

PROCEEDINGS OF THE
MARTIN COUNTY BOARD OF COMMISSIONERS
WEDNESDAY, JANUARY 2, 2013
@ 9:00 A.M.

The regular meeting of the Martin County Board of Commissioners was called to order at 9:00 a.m. by Chairman Steve Donnelly.

Those present were Commissioners Steve Donnelly, Steve Flohrs, Dan Schmidtke, Elliot Belgard, and Steve Pierce. Also present were Scott Higgins, Martin County Coordinator, James Forshee, Martin County Auditor/Treasurer, Kevin Peyman, Martin County Highway Engineer, Terry Viesselman, Martin County Attorney, Jennifer Brookens, Sentinel Newspaper, Debbie Netizke, Truman Tribune, Rod Halvorsen, KSUM/KFMC Radio, Julie Walters, Administrative Assistant, and members of staff and public.

The Honorable Judge Robert Walker conducted the swearing in ceremony for those who were (re)elected as follows: Commissioner Steve Flohrs, Commissioner Elliot Belgard, Commissioner Steve Donnelly, Judy Beckman – Martin Soil & Water Conservation District Supervisor, and Dan Whitman, Martin County Assessor. All were sworn in and will receive their election certificates.

Commissioner Donnelly called for nominations for Chair for the year 2013.

Commissioner Schmidtke nominated Elliot Belgard for Chairman.

Commissioner Donnelly called for any other nominations. There were none.

Motion by Commissioner Schmidtke, seconded by Commissioner Pierce, to cast a unanimous ballot for Elliot Belgard as Chairman for 2013. All voting in favor. Motion carried.

Chairman Belgard called for nominations for Vice-Chair for the year 2013.

Commissioner Pierce nominated Dan Schmidtke as Vice-Chair.

Chairman Belgard called for any other nominations. There were none.

Motion by Commissioner Pierce, seconded by Commissioner Donnelly, to cast a unanimous ballot for Dan Schmidtke as Vice-Chairman for 2013. All voting in favor. Motion carried.

Motion by Commissioner Schmidtke, seconded by Commissioner Flohrs, Be it Resolved that the Martin County Board of Commissioners, hereby approve the agenda with the following addition: 8.9 Consider Wage Adjustments for County Attorney's Office. Carried unanimously.

The Board reviewed the minutes of the December 6, 2012 and December 18, 2012 regular Board of Commissioners meetings. After review and discussion,

Motion by Commissioner Schmidtke, seconded by Commissioner Flohrs, Be it Resolved that the Martin County Board of Commissioners, hereby approve the minutes of the December 6, 2012 regular Board of Commissioners meeting to include the appointment of Jane Kotewa to serve on the Human Services Board for a three year term ending December, 2015; and approve the minutes of the December 18, 2012 regular Board of Commissioners meeting. Carried unanimously.

Terry Viesselman, Martin County Attorney, presented an update on the Albert versus Martin County lawsuit.

Viesselman next presented a salary increase request for Assistant County Attorney Peter Odgren and Assistant County Attorney Mike Trushenski. Viesselman stated based on comparisons of assistant county attorney positions to similar size counties, Martin County's salaries fall well below the other counties. Viesselman went on to state Odgren's caseload is full-time County work and Trushenski is approximately 85-90% County work. Viesselman acknowledged the short notice of this request and that the request has not been presented to the Personnel Committee.

After further discussion, no action taken in consideration of County Attorney Office wage adjustment request.

The Commissioners reviewed a list of Water Plan Advisory Committee members with terms ending December 31, 2012 that includes Douglas Hilgendorf, Max Longley, and Layne Ebling. These members were asked if they wish to continue to serve on the committee and have not yet responded; and that Stacie Anderson's Martin County Parks/Trail Committee term is up in December, 2013 however she no longer has time to serve. Commissioners will need to appoint one more At-Large member to serve on the Martin County Parks/Trail Committee.

No action taken on appointment(s) to the Martin County Water Plan Advisory Committee or the Martin County Parks/Trail Committee.

