

PROCEEDINGS OF THE  
MARTIN COUNTY BOARD OF COMMISSIONERS  
TUESDAY, DECEMBER 17, 2013  
@ 9:00 A.M.

The regular meeting of the Martin County Board of Commissioners was called to order at 9:00 a.m. by Chairman Elliot Belgard.

Commissioners present were Steve Pierce, Steve Donnelly, Steve Flohrs, Dan Schmidtke, and Elliot Belgard. Also present were Scott Higgins, Martin County Coordinator, James Forshee, Martin County Auditor/Treasurer, Kevin Peyman, Martin County Highway Engineer, Jennifer Brookens, Sentinel Newspaper, Rod Halvorsen, KSUM/KFMC Radio, Terry Viesselman, Martin County Attorney, Julie Walters, Administrative Assistant, and members of staff and public.

Sue Lenort, Labor Management Committee Co-Chair, presented the traveling trophy award to the Martin County Board of Commissioners – winners of the 2013 inter-county Salvation Army Food Drive competition.

Motion by Commissioner Pierce, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve the agenda for the December 17, 2013 regular Board of Commissioners meeting as presented. Carried unanimously.

Terry Viesselman, Martin County Attorney, was present and had nothing new to report.

James Forshee, Martin County Auditor/Treasurer, presented three Tobacco Licenses for approval for the following businesses: Casey's General Store #3003 located at 10 Broadway Street in Trimont, MN; Casey's General Store #3005 located at 112 2<sup>nd</sup> Street in Welcome, MN; and Legends Pub & Grill located in Ceylon, MN. Forshee stated the required forms have been completed by the applicants.

Motion by Commissioner Schmidtke, seconded by Commissioner Flohrs,

R-#53/'13

RESOLUTION

ISSUANCE OF TOBACCO LICENSES FOR 2014

WHEREAS, the County of Martin, MN (County) has established a Tobacco Ordinance (Ordinance) relating to the sale, possession, and use of tobacco in Martin County and to reduce the illegal sale, possession, and use of such items to and by minors, along with compliance with Minnesota Statutes and Rules; and

WHEREAS, applications for a tobacco license to sell tobacco shall be made through the County and its required forms as established by the Ordinance; and

WHEREAS, the Martin County Board of Commissioners (Board) may either approve or deny the license, or delay it for such reasonable period of time as necessary to complete any investigation of the application or the applicant it deems necessary. If the Board approves the application, the County Coordinator shall issue the license. If the application is denied, notice of the denial shall be given to the applicant along with notice of the applicants right to appeal the Board's decision; and,

WHEREAS, all licenses shall be valid under the Ordinance for one calendar year from the date of issuance; and,

NOW THEREFORE BE IT RESOLVED, that the Martin County Board of Commissioners, hereby approve and authorize tobacco licenses for the following Retail Establishments, and valid for the year 2014:

- Casey's General Store #3003 located at 10 Broadway Street in Trimont, MN
- Casey's General Store #3005 located at 112 2<sup>nd</sup> Street in Welcome, MN
- Legends Pub & Grill located in Ceylon, MN

Upon this motion made by Commissioner Schmidtke, seconded by Commissioner Flohrs, was duly made and passed this 17<sup>th</sup> day of December, 2013.

BOARD OF COMMISSIONERS  
MARTIN COUNTY, MN

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Elliot Belgard, Board Chair

ATTEST: \_\_\_\_\_  
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Donnelly, Pierce, Flohrs, Schmidtke, and Belgard. NAYS: None. Resolution duly passed and adopted this 17<sup>th</sup> day of December, 2013.

Commissioner Steve Flohrs stated Guy Rudolph and Laurie Quinn are interested and have agreed to serve on the Extension Committee.

Motion by Commissioner Schmidtke, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve the appointment of Guy Rudolph and Laurie Quinn to serve on the Extension Committee effective January 1, 2014 through December 31, 2015. Carried unanimously.

Kevin Peyman, Martin County Highway Engineer, stated due to inclusion of many engineering related duties from the Assistant Engineer to the Survey Crew Chief position, the job description for the Survey Crew Chief has been revised to include the increased complexities of the job including much more supervisory responsibility. Peyman went on to state when the assistant engineer retired in January 2011 the decision was made not to fill that position. Peyman noted

the biggest change is that the Survey Crew Chief position is now responsible for the day to day scheduling and supervision of the engineering staff that used to be done by the assistant engineer; and is now also responsible for bridge inspections. Peyman went on to note the Survey Crew Chief position has much more supervisory responsibility than it did before this change.

