

PROCEEDINGS OF THE
MARTIN COUNTY BOARD OF COMMISSIONERS
TUESDAY, SEPTEMBER 17, 2013
@ 9:00 A.M.

The regular meeting of the Martin County Board of Commissioners was called to order at 9:00 a.m. by Chairman Elliot Belgard.

Commissioners present were Steve Flohrs, Dan Schmidtke, Elliot Belgard, Steve Pierce, and Steve Donnelly. Also present were Scott Higgins, Martin County Coordinator, James Forshee, Martin County Auditor/Treasurer, Kevin Peyman, Martin County Highway Engineer, Terry Viesselman, Martin County Attorney, Jennifer Brookens, Sentinel Newspaper, Rod Halvorsen, KSUM/KFMC Radio, Julie Walters, Administrative Assistant, and members of staff and public.

Motion by Commissioner Pierce, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve the agenda for the September 17, 2013 regular Board of Commissioners meeting with the following additions: 4.2 Summer Youth Work Experience Program Update; 8.5 Consider Blue Cross Blue Shield Health Plan Coverage for CY2014; and 8.6 Consider Bid Received for Sale of Property located at 320 North Dewey Street in Fairmont. Carried unanimously.

Motion by Commissioner Donnelly, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, hereby approve the minutes of the August 20, 2013 and September 3, 2013 regular Board of Commissioners meetings. Carried unanimously.

Jennifer Trushenski, Martin County Library Director, presented a library update including: 683 kids participated in the Summer Reading Program; changed the Welcome Library hours to 9 am to 12 pm Monday, Wednesday, and Friday; upcoming resignation of a part-time circulation clerk at the Fairmont Branch and recruitment to fill this position; replacing air conditioner unit in the spring of 2014; and new landscaping out front at the Fairmont location.

Commissioners thanked Trushenski for her report.

Terry Viesselman, Martin County Attorney, presented an office update including numerous thefts in Martin County from May through August; seeing an increase in drug and domestic cases; time issues with mandatory Echarging; a trending decrease in county attorney's office forfeiture dollars; and briefly addressed liability risk for Prairieland's interim director's independent contract status versus county employee.

Kevin Peyman, Martin County Highway Engineer, presented the FY2014 Grant Application with the Parks Legacy Grant Program for proposed improvements at Cedar Hanson Park near Trimont, MN. Peyman stated commissioners had approved entering into an Engineering Agreement with CBS² of Chippewa Falls, Wisconsin, to develop a park plan proposal and assistance with grant writing efforts. Peyman reviewed the proposed park upgrades including permanent gravel campsites, water and electricity extensions to 18 campsites, additional nature trails, force main and septic system (to serve the restroom/shower building), gravel/recycle

asphalt road erosion mitigation techniques, selective branch trimming, creating additional parking and construction of ramp/stair improvements at an eroded trail location, combination restroom and shower building and replacement of playground equipment; at a cost estimate of \$510,870. Peyman noted this is a large overview of the plan for the park and if approved for funding, the plan can be tweaked before the final design which could raise or lower the price of the project.

Peyman continued while no match is required for the grant, additional consideration is to be given to applicants who provide a non-state cash match. A match equal to 10%-25% of total cost will receive low consideration and a match greater than 25% of total cost will receive high consideration. Peyman noted 25% (cash match and in-kind) of the cost estimate is about \$125,000; and that CBS² felt Martin County has a very strong chance of receiving money, based on addressing so many of the scoring criteria, if we go with a 25% match. Peyman went on to note that by the next commissioners meeting he hopes to present a resolution for consideration that will include the county's match. Peyman stated that the Martin County Park/Trails Committee, recommended the 25% match to be expended out of Park Board reserves which will be repaid from annual rent received from the McClain property.

Commissioner Schmidtke stated I think this is a project we've wanted to do for years and I don't see how we could ever do it if we don't get the grant. It will bring in a lot more revenue at the sites.

Commissioner Pierce stated we've talked about improving Cedar-Hanson Park for 20 years.

Commissioner Belgard stated we may not even get the grant; but if we do, we'll have to find a way to come up with the match.

James Forshee, Martin County Auditor/Treasurer, noted the Park Board currently has \$107,000 in reserves.

Peyman presented a Highway Department update noting Knife River Corporation has extended their completion date for the bituminous, mill and overlay of CSAH 38 from September 30, 2013 to October 23, 2013; and faces \$69,000 in penalties.

