

PROCEEDINGS OF THE  
MARTIN COUNTY BOARD OF COMMISSIONERS  
TUESDAY, JANUARY 7, 2014  
@ 9:00 A.M.

The regular meeting of the Martin County Board of Commissioners was called to order at 9:00 a.m. by Chairman Elliot Belgard.

Commissioners present were Steve Flohrs, Dan Schmidtke, Steve Pierce, Steve Donnelly, and Elliot Belgard. Also present were Scott Higgins, Martin County Coordinator, James Forshee, Martin County Auditor/Treasurer, Terry Viesselman, Martin County Attorney, Kevin Peyman, Martin County Highway Engineer, Rod Halvorsen, KSUM/KFMC Radio, Jennifer Brookens, Sentinel Newspaper, Julie Walters, Administrative Assistant, and members of staff and public.

Commissioner Belgard called for nominations for Chair for the year 2014.

Commissioner Pierce nominated Dan Schmidtke for Chairman.

Commissioner Belgard called for any other nominations two more times. There were none.

Motion by Commissioner Pierce, seconded by Commissioner Donnelly, to cast a unanimous ballot for Dan Schmidtke as Chairman for 2014. All voting in favor. Motion carried.

Chairman Schmidtke called for nominations for Vice-Chair for the year 2014.

Commissioner Donnelly nominated Steve Flohrs for Vice-Chair.

Chairman Schmidtke called for any other nominations two more times. There were none.

Motion by Commissioner Donnelly, seconded by Commissioner Belgard, to cast a unanimous ballot for Steve Flohrs as Vice-Chairman for 2014. All voting in favor. Motion carried.

Motion by Commissioner Pierce, seconded by Commissioner Belgard, Be It Resolved that the Martin County Board of Commissioners, hereby approve the minutes of the December 3, 2013, December 17, 2013 regular Board of Commissioners meeting, and the December 5, 2013 Truth in Taxation meeting. Carried unanimously.

Motion by Commissioner Belgard, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve the agenda for the January 7, 2014 regular Board of Commissioners meeting with the following additions: 5.1 Iowa Lakes Regional Water Settlement Discussion – County Attorney; and 8.13 Review/Reconsider Library Union Contract. Carried unanimously.

Terry Viesselman, Martin County Attorney, stated he has reviewed the proposed updated Joint Powers Agreement (JPA) with Southwest Minnesota/Northwest Iowa Emergency Response Unit that the Martin County Sheriff's Office will present for consideration today and approves the

JPA as to form and content.

Viesselman reviewed the Joint Powers Agreement (JPA) with Iowa Lakes Regional Water in that the project has been terminated primarily due to lack of federal funding. Included in the JPA is language noting that if the agreement is terminated Martin County and Jackson County are liable for out of pocket expenses incurred by Iowa Lakes Regional Water; and that Martin County's share of the out of pocket expense is estimated at \$22,000 and Jackson County's share is estimated at \$29,000. Viesselman recommends reimbursement of out of pocket expenses to Iowa Lakes Regional Water.

Viesselman presented his legal opinion on the recent bid offer received for county owned property located at 320 North Dewey in Fairmont, stating that he would recommend to deny the bids since the advertisement for bids period has expired, stating that the board could sell through a realtor or re-advertise for bids. In regards to awarding the official newspaper for the county, Viesselman stated that after further review, he believed that with regard to coverage of the newspapers within the county, one of the factors to consider would be if the newspapers would have the broadest reach to residents in the county, this would include the newspaper displaying a website and posting legal notices on it.

Commissioner Donnelly left the meeting at 9:15am.

Kevin Peyman, Martin County Highway Engineer, stated both Phillip Bettin and Joe Loughmiller are interested and have agreed to serve an additional term on the Martin County Park/Trails Committee.

Scott Higgins, Martin County Coordinator, stated Lowell Spee is willing to serve on the Martin County Planning and Zoning Commission.

Motion by Commissioner Pierce, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve the (re)appointment of Phillip Bettin and Joe Loughmiller to serve on the Martin County Park/Trails Committee effective January 1, 2014 through December 31, 2016; and the appointment of Lowell Spee to serve on the Martin County Planning and Zoning Commission effective January 1, 2014 through December 31, 2016. Carried unanimously.

