

PROCEEDINGS OF THE
MARTIN COUNTY BOARD OF COMMISSIONERS
TUESDAY, JUNE 18, 2013
@ 4:00 P.M.

The regular meeting of the Martin County Board of Commissioners was called to order at 4:00 p.m. by Chairman Elliot Belgard.

Commissioners present were Steve Donnelly, Steve Flohrs, Dan Schmidtke, Steve Pierce, and Elliot Belgard. Also present were Scott Higgins, Martin County Coordinator, James Forshee, Martin County Auditor/Treasurer, Rod Halvorsen, KSUM/KFMC Radio, Jennifer Brookens, Sentinel Newspaper, Julie Walters, Administrative Assistant, and members of staff and public.

Motion by Commissioner Pierce, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve the agenda for the June 18, 2013 regular Board of Commissioners meeting with the following additions: 8.6 Consider Memorandum of Understanding with Green Photon Power; 8.7 Authorize Recruitment of Part-time Corrections Officer(s) – Martin County Sheriff’s Office; and 8.8 Consider Hire of Temporary Full-time Corrections Officer – Martin County Sheriff’s Office. Carried unanimously.

Motion by Commissioner Schmidtke, seconded by Commissioner Flohrs, Be it Resolved that the Martin County Board of Commissioners, hereby approve the minutes of the May 21, 2013 and June 4, 2013 regular Board of Commissioners meetings. Carried unanimously.

Representative Robert Gunther was present and gave a legislative update to the Commissioners.

Linda Meschke, Rural Advantage, was present representing the South Central MN Food Policy Council (Cottonwood, Faribault, Jackson, Martin, and Watonwan Counties). Meschke stated the Food Policy Councils bring together stakeholders from diverse food-related sectors to examine how the food system is operating and to develop recommendations on how to improve it. Meschke went on to state the council is funded through the SHIP Program (Statewide Health Improvement Program) to encourage and support fresh, healthy, local foods. Meschke presented and reviewed a resolution which is a culmination of the work of the Food Policy Council and reflects policy issues that can help support and advance local food systems within our area including: 1. Strengthen the local economy; 2. Empower residents; 3. Actively support access to healthy food for all; and 4. Promote awareness of best practices for food usage.

Motion by Commissioner Schmidtke, seconded by Commissioner Pierce,

R-#26/’13

RESOLUTION
IN SUPPORT OF LOCAL FOOD SYSTEMS

WHEREAS, representatives from Cottonwood, Faribault, Jackson, Martin, and Watonwan counties have been meeting and discussing food policy issues during the past eighteen months to assess the region's food environment and identify priority food issues; and

WHEREAS, south central Minnesota has some of the most productive soils in the world that allows crops to be grown efficiently and cost effectively for food, fiber and fuel and then distributed across the world; and

WHEREAS, the food *consumed* in the region is generally imported from thousands of miles away; and

WHEREAS, the development of sustainable local food systems can result in a healthier population, stronger local economies and more vibrant rural communities.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of Martin County, MN support the development of vibrant local food systems that achieve the following principles:

1. Strengthen the local economy
 - a. Support the creation and diversification of additional small family farms for the production, distribution and sale of local foods.
 - b. Businesses that produce, process, distribute, and sell local grown, healthy food should grow and thrive in south central Minnesota.
 - c. Encourage policies and procedures that promote local food production, sales, processing and distribution.
2. Empower residents
 - a. Enhance access for individuals or businesses to address gaps in local food processing, storage and distribution infrastructure by encouraging and allowing access to local economic development resources.
 - b. Support consumer purchasing and consumption of local grown food through county policies and processes.
3. Actively support access to healthy food for all
 - a. Research shows significant gaps between what people are eating today and what USDA recommends.
 - b. Support enterprises that bridge those gaps.
 - c. All residents in our area should have enough to eat and access to affordable, local, healthy, sustainable, culturally appropriate food.
 - d. Encourage businesses to utilize menu and health product labeling techniques to identify healthy food options.
4. Promote awareness of best practices for food usage
 - a. Increase awareness and encourage people to minimize and/or recycle food waste.
 - b. Integrate food waste management into the decision making process of composting or recycling.

- c. Explore alternative re-uses for food waste.

Motion by Commissioner Schmidtke, seconded by Commissioner Pierce, said resolution was duly passed and adopted this 18th day of June, 2013.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Elliot Belgard, Board Chair

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Donnelly, Flohrs, Pierce, Schmidtke, and Belgard. NAYS: None. Resolution duly passed and adopted this 18th day of June, 2013.