Kevin Peyman, Martin County Highway Engineer, reported on the final contract for C.P. 12:08 Maintenance Gravel Production with Sweetman Sand and Gravel of Currie, MN. Peyman stated final examination has been made, contract has been completed, and the entire amount of work has been performed. Peyman noted we were hoping to find about 36,000 tons of gravel and only found a little over 21,000 tons about 2/3^{rds} of what we were hoping to find. Normally we end up with what we estimate or maybe a little more so that was disappointing. The fact that the quantity was less is why our initial contract showed as \$102,600 and we ended up at \$60,220.50. Peyman went on to note we're not out anything other than the lesser gravel amount. Peyman stated Sweetman did a good job and recommends approval in the amount of \$60,220.50.

Motion by Commissioner Pierce, seconded by Commissioner Flohrs, Be it Resolved that the Martin County Board of Commissioners, upon the recommendation of Kevin Peyman, County Engineer, hereby approve the final contract payment for C.P. 12:08 Maintenance Gravel Production with Sweetman Sand and Gravel of Currie, MN in the amount of \$60,220.50. Carried unanimously.

Peyman continued with a Highway Department Update noting that with the extremely dry summer we are seeing a lot of loose rock in our gravel and to compensate for that we are leaving a little more snow on our gravels than we have in the past.

Higgins presented the annual board organizational resolutions for Board consideration and approval.

Motion by Commissioner Pierce, seconded by Commissioner Donnelly,

R-#1/'13

RESOLUTION

MACHINE-SIGNED SIGNATURES AND DEPOSITORY DESIGNATIONS

BE IT RESOLVED, that the banks listed below are designated depositories of Martin County.

Profinium Financial	Farmers State Bank of Trimont/Dunnell
State Bank of Fairmont	Bank Midwest
Farmers State Bank of Trimont	US Bank
Triumph State Bank	Profinium Financial of Truman
Ormsby State Bank	Welcome State Bank
State Bank of Ceylon	Farmers State Bank of Sherburn
First Farmers and Merchants National Bank	

It is thereby requested, authorized and directed to honor checks, drafts or other orders for the payment of money drawn in this County's name, including those drawn to the individual order of any person or persons whose name or names appear thereon as signer or signers thereof, when bearing or purporting to bear the facsimile signatures(s) or signatures of any of the following:

James Forshee, Auditor/Treasurer

Board Chair

And the above named banks shall be entitled to honor and to charge Martin County for all such checks, drafts or other orders, regardless of by whom or by what means the facsimile signature or signatures thereon may have been affixed thereto if such facsimile signature or signatures resemble the facsimile specimens duly certified to or filed with Profinium Financial by the Clerk of the Board or other Officer of Martin County.

BE IT FURTHER RESOLVED, That any and all resolutions heretofore adopted by the Board of Commissioners of this County and certified to Profinium Financial or other institutions listed above as governing the operation of this corporation's account(s) with it be and are hereby continued in full force and effect, except as the same may be supplemented or modified by the foregoing part of this resolution.

Commissioner Pierce, seconded by Commissioner Donnelly, made motion and unanimously carried this 2nd day of January, 2013.

IN WITNESS WHEREOF, I have hereunto subscribed by name as Clerk of the Board and have caused the County seal of Martin County to be hereunto affixed this 2nd day of January, 2013.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Board Chair

ATTEST: _____
Scott Higgins, County Coordinator

I, Scott Higgins, Clerk of the Board of Commissioners do hereby certify that at a regular meeting of the Martin County Board of Commissioners duly and regularly called, and held at the office of Martin County on 2nd day of January, 2013 there being a quorum of said Board present, the following resolution was unanimously passed as appears from the records of Martin County and is now in full force and effect.

WITNESS my hand officially and the official seal of the County on January 2nd, 2013.

Scott Higgins, CountyCoordinator

Roll Call AYES: Commissioners Donnelly, Flohrs, Schmidtke, Pierce, and Belgard. NAYS: None. Resolution duly passed and adopted this 2nd day of January, 2013.