Higgins reviewed bids received for the 2014 Official County Newspaper for Martin County that were opened and read aloud at the December 17, 2013 regular Board of Commissioners meeting. Bids were received from the Fairmont Photo Press, Sentinel, and Truman Tribune. Higgins also reviewed a cost comparison of what the county spent on legal advertising in the four county newspapers. Higgins stated board proceedings and notices were published in two newspapers this past year just to cover bases on the attorney's opinion at the time and that's why you'll see that higher number. Higgins went on to state the Truman Tribune is bid at \$3.50 vs. the other two bids of \$7.55 and \$6.50 per column inch of publication.

Commissioner Belgard inquired if all three newspapers had websites featuring their publication.

Higgins stated all have websites but we could not find publications on the Photo Press site.

After further discussion,

Motion by Commissioner Pierce, seconded by Commission Belgard, Be It Resolved that the Martin County Board of Commissioners, hereby approve resolution awarding the low bid for the Official Newspaper Bid and Designating the Truman Tribune as the Official Newspaper for Martin County for the Year 2014:

R-#7/'14

Resolution Awarding the Official Newspaper Bid and Designating the Truman Tribune as the Official Newspaper for the Year 2014

Motion by Commissioner Pierce, seconded by Commissioner Belgard,

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Martin, Minnesota, that pursuant to the opening of bids on printing for the year 2014 on December 17, 2013 and subsequent review thereof, the Truman Tribune be and hereby designated as the Official Newspaper for Martin County for the year 2014, for the purposes and at the rates as set forth as follows:

- Publication of Delinquent tax list \$3.50 per column inch
- Publication of Official Board Proceedings \$3.50 per column inch
- First Publication of Financial Statement \$3.50 (Actual cost based on number printed, no mark-up)
- Second Publication of Financial Statement \$.05

The Truman Tribune has a certified circulation of 700 subscribers residing in Martin County.

BOARD OF COMMISSIONERS  
MARTINCOUNTY

\_\_\_\_\_  
Board Chair

ATTEST: \_\_\_\_\_  
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Flohrs, Belgard, Pierce, and Schmidtke. Commissioner Donnelly was absent. NAYS: None. Resolution duly passed and adopted this 7<sup>th</sup> day of January, 2014.

Peyman presented a Highway Department update including upcoming Martin County Park/Trails Committee meeting on January 15, 2014; the effects of hard, packed snow drifts and bitter cold on equipment; and recent personnel changes/position openings at the Highway Department.

Corey Klanderud, Chief Deputy-Martin County Sheriff's Office, presented his recommendation to hire Cameron Abbey as part-time corrections officer to help fill open shifts in the Martin County Jail. Klanderud noted this is not a new position; but will get the jail back to the required number of corrections officers.

Motion by Commissioner Pierce, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the hire of Cameron Abbey as part-time Corrections Officer for the Martin County Sheriff's Office effective January 21, 2014 at \$15.96/hour, not eligible for benefits; and contingent upon successful background check. Carried unanimously.

Klanderud stated the county attorney addressed the Joint Powers Agreement (JPA) with the Southwest Minnesota/Northwest Iowa Emergency Response Unit that becomes effective when two or more entities approve and execute the agreement. Klanderud went on to state the purpose of the JPA is to provide police assistance to governmental units in circumstances where such assistance would enable a governmental unit to more adequately deal with a situation involving public health, safety and welfare, including keeping the peace in major disasters, crimes in progress, and exchange of personnel on a temporary short term basis not to exceed one year. Klanderud noted there is a termination and withdrawal clause, which allows an entity to withdraw with a 30 day written notice to all signed entities to the JPA. Klanderud recommends approval.

Motion by Commissioner Pierce, seconded by Commissioner Belgard, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the Board Chair to sign the Southwest Minnesota/Northwest Iowa Emergency Response Unit Joint Powers Agreement; and for the purposes to provide police assistance to governmental units in circumstances where such assistance would enable a governmental unit to more adequately deal with a situation involving public health, safety and welfare, including keeping the peace in major disasters, crimes in progress, exchange of personnel on a temporary short term basis not to exceed one year; and for all other purposes stated in the Joint Powers Agreement, effective when two or more entities approve and execute the agreement; contingent upon completion of the Liability provision of the Agreement to include the reference to the Iowa Law that applies; and upon final review and approval of the Martin County Attorney. Carried unanimously.