Peyman continued the current Survey Crew Chief (Brian Winter) is currently at a Grade 14 Step 12 and would be scheduled to move to a Grade 14 Step 13 on January 1, 2014 (moving from \$28.36/hour to \$29.85 per hour). Peyman stated as a result of not filling the assistant engineer position (due to a retirement in 2011), after two years, I feel this is at least semi-permanent and most likely a permanent situation and as a result I recommend a reclassification is needed to account for the added job responsibilities of the Survey Crew Chief and propose a reclassification of the Survey Crew Chief position from Grade 14 to Grade 15 Step 10 at \$30.00/hour effective January 1, 2014. After review and discussion,

Motion by Commissioner Schmidtke, seconded by Commissioner Pierce, Be It Resolved that the Martin County Board of Commissioners, after careful review and consideration and upon the recommendation of the Martin County Compensation Advisory Committee, and due to the increased responsibilities and complexities of the Survey Crew Chief position, hereby approve the revisions to the Survey Crew Chief job description as presented dated September 2013; and approve the reclassification of Brian Winter, Survey Crew Chief, from Grade 14 Step 12 at \$28.36/hour to Grade 15 Step 10 at \$30.00/hour effective January 1, 2014. Carried unanimously.

Peyman stated the Board authorized the recruitment of a Shop Supervisor position for the Martin County Highway Department. Internal applications were called for and one person applied. Peyman recommends the promotion and hire of Mike Hannaman to the Shop Supervisor position effective December 15, 2013. Peyman stated Hannaman has been a mechanic for the Martin County Highway Department for approximately five (5) years and has done a good job for the county.

Motion by Commissioner Schmidtke, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, upon the recommendation of the County Engineer, hereby approve the promotion and hire of Mike Hannaman as Shop Supervisor Position for the Martin County Highway Department at Grade 15 Step 1 at \$23.38/hour effective December 15, 2013; and is eligible for benefits per Highway Supervisors Union Contract as it applies to this position. Carried unanimously.

Peyman continued the Board authorized the recruitment of a Maintenance Crew Foreman position for the Martin County Highway Department. Internal applications were called for and two people applied. Peyman stated while both candidates would have done a good job, Peyman recommends the promotion and hire of Dustin Splinter as Maintenance Crew Foreman position effective December 15, 2013.

Motion by Commissioner Pierce, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, upon the recommendation of the County Engineer, hereby approve the promotion and hire of Dustin Splinter as Maintenance Crew Foreman position at Grade 14 Step 3 at \$22.81/hour effective December 15, 2013; and is eligible for

benefits per Highway Supervisors Union Contract as it applies to this position. Carried unanimously.

Peyman stated with the recent retirements and promotions at the Martin County Highway Department, openings have occurred in the Shop Mechanic and Maintenance Worker positions. Peyman went on the state one of the shop mechanics has moved up to Shop Foreman leaving us with only one mechanic. Peyman recommends advertising for recruitment to fill the Shop Mechanic position.

Motion by Commissioner Flohrs, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, upon the recommendation of the County Engineer, hereby approve and authorize advertising for the recruitment of a Shop Mechanic position for the Martin County Highway Department. Carried unanimously.

Peyman continued the Martin County Highway Department employs fourteen (14) Maintenance Workers which are our snowplow drivers in the winter season and chip haulers for sealcoating and perform crack filling in the summer season. Peyman stated he has reviewed, along with the Maintenance Superintendent and Shop Foreman, downsizing the number of maintenance workers; however, with the number of snowplow beats we have right now (two-four hour rounds) to reduce one shift we're going to have to add a few miles to each beat and I'm worried that instead of going from the normal eight (8) hour day where we can make one full round, it's going to stretch into overtime on most snows and will cost us extra money. This, along with the hire of a new mechanic, (maintenance workers fill in as mechanics), and backups for our snowplow drivers and maintenance workers have been our technicians (and we're going to hire a new technician), we're also going to have one new snowplow driver...if we don't fill the maintenance worker position now we're going to be running very lean and I'm worried with so many new people on board it would create more overtime than it would save us money in the long run. Peyman recommends advertising to fill a Maintenance Worker I position.

Motion by Commissioner Schmidtke, seconded by Commissioner Pierce, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize advertising for recruitment of a Maintenance Worker I position for the Martin County Highway Department. Carried unanimously.

