



# COUNTY OF MARTIN, MN

COURTHOUSE • FAIRMONT, MINNESOTA 56031

Commissioners meet 1<sup>st</sup> & 3<sup>rd</sup> Tuesdays • Phone (507) 238-3277 • Fax (507) 238-3136

Visit us at: [www.co.martin.mn.us](http://www.co.martin.mn.us)

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**First District**

Elliot Belgard  
213 N. 3<sup>rd</sup> Ave. E.  
Truman, MN 56088  
(507) 776-2106 (H)  
(507) 236-1173

**Second District**

Steve Pierce  
220 S. Prairie Avenue  
Fairmont, MN 56031  
(507) 236-1416  
(507) 238-4304 (W)

**Third District**

Steve Donnelly  
840 Albion Avenue  
Fairmont, MN 56031  
(507) 235-5721 (H)  
(507) 235-3765 (W)

**Fourth District**

Dan Schmidtke  
1598 70th St.  
Fairmont, MN 56031  
(507) 236-4121

**Fifth District**

Steve Flohrs  
1056 230<sup>th</sup> St.  
Ormsby, MN 56162  
(507) 639-3071  
(507) 236-5995

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**NOTICE AND  
TENTATIVE AGENDA  
MARTIN COUNTY BOARD OF COMMISSIONERS  
Tuesday, December 17, 2013 @ 9:00 a.m.  
Room 103 – Courthouse (First Floor)  
Commissioners Meeting Room**

**9:00 a.m.**

**1.0 CALL TO ORDER**

**2.0 REVIEW AND APPROVE AGENDA**

**3.0 REVIEW AND APPROVE MINUTES**

**4.0 SPECIAL PRESENTATIONS**

**4.1 Presentation of Traveling Trophy for Salvation Army Food Drive – Sue Lenort,  
LMC Co-Chair**

**5.0 COUNTY ATTORNEY**

**6.0 LICENSES AND PERMITS**

**6.1 Consider CY2014 Tobacco Licenses**

**7.0 UNFINISHED BUSINESS**

**7.1 Consider Appointments to Citizen Advisory Boards/Commissioners**

***Our Mission:***

*Martin County Government is to provide efficient and quality service to taxpayers and customers,  
utilizing partnerships, communication, and cooperation.*

## **8.0 GENERAL BUSINESS**

- 8.1 Consider Revisions to Survey Crew Chief Job Description & Reclassification of Survey Crew Chief – Highway Department**
- 8.2 Consider Promotion/Hire of Shop Supervisor Position – Highway Department**
- 8.3 Consider Promotion/Hire of Maintenance Crew Foreman Position – Highway Department**
- 8.4 Consider Recruitment to fill Shop Mechanic Position & Maintenance Worker Position – Highway Department**
- 8.5 Consider Approval of Martin County Highway Dept. Supervisors Association Union Contract**
- 8.6 Consider Acceptance of Snowmobile Safety Enforcement Grant – Sheriff’s Office**
- 8.7 Consider Resolution Accepting Youth Intervention Program Grant – Probation Dept.**
- 8.8 Bid Opening and Consideration of Legal County Newspaper for CY2014**
- 8.9 Consider Hire of Highway Technician Position – Highway Department**
- 8.10 Consider Reclassification of Corrections Officer – Sheriff’s Office**
- 8.11 Consider Adoption and Implementation of the National Incident Management Systems (NIMS) Guidelines for Martin County, MN- J. Markquart, Martin County Sheriff**
- 8.12 Consider Acceptance of Grants/Donations to Various County Programs for CY2013**
- 8.13 Consider Purchase of “Ag land” Software (Beacon-Schneider Corp) - D. Whitman, Assessor**
- 8.14 Consider Resolution Establishing the CY2014 Tax Levy**
- 8.15 Consider Resolution Establishing the CY2014 Fund Expenditures/Revenues**
- 8.16 Coordinator Performance Evaluation- Closed Session Per MN Statute 13D.05, Sub.3**

## **9.0 COUNTY DRAINAGE AUTHORITY**

- 9.1 Consider Resolution for Ditch Levies and Assessments Payable for CY2014**

## **10.0 SCHEDULED HEARINGS**

## **11.0 CONSENT AGENDA**

## **12.0 APPROVE BILLS**

- 12.1 Approve Warrants to be paid on December 17, 2013**

## **13.0 INTER-AGENCY REPORTS/ANNOUNCEMENTS**

- 13.1 Year to Date County Monthly Financial Statements – September, October & November 2013**
- 13.2 MCIT Recognition Certificate Property and Casualty Division**
- 13.3 RT Vision Proposal for Electronic Time Cards**

## **14.0 CALENDARS**

*(Note: The following list includes meetings that may be attended by one or more members of the Martin County Board of Commissioners).*

- December 17, 2013 – Employee Potluck Luncheon 11:30 a.m. to 1:30 p.m. – First Floor Rotunda – Courthouse**
- December 24, 2013 – Courthouse Closed ½ Day (p.m.) for the Christmas Eve Holiday**
- December 25, 2013 – Courthouse Closed for the Christmas Holiday**
- January 1, 2014 – Courthouse Closed for the New Year’s Holiday**
- January 6, 2014 – Regular EDA Meeting at 5:15 p.m. – Commissioners Board Room**
- January 7, 2014 – Organizational Meeting of County Board at 9:00 a.m. – Board Room**

## **15.0 OPEN DISCUSSION**

## **16.0 ADJOURN**

*(Note: Business item time listings are approximate unless set by Public Notice)*