Klanderud stated currently we have two transport officers and we have a need for at least two (2) additional transport officers to add into the pool in order to fill needed transports. When the current transport officers are unavailable we have to use our part-time Corrections Officers (or full-time) to do the transports and when they use up their hours on transports then we don't have available hours to fill shifts in the jail. Klanderud noted costs are minimal with uniform and in-house training.

Much discussion ensued regarding lengthy travel time and hours spent on transports. After further discussion,

Motion by Commissioner Pierce, seconded by Commissioner Belgard, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize recruitment to hire two additional (2) transport officers for the Martin County Sheriff's Office. Carried unanimously.

Sheriff Markquart presented a Martin County Jail update including there are currently twenty-three (23) in-house; six (6) in Faribault County; and three (3) on EHM.

Pam Flitter, Martin County Zoning Official, presented and reviewed a list of sponsor and donation information for the upcoming Livestock Truck Rollover Response Training to be held on January 23, 2014 at the KC Hall in Fairmont. Flitter stated she is pleased with the response so far and believes this is an important and great training to bring to Martin County.

Sponsors – Livestock Truck Rollover Response Training – January 23, 2014

Turkey Association	\$ 150.00
Ag Star	\$ 200.00
Minnesota Pork Producers	Lunch
Minnesota Association of County Feedlot Officers	\$ 500.00
Martin County Pork Producers	\$ 500.00
Bank Midwest	\$ 200.00
Preferred Capital Management	\$ 200.00
Fairmont Veterinarian Clinic	\$ 200.00
Hugoson Pork	\$ 150.00
Total	\$2,100.00

Motion by Commissioner Flohrs, seconded by Commissioner Belgard, Be it Resolved that the Martin County Board of Commissioners, hereby approve the listed sponsors for the Livestock Truck Rollover Response Training to be held January 23, 2014 and to accept the donations received; and to authorize the Martin County Auditor/Treasurer to set up separate line item in the Planning & Zoning budget for sponsorship funds; and to accept the donations as listed. Carried unanimously.

Flitter reviewed a list of 2013 Building Permits issued outside of city limits totaling 124.

2013 Building Permits Issued

Type of Structure or Project	Number Issued
Home	16
Home Additions	6
Patios, Walks, Decks, Pools, Misc.	4
Garage	11
Shop, Office, Addition, Business	9
Grading & Fill	2
Lean-to	0
Animal Barns	8
Grain Bins	16
Grain Dryers, Legs	1
Communication Antennas	1

Sheds, Machine Sheds, Hoop Barns, Barn Additions	50
Total	124

June Sorensen, Community Nutrition Educator for the University of Minnesota Extension in Martin County, presented an update that the U of M is going to a regional model for its educators resulting in her layoff which takes effect next week.

Commissioners thanked Sorensen for her service and expressed their best wishes.

Higgins presented annual organizational resolutions for Board consideration and approval:

Motion by Commissioner Pierce, seconded by Commissioner Belgard,

R-#1/'14

## RESOLUTION

### MACHINE-SIGNED SIGNATURES AND DEPOSITORY DESIGNATIONS

BE IT RESOLVED, that the banks listed below are designated depositories of Martin County.

Profinium Financial	Farmers State Bank of Trimont/Dunnell
State Bank of Fairmont	Bank Midwest
Farmers State Bank of Trimont	US Bank
Triumph State Bank	Profinium Financial of Truman
Ormsby State Bank	Welcome State Bank
State Bank of Ceylon	Farmers State Bank of Sherburn
First Farmers and Merchants National Bank	Wells Fargo

It is thereby requested, authorized and directed to honor checks, drafts or other orders for the payment of money drawn in this County's name, including those drawn to the individual order of any person or persons whose name or names appear thereon as signer or signers thereof, when bearing or purporting to bear the facsimile signatures(s) or signatures of any of the following:

\_\_\_\_\_  
James Forshee, Auditor/Treasurer

\_\_\_\_\_  
Board Chair

And the above named banks shall be entitled to honor and to charge Martin County for all such checks, drafts or other orders, regardless of by whom or by what means the facsimile signature or signatures thereon may have been affixed thereto if such facsimile signature or signatures resemble the facsimile specimens duly certified to or filed with Profinium Financial by the Clerk of the Board or other Officer of Martin County.