Peyman stated we approved posting the Highway Technician position a while ago. Candidates are difficult to find and in the past we've asked for a minimum of a two (2) year civil tech degree and they are very hard to find. Peyman went on to state our last two technicians are actually people we brought up from maintenance and trained. So with this posting I wanted to find someone with the education and computer background. Peyman noted there were five (5) applicants for the job – three (3) were Highway maintenance workers and two (2) were external candidates. One external candidate had four years of mining engineering background and some survey experience. The other external candidate worked six weeks with the Martin County Highway Department as our summer intern and has a four year civil engineering degree; but not much construction experience and he is fresh out of college. Peyman recommends the hire of Shaun Bulfer at the Step 1 Technician pay grade.

Motion by Commissioner Donnelly, seconded by Commissioner Pierce, Be It Resolved that the Martin County Board of Commissioners, upon the recommendation of County Highway Engineer, hereby approve the hire of Shaun Bulfer, Highway Technician, at Grade 13 Step 1 at \$20.29/hour for the Martin County Highway Department effective January 1, 2014; contingent upon satisfactory reference and required pre-employment drug test; and is eligible for benefits per the County Personnel Policies as it applies to this position. Carried unanimously.

Scott Higgins, Martin County Coordinator, stated a tentative agreement has been reached with the Martin County Highway Supervisors Association. Higgins went on to state the proposed tentative agreement is for a three year period covering calendar years 2014, 2015 and 2016. After review of the tentative agreement,

Motion by Commissioner Pierce, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, hereby approve the Martin County Highway Supervisors tentative agreement and contract as presented, effective January 1, 2014 through December 31, 2016; and to authorize Board Chair to sign the respective Union agreement. Carried unanimously.

Board Chair presented the State of Minnesota Snowmobile Enforcement Grant Contract for FY2014 in the amount of \$3,232.00 annually. The grant is effective November 30, 2013 and expires June 30, 2015. The grant will cover costs related to labor and equipment dedicated to snowmobile safety enforcement and its maintenance.

Motion by Commissioner Pierce, seconded by Commissioner Flohrs,

R-#53/13

RESOLUTION  
SNOWMOBILE ENFORCEMENT GRANT AGREEMENT

BE IT RESOLVED, that Martin County enter into a grant agreement with the Minnesota Department of Natural Resources for the program entitled Snowmobile Enforcement Grant for FY2014 in the amount of \$3,282.00 annually.

BE IT FURTHER RESOLVED, that Martin County Sheriff's designated representative and Board of Commissioners Board Chair is hereby authorized to execute and sign such grant agreement on behalf of Martin County.

Motion by Commissioner Pierce, and seconded by Commissioner Flohrs, said resolution was duly passed and adopted this 17<sup>th</sup> day of December, 2013.

BOARD OF COMMISSIONERS  
MARTIN COUNTY, MN

\_\_\_\_\_  
Elliot Belgard, Board Chair

ATTEST: \_\_\_\_\_  
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Donnelly, Schmidtke, Flohrs, Pierce, and Belgard. NAYS: None. Resolution duly passed and adopted this 17<sup>th</sup> day of December, 2013.

Higgins presented a resolution authorizing execution of agreement for Youth Intervention Program funding in the amount of \$82,029.00 with required 2-1 in-kind match of \$164,058.00 for the purpose of providing an ongoing stable funding source to community-based early intervention programs for youth, effective January 1, 2014 through December 31, 2015.

Motion by Commissioner Flohrs, seconded by Commissioner Donnelly,

R-#54/'13

RESOLUTION

Authorizing Execution of Grant Agreement for Juvenile Justice Grant

BE IT RESOLVED, that Martin County Probation Department will enter into a cooperative agreement with the Office of Justice Programs in the Minnesota Department of Safety for Youth Intervention Program Funding in the amount of \$82,029.00 with in-kind match of \$164,058.00 for the purpose of providing an ongoing stable funding source to community-based early intervention programs for youth.

BE IT FURTHER RESOLVED, that Julie Grunewald is hereby authorized to execute such agreements and amendments, as are necessary to implement the project on behalf of Martin County Probation Department.

I certify that the above resolution was adopted by the Board of Commissioners of Martin County on this 17<sup>th</sup> day of December, 2013.

