

PROCEEDINGS OF THE  
MARTIN COUNTY BOARD OF COMMISSIONERS  
TUESDAY, APRIL 5, 2011  
@ 9:00 A.M.

The regular meeting of the Martin County Board of Commissioners was called to order at 9:00 a.m. by Chairman Pierce.

Commissioners present were Potter, Schmidtke, Donnelly, and Boler. Also present were Terry Viesselman, Martin County Attorney, Scott Higgins, Martin County Coordinator, James Forshee, Martin County Auditor/Treasurer, Kevin Peyman, Martin County Highway Engineer, Jeff Markquart, Martin County Sheriff, Rod Halvorsen, KSUM/KFMC Radio, Jennifer Brookens, Sentinel Newspaper, Julie Walters, Administrative Assistant, and members of staff and public.

Motion by Commissioner Potter, seconded by Commissioner Boler, Be It Resolved that the Martin County Board of Commissioners, hereby approve the agenda with the following additions: 6.1 Consider Tobacco License for NuMart Cooperative, NuMart Store in Trimont, MN and Casey's General Stores, Inc. in Trimont, MN; 8.11 Consider Refinishing Wooden Railings in Courthouse; and 9.2 Set Public Hearing Date for Redetermination of JD #49. Carried unanimously.

Motion by Commissioner Potter, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, hereby approve the minutes of the March 15, 2011 regular Board of Commissioners meeting. Carried unanimously.

Lawrence Sukalski, President of the Martin County Economic Development Authority (MCEDA) Commission, along with Chris Pierce, Vice-President of the Martin County Economic Development Authority Commission, Jon Herzog, Business Facilitator for Martin County, and Bryan Stading, Senior Business Facilitator for Martin County, presented the CY2010 Martin County EDA Annual Report. Sukalski stated that in 2010 the MCEDA met with 48 clients, spent 341 hours assisting clients, facilitated 9 (nine) new start-up businesses, stabilized and expanded 23 (twenty-three) businesses, assisted in the preservation and creation of 62 jobs, and successfully helped secure approximately \$172,000 in capital for our clients.

Bryan Stading added that costs involved per job created or saved in Martin County is \$615.88 which shows that the program is able to produce tremendous results off of very little expense; and that the MCEDA is really trying to get the marketing out so people are aware of our services.

Jon Herzog reviewed the MCEDA marketing plan which includes visits with each community in Martin County to explain the services the MCEDA offers and to convey an understanding of how we can help businesses and entrepreneurs prosper. Herzog noted the distribution and availability of a red folder that outlines the MCEDA/IGNITE program contained information on internships, starting up a business, loan programs,

veteran services for businesses, key websites, USDA information and much more. Herzog went on to note in early 2011 we launched a new website which will be a great resource for the small business owners in Martin County looking to start up or expand.

Chris Pierce stated that the County's communities have been very welcoming to Jon Herzog and Bryan Stading presenting the services of the County EDA. Pierce also thanked the Commissioners for continued support of the MCEDA/IGNITE program.

Higgins reviewed the Planning Commission's recommendation for approval of a Conditional Use Permit for Jonathon and Linda Schafer within Section 8 of Manyaska Township. The Schafer's are proposing to construct a Duplex on Lot 1 Block 1 of Schafer Shores located in an "SL-2" Residential Recreational District.

Motion by Commissioner Schmidtke, seconded by Commissioner Potter,

R-#16/11

CONDITIONAL USE PERMIT  
FROM JONATHON & LINDA SCHAFER  
TO CONSTRUCT A DUPLEX  
IN AN "SL-2" RESIDENTIAL RECREATIONAL DISTRICT  
WITHIN SECTION 8 OF MANYASKA TOWNSHIP

Motion by Commissioner Schmidtke, seconded by Commissioner Potter,

WHEREAS, a Conditional Use Permit was requested by Jonathon W. Schafer and Linda K. Schafer, husband and wife, applicant/owner of property located within Section 8 of Manyaska Township in Martin County, Minnesota (legally described in applications) for the purpose of constructing a Duplex on Lot 1 Block 1 of Schafer Shores located in an "SL-2" Residential Recreational District; and