Motion by Commissioner Pierce, seconded by Commissioner Donnelly,

R-#2/'13

RESOLUTION

EMPLOYEE EXPENSES:

BE IT RESOLVED, that all County employees be authorized to be reimbursed the sum consistent with IRS allowable rate, and this rate will remain in place for 2013 for travel on official business by private transportation at the Internal Revenue announced mileage rate of \$56.5 cents per mile effective January 1, 2013 and be further reimbursed for such other expenses as are necessarily and actually incurred on official business during the year 2013.

BE IT FUTHER RESOLVED, that there be a maximum per day meal allowance of \$30.

FOREGOING, was upon motion made by Commissioner Pierce, seconded by Commissioner Donnelly, and unanimously carried, duly passed and adopted this 2nd day of January, 2013.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Board Chair

ATTEST:_____

Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Flohrs, Donnelly, Schmidtke, Pierce, and Belgard. NAYS: None. Resolution duly passed and adopted this 2nd day of January, 2013.

Motion by Commissioner Schmidtke, seconded by Commissioner Flohrs,

R-#3/13

RESOLUTION FOR LABOR HOURLY RATES IN CONNECTION
WITH JUDICIAL AND COUNTY DITCH MINOR
REPAIRS AND MAINTENANCE

RE IT RESOLVED that MartinCounty as drainage authority for Judicial and County ditches receives request from landowners to do minor repairs and maintenance themselves and to be compensated by the drainage system. That such minor repairs and maintenance are often done when time is of the essence and contractors are not readily available. In addition, such minor repairs and maintenance results in repairs being done in a timely manner and often at a reduced cost.

NOW THEREFORE, BE IT RESOLVED that Martin County will pay at a rate of \$12.00 per hour for hand labor done by landowners in connection with minor repairs and maintenance to judicial and county ditch systems for the year 2013 and be it resolved that a maximum of \$20.00 per hour be set for tractor and loader or skid loader and \$15.00 per day and \$7.50 per half day for chainsaw, and be it resolved that such payments are under the following specific conditions:

1. That those conducting the work are not employees of the County;
2. That those workers specifically understand and agree that they are not covered by Worker's Compensation Insurance through the County;
3. That any damage to equipment used is the sole responsibility of the owner, sole-proprietor and/or operator and is not the responsibility of MartinCounty;
4. That those individuals who conduct any type of work in connection with Judicial or County Ditch Drainage Systems are required, to file with the county, before any work commences, a Certificate of Insurance of all the required coverage's and limits of coverage as recommended by the county's insurer, the Minnesota Counties Intergovernmental Trust (MCIT), including "products/completed operations" coverage with length of time to be determined by the County; and that the Certificate of Insurance must be signed by the authorized insurer defining coverage, and include a 60 day written Notice to Cancel, Suspend or Reduce of all required coverage's, and that the County of Martin, MN be named as additional insured.
5. That a Hold Harmless and Indemnification Agreement, along with all their required documents, must be signed by those doing the work before any work commences on the drainage systems. The worker shall hold harmless and indemnify the County for any claims of any nature resulting from work being done on the county or judicial drainage systems.
6. That a W-9 shall be provided;
7. That no work shall be done on county or judicial ditch systems without the above requirements being met and without specific authorization of the Martin County Ditch Authority;
8. That upon completion of any minor repairs or maintenance to the judicial or county ditch system, a specific written description of the work and location of work done shall be submitted to the ditch authority for filing in the proper ditch file. That no payment shall be made until all requirements are met.
9. All necessary documents above described must be filed with the Martin County Auditor/Treasurers Office before any work commences on the county judicial or county drainage systems.

Upon a Motion made by Commissioner Schmidtke, seconded by Commissioner Flohrs, and unanimously carried;

Said Resolution was adopted this 2nd day of January, 2013.

BOARD OF COMMISSIONERS
MARTINCOUNTY, MN

Board Chair

ATTEST: _____
Scott Higgins, CountyCoordinator

Roll Call AYES: Commissioners Pierce, Flohrs, Schmidtke, and Belgard. Absent for Vote: Commissioner Donnelly. NAYS: None. Resolution duly passed and adopted this 2nd day of January, 2013.