Jeff Markquart, Martin County Sheriff, presented a renewal agreement with GeoComm, Inc. for E-911 System Maintenance Consulting Services including GIS Data Maintenance Services and Software Support Services with an annual fee of \$9,425. This renewal agreement will be effective October 1, 2013 through September 30, 2014.

Motion by Commissioner Pierce, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the Board Chair and/or Martin County Sheriff to sign the contract between GeoComm, Inc. and Martin County, for professional services for E-911 System Maintenance Consulting Services effective October 1, 2013 and continuing through September 30, 2014 in the amount of an annual fee of \$9,425.00. Carried unanimously

Captain Corey Klanderud, Martin County Sheriff's Office, presented a Fitness for Duty Policy for inclusion in the policy manual for the Martin County Sheriff's Office. Klanderud noted the policy has been reviewed by Minnesota Counties Intergovernmental Trust (MCIT) and recommended that the Martin County Sheriff's Office has this policy in place for the purpose to provide guidance and procedures for Fitness for Duty in the workplace.

Motion by Commissioner Schmidtke, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve and adopt the Fitness for Duty Policy as presented for the Martin County Sheriff's Office for the purpose to provide guidance and procedures for Fitness for Duty in the workplace. Carried unanimously.

Markquart presented an amendment to the Boat and Water Safety Grant extending the expiration date of contract to October 16, 2013.

Motion by Commissioner Pierce, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve Amendment 1 between the State of Minnesota and Martin County Sheriff's Office for the Federal Boating Safety Supplemental Equipment Grant Agreement, amending the term of grant agreement to October 16, 2013. Carried unanimously.

Markquart concluded with a jail population update of 23 in-house, 9 in Faribault County, 1 in Nobles County, and 10-11 on Electronic Home Monitoring.

The Martin County Drainage Authority participated in a joint telephone conference call with Faribault County to approve the amended Viewer's Reports on JD #7; and to authorize payment for the 1 rod strip to landowners Signe Cone and Tony Thompson.

Those present for the joint ditch conference call were: Martin County – Commissioners Elliot Belgard and Steve Flohrs; Faribault County – Commissioners John Roper, Tom Loveall, and Greg Young, and John Thompson, Faribault County Auditor/Treasurer; Deb Mosloski, Martin County Drainage Specialist, and Mike Forstner, Martin County Ditch Inspector/Technician, and Roger Thompson.

Mosloski stated due to an error in the Viewer's Report, two landowners on JD #7 in Section 36 of East Chain Township were not paid for their 1 rod strip. Mosloski went on to state Ron Ringquist, Viewer, noted Section 36 was not on the map that he received from Martin County during the Redetermination in 2007. Mosloski recommends approving the amended Viewer's Report and authorizing payment to landowner Signe Cone in the amount of \$12,360.00 and to landowner Tony Thompson in the amount of \$12,000.00 for the 1 rod strip based on land values in 2006.

After a brief discussion,

Motion by Martin County Commissioner Belgard, seconded by Faribault County Commissioner Tom Loveall, to approve the amended Viewer's Report on JD #7; and to approve and authorize

payment for the 1 rod strip to landowners Signe Cone in the amount of \$12,360.00 and to Tony Thompson in the amount of \$12,000. Carried unanimously.

Mosloski next stated a public hearing date and time needs to be set for the Engineer's Report for repair of JD #314 (Bob Butterfield property in Section 2 of East Chain Township).

After discussion,

Consensus of the joint Boards to set the date and time to hear the Engineer's Report on JD #314 for October 16, 2013 at 11:30 a.m. at the Faribault County Courthouse – Courtroom – in Blue Earth, MN.

Vicki Paskey, Social Worker with the Minnesota Valley Action Council and family resource coordinator for the internship program, presented an update on the 2013 Summer Youth Work Experience Program, a joint venture of the South Central Work Force Center, Minnesota Valley Action Council, and Martin County Commissioners. Paskey stated one of the main goals for the program is for youth to see that career opportunities are available in Fairmont and Martin County. We want to see these young people coming back to Martin County. Paskey thanked Martin County Commissioners for their support of the program with hopes of continued support in the future.

Commissioners thanked Paskey for her hard work and dedication in making the Summer Youth Work Experience Program a success.

Motion by Commissioner Schmidtke, seconded by Commissioner Flohrs to pay the bills, to include the Highway and Drainage Bills for September 17, 2013. Carried unanimously.