WHEREAS, the Martin County Planning and Zoning staff has completed a review of the application and made a report pertaining to the request, a copy of said report has been presented to the County Board of Commissioners; and

WHEREAS, the Planning Commission of the county on the 22<sup>nd</sup> day of March, 2011 following proper notice, held a public hearing regarding the request and, following the hearing, adopted a recommendation that the request for a Conditional Use Permit be granted; and

WHEREAS, the Martin County Board of Commissioners finds that Conditional Use Permit is to be issued for the following purpose:

Construct a Duplex on Lot 1 Block 1 of Schafer Shores located in an  
"SL-2" Residential Recreational District, and

WHEREAS, the following conditions have been applied:

- Any additional permits required from the State or Federal Government must be obtained by the applicant.
- No Parking on the road.
- Septic permit be obtained and system installed by a licensed septic contractor with primary and backup septic system sites be staked prior to commencement of any construction on this lot.
- Applicable zoning standards apply including limitations on the removal of vegetation.

NOW THEREFORE BE IT RESOLVED, that the Martin County Board of Commissioners, and upon the recommendation of the Martin County Planning Commission, hereby approves the Conditional Use Permit for the above described property and is hereby issued pursuant to MS 394.301 and Martin County Ordinance #1, Chapter 6.01 and that this permit shall remain in full force and effect provided in the conditions as described above are met and maintained by the applicant and his/or her successors in interest. This permit is binding upon the applicant, the record titleholder to the property, and his/her successors in interest. Notice is hereby given that this permit may be revoked if the conditions set forth above are not maintained as described above. This resolution shall become effective immediately upon its passage and without publication.

Dated this 5<sup>th</sup> day of April, 2011.

BOARD OF COMMISSIONERS  
MARTIN COUNTY, MN

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Steve Pierce, Board Chair

ATTEST: \_\_\_\_\_  
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Boler, Donnelly, Potter, Schmidtke, and Pierce.

NAYS: None. Resolution duly passed and adopted this 5<sup>th</sup> day of April, 2011.

James Forshee, Martin County Auditor/Treasurer, stated we have received the application and other required paperwork from Our Place, LLC in Granada, MN for renewal of its Liquor, Wine, Club or 3.2% License and Consumption & Display (Set-Up) License. Forshee stated all paperwork has been received and is in order.

Motion by Commissioner Donnelly, seconded by Commissioner Boler, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the renewal of Liquor, Wine, Club or 3.2% License and Consumption & Display Permit for Linda Norman, d/b/a Our Place, LLC in Granada, MN effective April 8, 2011 through April 7, 2012. Carried unanimously.

Forshee stated Tobacco License application has been received from Casey's General Stores, Inc. located at 112 2<sup>nd</sup> St. in Welcome, MN. The County Board is being asked to approve all Tobacco License applications and Forshee stated that all required background checks and paperwork has been received and is in order.

Motion by Commissioner Schmidtke, seconded by Commissioner Potter,

R-#18/'11

RESOLUTION

ISSUANCE OF TOBACCO LICENSES FOR 2011

WHEREAS, the County of Martin, MN (County) has established a Tobacco Ordinance (Ordinance) relating to the sale, possession, and use of tobacco in Martin County and to reduce the illegal sale, possession, and use of such items to and by minors, along with compliance with Minnesota Statutes and Rules; and

WHEREAS, applications for a tobacco license to sell tobacco shall be made through the County and its required forms as established by the Ordinance; and

WHEREAS, the Martin County Board of Commissioners (Board) may either approve or deny the license, or delay it for such reasonable period of time as necessary to complete any investigation of the application or the applicant it deems necessary. If the Board approves the application, the County Coordinator shall issue the license. If the application is denied, notice of the denial shall be given to the applicant along with notice of the applicants right to appeal the Board's decision; and,

WHEREAS, all licenses shall be valid under the Ordinance for one calendar year from the date of issuance; and,

NOW THEREFORE BE IT RESOLVED, that the Martin County Board of Commissioners, hereby approve and authorize tobacco licenses for the following Retail Establishments, and valid for the year 2011:

- Casey's General Stores, Inc. in Welcome, MN
- NuMart Cooperative, NuMart Store – Trimont, MN
- Casey's General Stores, Inc. – Trimont, MN

Upon this motion made by Commissioner Schmidtke, seconded by Commissioner Potter, was duly made and passed this 5<sup>th</sup> day of April, 2011.