BE IT FURTHER RESOLVED, that any and all resolutions heretofore adopted by the Board of Commissioners of this County and certified to Profinium Financial or other institutions listed above as governing the operation of this corporation's account(s) with it be and are hereby continued in full force and effect, except as the same may be supplemented or modified by the foregoing part of this resolution.

Commissioner Pierce, seconded by Commissioner Belgard, made motion and unanimously carried this 7<sup>th</sup> day of January, 2014.

IN WITNESS WHEREOF, I have hereunto subscribed by name as Clerk of the Board and have caused the County seal of Martin County to be hereunto affixed this 7<sup>th</sup> day of January, 2014.

BOARD OF COMMISSIONERS  
MARTIN COUNTY, MN

\_\_\_\_\_  
Board Chair

ATTEST: \_\_\_\_\_  
Scott Higgins, County Coordinator

I, Scott Higgins, Clerk of the Board of Commissioners do hereby certify that at a regular meeting of the Martin County Board of Commissioners duly and regularly called, and held at the office of Martin County on 7<sup>th</sup> day of January, 2014 there being a quorum of said Board present, the following resolution was unanimously passed as appears from the records of Martin County and is now in full force and effect.

WITNESS my hand officially and the official seal of the County on January 7, 2014.

\_\_\_\_\_  
Scott Higgins, CountyCoordinator

Roll Call AYES: Commissioners Flohrs, Belgard, Pierce, and Schmidtke. Commissioner Donnelly was absent. NAYS: None. Resolution duly passed and adopted this 7<sup>th</sup> day of January, 2014.

Motion by Commissioner Belgard, seconded by Commissioner Flohrs,

R-#2/'14

## RESOLUTION

EMPLOYEE EXPENSES:

BE IT RESOLVED, that all County employees be authorized to be reimbursed the sum consistent with IRS allowable rate, and this rate will remain in place for 2014 for travel on official business by private transportation at the Internal Revenue announced mileage rate of \$.56 cents per mile effective January 1, 2014 and be further reimbursed for such other expenses as are necessarily and actually incurred on official business during the year 2014.

BE IT FUTHER RESOLVED, that there be a maximum per day meal allowance of \$30.

FOREGOING, was upon motion made by Commissioner Belgard, seconded by Commissioner Flohrs, and unanimously carried, duly passed and adopted this 7<sup>th</sup> day of January, 2014.

BOARD OF COMMISSIONERS

MARTIN COUNTY, MN

\_\_\_\_\_  
Board Chair

ATTEST: \_\_\_\_\_  
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Pierce, Flohrs, Belgard, and Schmidtke. Commissioner Donnelly was absent. NAYS: None. Resolution duly passed and adopted this 7<sup>th</sup> day of January, 2014.

Motion by Commissioner Flohrs, seconded by Commissioner Belgard,

R-#3/14

RESOLUTION FOR LABOR HOURLY RATES IN CONNECTION  
WITH JUDICIAL AND COUNTY DITCH MINOR  
REPAIRS AND MAINTENANCE

RE IT RESOLVED that MartinCounty as drainage authority for Judicial and County ditches receives request from landowners to do minor repairs and maintenance themselves and to be compensated by the drainage system. That such minor repairs and maintenance are often done when time is of the essence and contractors are not readily available. In addition, such minor repairs and maintenance results in repairs being done in a timely manner and often at a reduced cost.