Warrants received and paid September 17, 2013 are registered on file in the Auditor/Treasurer's Office as follows:

Revenue Fund – Warrants Approved September 17, 2013	\$244,144.14
Enhanced 9-1-1 Fund	\$ 2.08
Recreation and Safety Fund	\$ 8,029.42
Martin Co. Economic Development Authority	\$ 422.06
Solid Waste Management Fund	\$ 38,988.83
Law Library Fund	\$ 1,360.89
Martin County Transit Fund	\$ 58,214.84
County Attorney's Forfeiture	\$ 333.00
Recorder's Technology Fund	\$ 2,250.00
Ind. Sewage Treatment System Loan Fund (ISTS)	\$ 7,828.45
Building – CIP – Fund	\$ 15,451.29
Bank Building Fund	\$ 4,556.11
Total	\$381,601.11
Road and Bridge Funds Totaled	\$ 46,174.61
Martin County Ditch Funds Totaled	\$238,586.49

Higgins reviewed that initially the County received a 44% renewal premium increase from HealthPartners. However, Health Partners was able to get their initial proposal down to a 25% renewal increase. Higgins stated that due to the large increase, the county's health plan was taken out for bids and the county ended up receiving a bid of a 12% increase from Blue Cross Blue Shield for the \$5,000 deductible plan. Higgins further stated that the County Insurance Committee has met on the proposed change and has recommended that the Board change health insurance carriers for CY2014 to Blue Cross Blue Shield of Minnesota Insurance Company through the South Central Coop.

Motion by Commissioner Pierce, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize Blue Cross Blue Shield as the health insurance provider for Martin County employees for the \$5,000 deductible health plan through the South Central Coop for CY2014; and authorize the Chair and/or County Coordinator to sign the necessary documents relating to Blue Cross Blue Shield. Carried unanimously.

Higgins stated one bid in the amount of \$53.35 has been received for the property located at 320 North Dewey Street in Fairmont. After discussion,

Consensus of the Board is to table the bid received for property located at 320 North Dewey Street in Fairmont, MN.

Commissioners reviewed the updated CY2014 Approved Preliminary Levy and Budget based on the 3.15% increase; and the Year to Date Monthly Financial Statement as of August, 2013.

Higgins advised the commissioners that City of Trimont Mayor Tom Eckmann was not able to attend today's meeting due to another commitment pertaining to the demolition of the proposed building in Trimont, MN.

Commissioners presented their individual board member reports.

Commissioner Donnelly stated he attended the Road and Forfeited Land Tour on September 3rd, Building Committee on September 9th, Prairieland meeting and GBERBA meeting on Friday.

Commissioner Pierce stated in addition to those already mentioned he attended a Regional Radio Board meeting last week – waiting for the whole next round of expenditures with NextGen 911 including narrow banding with data.

Commissioner Belgard stated in addition to those already mentioned he attended a Human Services Exec meeting on September 4th, Labor Management Committee meeting at 1:30 p.m. on September 5th, Martin County EDA on September 9th, Region 9 meeting on September 11th, Prairieland Exec meeting on September 16th.

Commissioner Schmidtke stated he had nothing new to add.

Commissioner Flohrs stated in addition to those already mentioned he attended a Beyond the Yellow Ribbon meeting on September 9th, Department Directors meeting and Library meeting on September 10th, Park Board meeting on September 11th, Soil and Water meeting on September 12th, Drug Court Steering Committee meeting on September 13th, and MVAC meeting on September 16th.

Commissioners reviewed their calendars of upcoming meetings and activities: September 17, 2013 – Employee Recognition Day event at 11:30 a.m. at Transit Facility and Compensation Advisory Committee meeting at 2:30 p.m.; September 18, 2013 – Human Services meeting in Fairmont at 9:00 a.m.; September 19, 2013 – Flu Shot Vaccination Clinic at the courthouse beginning at 7:00 a.m., and Transit System Restructuring Workshop in St. Cloud, MN; September 23, 2013 – Rural Minnesota Energy Board meeting in Slayton, MN (Commissioner Flohrs is unable to attend); September 24, 2013 – Planning & Zoning at 5:30 p.m.; September 25, 2013 – Community Health Conference; September 26, 2013 – Water Plan meeting at 7 p.m. (Commissioner Flohrs is unable to attend); September 30, 2013 – Minnesota River Board meeting; October 1, 2013 – regular Board of Commissioners meeting at 9:00 a.m.

With no further business to wit, Board Chair adjourned the meeting at 11:04 a.m.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Elliot Belgard, Board Chair

ATTEST: _____
Scott Higgins, Coordinator