BOARD OF COMMISSIONERS  
MARTIN COUNTY, MN

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Steve Pierce, Board Chair

ATTEST: \_\_\_\_\_  
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Boler, Donnelly, Potter, Schmidtke, and Pierce.  
NAYS: None. Resolution duly passed and adopted this 5<sup>th</sup> day of April, 2011.

Forshee stated that Tobacco License application has also been received from NuMart Cooperative, NuMart Store in Trimont, MN; and Casey's General Stores, Inc. in Trimont, MN. Forshee stated that all required background checks and paperwork has been received and is in order.

Motion by Commissioner Boler, seconded by Commissioner Schmidtke,

R-#20/'11

## RESOLUTION

### ISSUANCE OF TOBACCO LICENSES FOR 2011

WHEREAS, the County of Martin, MN (County) has established a Tobacco Ordinance (Ordinance) relating to the sale, possession, and use of tobacco in Martin County and to reduce the illegal sale, possession, and use of such items to and by minors, along with compliance with Minnesota Statutes and Rules; and

WHEREAS, applications for a tobacco license to sell tobacco shall be made through the County and its required forms as established by the Ordinance; and

WHEREAS, the Martin County Board of Commissioners (Board) may either approve or deny the license, or delay it for such reasonable period of time as necessary to complete any investigation of the application or the applicant it deems necessary. If the Board approves the application, the County Coordinator shall issue the license. If the application is denied, notice of the denial shall be given to the applicant along with notice of the applicants right to appeal the Board's decision; and,

WHEREAS, all licenses shall be valid under the Ordinance for one calendar year from the date of issuance; and,

NOW THEREFORE BE IT RESOLVED, that the Martin County Board of Commissioners, hereby approve and authorize tobacco licenses for the following Retail Establishments, and valid for the year 2011:

- NuMart Cooperative, NuMart Store – Trimont, MN
- Casey's General Stores, Inc. – Trimont, MN

Upon this motion made by Commissioner Boler, seconded by Commissioner Schmidtke, was duly made and passed this 5<sup>th</sup> day of April, 2011.

BOARD OF COMMISSIONERS  
MARTIN COUNTY, MN

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Steve Pierce, Board Chair

ATTEST: \_\_\_\_\_  
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Potter, Donnelly, Schmidtke, Boler, and Pierce.  
NAYS: None. Resolution duly passed and adopted this 5<sup>th</sup> day of April, 2011.

Greg Brolsma, Chief of Police Fairmont Police Department, Dennis Lockwood, and Bob Wallace on behalf of Youth First, Inc. were present to request Board support to execute a grant agreement with the Minnesota State Department of Human Services, Alcohol and Drug Abuse Division. Brolsma stated the purpose of this “Planning and Implementation” grant is to maintain and further develop a coalition of private and public partners working to prevent and address underage chemical use of our youth. Brolsma went on to state the grant offers funds to provide coordination, education, training, enforcement and coalition activities for the Fairmont area for five years. Brolsma noted the grant is funded by federal dollars. Martin County will not serve as the fiscal agent and will not have to provide any in-kind dollars. Brolsma went on to note the number of hours that Bob Wallace and Dennis Lockwood put in writing this grant and that the grant award is \$939,000.00 over a period of five years.

Motion by Commissioner Donnelly, seconded by Commissioner Boler, Be it Resolved that the Martin County Board of Commissioners, hereby approve drafting a Letter of Support for Youth First, Inc. to execute a grant agreement with the Minnesota State Department of Human Services Alcohol and Drug Abuse Division to provide coordination, education, training enforcement and coalition activities to prevent and address underage drinking and chemical abuse of our youth in the Fairmont area. Carried unanimously.

Terry Viesselman, Martin County Attorney, presented an update on eCharging noting that his office has been approved for grant dollars through the Bureau of Criminal Apprehension (BCA) for start up costs for the electronic processing of citations, criminal complaints, incident referrals, and DWI administrative forms services; and that eCharging training will be offered in August, 2011.