NOW THEREFORE, BE IT RESOLVED that Martin County will pay at a rate of \$12.00 per hour for hand labor done by landowners in connection with minor repairs and maintenance to judicial and county ditch systems for the year 2014 and be it resolved that a maximum of \$20.00 per hour be set for tractor and loader or skid loader and \$15.00 per day and \$7.50 per half day for chainsaw, and be it resolved that such payments are under the following specific conditions:

1. That those conducting the work are not employees of the County;

2. That those workers specifically understand and agree that they are not covered by Worker's Compensation Insurance through the County;
3. That any damage to equipment used is the sole responsibility of the owner, sole-proprietor and/or operator and is not the responsibility of MartinCounty;
4. That those individuals who conduct any type of work in connection with Judicial or County Ditch Drainage Systems are required, to file with the county, before any work commences, a Certificate of Insurance of all the required coverage's and limits of coverage as recommended by the county's insurer, the Minnesota Counties Intergovernmental Trust (MCIT), including "products/completed operations" coverage with length of time to be determined by the County; and that the Certificate of Insurance must be signed by the authorized insurer defining coverage, and include a 60 day written Notice to Cancel, Suspend or Reduce of all required coverage's, and that the County of Martin, MN be named as additional insured.
5. That a Hold Harmless and Indemnification Agreement, along with all their required documents, must be signed by those doing the work before any work commences on the drainage systems. The worker shall hold harmless and indemnify the County for any claims of any nature resulting from work being done on the county or judicial drainage systems.
6. That a W-9 shall be provided;
7. That no work shall be done on county or judicial ditch systems without the above requirements being met and without specific authorization of the Martin County Ditch Authority;
8. That upon completion of any minor repairs or maintenance to the judicial or county ditch system, a specific written description of the work and location of work done shall be submitted to the ditch authority for filing in the proper ditch file. That no payment shall be made until all requirements are met.
9. All necessary documents above described must be filed with the Martin County Auditor/Treasurers Office before any work commences on the county judicial or county drainage systems.

Upon a Motion made by Commissioner Flohrs, seconded by Commissioner Belgard, and unanimously carried;

Said Resolution was adopted this 7<sup>th</sup> day of January, 2014.

BOARD OF COMMISSIONERS  
MARTINCOUNTY, MN

\_\_\_\_\_  
Board Chair

ATTEST: \_\_\_\_\_  
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Pierce, Belgard, Flohrs, and Schmidtke. Commissioner Donnelly was absent. NAYS: None. Resolution duly passed and adopted this 7<sup>th</sup> day of January, 2014.

Motion by Commissioner Flohrs, seconded by Commissioner Belgard,

R-#4/'14

RESOLUTION

POCKET GOPHER BOUNTY:

BE IT RESOLVED, by this Board of Martin County Commissioners that a bounty of one dollar (\$1.00) be placed on each Pocket Gopher destroyed in the County of Martin during the year 2014 pursuant to M.S.A. 1957 Section 348.12 and same be paid from General Revenue Fund of the County upon proper certified claims with the County Auditor/Treasurer and according to other procedures as so fixed by Statutes.

UPON, motion made by Commissioner Flohrs, seconded by Commissioner Belgard, and unanimously carried, foregoing was duly passed and adopted this 7<sup>th</sup> day of January, 2014.

BOARD OF COMMISSIONERS  
MARTINCOUNTY, MN

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Board Chair

ATTEST: \_\_\_\_\_  
Scott Higgins, CountyCoordinator

Roll Call AYES: Commissioners Pierce, Belgard, Flohrs, and Schmidtke. Commissioner Donnelly was absent. NAYS: None. Resolution duly passed and adopted this 7<sup>th</sup> day of January, 2014.

Motion by Commissioner Belgard, seconded by Commissioner Flohrs,

R-#5/'14

Resolution Relating to Designation of Public Meeting Notice Posting and Facility for CY2014

WHEREAS, the Martin County Board of Commissioners, in carrying out their official functions during the year 2014, will hold numerous and varied meetings to consider the business of Martin County government in various places in and about Martin County; and,

WHEREAS, it is the expressed intent of the Martin County Board of Commissioners to hold such meetings in an open and public forum; and,

WHEREAS, it is the expressed interest of the Martin County Board of Commissioners to provide notification of said meetings:

NOW THEREFORE BE IT RESOLVED, by the Martin County Board of Commissioners that the county bulletin board located outside of the Commissioners meeting room on the first floor of the Courthouse is hereby designated as the public notification facility of all county meetings involving the Martin County Board of Commissioners and its various committees.

