

PROCEEDINGS OF THE
MARTIN COUNTY BOARD OF COMMISSIONERS
TUESDAY, October 15, 2013 @ 9:00 A.M.

The regular meeting of the Martin County Board of Commissioners was called to order at 9:00 a.m. by Chairman Elliot Belgard.

Commissioners present were Steve Pierce, Steve Donnelly, Steve Flohrs, and Dan Schmidtke. Also present were Scott Higgins, Martin County Coordinator, James Forshee, Martin County Auditor/Treasurer, Kevin Peyman, Martin County Highway Engineer, Jennifer Trushenski, Library Director, Sheriff Jeff Markquart, Captain Corey Klanderud, Jennifer Brookens, Fairmont Sentinel, Rod Halvorsen, KSUM/KFMC Radio, and a member of the public.

Motion by Commissioner Pierce, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve the agenda as presented with the following additions Consider Approving of PRISM Grant Application and Consider Appointment of Delegates to the Annual MCIT meeting. Carried unanimously.

Motion by Commissioner Schmidtke, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve the minutes of the October 1, 2013 regular Board of Commissioners meetings. Carried unanimously.

Terry Viesselman, County Attorney was present and had no report.

Trushenski presented a video recap of the Library summer activities, including food activities, crafts, reading programs. There were approximately 1300 individuals who attended summer programming this year. There were 683 kids participated in the summer reading program Sherburn had 700 participants in activities throughout the summer, Truman 200+ participants, Welcome 70+ participants. The Board thanked Jenny for her Library report.

Peyman presented the resignation of Steve McMurtry, Highway Technician, and effective January 24, 2014.

Motion by Commissioner Pierce, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, hereby accept the resignation of Steve McMurtry, Highway Technician, effective January 24, 2014. Carried unanimously.

Peyman requested approval to recruit to fill the Highway Technician position.

Motion by Commissioner Pierce, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the County Engineer to advertise and recruit to fill the vacancy of the Highway Technician position.

Peyman gave a brief update on overlay project on CR #38.

Sheriff Markquart requested approval for a temporary full time Corrections Officer due to a current medical leave of full time Corrections Officer. Markquart requested that Mike Schultz, part time Corrections Officer be moved to temporary full time status, for up to six months, at 18.75/hour, and accrual of Paid Time Off during the time period, not eligible for full time benefits, with the exception of PTO accrual starting at 0-4 year accrual rate.

Motion by Commissioner Pierce, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, due to medical leave of full time Corrections Officer, hereby approve Mike Schultz, Part Time Corrections Officer moved to temporary full time Corrections Officer, for up to six months, at 18.75/hour, and accrual of Paid Time Off during the time period, not eligible for full time benefits, with the exception of PTO accrual starting at 0-4 year accrual rate, effective upon approval. Carried unanimously.

Higgins presented to the board that MNDOT-Office of Transit has encouraged public transit systems throughout the state to consider coordination, cooperation, or consolidation of systems. In the recent past few years, there have been a number of discussions between Faribault and Martin County, along with MNDOT to consider such restructuring, including consolidation of the two transit systems. Due to the past discussions by the two counties, MNDOT has chosen to conduct a pilot study with the Faribault and Martin County Transit systems, to directly evaluate and make recommendations for regionalization opportunities for Martin and Faribault counties. The main objectives of the study would be to come up with three cooperative strategies to pursue, which potentially would include coordination or consolidation, in order to provide transit consumers more efficient and useful service. After a brief discussion,

Motion by Commissioner Pierce, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, approve participation in the Faribault/Martin County Transit Restructuring Planning Study, and it is Martin County's intent to work in conjunction with Faribault County and MNDOT; with work expected to begin January 1, 2014 and completed by June 30, 2014; with the intent of achieving the established Study Goals (10-10-13), including the development of an implementation plan toward a cooperative or consolidated model; and to allow adequate staff time in assisting consultants in gathering information as described in the scope of work; and to appoint representatives to the Project Advisory Committee (PAC) to include Commissioner Steve Pierce, Commissioner Elliot Belgard, Scott Higgins, County Coordinator, Nancy Gunther, Fairlakes Transportation; and to appoint the following representative to the Project Management Team (PMT), to include Commissioner Steve Pierce, Commissioner Elliot Belgard, and Scott Higgins, County Coordinator.