Dan Whitman, Martin County Assessor, stated that an internal posting for an Appraiser position in the Assessor’s Office resulted in four good applicants and that two were interviewed. Whitman recommends the promotion of Joyce Eisenmenger to the Appraiser position at Grade 13 Step 5 at \$21.31/hour, a six percent increase from current wages, due to Eisenmengers 120 hours of education over the past two years and receiving her Appraiser license.

Commissioner Donnelly asked if the job could remain vacant until things are settled with the separation of employment grievance.

Whitman stated the Assessor's Office is hitting its busy time of the year and we need someone in place to do this job.

Commissioners voiced their concern of that the separation grievance is found in favor of the former employee; staffing numbers in the Assessor's Office; and also the proposed pay hike to promote Eisenmenger. After further review and discussion,

Motion by Commissioner Schmidtke, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the hire of Joyce Eisenmenger as Appraiser with the Martin County Assessor's Office effective April 5, 2011 at Grade 13 Step 4 at \$20.76/hour and is eligible for full benefits per Courthouse Union contract as it applies to this position; and subject to serving and satisfactorily completing the probationary period per the union contract. Carried unanimously.

Whitman next recommended moving forward with recruitment to replace Eisenmenger's Account Tech II position with the Assessor's Office. After further discussion,

Motion by Commissioner Potter, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize recruitment of an Account Tech II position to fill the vacancy in the Martin County Assessor's Office. Carried unanimously.

Kevin Peyman, Martin County Highway Engineer, stated the recently hired Seasonal Parks Caretaker has found full time employment leaving a vacancy to fill for this temporary seasonal position. Peyman stated the position has once again been advertised and that applications are due at the WorkForce Center on Friday, April 8<sup>th</sup>. Peyman stated that due to the readvertising, the temporary position will once again be a six month position instead of eight months and that a lot of the prep work and early mowing will have to be completed by Sentence to Service and Highway Department personnel. Peyman plans to conduct interviews next week and bring a recommendation to the next regular Board of Commissioners meeting on April 19<sup>th</sup>.

Peyman continued stating the Highway Department has been busy with crack filling and will continue for as long as the weather allows; and that Martin County will be receiving federal aid in the amount of \$1.325 million for repair of a portion of Hwy 41 south of Fairmont (Old Hwy 15) in the year 2015.

Commissioners thanked and complimented Peyman and the Highway Department for the work done over the winter on the county's roads which has resulted in the good condition this spring.

Jeff Markquart, Martin County Sheriff, presented an office update including current jail population of 25 with 2 out of county; early morning train derailment by Trimont. There

were 72 cars total on the train and 11 were derailed and 10 were on their side. There was no spill of the pulp or molten sulfur contents and all should be cleared by week's end.

Commissioners inquired about the number of people on Electronic Home Monitoring (EHM).

Markquart stated he did not have that information readily available and will respond back to the Commissioners with the requested information.

Higgins stated that due to the resignation of Martha Potter, there is a vacant seat on the MRCI Board of Directors. Higgins noted that Cinde Andersen of Fairmont is willing to serve and represent the Martin County Board and serve the remaining term (through December, 2012) left vacant by Potter.

Motion by Commissioner Schmidtke, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners, hereby approve the appointment of Cinde Andersen to serve the remainder of a four year term on the MRCI Board of Directors with term ending December 31, 2012. Carried unanimously.

James Forshee, Martin County Auditor/Treasurer, stated the Auditor/Treasurer's Office has completed interviews for the Drainage Inspector/Technician position. There were fourteen applicants and of those, five were interviewed on Monday, March 21, 2011, the position was offered to and accepted by Michael Forstner. Mr. Forstner appears to bring a strong background in GIS/GPS and brings some experience in drainage work with Watonwan County. Forshee then introduced Forstner and stated that he began his duties in the Auditor/Treasurer's Office on April 4, 2011.

