

PROCEEDINGS OF THE
MARTIN COUNTY BOARD OF COMMISSIONERS
TUESDAY, DECEMBER 16, 2014
@ 9:00 A.M.

The regular meeting of the Martin County Board of Commissioners was called to order at 9:00 a.m. by Chairman Dan Schmidtke.

Commissioners present were Steve Pierce, Steve Donnelly, Steve Flohrs, Elliot Belgard, and Dan Schmidtke. Also present were Scott Higgins, Martin County Coordinator, James Forshee, Martin County Auditor/Treasurer, Terry Viesselman, Martin County Attorney, Rod Halvorsen, KSUM/KFMC Radio, Jodelle Greiner, Sentinel Newspaper, Julie Walters, Administrative Assistant, and members of staff and public.

Motion by Commissioner Pierce, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve the agenda for the December 16, 2014 regular Board of Commissioners meeting with the following additions: 8.14 2015 Legislative Update – Representative Robert Gunther; 8.15 Consider Police Officer Declaration Resolutions; and 8.16 Consider Resolution for Ditch Levies and Assessments Payable for CY2015. Carried unanimously.

Motion by Commissioner Belgard, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve the minutes of the December 4, 2014 special Truth in Taxation meeting. Carried unanimously.

Doug Landsteiner, Martin County Veterans Service Officer, introduced Tamara Plumhoff, Veteran Services Specialist with the Martin County Veterans Service Office. Landsteiner noted Plumhoff began her duties on December 1, 2014.

At this time, the Board recognized and presented Commissioner Steve Pierce with a service year's plaque and BBQ set inscribed with Pierce's 23 years of faithful and dedicated service to Martin County as District #2 Commissioner.

Terry Viesselman, Martin County Attorney, reviewed the Faribault/Martin County Transit Joint Powers Board Agreement (JPA) noting Scott Higgins had sent the Agreement to Minnesota Counties Intergovernmental Trust (MCIT) for review and MCIT has requested the following language revisions to be incorporated into the JPA:

Page 1 – Paragraph No. 3 – Board makeup. The F/M Co. Transit Board shall consist of ten members, consisting of the five commissioners from each county board.

Page 2 – Paragraph No. 6 – Voting. Meetings will be held in accordance with the Minnesota Open Meeting Law.

Page 2 – Paragraph No. 8 – Finances. The annual budget drawn will be presented to each member county for review and comment. F/M Co. Transit Board may act as its own fiscal agent and depository of funds or may contract with or assign a fiscal agent.

Viesselman noted the language revisions are all appropriate and recommends approval and is contingent upon final approval of Faribault County Attorney. Viesselman noted that distribution of property will be addressed in the transit board's by-laws.

Higgins reviewed County Boards and Advisory Committees with member terms ending December 31, 2014, and who are not eligible to serve an additional term or do not wish to serve an additional term. Higgins noted Christopher Pierce and Randy Grupe are both eligible and interested in serving an additional term serving on the EDA Commission; Terry Wagenman has indicated he is willing to serve on the Extension Advisory Committee; the Fairmont Convention & Visitor's Bureau is requesting a commissioner representative to serve on their board; and the addition of a County Personnel Board of Appeals.

Motion by Commissioner Belgard, seconded by Commissioner Pierce, Be It Resolved that the Martin County Board of Commissioners, hereby approve the (re)appointments of the following Martin County citizens to the following Citizen Advisory Boards/Commissions: the reappointment of Christopher Pierce and Randy Grupe to serve on the Martin County Economic Development Authority Commission for an additional three-year term beginning January 1, 2015 and ending December 31, 2017; and the appointment of Terry Wagenman to serve on the Extension Advisory Committee for a three year term beginning January 1, 2015 and ending December 31, 2017. Carried unanimously.

Kevin Peyman, County Engineer, presented a resolution authorizing the Commissioner of Transportation to transfer all Martin County Municipal Construction funds in excess of two years apportionment into the county's regular construction account. Peyman went on to note once a set maximum is reached and funds are not depleted, your needs start to be reduced because you can only accumulate so much. Peyman recommends the transfer of excess funds so Martin County does not receive a deduction of funds for future projects.

Motion by Commissioner Flohrs, seconded by Commissioner Belgard,

Martin County Highway Department
Resolution No. 5 - 2014

COUNTY TRANSFER OF EXCESS MUNICIPAL FUNDS TO REGULAR FUNDS RESOLUTION

WHEREAS, Minnesota Statute 162.08, Subd. 4 (3d), provides that accumulated balances in excess of two years of municipal account apportionments may be spent on projects located outside of municipalities under 5,000 population when approved solely by resolution of the county board.