Motion by Commissioner Flohrs, seconded by Commissioner Schmidtke,

R-#4/'13

RESOLUTION

POCKET GOPHER BOUNTY:

BE IT RESOLVED, by this Board of Martin County Commissioners that a bounty of one dollar (\$1.00) be placed on each Pocket Gopher destroyed in the County of Martin during the year 2013 pursuant to M.S.A. 1957 Section 348.12 and same be paid from General Revenue Fund of the County upon proper certified claims with the County Auditor/Treasurer and according to other procedures as so fixed by Statutes.

UPON, motion made by Commissioner Flohrs, seconded by Commissioner Schmidtke, and unanimously carried, foregoing was duly passed and adopted this 2nd day of January, 2013.

BOARD OF COMMISSIONERS
MARTINCOUNTY, MN

Board Chair

ATTEST: _____
Scott Higgins, CountyCoordinator

Roll Call AYES: Commissioners Pierce, Schmidtke, Flohrs, and Belgard. Absent for Vote: Commissioner Donnelly. NAYS: None. Resolution duly passed and adopted this 2nd day of January, 2013.

Motion by Commissioner Pierce, seconded by Commissioner Flohrs,

R-#5/'13

Resolution Relating to Designation of Public Meeting Notice Posting and Facility for CY2013

WHEREAS, the Martin County Board of Commissioners, in carrying out their official functions during the year 2013, will hold numerous and varied meetings to consider the business of Martin County government in various places in and about Martin County; and,

WHEREAS, it is the expressed intent of the Martin County Board of Commissioners to hold such meetings in an open and public forum; and,

WHEREAS, it is the expressed interest of the Martin County Board of Commissioners to provide notification of said meetings:

NOW THEREFORE BE IT RESOLVED, by the Martin County Board of Commissioners that the county bulletin board located outside of the Commissioners meeting room on the first floor of the Courthouse is hereby designated as the public notification facility of all county meetings involving the Martin County Board of Commissioners and its various committees.

BE IT FURTHER RESOLVED, that the CountyCoordinator be directed to post notices of all meetings in sufficient time prior to said meeting to allow adequate public notice.

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to each Department Director of Martin County and posted on the official bulletin board.

Motion by Commissioner Pierce, seconded by Commissioner Flohrs, resolution duly passed and adopted this 2nd day of January, 2013.

BOARD OF COMMISSIONERS

MARTIN COUNTY, MINNESOTA

Board Chair

ATTEST: _____
Scott Higgins, Coordinator

Roll Call AYES: Commissioners Schmidtke, Flohrs, Pierce, and Belgard. Absent for Vote: Commissioner Donnelly. NAYS: None. Resolution duly passed and adopted this 2nd day of January, 2013.

Higgins presented the annual resolution regarding Out-of-State Travel by Martin County Elected Officials.

Motion by Commissioner Pierce, seconded by Commissioner Schmidtke,

R-#6/13

RESOLUTION REGARDING OUT-OF-STATE TRAVEL
BY MARTIN COUNTY ELECTED OFFICIALS (2013)

WHEREAS, the 2005 regular session of the Minnesota State Legislature has mandated that every County develop and approve, by a recorded vote, an Out-of-State Travel Policy for its applicable elected officials (Minnesota Statutes 471.661); and

WHEREAS, the elected officials for Martin County affected by this statutory requirement are the five (5) County Commissioners, Sheriff, Attorney, Auditor/Treasurer, and Recorder; and

WHEREAS, each of the elected officials have different statutory duties which require the elected officials to seek ongoing education and training, as well as to receive updated information and technical expertise;

NOW THEREFORE BE IT RESOLVED that the following Out-of-State Travel Policy shall apply for all Martin County Elected Officials beginning January 1, 2013:

1. Each elected official shall determine when travel out of the state is appropriate, and in the interest of the office they hold; is in the interest of the citizens of MartinCounty; and is in the interest of good CountyGovernment.
2. Expenses when traveling out of state shall be limited to:
 - a. Actual transportation costs incurred by the official (i.e., mileage/airfare/parking);
 - b. Actual lodging costs incurred by the official (i.e., room rental, parking, etc.);
 - c. Actual meal expenses incurred by the official, provided, however, that a receipt shall be required and reimbursement shall not exceed the County approved rate;
 - d. Event conference, seminar or educational program registration or admittance fee actually incurred.
3. Elected officials shall notify the CountyCoordinator, at least three weeks in advance, by letter or e-mail of their intended travel out of state, to include the purpose of the trip, a list of the expenses, and how all expenses will be paid for.
4. Approval of the Out of State Travel Request must be approved by the majority of the CountyBoard. The action by the board shall specify any limits imposed on the out-of-state travel expenses and document any anticipated payment of expenses by third parties. Additionally, any travel related expenses to be reimbursed by third parties must be verified directly from the third party prior to payment of expenses for the same travel.
5. Transportation expenses are limited to the lesser of mileage or airfare.
6. Travel out-of-state within a 150 mile radius of Fairmont, MN is exempt from approval.

This Out-of-State Travel Policy shall be available for public inspection upon request and shall be reviewed annually by the Martin County Board of Commissioners.

Motion was made by Pierce, seconded by Schmidtke, and unanimously carried, for the adoption of said resolution.

Dated this 2nd day of January, 2013.

BOARD OF COMMISSIONERS
MARTINCOUNTY, MN

Board Chair

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Flohrs, Schmidtke, Pierce, and Belgard. Absent for Vote: Commissioner Donnelly. NAYS: None. Resolution duly passed and adopted this 2nd day of January, 2013.

Higgins stated the County Board is required to set dates and locations for regularly conducted Board meetings. Traditionally the Board has met the first and third Tuesday of each month in the Commissioners Board Room in the Martin County Courthouse commencing at 9:00 a.m. Variations of this meeting schedule have occurred during the year due to special meetings and budget workshops.

Motion by Commissioner Flohrs, seconded by Commissioner Pierce, Be it Resolved that the Martin County Board of Commissioners, hereby approve the regularly scheduled Martin County Commissioner meeting dates, times, and locations for 2013. Carried unanimously.

2013 – County Board of Commissioners Regularly Scheduled
Meeting Dates, Times, and Location

- JANUARY - January 2, 2013 at 9:00 a.m. in the Board Room
- January 15, 2013 at 9:00 a.m. in the Board Room
- FEBRUARY - February 5, 2013 at 9:00 a.m. in the Board Room
- February 19, 2013 at 9:00 a.m. in the Board Room
- MARCH - March 5, 2013 at 9:00 a.m. in the Board Room
- March 19, 2013 at 9:00 a.m. in the Board Room
- APRIL - April 2, 2013 at 9:00 a.m. in the Board Room
- April 16, 2013 at 9:00 a.m. in the Board Room
- MAY - May 7, 2013 at 9:00 a.m. in the Board Room
- May 21, 2013 at 9:00 a.m. in the Board Room
- JUNE - June 4, 2013 at 9:00 a.m. in the Board Room
- June 18, 2013 at 9:00 a.m. in the Board Room
- JULY - July 2, 2013 at 9:00 a.m. in the Board Room
- July 16, 2013 at 9:00 a.m. in the Board Room
- AUGUST - August 6, 2013 at 9:00 a.m. in the Board Room
- August 20, 2013 at 9:00 a.m. in the Board Room
- SEPTEMBER - September 3, 2013 at 9:00 a.m. in the Board Room
- September 17, 2013 at 9:00 a.m. in the Board Room
- OCTOBER - October 1, 2013 at 9:00 a.m. in the Board Room

- October 15, 2013 at 9:00 a.m. in the Board Room
- NOVEMBER - November 5, 2013 at 9:00 a.m. in the Board Room
- November 19, 2013 at 9:00 a.m. in the Board Room
- DECEMBER - TRUTH-IN-TAXATION, 6:00 p.m. Board Room – To Be Determined
- December 3, 2013 at 9:00 a.m. in the Board Room
- December 17, 2013 at 9:00 a.m. in the Board Room

The Board reviewed the proposed 2013 Standing Committee Assignments.