Scott Higgins, Martin County Coordinator, stated that new owners Holly Niss-Osborn and Ryan Voyles, d/b/a Ghost Town Tavern in Granada, MN have applied for a 3.2% On & Off Sale Liquor License. James Forshee, Martin County Auditor/Treasurer, stated approval is contingent upon receipt of proper insurance documentation.

Motion by Commissioner Pierce, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve 3.2% On & Off Sale Liquor License for new owners Holly Niss-Osborn and Ryan Voyles, d/b/a Ghost Town Tavern, 1203 260th Avenue in Granada, MN; contingent upon receipt of certificate of insurance. Carried unanimously.

Forshee stated the All Season Wheelers Club – Elm Creek ATV Trail (on behalf of the County) has been approved to receive \$12,000.00 in grant funds for maintenance of the ATV trails for FY2013.

Motion by Commissioner Schmidtke, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the Board Chair to sign the Minnesota Trails Assistance Program Off Highway Vehicles – FY2013 Traditional Grant Agreement in the amount of \$12,000.00 for All Seasons Wheelers Club – Elm Creek Trail; and to approve and authorize the Board Chair (or designee) and/or the Martin County Auditor/Treasurer to sign other required documents as necessary. Carried unanimously.

Jeff Markquart, Martin County Sheriff, was present to request out of state travel to attend the Rural Executive Management Institute (REMI) training session that will be held July 28 – August 1, 2013 in Fargo, North Dakota. Markquart noted the session will address a variety of management issues confronting rural law enforcement, while also providing a forum to discuss common problems and explore workable solution. Markquart went on to note that session expenses will be reimbursed by a federal grant through the US Department of Justice, Bureau of Justice Assistance.

Motion by Commissioner Pierce, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the out of state travel request for Jeff Markquart, Martin County Sheriff, to attend the Rural Executive Management Institute (REMI) training session to be held July 28 – August 1, 2013 in Fargo, North Dakota; with all expenses to be reimbursed by a federal grant through the US Department of Justice, Bureau of Justice Assistance. Carried unanimously.

Corey Klanderud, Chief Deputy-Martin County Sheriff's Office, stated the Sheriff's Office currently has three part-time correctional staff members and we like to carry four. The Sheriff's Office ran an application process last year about this time and we ended up hiring two to get us to that three number staffing levels; and have exhausted that eligibility list. Klanderud recommends advertising to accept applications for the position(s) of part-time corrections officer(s) to fill vacancies as they occur and to place eligible candidates upon the eligibility roster for up to one year. Klanderud noted the Sheriff's Office has had an increased use of part-time correctional officers due to a couple of full-time staff members being out for a period of time. An additional part-time correctional officer will help offset creating more overtime.

Motion by Commissioner Schmidtke, seconded by Commissioner Pierce, Be it Resolved that the Martin County Board of Commissioners, hereby approve and authorize advertising for recruitment of candidates to fill part-time corrections officer vacancies as they occur in the Martin County Sheriff's Office; and to place eligible candidates upon the eligibility roster for up to one year or until the County determines the list is exhausted of eligible candidates. Carried unanimously.

Klanderud briefly reviewed the Sheriff's Office recommendation to hire a temporary full-time correctional officer due to a medical leave of absence of an employee.

By consensus of the Board, to table consideration to hire a temporary full-time corrections officer for the Martin County Sheriff's Office.

Billeye Rabbe, Solid Waste Coordinator for Faribault & Martin Counties and Interim Prairieland Compost Director, presented and reviewed a Memorandum of Understanding (MOU) in which the Martin County Board of Commissioners support the exploration of a possible business relationship between Green Photon Power of Winnebago, MN and Prairieland Solid Waste Management. Rabbe stated the MOU was requested by Green Photon Power after their presentation at the June 17, 2013 Prairieland Board meeting. Rabbe noted that Faribault County has already presented Green Photon Power with their MOU.

Motion by Commissioner Pierce, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize Board Chair to sign the Memorandum of Understanding in support of the exploration of a possible business relationship between Green Photon Power of Winnebago, MN and Prairieland Solid Waste Management. Carried unanimously.