BOARD OF COMMISSIONERS  
MARTIN COUNTY

\_\_\_\_\_  
Elliot Belgard, Board Chair

ATTEST: \_\_\_\_\_  
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Pierce, Schmidtke, Donnelly, Flohrs, and Belgard. NAYS: None. Resolution duly passed and adopted this 17<sup>th</sup> day of December, 2013.

Higgins stated Minnesota Statutes require that bids be taken for Official County Newspaper for the publication of notices, Board minutes, etc. Higgins stated advertisement for bid was published and bid information emailed to the four newspapers in Martin County. Bids were due

Monday, December 16, 2013 by 4:00 p.m. with bids opened during the regular Board of Commissioners meeting on Tuesday, December 17, 2013; and that bids will be awarded during the first regular Commissioners meeting in January, 2014. Bids were received from: The Truman Tribune, Sentinel Newspaper, and Fairmont Photo Press. No action taken by the Board.

<b>Truman Tribune</b>	<b>Bid Price</b>
Bid per Standard Advertising Unit (SAU)	\$3.50
Rate per SAU on printing of second notice	\$3.50
Annual Financial Statement Publication	\$3.50 + Actual cost based on number printed (no markup).
Second Publication of Annual Financial Statement as an insert to a newspaper	\$.05
Subscribers residing in Martin County	700 + E-Tribune and Legals Page on Website.
<b>Fairmont Sentinel</b>	
Bid per Standard Advertising Unit (SAU)	\$7.55
Rate per SAU on printing of second notice	\$4.75
Annual Financial Statement Publication	\$3.50 + \$425 for 8,000 Overrun
Second Publication of Annual Financial Statement as an insert to a newspaper	\$.043
Subscribers residing in Martin County	4,500 Sentinel & 4,000 Sentinel Plus
<b>Fairmont Photo Press</b>	
Bid per Standard Advertising Unit (SAU)	\$6.50
Rate per SAU on printing of second notice	\$4.00
Annual Financial Statement Publication	\$5.00
Second Publication of Annual Financial Statement as an insert to a newspaper	\$.05
Subscribers residing in Martin County	10,258

Corey Klanderud, Chief Deputy Martin County Sheriff's Office, requested that Drew Strom, temporary full-time corrections officer, be moved back to part-time corrections officer. Klanderud noted that Strom filled in as temporary full-time due to a medical leave of absence of an employee.

Motion by Commissioner Pierce, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the reclassification of Drew Strom from Temporary Full-time Corrections Officer at \$18.57/hour to Part-time Corrections Officer at \$15.96/hour effective December 15, 2013. Carried unanimously.

Klanderud presented and reviewed proposed National Incident Management Systems (NIMS) guidelines for Martin County for the establishment and implementation of the minimum NIMS training and documentation requirements for various county employees and elected officials.





Great River Energy	\$ 1,000.00
Knights of Columbus	\$ 2,217.32
Martin County Youth Foundation	\$ 1,000.00
Alliant Energy	\$ 1,000.00
Martin County Fair Board	\$ 1,000.00
Martin County Fair Board	\$ 500.00
Martin County Youth Foundation	\$ 800.00
Thirty-One, Steph McFarland	\$ 175.00
Rosen Family Foundation	\$ 1,000.00
Valero	<u>\$ 341.50</u>
Total	\$11,223.82

WHEREAS, the Martin County Victim Witness Program has received donations from:

Truman Westford Waverly Community Chest	\$ 300.00
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WHEREAS, the Martin County Veterans Service Office has received donations from:

Chapter 32 Disabled American Veterans	\$ 500.00
Veterans Van Service	<u>\$ 2,548.74</u>
	\$ 3,048.74

WHEREAS, the Martin County Mentoring Network wishes to accept these donations and utilize them for the purpose of operational costs of the Martin County Mentoring Network; and the Martin County Victim Witness Program wishes to accept these donations and utilize them for the Community Coordinated Response (CCR) Team; and the Martin County Veterans Service Office wishes to accept these donations and utilize them for the purchase of a veterans service van and veterans outreach programs and services.

NOW THEREFORE BE IT RESOLVED, that the Martin County Board of Commissioners hereby accepts the listed donations to be used for the operational costs for the Martin County Mentoring Network; accepts the listed donations to be used for the Community Coordinated Response (CCR) Team for the Martin County Victim Witness Program; and accepts the listed donations to be used towards the purchase of a veterans service van and for veterans outreach programs and services for the Veterans Service Office.

Motion by Commissioner Schmidtke, seconded by Commissioner Flohrs, said resolution was duly passed and adopted this 17<sup>th</sup> day of December, 2013.

