



COUNTY OF MARTIN, MN

COURTHOUSE • FAIRMONT, MINNESOTA 56031

Commissioners meet 1st & 3rd Tuesdays • Phone (507) 238-3277 • Fax (507) 238-3136

Visit us at: www.co.martin.mn.us

First District
Vacant

Second District
Steve Pierce
220 S. Prairie Avenue
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Third District
Steve Donnelly
840 Albion Avenue
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Fourth District
Dan Schmidtke
1598 70th St.
Fairmont, MN 56031
(507) 236-4121

Fifth District
Jack Potter
1306 200th Street
Trimont, MN 56176
(507) 639-3791

**MEETING NOTICE AND
TENTATIVE AGENDA
MARTIN COUNTY BOARD OF COMMISSIONERS
Thursday, December 1, 2011 @ 4:30 p.m.
Room 103 – Courthouse (First Floor)
Commissioners Meeting Room**

4:30 p.m.

1.0 CALL TO ORDER

2.0 REVIEW AND APPROVE AGENDA

3.0 REVIEW AND APPROVE MINUTES

3.1 Regular Board Meeting – November 15, 2011

4.0 SPECIAL PRESENTATIONS

4.1 Presentation of Traveling Courthouse Food Drive Trophy

5.0 COUNTY ATTORNEY

5.1 Update

6.0 LICENSES AND PERMITS

7.0 UNFINISHED BUSINESS

Our Mission:

Martin County Government is to provide efficient and quality service to taxpayers and customers, utilizing partnerships, communication, and cooperation.

AN EQUAL OPPORTUNITY EMPLOYER

8.0 GENERAL BUSINESS

- 8.1 Consider Award of Farm Rental Agreement for McClain Land Property – Hwy. Dept.**
- 8.2 Highway Department Update**
- 8.3 Sheriff's Office Update**
- 8.4 Consider Service Agreements to Administer the Martin County Water Plan Program & MN Wetland Conservation Act for Martin County – Kathy Smith, Director Martin SWCD**
- 8.5 Consider Approval of FY2012 Natural Resource Block Grants (BWSR)**
- 8.6 Consider Resolution for CY2012 County Commissioner Compensation, Per Diems, and Expenses**
- 8.7 Consider Resolution for Elected Official Salaries for CY2012**
- 8.8 Consider Approval of CY2012 Merit Increases for Eligible Employees**
- 8.9 Consider Classification and Job Description for Mentoring Coordinator**
- 8.10 Consider Proposed Fund Balance Policy**
- 8.11 Consider Approval of Long Term Care Insurance (LTC) Plan**
- 8.12 Consider Allocation to the 2012 Small Cities Development Program**
- 8.13 Consider Approval of Second Year End Bill Run for December 2011**
- 8.14 Consider Grant Funding Support for Lakeshore Restoration – SWCD**

9.0 COUNTY DRAINAGE AUTHORITY

- 9.1 Discuss Purchase of Camera for Tile Systems in Martin County**
- 9.2 Set Hearing Dates for the Redetermination of JD #21, JD #39, JD #109, CD #35, JD #80, JD #4 (a/k/a JD #301), and JD #2 M&W.**
- 9.3 Presentation on Repair Costs for CD #1 and JD #15 M&J – I&S Engineers**

10.0 SCHEDULED HEARINGS

11.0 CONSENT AGENDA

12.0 APPROVE BILLS

13.0 INTER-AGENCY REPORTS/ANNOUNCEMENTS

- 13.1 2010 Annual Report – MCIT**
- 13.2 2011 MCIT Dividend Payment (Martin County & Martin County EDA)**
- 13.3 2011 Fall SCORE Funds Distribution**

14.0 CALENDARS

(Note: The following list includes meetings that may be attended by one or more members of the Martin County Board of Commissioners).

- December 1, 2011 – Truth in Taxation Public Hearing at 6:00 p.m. – Board Room**
- December 5-7, 2011 – AMC Annual Conference in Minneapolis, MN**
- December 7, 2011 – Martin County Leadership Institute at 8:30a.m. – Fairmont City Hall**
- December 14, 2011 – Department Directors Meeting at 8:30 a.m. – Sisseton Room**
- December 20, 2011 – Regular Board of Commissioners Meeting – 9:00 a.m. – Board Room**
- December 20, 2011 – Employee Potluck Luncheon 11:30 to 1:30 p.m. – First Floor Rotunda**

15.0 OPEN DISCUSSION

16.0 ADJOURN

(Note: Business item time listings are approximate unless set by Public Notice)