Motion by Commissioner Schmidtke, seconded by Commissioner Potter or Boler, Be It Resolved that the Martin County Board of Commissioners, hereby approve and ratify the hire of Michael Forstner as Drainage Inspector/Technician for the Martin County Auditor/Treasurer's Office at Grade 11 Step 1 at \$16.27/hour, effective April 4, 2011; and is eligible for benefits per Courthouse Union Contract as it applies to this position, subject to serving a twelve (12) month probationary period. Carried unanimously.

The Board welcomed Forstner and wished him well in his new position.

Deb Mosloski, Drainage Specialist for Martin County, reviewed information received regarding options of rerouting the Branch I outlet to the downstream side of the JD #47 outlet. This was requested by the Board because Mr. John Petersen, who farms land in Section 14 of Westford Township, experienced crop loss during the past growing season due to drown-out and has attributed it to the recent improvements to JD #47.

The re-routing of Branch I can be accomplished by two different options. Option No. 1 involves tying the pipe into the drop structure on the west side of the township road (230<sup>th</sup> Avenue). Option No. 2 involves routing the Branch I outlet to the private ditch on the east side of the township road. It is estimated by Bolton & Menk, Inc. Consulting



Engineers & Surveyors that Option No. 1 would cost approximately \$3,100.00 while Option No. 2 would cost approximately \$4,300.00 subject to bid quotations from a contractor.

Landowners John Petersen, Dana Horsman, and Steve Graham were in attendance.

After discussion,

Commissioner Boler stated he wants to make sure that before any decision is made with reference to Option 1 or Option 2 that the people involved will need to have a say in the re-routing option that meets with their satisfaction, even if that means another public meeting.

After further discussion,

Motion by Commissioner Boler, seconded by Commissioner Donnelly, Be it Resolved that the Martin County Board of Commissioners, acting as the Martin County Drainage Authority, hereby approve Option 1 or Option 2 for the re-routing of Branch I outlet of JD #47 as best determined by all landowners involved. Carried unanimously.

Forshee stated the need to set a public hearing date for the redetermination of JD #49. After discussion,

Motion by Commissioner Potter, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, acting as the Martin County Drainage Authority, hereby approve setting a public hearing date for Wednesday, April 20, 2011 beginning at 2:00 p.m. in the Commissioners Board Room – Courthouse for the Redetermination of JD #49. Carried unanimously.

Roman Johnson, Blizzard Snowmobile Club, was present stating that on behalf of the Blizzard Snowmobile Club we appreciate the County's past sponsorship and asked for consideration in renewing sponsorship of the Club's efforts. Johnson went on to state the Blizzard Snowmobile Club's membership remains strong at 44 plus families and invited Commissioners to the annual landowner appreciation dinner to be held this weekend at the Red Rock Center. Johnson continued the Club had a nice ride this year for the Kinship kids and so we do try to provide a nice trail system and kind of reach out to the community. Johnson continued the Blizzard Snowmobile Club is requesting approval to submit an application on behalf of the County for the Minnesota Department of Natural Resources Minnesota Snowmobile Trails Assistance Program for snowmobile trail maintenance.

Motion by Commissioner Boler, seconded by Commissioner Potter,

R-#17/'11

## RESOLUTION

Application from the Blizzard Snowmobile Club for Maintenance Funding for the Existing GIA Trail System:

WHEREAS, Martin County, Minnesota desires to apply for maintenance funding for an existing GIA Trail System and,

WHEREAS, by Law of 1975, Chapter 204, Sections 51 and 95, there was appropriated to the Commissioner of Natural Resources, as a grants-in-aid to Local units of government, funds for said purposes, and

WHEREAS, said Martin County will contract with the Blizzard Snowmobile Club, Inc. to apply for this funding to maintain said GIA Trail System.

NOW, THEREFORE BE IT RESOLVED, that the Martin County Board of Commissioners approve of the application for maintenance funding for the existing GIA Trail, and that the Chairperson and/or the County Auditor/Treasurer be authorized to sign all documents relating to the program year.

Motion was made by Commissioner Boler, seconded by Commissioner Potter, and carried this 5<sup>th</sup> day of April, 2011.

BOARD OF COMMISSIONERS  
MARTIN COUNTY, MN

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Steve Pierce, Board Chair

ATTEST: \_\_\_\_\_  
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Donnelly, Schmidtke, Potter, Boler, and Pierce.  
NAYS: None. Resolution duly passed and adopted this 5<sup>th</sup> day of April, 2011.