Higgins presented a request for approval for the purchase of two Class 400 transit buses for the Martin County Transit public transportation system. Higgins stated the County has been approved by Mn/DOT for the purchase of two replacement buses in 2013 and that the purchase amount is shared 80% (Mn/DOT) and 20% (local share). Higgins recommends purchasing a 12 passenger gas engine transit bus in the amount of \$55,633.00; and an 18 passenger gas engine transit bus in the amount of \$62,782.00 from North Central Bus Sales of Minneapolis, MN at an estimated total amount of \$118,415.00 (\$23,683 – 20% local share; \$94,732 – 80% State/Federal share). Higgins noted the Mn/DOT approved contract amount is up to \$148,000.00.

Motion by Commissioner Pierce, seconded by Commissioner Flohrs,

R-#25/13

RESOLUTION

Authorizing the Procurement of Two Replacement Transit Buses for CY2013 and
Selecting North Central Bus Sales as Specified Vendor

WHEREAS, the County of Martin, MN operates a transit system; and

WHEREAS, the County of Martin, MN desires to purchase, through the State of Minnesota Cooperative Procurement Process, a vehicle to be used in the transit system; and

WHEREAS, the vehicle cost is allocated 20% local share and 80% State/Federal share of the “contract amount”; and

WHEREAS, the County of Martin, MN staff has reviewed the vehicle options offered by approved multiple contracting vendors; and

WHEREAS, the staff recommends purchasing two vehicles from North Central Bus Sales, for the reason of the low cost, fleet consistency, and past vendor performance; and

NOW THEREFORE BE IT RESOLVED, that the Martin County Board of Commissioners of the County of Martin, MN hereby authorizes the purchase of two new transit buses from North Central Bus Sales of Minneapolis, MN in the approximate amount of \$118,415.00 or not to exceed \$148,000.00.

Motion by Commissioner Pierce, seconded by Commissioner Flohrs, Resolution was duly passed and adopted this 18th day of June, 2013.

BOARD OF COMMISSIONERS
MARTINCOUNTY, MN

Elliot Belgard, Board Chair

ATTEST: _____

Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Donnelly, Schmidtke, Flohrs, Pierce, and Belgard. NAYS: None. Resolution duly passed and adopted this 18th day of June, 2013.

Higgins stated as part of the Small Cities Development Program (SCDP) grant agreement, a policy addressing prohibition of excessive use of force by law enforcement agencies (within the county's jurisdiction) as it pertains to nonviolent civil rights demonstrations is required as a result of the 1990 HUD Appropriations Act. Higgins went on to state Minnesota Valley Action Council (MVAC) administers the SCDP program on behalf of the county, with funds received by the county and the Minnesota Department of Employment and Economic Development (DEED). Without the inclusion of this policy resolution, DEED will not be able to continue disbursement of funds for the SCDP grant Program. Higgins noted the Martin County Sheriff and Chief Deputy have reviewed and approved the proposed resolution policy.

Motion by Commissioner Flohrs, seconded by Commissioner Schmidtke,

R-#27/'13

A RESOLUTION OF MARTIN COUNTY
ENFORCING THE POLICIES FOR THE APPROPRIATE USE OF FORCE
FOR THE ADMINISTRATION OF LOANS FOR THE
2012 MARTIN COUNTY HOUSING REHABILITATION LOAN PROGRAM

WHEREAS, Martin County has received a Department of Employment and Economic Development Small Cities Development Program Grant; and

WHEREAS, Martin County needs to establish policies and procedures for the administration of loans through this program as required by the Department of Employment and Economic Development, and

WHEREAS, Policies regarding the appropriate use of force by law enforcement agencies against individuals engaged in nonviolent civil rights demonstrations are required:

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Martin County that the following policies be adopted:

1. Martin County prohibits any inappropriate use of force as defined by Martin County Sheriff's Office Use of Force Policy and Minnesota State Statutes by law enforcement agencies within its jurisdiction against individuals engaged in nonviolent civil rights demonstrations.
2. Martin County also will enforce applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstration within its jurisdiction.

Motion by Commissioner Flohrs, seconded by Commissioner Schmidtke, said resolution was duly passed and adopted this 18th day of June, 2013.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Elliot Belgard, Board Chair

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Donnelly, Pierce, Schmidtke, Flohrs, and Belgard. NAYS: None. Resolution duly passed and adopted this 18th day of June, 2013.

Commissioners reviewed warrants and Highway and Drainage bills to be paid on June 18, 2013.

Motion by Commissioner Schmidtke, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, hereby approve bills to be paid on June 18, 2013 as presented by the Martin County Auditor/Treasurer, and includes approval for the Martin County Highway Department and Drainage Administration bills as presented. Carried unanimously.