BOARD OF COMMISSIONERS  
MARTIN COUNTY, MN

\_\_\_\_\_  
Elliot Belgard, Board Chair

ATTEST: \_\_\_\_\_  
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Donnelly, Pierce, Flohrs, Schmidtke, and Belgard. NAYS: None. Resolution duly passed and adopted this 17<sup>th</sup> day of December, 2013.

Dan Whitman, Martin County Assessor, presented and reviewed a proposal for the purchase of “Ag land” software for assessment purposes to add to the county’s Beacon System (Schneider Corp.). Whitman stated the purpose of the software is to provide information on Ag land soils which affects the Crop Equivalency Rate (CER). Whitman went on to state in the last several years land and rent values have exploded and inequities are occurring. This software measures soil on individual parcels and tells us how good the land is; thus answering questions as to why one parcel is valued at this amount and a parcel right across the street is valued at a different amount. Whitman noted traditionally land values came from the 1980’s when local officials determined how many acres were “A” land, “B” land, or “C” land. This software applies the surveyed land information from the USDA and applies a number to it and tells us how good that land is in producing crop. The USDA has already done the soil analysis and we have that information in our system. This software will automate the soil information and give us an average CER or CPI (Crop Productivity Index). Whitman went on to note the purchase price of the software is \$5,000 plus installation at \$1,500; and a maintenance cost for the next two years is \$1,250 per year. Whitman recommends purchase of the Ag land software. After discussion,

Motion by Commissioner Pierce, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve the purchase of the “Ag Land” software from Schneider Corp. to add to the County’s Beacon system in the amount of \$6,500.00 for the purchase of the software and installation; and to approve the agreement between the Schneider Corp and Martin County, to include a two year maintenance agreement in the amount of \$1,250.00 each year for the term effective December 31, 2014 through December 31, 2016; and to be expended from the Martin County Assessor’s Budget. Carried unanimously.

Forshee presented the resolution Establishing the Tax Levy for 2014 collectible in 2015 in the amount of \$11,805,424 (3.15 percent increase from 2013).

Motion by Commissioner Pierce, seconded by Commissioner Donnelly,

R-#56/’13

RESOLUTION

ESTABLISHING THE TAX LEVY FOR YEAR 2014 COLLECTIBLE IN 2015:

WHEREAS, the Martin County Board of Commissioners duly considered budgets to determine the tax levy to be collected in 2014.

NOW THEREFORE, BE IT RESOLVED, that the Martin County Board of Commissioners do hereby order and determine that taxes to be levied in the year 2014 and collectible in the year 2015 be as follows to-wit:

	<u>Net Levy</u>
Revenue Fund	\$ 5,461,561
Boat/Snowmobile	\$ 7,435

Road & Bridge Fund	\$ 2,607,524
Parks and Rec.	\$ 55,538
Solid Waste Management Fund	\$ -0-
Library Fund	\$ 685,005
Human Service Fund	\$ 2,648,891
Transit	\$ 39,500
Building CIP Fund	\$ -0-
Debt Service Fund/Hwy Debt Service	\$ 264,865
Tax Forfeited Land	\$ 5,000
Economic Development	<u>\$ 30,105</u>
TOTAL TAX LEVY	\$11,805,424

BE IT FINALLY RESOLVED, that copies of this resolution be filed with the Martin County Auditor/Treasurer; and

Upon Motion made by Commissioner Pierce, seconded by Commissioner Donnelly, and unanimously carried, said resolution was duly passed and adopted this 17<sup>th</sup> day of December, 2013.

BOARD OF COMMISSIONERS  
MARTIN COUNTY, MN

\_\_\_\_\_  
Elliot Belgard, Board Chair

ATTEST: \_\_\_\_\_  
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Flohrs, Schmidtke, Donnelly, Pierce, and Belgard. NAYS: None. Resolution duly passed and adopted this 17<sup>th</sup> day of December, 2013.

Forshee next presented the resolution Establishing the CY2014 Fund Expenditures and Revenues. Fund expenditures for 2014 are estimated at \$23,146,661 and fund revenues are estimated at \$22,791,264. After discussion and consideration,

Motion by Commissioner Schmidtke, seconded by Commissioner Flohrs,

R-#57/'13

RESOLUTION

ESTABLISHING THE FUND EXPENDITURES AND REVENUES  
FOR THE YEAR 2014

WHEREAS, the Martin County Board of Commissioners duly considered fund Expenditures and Revenues for the year 2014.