Scott Higgins, Martin County Coordinator, introduced Nancy Johnson, Probation Agent, and Rachael Janssen, Martin County 4-H Program Coordinator, stating that both were part of the Strategic Planning Session held last year and are involved in the County Public Relations Committee, which is one of the Five Priority Areas that stemmed from the Strategic Planning Session held earlier this year.

Rachael Janssen reviewed the concepts that were presented and discussed at the Strategic Planning Session including public awareness of what we do in county government; citizen engagement; safety and quality of life in the County; opportunities for seniors or youth in the County; how does the public perceive us and how do we perceive the public; use of social media, and tourism. Janssen touched on committee ideas to achieve the Public Relations goals including advertisement for the County parks; talks with local newspaper(s) to compose articles profiling the services that are provided at the

courthouse and in county government; participating in Fridays in the Park during the summer months; and updating the County's website to include interactive, on-line services and information.

Nancy Johnson stated the group has also discussed social media, mainly the opportunity for a County Facebook page for better communication not only with staff and employees, but also with the citizens of Martin County. Johnson went on to state that Autumn Larsen communicates with the Teen Court Jurors via Facebook and that in June there is a Youth Intervention and Prevention training about social networking. The Martin County Youth Foundation has a very good Facebook page as well as the Martin County Library. Johnson continued that the Public Relations committee recommended board support to pursue social media advertisement or involvement for Martin County.

Commissioner Schmidtke stated he feels social media is an important goal in getting more people involved in Martin County, especially the younger generation. Martin County needs to become proactive and get involved in this form of communication.

Motion by Commissioner Schmidtke, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the Martin County Public Relations Committee (Strategic Plan) to continue moving forward exploring Social Networking options for the County. Carried unanimously.

Higgins presented and reviewed the Martin County Cellular Phone Usage Policy, stating that the main objective is to clarify and place in writing the expectations and procedures for those authorized to use County cellular phones. Additionally, the proposed policy allows a monthly stipend for usage of personal cell phones in place of county issued call phones, which includes Elected Officials, Department Heads, and Supervisors and other employees deemed appropriate by the Department Head. Higgins stated the Policy defines cell phones including "smart" cell phones, business use of cell phones, and cell phone usage in vehicles emphasizing safety. Higgins next reviewed the cell phone allowance stating that the allowance for cellular phone only (no data access) to those employees determined to have a business need will be \$20 per month, or actual cost, whichever is less. The cellular phone allowance is intended to provide payments toward the cost of monthly service and associated taxes, as well as maintenance and business-related peripheral equipment. Higgins continued the "smart" cell phone allowance is granted in addition to the cellular phone allowance to those employees determined to have a business need to access County network/email systems from their personal smart cell phone, will be \$25 per month (not to exceed \$45 per month) or actual cost, whichever is less. Higgins noted that the policy also addresses personal cell phone usage during regular work hours, with the exception of those issued a county cell phone or receiving a cell phone allowance, only for emergency or work purposes, nor may be used for personal correspondence using a county email address, texting, or emailing of confidential county business, pursuant to the Minnesota Government Data Practices Act and HIPAA. Personal cell phone usage must be done before and after work and during break and lunch periods.

After further review and discussion,

Motion by Commissioner Donnelly, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, hereby approve the Martin County Cellular Phone Usage Policy effective upon passage by the County Board this 5<sup>th</sup> day of April, 2011; and that this policy supersedes all previous County Cellular Phone Usage policies. Carried unanimously.

Higgins stated administrative agreements have been received from Hanratty and Associates, Inc. and H&A Administrators, Inc. for 2011. Higgins noted the monthly service fee for the Select 105<sup>TM</sup> Administration Agreement and other service fees have remained the same as in 2010.

Motion by Commissioner Donnelly, seconded by Commissioner Potter, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the Board Chair to sign the 2011 Select 105<sup>TM</sup> Adoption Agreement and the Select 105<sup>TM</sup> Administrative Agreement, which includes Business Associate provisions as required by HIPPA with H&A Administrators, Inc., and Hanratty and Associates, Inc.; to include the Select 105<sup>TM</sup> Administration Agreement – Monthly fees for administrative services at \$8.00 per Participant. Carried unanimously.