After discussion,

Motion by Commissioner Flohrs, seconded by Commissioner Donnelly, Be It Resolved that the Board’s Committee assignments, with the Personnel Committee members changing to Belgard and Schmidtke, and the South Central HRA Board changing to Belgard, and the Fairmont Substance Abuse Prevention Coalition changing to Pierce; and that the appointments for all the Board Standing Committees be for one-year terms expiring on December 31, 2013, and that a copy of this resolution is transmitted to each appointee and the sponsoring agency, where appropriate, by the County Coordinator Office.

2013 – MARTIN COUNTY BOARD
STANDING COMMITTEE ASSIGNMENTS

ELLOIT BELGARD – FIRST DISTRICT:

3 Rivers RC&D, Alternate
AMC Delegate/Public Safety
Community Corrections
Compensation Advisory Committee
County Park Board, Alternate
District One Ditch Authority
EDA Commission
South Central HRA Board
F/M Human Services Board
Highway 15 Coalition
Labor Management Committee
Prairieland Joint Powers
Public Relations Campaign Committee
Region 9
SBDC Partnership Board
Transit Advisory Committee (TAC)
Personnel Committee

STEVEN PIERCE – SECOND DISTRICT:

AMC Delegate/General Government
Building Committee
County GASB Committee
County Insurance Committee
County Solid Waste Committee
District Two Ditch Authority
F/M Human Services Board
GIS Committee

STEVE FLOHRS – FIFTH DISTRICT:

3 Rivers RC&D
AMC Delegate/Health & Human Services
County Highway Liaison
County Water Plan Committee
District Five Ditch Authority
Economic Development Committee – Strategic Plan
F/M Human Services Board
Greater Blue Earth River Basin Alliance (GBERBA) Alternate
Investment in Current/Future Employees Committee
Labor/Management Committee
Library Board, Delegate
MN Extension Committee, Alternate
MN River Basin Joint Powers Board, Delegate
MVAC Delegate
Prairieland Joint Powers
Regional Radio Board/PSAP/ARMER, Alternate
Region 9 EMS Committee, Alternate
Rural Minnesota Energy Board, Delegate
Soil & Water Conservation District Liaison (SWCD)
Iowa Lakes Regional Water Advisory Committee
Beyond the Yellow Ribbon Committee

STEVE DONNELLY – THIRD DISTRICT:

AMC Delegate/Environment & Natural Resources
Building Committee

Law Library Board
 MVAC Delegate
 Prairieland Joint Powers
 Regional Radio Board/PSAP/ARMER
 Region 9 EMS Committee Delegate
 Fairmont Substance Abuse Prevention Coalition
 State Health Improvement Plan (SHIP)
 Transit Advisory Committee (TAC)
 Workforce Council

County Insurance Committee
 County Solid Waste Committee
 County Water Plan Committee
 District Three Ditch Authority
 F/M Human Services Board
 Greater Blue Earth River Basin Alliance (GBERBA) Delegate
 MCIT Delegate
 Minnesota River Basin Joint Powers Board, Alternate
 Prairieland Joint Powers

DAN SCHMIDTKE – FOURTH DISTRICT:

AMC Delegate/Transportation
 Community Corrections
 County Highway Liaison
 County Park Board Delegate
 District Four Ditch Authority
 EDA Commission
 F/M Human Services Board
 GIS Committee
 Investment in Current/Future Employees Committee
 Library Board, Alternate
 MN Extension Committee Delegate
 Prairieland Joint Powers
 Planning & Zoning Commission
 Public Relations Committee – Strategic Plan
 Rural Minnesota Energy Board
 Economic Development – Strategic Plan
 Iowa Lakes Regional Water Advisory Committee
 Compensation Advisory Committee
 Personnel Committee

SCOTT HIGGINS:

Building Committee
 Personnel Committee
 Labor/Management Committee
 Economic Development – Strategic Plan
 Collaboration/Regionalization – Strategic Plan
 Internal Efficiencies Committee – Strategic Plan
 Compensation Advisory Committee
 AMC Delegate
 County Insurance Committee
 Iowa Lakes Regional Water Advisory Committee

Roll Call AYES: Commissioners Schmidtke, Pierce, Donnelly, Flohrs, and Belgard. NAYS: None. Resolution duly passed and adopted this 2nd day of January, 2013.