NOW THEREFORE, BE IT RESOLVED, that the Martin County Board of Commissioners do hereby order and determine that fund expenditures and revenues for the year 2014, is as follows:

	<u>Expenditures</u>	<u>Revenues</u>
Revenue Fund	\$ 8,579,101	\$ 2,670,814
Parks & Recreation	\$ 119,311	\$ 63,773
Road & Bridge	\$ 8, 810,882	\$ 6,203,358
E-911 Fund	\$ 65,270	\$ 98,600
Sheriff Contingency Fund	\$ 5,000	\$ 5,000
Boat & Water/ATV	\$ 20,869	\$ 13,434
Solid Waste	\$ 604,800	\$ 663,000
Library	\$ 707,005	\$ 22,000
Law Library	\$ 36,500	\$ 15,000
Human Services	\$ 2, 648,891	\$ -0-
Recorders Technology Fund	\$ 21,000	\$ 40,000
Recorders Compliance Fund	\$ 20,000	\$ 44,000
Building CIP Fund	\$ 75,000	\$ -0-
Human Services Building	\$ 147,500	\$ 167,890
Hwy Debt Service	\$ 264,865	\$ -0-
Prairieland Debt Service	\$ -0-	\$ -0-
Forfeited Land	\$ 8,000	\$ 3,000
ISTS Loan	\$ 201,800	\$ 159,000
Martin County Express	\$ 739,137	\$ 775,346
MC Area Redevelopment Agency	\$ -0-	\$ -0-
Economic Development	\$ 71,730	\$ 41,625
General Tax Levy	<u>\$ -0-</u>	<u>\$11,805,424</u>
TOTAL	\$23,146, 661	\$22,791,264

Upon motion by Commissioner Schmidtke, seconded by Commissioner Flohrs, and carried, said resolution was duly passed and adopted this 17<sup>th</sup> day of December, 2013.

BOARD OF COMMISSIONERS  
MARTIN COUNTY, MN

\_\_\_\_\_  
Elliot Belgard, Board Chair

ATTEST: \_\_\_\_\_  
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Pierce, Donnelly, Flohrs, Schmidtke, and Belgard. NAYS: None. Resolution duly passed and adopted this 17<sup>th</sup> day of December, 2013.

Forshee presented the annual resolution Order Fixing Ditch Repair and Maintenance Levies and Assessments on County, Joint County, and Judicial Ditches of Martin County, MN for 2014.

Motion by Commissioner Flohrs, seconded by Commissioner Schmidtke,

R-#51/'13

RESOLUTION

ORDER FIXING DITCH REPAIR AND MAINTENANCE LEVIES AND ASSESSMENTS ON COUNTY, JOINT COUNTY, AND JUDICIAL DITCHES OF MARTIN COUNTY, MN:

WHEREAS, ditch repair and maintenance expenditures having been made, or to be made, on various County, Joint County, and Judicial Ditches located wholly or partly within Martin County, MN and it appearing that there are not sufficient funds to the credit of the ditches to finance said repairs and maintenance expenditures; therefore the Martin County Board of Commissioners do hereby, by resolution; levy and assess the following ditch fund accounts to pay for current expenditures for repairs and maintenance or to reimburse other funds where monies have been or will be loaned to the ditch fund, or for the designated purpose of payments on future repair and maintenance expenditures, and

WHEREAS, the various drainage system levy and assessments hereby made by the County Board of Commissioners shall be apportioned and assessed pro rata upon all lands, corporations, and municipalities which have participated in the total benefits theretofore determined; and such levy and assessments for repairs and maintenance of any one ditch system be limited in any one calendar year based upon pro rata percentage of the original calendar year based upon pro rata percentage of the original benefits of that particular drainage system thereof in Martin County, MN under the provisions of Minnesota Statutes Annotated 103-E.