Warrants received and paid June 18, 2013 are registered on file in the Auditor/Treasurer's Office as follows:

Revenue Fund – Warrants Approved June 18, 2013	\$206,148.61
Enhanced 9-1-1 Fund	\$ 2.05
Recreation and Safety Fund	\$ 1,820.24
Martin Co. Economic Development Authority	\$ 412.06
Solid Waste Management Fund	\$ 23,873.62
Law Library Fund	\$ 1,236.79
Martin County Transit Fund	\$ 55,194.02
Recorder's Compliance Fund	\$ 357.94
Building – CIP – Fund	\$ 335.28
Bank Building Fund	\$ 3,336.17
Total	\$292,716.78

Road and Bridge Funds Totaled	\$ 40,893.53
Martin County Ditch Funds Totaled	\$ 51,617.53

Commissioners reviewed the CY2014 budget allocation request received from the Martin County Historical Society, Inc.

Motion by Commissioner Pierce, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, hereby Receive and File the CY2014 Martin County

Historical Society, Inc. budget Allocation request in the amount of \$20,000.00. Carried unanimously.

Higgins reviewed a proposal for mandatory payroll direct deposit for county employees noting that of the approximate 133 employees (full-time, part-time, seasonal) there are currently 107 (80%) employees on direct deposit and 26 (20%) employees not on direct deposit; and that the trend is to go with direct deposit.

Higgins noted direct deposit advantages including:

- Consistency throughout the organization
- Payroll consistency in processes issuing payroll checks
- Potential reduction in use of and purchase of blank check stock
- Explore potential for direct deposit of per diem and expense checks for Citizen Advisory Committees/Boards (i.e. EDA, Extension, etc.)
- Potential to access and print check stubs on line

And disadvantages of direct deposit including:

- Some employees may not have bank accounts and would need to open an account
- Employees like to cash their checks on their own

Commissioners noted they are in favor of direct deposit but transitioning to mandatory direct deposit will accomplish nothing as far as savings due to software costs and payroll check cardstock costs (for direct deposit check receipt).

Forshee stated some vendors will not accept electronic payments; so we won't get away completely from mailing out some checks.

After further discussion,

No action taken on proposal for mandatory payroll direct deposit for county employees.

Commissioners reviewed the condensed version of Year to Date March, 2013 Monthly Financial Statement.

Commissioners presented their individual board member reports.

Commissioner Flohrs stated he attended the Human Services Exec. Board meeting and Prairieland meeting on June 17.

Commissioner Schmidtke stated he attended the Extension Committee meeting on June 11, Prairieland meeting on June 17, and today, June 18 - conference call to set date to hear Engineer's Report for the Repair of JD #85 and order Engineer to advertise for bids for the repair at 9:45 a.m., Public Hearing for Consideration of Engineer's Preliminary Survey Report for the Improvement of JD #51 at 10:00 a.m., joint meeting with the Martin County Historical Society, Inc. at noon, Public Hearing for the Redetermination CD #30, CD #34 and CD #36 at 1:00 p.m., Public Hearing for Viewers Reports for the Redetermination of JD #28 at 2:00 p.m., and

Personnel Committee meeting to review and rate applications received for the Building Maintenance Technician position.

Commissioner Belgard stated in addition to those already mentioned he attended a JD #85 informational meeting in Truman on June 13.

Commissioner Pierce stated he had nothing additional to report.

Commissioner Donnelly stated he had nothing additional to report.

Commissioners reviewed their calendars of upcoming meetings and activities: June 18, 2013 – Board of Equalization meeting at 6:30 p.m.; June 19, 2013 – Human Services meeting at 9:00 a.m. in Blue Earth, MN; June 21, 2013 –ITC Midwest, LLC Transmission Line Project Task Force meeting 9:00 a.m. to noon at City Hall; June 22, 2013 – 125th Anniversary Parade in Granada, MN; June 23, 2013 – Sherburn Holiday Festival Parade; June 25, 2013 – Planning & Zoning meeting at 5:30 p.m.; June 27, 2013 – Tri County Waste Tour at 8:00 a.m. (meet at Happy Chef in Mankato), and Water Plan Committee meeting in the evening; July 1, 2013 – Beyond the Yellow Ribbon Committee meeting; July 2, 2013 – next regular Board of Commissioners meeting at 9:00 a.m. in the Commissioners meeting room.

With no further business to wit, Board Chair adjourned the meeting at 5:17 p.m.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Elliot Belgard, Board Chair

ATTEST: _____
Scott Higgins, County Coordinator