Greg Brolsma, Healthy Youth Committee, presented information on Top 20 Training Discovering the Power of Choice – Creating an Effective Workplace and Community to be held January 14, 2013 from 12:30 p.m. to 4:30 p.m. and January 24, 2013 from 8:00 a.m. to 12:00 p.m. at a cost of \$40 per session with sponsorships available; and Top 20 Parent Training Guiding Our Children Through Life’s Challenges to be held the evenings of January 14 and 24, 2013 from 6:30 p.m. to 8:30 p.m. that are free of charge.

Higgins reviewed bids received for the 2013 Official County Newspaper for Martin County that were opened and read aloud at the December 18, 2012 regular Board of Commissioners meeting. Bids were received from the Fairmont Photo Press, Sentinel, and Truman Tribune.

Fairmont Photo Press	Bid Price
Bid per Standard Advertising Unit (SAU)	\$6.50
Rate per SAU on printing of second notice	\$4.00
Annual Financial Statement Publication	\$5.00
Second Publication of Annual Financial Statement as an insert to a newspaper	\$.05

Subscribers residing in Martin County	10,148
Fairmont Sentinel	
Bid per Standard Advertising Unit (SAU)	\$7.35
Rate per SAU on printing of second notice	\$4.50
Annual Financial Statement Publication	\$3.30 + \$375 for an 8,000 overrun
Second Publication of Annual Financial Statement as an insert to a newspaper	\$.43
Subscribers residing in Martin County	8,500 (4,500 Sentinel and 4,000 Sentinel Plus)
Truman Tribune	
Bid per Standard Unit (SAU)	\$3.50
Rate per SAU on printing of second notice	\$3.50
Annual Financial Statement Publication	\$3.50 – extra cost based on actual number
Second Publication of Annual Financial Statement as an insert to a newspaper	\$.05
Subscribers residing in Martin County	683

Discussion ensued regarding newspaper bids received including one of the drawbacks of the Fairmont Photo Press and Truman Tribune is their weekly publication versus the Sentinel's daily publication; increase in publication costs by placing notices in more than one newspaper for sufficient coverage; low subscriber numbers with the Truman Tribune; and the daily exposure value in the Sentinel's daily publication would help to better serve the citizens of Martin County.

After further discussion,

Motion by Commissioner Schmidtke, seconded by Commissioner Pierce, Be It Resolved that the Martin County Board of Commissioners, hereby approve resolution awarding the low bid for the Official Newspaper Bid and Designating the Truman Tribune as the Official Newspaper for Martin County for the Year 2013:

R-#7/'13

Resolution Awarding the Official Newspaper Bid and Designating the Truman Tribune as the Official Newspaper for the Year 2013

Motion by Commissioner Schmidtke, seconded by Commissioner Pierce,

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Martin, Minnesota, that pursuant to the opening of bids on printing for the year 2013 on December 18, 2012 and subsequent review thereof, the Truman Tribune be and hereby designated as the Official Newspaper for Martin County for the year 2013, for the purposes and at the rates as set forth as follows:

- Publication of Delinquent tax list \$3.50 per column inch

- Publication of Official Board Proceedings \$3.50 per column inch
- First Publication of Financial Statement \$3.50 – Extra cost based on actual number
- Second Publication of Financial Statement \$.05

The Truman Tribune has a certified circulation of 683 subscribers residing in Martin County.

BOARD OF COMMISSIONERS
MARTINCOUNTY

Board Chair

ATTEST: _____
Scott Higgins, CountyCoordinator

Roll Call AYES: Commissioners Flohrs, Donnelly, Pierce, Schmidtke, and Belgard. NAYS: None. Resolution duly passed and adopted this 2nd day of January, 2013.