The Board recessed at 10:14 a.m.

The Board reconvened at 10:22 a.m.

The Board reviewed the South Central Service Cooperative Meeting Minutes of March 9, 2011; and the April 6, 2011 Area Career Exploration (ACE) Event Agenda.

Higgins reviewed a quote received to refurbish the wooden handrails in the courthouse. Higgins stated the Building Committee has looked at a piece of handrail that has been redone. With new technology, the handrails will not bubble up or be rough and will not yellow with age.

Motion by Commissioner Potter, seconded by Commissioner Boler, Be It Resolved that the Martin County Board of Commissioners, hereby approve quote received from Whitmore's Painting and More in the amount of \$30 per 3 foot (approx.) of railing to strip, sand, stain and shellac all of the wooden handrails in the courthouse. Carried unanimously.

Commissioners presented their Board Member Reports.

Commissioner Potter stated he attended a Business Government meeting on Wednesday, March 16; River Board meeting in Montevideo in the morning and Minnesota Valley Action Council in the afternoon on Monday, March 21; AMC Conference on March 23-24; Rural Minnesota Energy Board in Slayton on Monday, March 28 that included discussion of the Windmill Production Tax; Martin County Water Plan meeting on Tuesday, March 29 that included discussion of proposed permit and fees for demolition

and burial of farm buildings on farmland vs. demolished and hauled away materials; Prairieland meeting on Wednesday, March 30; and Martin County EDA meeting on Monday, April 4.

Commissioners discussed blowing garbage and debris from barns west of Northrop.

Commissioner Schmidtke stated he attended Human Services on the 16<sup>th</sup> and also the Public Relations Committee meeting (Strategic Plan); EDA at The Ranch on March 21<sup>st</sup>; Planning & Zoning and Township Association Meeting on Tuesday, March, 22; Beyond the Yellow Ribbon on Monday, March 29; and Martin County EDA on Monday, April 4.

Commissioner Pierce stated he attended a Building/Purchasing Committee meeting on Friday, March 11; HRA on Wednesday, March 30 that included discussion of Amberfield and the Gaylord mobile home park proposed legal opinion regarding bonds that will come due in 2024.

Commissioner Donnelly stated he attended Human Service Board on Wednesday, March 16<sup>th</sup>; sat in on the FEMA Board get together on Monday, March 21; and Personnel Committee meeting on Monday, March 28.

Commissioner Boler stated the only thing different would be the regular RC&D meeting on Monday – April 4, and on Friday the 8<sup>th</sup>, RC&D is supposed to know whether they will be continuing in business. They've always had a continuing resolution to keep going and there has been no new law passed so it could come up Friday that they could be asked to finish up whatever they've got started and that would be the end of it. So they're going to have another meeting later on and see if they could join some other group agency. There are lots of groups that are kind of doing the same stuff so I imagine in this type of an economy there's got to be some type of restructuring.

The Board reviewed their calendars of upcoming meetings and activities: April 5<sup>th</sup> - FEMA meeting regarding ditches in Martin County; April 6<sup>th</sup> - Area Career Exploration Event at Fairmont High School and Human Services Exec. Board; April 7<sup>th</sup> - Extension Committee meeting; April 10<sup>th</sup> - Blizzard Snowmobile Club Landowner Appreciation Meal; April 13<sup>th</sup> Martin County Leadership Program Public Safety Day; April 15<sup>th</sup> - Prairieland; April 19<sup>th</sup> - next regular Board of Commissioners meeting at 9:00 a.m.

Jane Hennagir, Minnesota Counties Intergovernmental Trust (MCIT) Account Executive, was present to review the Annual MCIT 2010 Member Report for Martin County. The Martin County Board of Commissioners accepted the 2010 MCIT Member Report.

With no further business to wit, Board chair adjourned the meeting at 11:01 a.m.

BOARD OF COMMISSIONERS  
MARTIN COUNTY, MN

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Steve Pierce, Board Chair

ATTEST: \_\_\_\_\_  
Scott Higgins, County Coordinator