THEREFORE, BE IT RESOLVED, by the Martin County Board of Commissioners of Martin County, MN that the following County, Joint County, and Judicial ditches hereby levied and assessed in the amounts so indicated as sufficient to take care of their obligations for repairs and maintenance heretofore made, or to be made, and equal installments be spread and made payable where necessary, with and made payable where necessary, with and as a part of the Real Estate Taxes in the indicated as follows, to-wit:

DITCHES LEVIED FOR ONE YEAR PAYABLE 2014:

NUMBER	DITCH	AMOUNT
1015	CD #19	\$ 1,000.00
1022	CD #26	\$ 5,000.00
1023	CD #27	\$ 1,000.00
1031	CD #32	\$ 1,000.00
1035	CD #36	\$ 3,000.00
1043	CD #46	\$ 1,000.00
1059	CD #63	\$ 2,000.00
1060	CD #64	\$ 3,000.00
9005	JD #3	\$25,000.00

9011	JD #8 M & F	\$ 200.00
9021	JD #12	\$ 2,000.00
9029	JD #20	\$10,000.00
9074	JD #50	\$ 5,000.00
9080	JD #60	\$ 5,000.00
9082	JD #64	\$ 5,000.00
9084	JD #66	\$ 2,000.00
9088	JD #70	\$ 5,000.00
9099	JD #81	\$ 6,000.00
9100	JD #82	\$12,000.00
9106	JD #89	\$ 5,000.00
9108	JD #91 M & J	\$ 5,000.00
9115	JD #99	\$ 1,000.00
9120	JD #104	\$ 7,000.00
9122	JD #108	\$ 1,000.00
9125	JD #110	\$ 1,000.00
9137	JD #4 M & W	\$ 1,000.00
9175	JD #75 M & J	\$ 500.00

Upon motion by Commissioner Flohrs, seconded by Commissioner Schmidtke, and carried, said resolution was duly passed and adopted this 17<sup>th</sup> day of December, 2013.

BOARD OF COMMISSIONERS

\_\_\_\_\_  
Elliot Belgard, Chairman

ATTEST: \_\_\_\_\_  
James Forshee, Martin County Auditor/Treasurer

DITCHES LEVIED FOR MORE THAN ONE YEAR

1001	County Ditch #1	2014 (3 years)	2016 (\$35,000)
1005	County Ditch #3	2014 (3 years)	2016 (\$10,000)
1013	County Ditch #14	2014 (3 years)	2016 (\$10,000)
1019	County Ditch #24	2014 (3 years)	2016 (\$15,000)
1025	County Ditch #29	2014 (5 years)	2018 (\$35,000)
1032	County Ditch #33	2014 (2 years)	2015 (\$13,000)
1033	County Ditch #34	2014 (3 years)	2016 (\$3,000)
1047	County Ditch #52	2014 (3 years)	2016 (\$10,000)
1054	County Ditch #58	2014 (5 years)	2018 (\$10,000)
1056	County Ditch #60	2014 (2 years)	2015 (\$5,000)
1063	County Ditch #67	2014 (15 years)	2028 (\$30,000)
1067	County Ditch #72	2014 (5 years)	2018 (\$30,000)
9001	Judicial Ditch #1	2014 (10 years)	2023 (\$45,000)
9002	Judicial Ditch #2 M & F	2014 (10 years)	2023 (\$285,000)

9008	Judicial Ditch #6	2014 (3 years)	2016 (\$10,000)
9009	Judicial Ditch #7 M & F	2014 (15 years)	2028 (\$245,000)
9015	Judicial Ditch #10	2014 (5 years)	2018 (\$60,000)
9022	Judicial Ditch #13	2014 (3 years)	2016 (\$9,387)
9025	Judicial Ditch #15 M & J	2014 (3 years)	2016 (\$15,000)
9034	Judicial Ditch #24	2014 (3 years)	2016 (\$12,000)
9139	Judicial Ditch #28	2014 (10 years)	2023 (\$185,000)
9092	Judicial Ditch #74	2014 (10 years)	2023 (\$51,000)
9103	Judicial Ditch #85	2014 (10 years)	2023 (\$150,000)
9112	Judicial Ditch #96	2014 (5 years)	2018 (\$10,000)
9128	Judicial Ditch #116	2014 (2 years)	2015 (\$20,000)
9054	Judicial Ditch #367	2014 (3 years)	2016 (\$40,000)
9150	Judicial Ditch #214	2014 (2 years)	2015 (\$65,000)
9152	Judicial Ditch #414	2014 (2 years)	2015 (\$50,000)

\*\*\*The following drainage systems have borrowed from another ditch fund\*\*\*

9001 (701) Judicial Ditch #1 borrowed \$30,000.00 from 9150 (850) JD 204 Hugoson Petition  
9063 (769) Judicial Ditch #41 borrowed \$10,000.00 from 9152 (952) JD #204 Br A-38 Petition  
1009 (869) County Ditch #11 borrowed \$15,000.00 from 1070 (928) CD #75  
This money must be paid back at 6% per annum interest from January 1, 2008 until paid back.  
9036-2(739) Judicial Ditch #25 borrowed \$25,000 from Revenue Fund in 2002. Paid back  
\$15,000.00 in 2009  
This money must be paid back at 6% per annum interest from January 1, 2010 until paid back.

