the county wishes to suspend implementation of the Manatron Tax Software Support System due to concerns of Manatron software not being fully implemented and stabilized; and that the county will not incur any other additional cost to the project. Carried unanimously.

Dan Whitman, Martin County Assessor, presented a recommendation for the purchase of a laptop notebook to be used out in the field while assessing. Whitman noted that the laptop notebook will not only increase office efficiency; but will also support the ability to retrieve live data to immediately answer questions that come up about a parcel of land at our local Boards. Whitman went on to note that the MIS Department received a quote from Venture Computer Systems in the amount of \$2,477.14; however, the actual price would be \$1,995.28(the quote presented two options for additional software) and is included in the CY2009 budget.

Commissioners questioned the need for the notebook and program software when assessing practices have not changed; and the future costs involved with additional notebook and software purchases.

Whitman stated the total package (three laptop notebooks and software support) is approximately \$23,000.00. However, Whitman is not recommending the purchase of the entire package at this time; but has incorporated the costs into the Assessor's Office budget over the next two year period. Whitman stressed the efficiency and ability for live data to aid in the assessing services performed.

After discussion,

Motion by Commissioner Pierce, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners, upon the recommendation of the Martin County Assessor, hereby approve the purchase of one (1) Rugged Laptop Notebook from Venture Computer of North Mankato, MN in the amount of \$1,995.28 plus tax, to be expended from the Assessor's Office budget. AYES: Commissioners Pierce, Schmidtke, and Boler. NAYS: Commissioners Donnelly and Potter. Motion carried.

Lenny Tvedten and Randy Musser, representing the Martin County Historical Society, were present to thank the Board for the support this year and in the past and are inquiring as to the status of their previous request for \$20,000 for help in renovating the Pioneer Parsonage (formerly known as the Colton House, 320 E. Blue Earth Avenue, just to the east of the museum). Tvedten stated the Board tabled this special request when it was originally presented (at the February 3, 2009 regular Board of Commissioners meeting), to be considered at a later date. Tvedten also inquired as to the status of the other half of our appropriation for 2009; and their appropriation request of \$25,000.00 for CY2010.

Commissioner Pierce stated he will support providing \$20,000 request for this project because it is a one time shot deal that's important to the county and it's something that the entire county will use and enjoy. This is a \$120,000.00 to \$130,000.00 project and if we're only paying \$20,000.00 it's a pretty good deal.

Commissioner Schmidtke stated that while he is in agreement that the Colton House will be an asset to the county; he cannot support it due to the request of all departments to make cuts. Schmidtke suggested including the request in the CY2010 budget.

Commissioners Potter, Boler, and Donnelly inquired if the request could be spread out over a three year period; be considered in the CY2010 budget; or wait until a clearer picture is received regarding the CY2010 Unallotments.

Musser stated they would like to begin construction as soon as possible in order to meet handicap accessibility codes for the public and volunteer workers.

After much discussion,

Motion by Commissioner Pierce, seconded by Commissioner Boler, Be It Resolved that the Martin County Board of Commissioners, upon careful consideration, hereby approve to support the Martin County Historical Society's one time request for \$20,000.00 to aid in renovating the Pioneer Parsonage located at 320 E. Blue Earth Ave in Fairmont, MN. AYES: Commissioners Pierce, Boler, and Donnelly. NAYS: Commissioners Potter and Schmidtke. Motion carried.

Commissioners reviewed warrants and Highway Bills to be paid; questioning an engineering invoice for professional fees on the JD #47 Improvement Project.

Motion by Commissioner Boler, seconded by Commissioner Pierce, Be It Resolved that the Martin County Board of Commissioners, hereby approve the payment of claims for the month of July, 2009 as presented; and includes the Martin County Highway Department claims as presented; and to hold the payment to Bolten and Menk in the amount of \$26,217.00. Carried unanimously.

Warrants received and paid July 21, 2009 are registered on file in the Auditor/Treasurer's Office as follows:

Revenue Fund – Warrants Approved July 21, 2009	\$460,065.04
Enhanced 9-1-1 Fund	\$ 75,167.00
Recreation and Safety Fund	\$ 2,789.62
Martin Co. Economic Development Authority	\$ 1,953.26
Solid Waste Management Fund	\$ 29,904.68
Law Library Fund	\$ 1,207.80
Martin County Transit Fund	\$ 37,000.53
Ind. Sewage Treatment Sys. Loa FD (ISTS)	\$ 8,575.00
Building – CIP – Fund	\$ 3,517.13
Bank Building Fund	<u>\$ 3,680.23</u>
Grand Total	\$623,860.29
Road and Bridge Funds Totaled	\$ 82,205.34
Martin County Ditch Fund – Warrants Totaled	\$102,218.86

Higgins and the Board spoke with Connie Belgard, Court Administrator, via teleconference regarding a court appointed attorney invoice.

The Board reviewed the 2nd Quarter Budget Revenues/Expenditures Report for CY2009; Unallotments of Aids/Credits Payable in 2009 for Martin County; Department of Revenue Letter regarding Unallotments and Levy Limits; Minnesota House of Representatives Letter regarding Human Services Redesign; and the Martin County Transit 2nd Quarter Report.

The Board gave their reports and reviewed their calendars of previous and upcoming meetings and activities.

Beverly Snow, FMJ Multi County ASAC Coordinator, stated the Faribault, Martin, & Jackson (FMJ) Adult Drug Court has determined a revenue shortfall of \$14,010.00 for the program in CY2010. Snow continued that Martin County's share of the shortfall is expected to be \$6,228.00. This amount is determined by the average number of clients served by each county (Faribault, Martin, & Jackson). Snow noted FMJ has averaged 27 participants. The formula used to determine the funding needed from each county is as follows: Annual operating cost \$21,518.00 less the anticipated revenue of \$7,508.00 from other sources leaves a \$14,010.00 shortfall. The \$14,010.00 is divided by an average of 27 participants equals \$519 per participant. Snow recommends CY2010 budget consideration in the amount of \$6,228.00.

Faribault County:	\$519 x 8 (average # of participants) =	\$ 4,152.00
Martin County:	\$519 x 12 (average # of participants) =	\$ 6,228.00
Jackson County:	\$519 x 7 (average # of participants) =	<u>\$ 3,630.00</u>
		\$14,010.00

Motion by Commissioner Pierce, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, Receive and File the Faribault, Martin, & Jackson (FMJ) Adult Drug Court CY2010 Budget Request in the amount of \$6,228.00. Carried unanimously.

With no further business to wit, Motion by Commissioner Pierce, seconded by Commissioner Schmidtke, to adjourn the meeting. Carried unanimously. Meeting adjourned at 10:46 a.m.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Steve Donnelly, Board Chair

ATTEST: _____
Scott Higgins, County Coordinator