Higgins reviewed the seven (7) bids received for the Security Building Remodel Project that were opened and read on December 20, 2012. Higgins stated that Paulsen Architects of Mankato, MN has reviewed all bids submitted and that the apparent low bid is from J.S. Cates Construction of Hamel, MN in the amount of \$91,000.00 plus Alternate #1 (tile and carpet) in the amount of \$3,000.00 with an anticipated completion of eight (8) weeks. Higgins went on to note that although Paulsen Architects has not had any experience working with J.S. Cates Construction, however they seem to be a reputable contractor and there is no known issue not to go with Cates Construction, Paulsen Architects recommended to award to J.S. Cates Construction.

Contractor	Base Bid	Alternate #1	Contract Time (Weeks)
Christensen Lumber of Fairmont, MN	\$100,050	\$1,870	13
United Builders of Blue Earth, MN	\$93,400	\$1,500	8
Mohs Construction of Owatonna, MN	\$98,000	\$2,930	10
J.S. Cates Construction of Hamel, MN	\$91,000	\$3,000	8
Wilcon Construction of St. James, MN	\$105,690	\$2,125	12
Tri-State General Contracting of Windom, MN	\$109,497	\$1,700	120 days
Met-Con Construction of Faribault, MN	\$101,500	\$1,200	6

Discussion ensued regarding for the small difference and at that the board was more aware of the reputation of United Builders of Blue Earth, MN and not knowing anything about Cates Construction of Hamel, MN, (total bid difference between J.S. Cates Construction of Hamel, MN and United Builders of Blue Earth, MN including Alternate #1 of \$900), that it would be better to go with United Builders for the difference in overall price. After further discussion,

Motion by Commissioner Pierce, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, after the appropriate advertisement for bids; and upon

receiving bids for the Security Building Remodel Project; and after careful consideration of the bids received; hereby approve and award the bid to United Builders of Blue Earth, Inc. in Blue Earth, MN in the amount of \$93,400.00 plus Alternate #1 (tile and carpet) in the amount of \$1,500.00 with an anticipated completion of eight (8) weeks; and authorize the Chair and County Staff to sign and execute the necessary documents for the listed project. Carried unanimously.

The Board reviewed a list of the second billing cycle claims paid on December 27, 2012.

Motion by Commissioner Pierce, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, hereby ratify payment of second billing cycle claims paid on December 27, 2012; and includes Drainage Administration bills. Carried unanimously.

The Board reviewed Petitions received for removal of property from the JD #40 system. Petitions have been received from the following landowners: Teubner, Diegnau, Bahr, Craven, and Messer.

Motion by Commissioner Pierce, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, acting as the Drainage Authority for Martin County, hereby acknowledge receipt of Petitions received for the removal of property from the JD #40 system from the following landowners: Teubner, Diegnau, Bahr, Craven, and Messer. Carried unanimously.

Commissioners presented their individual board member reports.

Commissioner Donnelly stated he attended the Human Services Board meeting in Blue Earth, MN on December 19, 2012.

Commissioner Pierce stated he had nothing new to report.

Commissioner Schmidtke stated he had nothing new to report.

Commissioner Belgard stated he had nothing new to report.

Commissioners reviewed their calendars of upcoming meetings and activities: January 2, 2013 – Meet and Greet for Commissioner Steve Flohrs at 10:30 a.m.; January 3, 2013 – Human Services Exec. Board meeting at 9:00 a.m.; January 7th – Martin County EDA meeting at 5:15 p.m.; January 10th – Soil and Water Conservation District meeting, and Martin and Jackson Rural Water meeting at Jackson Courthouse at 1:00 p.m.; January 15th – regular Board of Commissioners meeting at 9:00 a.m. in the Board Room.

The Board recessed at 10:05 a.m.

The Board reconvened at 10:35 a.m.

The Board held a special Martin County Drainage Authority workshop.

With no further business to wit, Board Chair adjourned the meeting at 11:00 a.m.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Elliot Belgard, Board Chair

ATTEST: _____
Scott Higgins, Coordinator