BE IT FURTHER RESOLVED, that the County Coordinator be directed to post notices of all meetings in sufficient time prior to said meeting to allow adequate public notice.

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to each Department Director of Martin County and posted on the official bulletin board.

Motion by Commissioner Belgard, seconded by Commissioner Flohrs, resolution duly passed and adopted this 7<sup>th</sup> day of January, 2014.

BOARD OF COMMISSIONERS

MARTIN COUNTY, MINNESOTA

\_\_\_\_\_  
Board Chair

ATTEST: \_\_\_\_\_  
Scott Higgins, Coordinator

Roll Call AYES: Commissioners Pierce, Flohrs, Belgard, and Schmidtke. Commissioner Donnelly was absent. NAYS: None. Resolution duly passed and adopted this 7<sup>th</sup> day of January, 2014.

Higgins presented the annual resolution regarding Out-of-State Travel by Martin County Elected Officials.

Motion by Commissioner Pierce, seconded by Commissioner Flohrs,

R-#6/14

RESOLUTION REGARDING OUT-OF-STATE TRAVEL  
BY MARTIN COUNTY ELECTED OFFICIALS (2014)

WHEREAS, the 2005 regular session of the Minnesota State Legislature has mandated that every County develop and approve, by a recorded vote, an Out-of-State Travel Policy for its applicable elected officials (Minnesota Statutes 471.661); and

WHEREAS, the elected officials for Martin County affected by this statutory requirement are the five (5) County Commissioners, Sheriff, Attorney, Auditor/Treasurer, and Recorder; and

WHEREAS, each of the elected officials have different statutory duties which require the elected officials to seek ongoing education and training, as well as to receive updated information and technical expertise;

NOW THEREFORE BE IT RESOLVED that the following Out-of-State Travel Policy shall apply for all Martin County Elected Officials beginning January 1, 2014:

1. Each elected official shall determine when travel out of the state is appropriate, and in the interest of the office they hold; is in the interest of the citizens of MartinCounty; and is in the interest of good CountyGovernment.
2. Expenses when traveling out of state shall be limited to:
  - a. Actual transportation costs incurred by the official (i.e., mileage/airfare/parking);
  - b. Actual lodging costs incurred by the official (i.e., room rental, parking, etc.);
  - c. Actual meal expenses incurred by the official, provided, however, that a receipt shall be required and reimbursement shall not exceed the County approved rate;
  - d. Event conference, seminar or educational program registration or admittance fee actually incurred.
3. Elected officials shall notify the CountyCoordinator, at least three weeks in advance, by letter or e-mail of their intended travel out of state, to include the purpose of the trip, a list of the expenses, and how all expenses will be paid for.
4. Approval of the Out of State Travel Request must be approved by the majority of the CountyBoard. The action by the board shall specify any limits imposed on the out-of-state travel expenses and document any anticipated payment of expenses by third parties. Additionally, any travel related expenses to be reimbursed by third parties must be verified directly from the third party prior to payment of expenses for the same travel.
5. Transportation expenses are limited to the lesser of mileage or airfare.
6. Travel out-of-state within a 150 mile radius of Fairmont, MN is exempt from approval.

This Out-of-State Travel Policy shall be available for public inspection upon request and shall be reviewed annually by the Martin County Board of Commissioners.

Motion was made by Pierce, seconded by Flohrs, and unanimously carried, for the adoption of said resolution.

Dated this 7<sup>th</sup> day of January, 2014.

BOARD OF COMMISSIONERS  
MARTINCOUNTY, MN

\_\_\_\_\_  
Board Chair

ATTEST: \_\_\_\_\_  
Scott Higgins, CountyCoordinator

Roll Call AYES: Commissioners Belgard, Flohrs, Pierce, and Schmidtke. Commissioner Donnelly was absent. NAYS: None. Resolution duly passed and adopted this 7<sup>th</sup> day of January, 2014.

Higgins stated the County Board is required to set dates and locations for regularly conducted Board meetings. Traditionally the Board has met the first and third Tuesday of each month in the Commissioners Board Room in the Martin County Courthouse commencing at 9:00 a.m. Variations of this meeting schedule have occurred during the year due to special meetings and budget workshops.