Roll Call AYES: Commissioners Pierce, Donnelly, Schmidtke, Flohrs, and Belgard. NAYS: None. Resolution duly passed and adopted this 17<sup>th</sup> day of December, 2013.

Motion by Commissioner Schmidtke, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve payment of claims for the month of December, 2013 as presented; and includes the Martin County Highway Department bills as presented and Drainage Administration bills as presented. Carried unanimously.

Warrants received and paid December 17, 2013 are registered on file in the Auditor/Treasurer's Office as follows:

Revenue Fund – Warrants Approved December 17, 2013	\$159,563.02
Enhanced 9-1-1 Fund	\$ 1.95
Martin Co. Economic Development Authority	\$ 506.47
Solid Waste Management Fund	\$ 2,564.58
Law Library Fund	\$ 2,487.95
Martin County Transit Fund	\$ 63,788.84
Building – CIP – Fund	\$ 785.00
Bank Building Fund	\$ 2,266.99
Forfeited Tax Fund	<u>\$ 1,172.06</u>
Total	\$233,136.86

Road and Bridge Funds Totaled	\$ 60,772.86
Martin County Ditch Funds Totaled	\$ 79,532.56

Motion by Commissioner Flohrs, seconded by Commissioner Donnelly, to move into closed session for the performance evaluation of the Martin County Coordinator. Carried unanimously. Closed session began at 10:10 a.m.

Motion by Commissioner Pierce, seconded by Commissioner Donnelly, to move back into open session. Carried unanimously. Open session at 10:32 a.m.

Commissioners presented their individual board member reports.

Commissioner Donnelly stated he attended the Butterfield ditch hearing on December 4<sup>th</sup>; Retirement party at Bolton & Menk in Mankato, MN on December 5<sup>th</sup>; and Prairieland meeting on December 13<sup>th</sup>.

Commissioner Pierce stated he had nothing new to report.

Commissioner Belgard stated he attended the Human Service Exec Board meeting and South Central Multi-County HRA open house in Mankato, MN on December 4<sup>th</sup>; Department Head Evaluations and Truth in Taxation hearing on December 5<sup>th</sup>; AMC Conference December 9-11 at the Hyatt Regency in Minneapolis, MN; and Prairieland meeting on December 13<sup>th</sup>.

Commissioner Schmidtke stated he attended JD #91 and JD #350 ditch meetings beginning at 2:30 p.m. in Trimont, MN; Department Head evaluations and Truth in Taxation meeting on December 5<sup>th</sup>.

Commissioner Flohrs stated he attended a Beyond the Yellow Ribbon Christmas event on December 7<sup>th</sup>; Ag Committee & Bureau 14 meeting on December 11<sup>th</sup>; Soil and Water meeting and SHIP meeting in Truman on December 12<sup>th</sup>; Minnesota River Board meeting in Olivia, MN on December 16<sup>th</sup>. The River Board will disband now and a final meeting will be held in January, 2014.

Commissioners reviewed their calendars of upcoming meetings and activities: December 17, 2013 – Employee Potluck Luncheon 11:30 a.m. to 1:30 p.m. – First Floor Rotunda – Courthouse; December 18, 2013 – Human Services meeting in Blue Earth, MN; December 24, 2013 – Courthouse Closed ½ day (p.m.) for the Christmas Eve Holiday; December 25, 2013 – Courthouse Closed for the Christmas Holiday; December 26, 2013 – Water Plan meeting at 7:00 p.m. at Soil and Water (Commissioner Flohrs will not be able to attend. Commissioner Donnelly will try to attend); January 1, 2014 – Courthouse Closed for the New Year’s Holiday; January 6, 2014 – Regular EDA meeting at 5:15 p.m. – Commissioners Board Room, and Beyond the Yellow Ribbon meeting; January 7, 2014 – Regular Board of Commissioners meeting at 9:00 a.m. – Board Room.

With no further business to wit, Board Chair adjourned the meeting at 10:45 a.m.



BOARD OF COMMISSIONERS  
MARTIN COUNTY, MN

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Elliot Belgard, Board Chair

ATTEST: \_\_\_\_\_  
Scott Higgins, County Coordinator