Higgins stated that the Coordinator's Office has offered an unpaid internship to Carrie Schaub. Higgins presented an Internship Agreement between Presentation College (Aberdeen, SD) and Martin County. The purpose of the Internship is to provide students with practical experience in their field of study. The student is required to complete approximately 270 hours of total internship time. After brief discussion,

Motion by Commissioner Pierce, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, approve and authorize the Board Chair to sign the Internship Agreement with Presentation College (Aberdeen, SD) for the purpose in providing the College's Business students with the opportunity to participate in the internship with Martin

County; and to approve Carrie Schaub(Business Student), as an unpaid intern for the Coordinator's Office, effective October 17, 2013, until completion of required hours or at such time the county deems the internship over.

Forshee stated that he Minnesota Legislature has authorized a grant of \$300,000 to be equally divided among approved grantees (approximately \$3,448 per county if all counties apply) to help counties pay for their cost to implement PRISM software program through the Minnesota Department of Revenue. The funds would be used for travel, training, and working with MCCC on data conversionand interface of the PRISM software program. Forshee stated that staff have already expended time and travel toward implementation of this project.

Motion by Commissioner Flohrs, seconded by Commissioner Donnelly to approve and authorize the Board Chair to sign the grant application for grant funds to offset staff cost for travel and training, and other eligible expenses for the county's expenses in the implementation of the PRISM software program through the Minnesota Department of Revenue. Carried unanimously.

Higgins stated that the board will need to appoint voting delegates and alternate for the 2013 Annual MCIT Meeting to be held on December 9, 2013.

Motion by Commissioner Pierce, seconded by Commissioner Flohrs to approve Commissioner Steve Donnelly as Delegate , and James Forshee, Martin County Auditor/Treasurer, as Alternate to the 2013 Annual Meeting of the Minnesota Intergovernmental Trust (MCIT) to be held on December 9, 2013 at the Hyatt Regency Hotel in Minneapolis, MN. Carried unanimously

Higgins presented the bills to paid.

Motion by Commissioner Schmidtke, seconded by Commissioner Flohrs, to approve the bills, including the Highway Warrants, and Ditch warrants to be paid October 15, 2013 as presented. Carried unanimously.

Warrants received and paid October 15, 2013 are registered on file in the Auditor/Treasurer's Office as follows:

Revenue Fund – Warrants Approved October 15, 2013	\$183,196.63
Enhanced 9-1-1 Fund	\$ 16,497.99
Recreation and Safety Fund	\$ 33.31
Martin Co. Economic Development Authority	\$ 2,200.47
Solid Waste Management Fund	\$ 67,436.37
Law Library Fund	\$ 3,221.13
Martin County Transit Fund	\$ 51,096.83
County Attorney's Forfeiture	\$ 900.36
Recorder's Compliance	\$ 165.00
Ind. Sewage Treatment System Loan Fund (ISTS)	\$ 16,156.83
Building – CIP – Fund	\$ 1,724.19
Bank Building Fund	\$ 3,529.95
Refunding Fund	<u>\$ 402.00</u>

Total \$346,561.06

Road and Bridge Funds Totaled	\$240,217.06
Martin County Ditch Funds Totaled	\$102,117.34

The board reviewed the reports and other information included in the board packets: 3rd quarter transit “Expanded Weekend” service, AMC Annual Conference December 9-11, 2013, and AMC District 7 Meeting agenda.

The Board reviewed calendars and gave updates on previous and upcoming meetings and activities.

With no further business to wit Board Chair adjourned the meeting at 9:52 a.m.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Elliot Belgard, Board Chair

ATTEST: _____
Scott Higgins, Coordinator