Commissioner Pierce inquired if counties are required by statute to hold commissioner meetings on Tuesdays.

Higgins stated he will check and report back.

Motion by Commissioner Flohrs, seconded by Commissioner Belgard, Be it Resolved that the Martin County Board of Commissioners, hereby approve the regularly scheduled Martin County Commissioner meeting dates, times, and locations for 2014. Carried unanimously.

2014 – County Board of Commissioners Regularly Scheduled  
Meeting Dates, Times, and Location

JANUARY	-	January 7, 2014 at 9:00 a.m. in the Board Room
	-	January 21, 2014 at 9:00 a.m. in the Board Room
FEBRUARY	-	February 4, 2014 at 9:00 a.m. in the Board Room
	-	February 18, 2014 at 9:00 a.m. in the Board Room
MARCH	-	March 4, 2014 at 9:00 a.m. in the Board Room
	-	March 18, 2014 at 9:00 a.m. in the Board Room
APRIL	-	April 1, 2014 at 9:00 a.m. in the Board Room
	-	April 15, 2014 at 9:00 a.m. in the Board Room
MAY	-	May 6, 2014 at 9:00 a.m. in the Board Room
	-	May 20, 2014 at 9:00 a.m. in the Board Room
JUNE	-	June 3, 2014 at 9:00 a.m. in the Board Room
	-	June 17, 2014 at 9:00 a.m. in the Board Room
JULY	-	July 1, 2014 at 9:00 a.m. in the Board Room
	-	July 15, 2014 at 9:00 a.m. in the Board Room
AUGUST	-	August 5, 2014 at 9:00 a.m. in the Board Room
	-	August 19, 2014 at 9:00 a.m. in the Board Room

- SEPTEMBER - September 2, 2014 at 9:00 a.m. in the Board Room  
 - September 16, 2014 at 9:00 a.m. in the Board Room
- OCTOBER - October 7, 2014 at 9:00 a.m. in the Board Room  
 - October 21, 2014 at 9:00 a.m. in the Board Room
- NOVEMBER - November 4, 2014 at 9:00 a.m. in the Board Room  
 - November 18, 2014 at 9:00 a.m. in the Board Room
- DECEMBER - TRUTH-IN-TAXATION, 6:00 p.m. Board Room – To Be Determined  
 - December 2, 2014 at 9:00 a.m. in the Board Room  
 - December 16, 2014 at 9:00 a.m. in the Board Room

Higgins stated the Auditor/Treasurer’s Office received an offer in the amount of \$150.00 from William Riegel for the purchase of county property located at 320 North Dewey Street in Fairmont. After discussion,

Motion by Commissioner Pierce, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby reject the offer received in the amount of \$150.00 received from William Riegel for the purchase of county property located at 320 North Dewey Street in Fairmont, MN. Carried unanimously.

Higgins stated Minnesota Statutes 384, 386, 387, and 388 requires the Board of County Commissioners to set minimum salaries to be paid certain county officials for the term next following. The salaries of Auditor/Treasurer, Recorder, Sheriff, and County Attorney for the term next following are hereby set at not less than the minimum provided by said laws:

- \$65,790 per annum for the Auditor/Treasurer
- \$49,608 per annum for the County Recorder
- \$65,790 per annum for the County Sheriff
- \$75,000 per annum for the County Attorney

Higgins noted the amounts follow the county’s compensation plan Step 1 for each Grade, with the exception of the County Attorney position as it is not a classified position on the county’s compensation plan.

Motion by Commissioner Pierce, seconded by Commissioner Belgard, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize salaries for elected officials as presented for the term next following, per annum.

R-#8/’14

RESOLUTION  
 MINIMUM SALARIES SET FOR COUNTY ELECTED OFFICERS FOR TERMS  
 COMMENCING JANUARY 2015

WHEREAS, Minnesota Statutes Chapter 384, 386, 387, 388 requires the Board of County Commissioners shall by resolution set the minimum salary of the officers to be elected at the 2014 general election:

NOW THEREFORE BE IT RESOLVED, pursuant to said laws the salaries of County Attorney, County Auditor/Treasurer, County Recorder, and County Sheriff, for the term next following are hereby set at not less than the minimum provided by said laws as follows (per annum):

County Attorney	\$75,000 (\$36.06/hr) based upon 1FTE
County Auditor/Treasurer;	\$65,790 (31.63/hr) based upon 1 FTE
County Recorder;	\$49,608 (23.85/hr) based upon 1 FTE
County Sheriff	\$65,790 (31.63/hr) based upon 1 FTE

Upon motion made by Commissioner Pierce, seconded by Commissioner Belgard, and carried, said resolution was duly passed and adopted this 7<sup>th</sup> day of January, 2014.

BOARD OF COMMISSIONERS  
MARTINCOUNTY, MN

\_\_\_\_\_  
Board Chair

ATTEST: \_\_\_\_\_  
Scott Higgins, CountyCoordinator

Roll Call AYES: Commissioners Flohrs, Belgard, Pierce, and Schmidtke. Commissioner Donnelly was absent. NAYS: None. Resolution duly passed and adopted this 7<sup>th</sup> day of January, 2014.

Higgins stated the Martin County Library has accepted revised contract language allowing for county provided Long Term Care base plan for full-time employees.

Motion by Commissioner Flohrs, seconded by Commissioner Pierce, Be It Resolved that the Martin County Board of Commissioners, hereby approve revised contract language for Library Local 1204C contract (2014-2016) for county provided Long Term Care plan. Carried unanimously.

Commissioner Donnelly returned to the meeting at 9:55 a.m.

Higgins noted that Martin County's share is estimated at \$22,673.00 of out of pocket expenses incurred by Iowa Lakes Regional Water.

After discussion,

Motion by Commissioner Flohrs, seconded by Commissioner Pierce, Be It Resolved that the Martin County Board of Commissioners, hereby approve payment to Iowa Lakes Regional

Water (ILRW) for reimbursable expenses in the amount of \$22,673.00; and is contingent upon acceptance by the ILRW Board and by Jackson County Board of Commissioners – Jackson County, MN. Carried unanimously.

Motion by Commissioner Belgard, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby ratify payment of second billing cycle claims paid on December 26, 2013. Carried unanimously.

The Board reviewed MCIT Renewal Letter and Annual Coverage Review Webinar information; Martin County Fee Schedule; and Association of Minnesota Counties (AMC) Dues and Year in Review Letter.

Commissioners presented their individual board member reports.

Commissioner Donnelly stated he attended a Martin County Water Plan meeting on December 26, 2013.

Commissioner Pierce stated he had nothing new to report.

Commissioner Belgard stated he had nothing new to report.

Commissioner Flohrs stated he attended the Jackson County water meeting on December 23<sup>rd</sup>, 2013.

Commissioner Schmidtke stated he had nothing new to report.

Commissioners reviewed their calendars of upcoming meetings and activities: January 7, 2014 – Building/Purchasing Committee meeting immediately following Commissioners meeting, Family Dependency Treatment Court graduation at 12:30 p.m.; January 8, 2014 – Department Directors meeting at 8:30 a.m., Human Services Exec. Board meeting at 9:00 a.m., and Region 9 meeting in Mankato, MN; January 9, 2014 – Soil and Water meeting, Personnel Committee will be involved all day with Emergency Management Position interviews; January 10, 2014 – GBERBA meeting in Mankato, MN; January 14, 2014 – Drug Court Graduation at 12:30 p.m., and Library Board meeting at 1:30 p.m.; January 15, 2014 – Martin County Park/Trails Committee meeting at 4:00 p.m.; January 17, 2014 – Prairieland meeting, and Region 9 Community & Economic Development meeting; January 20, 2014 – Courthouse closed – Martin Luther King Holiday Observed; January 21, 2014 – Regular Board of Commissioners meeting at 9:00 a.m. – Commissioners Board Room, LEAN 101 Training at 11:00 a.m. – LEC Basement Meeting Room.

With no further business to wit, Board Chair adjourned the meeting at 10:45 a.m.

BOARD OF COMMISSIONERS  
MARTIN COUNTY, MN

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Dan Schmidtke, Board Chair

ATTEST: \_\_\_\_\_  
Scott Higgins, County Coordinator