NOW THEREFORE BE IT RESOLVED, that the Commissioner of Transportation transfer all funds in excess of two years apportionment into the Regular Construction Account.

Upon motion by Commissioner Flohrs, seconded by Commissioner Belgard, and carried said resolution was duly passed and adopted this 16th day of December, 2014

BOARD OF COMMISSIONERS
MARTIN COUNTY, MINNESOTA

By: _____
Chair Martin County
Board of Commissioners

Attest: _____
Scott Higgins
County Coordinator

CERTIFICATION

I hereby certify that the foregoing resolution is a true and correct copy of a resolution presented to and adopted by the County of Martin at a duly authorized meeting thereof held on the 16th day of December, 2014.

Scott Higgins
County Coordinator

Roll Call AYES: Commissioners Donnelly, Pierce, Belgard, Flohrs, and Schmidtke. NAYS: None. Resolution duly passed and adopted this 16th day of December, 2014.

Peyman reported on the final contract for SAP 46-627-014, SAP 46-627-015, and SAP 46-639-014 Milling, Bituminous Overlay & Aggregate Shouldering with Southern Minnesota Construction Company of Mankato, MN. Peyman noted final examination has been made, contract has been completed, and the entire amount of work has been performed. Peyman recommends approval in the amount of \$4,133,964.38.

Motion by Commissioner Belgard, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, upon the recommendation of Kevin Peyman, County Engineer, hereby approve the final contract payment for SAP 46-627-014, SAP 46-627-015, and SAP 46-639-014 Milling, Bituminous Overlay & Aggregate Shouldering with Southern Minnesota Construction Company of Mankato, MN in the amount of \$4,133,964.38. Carried unanimously.

Peyman noted discussion at the February 19, 2013 commissioners meeting included Martin Soil and Water Conservation District had come forward regarding County State Aid Highway (CSAH) 36 Stream Restoration Project which will realign the channel so it is in line with the Elm Creek Bridge. Peyman went on to note grant dollars were applied for and awarded to cover approximately 75% of the cost with a County in-kind and cash match of approximately 30%.

Peyman also noted board action at that time was to approve the Martin County Highway Department and the Martin Soil and Water Conservation District to move forward with the project and that a funding source would be determined at a later date.

Peyman reviewed total project costs of \$226,454.67 and that there was an amendment done because the project did get some added costs. Peyman next reviewed the match column including donated land, Martin County time involved, and one small bill that has already been paid, which leaves a county cash match in the amount of \$28,500. Peyman continued the February, 2013 board minutes noted that this worthwhile project is not a budgeted item and that the match requirement could come out of the county's general fund reserves or be taken out of the remaining bonding dollars account that has been earmarked to aid with paved shoulder costs.

Commissioner Belgard inquired does the Wheelage tax generate enough money to pay for those paved shoulders?

Peyman noted no; but it pays a portion of it. It does not pay enough to pay the difference between them...but it definitely helps.

Chairman Schmidtke noted I guess I would prefer to use some of that bonding money and go that way instead of dipping into reserves again.

Commissioner Flohrs inquired would you take enough of the remaining bonding dollars out to cover the whole \$28,500?

Peyman noted we've got more than that left that we've transferred over so we can sure do that. It's not a small amount of money but when you look at it in a construction dollar standpoint it's a relatively small amount. We can sure absorb it without saying this overlay can't be done or anything like that.

Commissioner Flohrs noted I think it should be taken out of the bonding money also.

Motion by Commissioner Flohrs, seconded by Commissioner Belgard, Be It Resolved that the Martin County Board of Commissioners, upon the recommendation of County Engineer, hereby approve and authorize Martin County's matching requirement in the amount of \$28,500 for the County State Aid Highway (CSAH) 36 Stream Restoration Project (Elm Creek Channel Restoration) to be expended from the remaining bonding dollars account. Roll Call AYES: Commissioners Donnelly, Pierce, Belgard, Flohrs, and Schmidtke. NAYS: None. Carried unanimously.

Peyman presented a Highway Department update including that he and Commissioner Schmidtke will be attending a Welcome City Council meeting tonight to hear discussion about the main street crossing be the Welcome city hall and possible closing of city gravel road approximately one block over.

Jeff Markquart, Martin County Sheriff, noted the Sheriff's Office has accepted the resignation of part time communications officer Lacy McNicol effective December 3, 2014, and asks the Board to do the same.

Motion by Commissioner Pierce, seconded by Commissioner Belgard, Be It Resolved that the Martin County Board of Commissioners, hereby accept the resignation of Lacy McNicol as part time Communications Officer for the Martin County Sheriff's Office effective December 3, 2014. Carried unanimously.

Markquart presented and reviewed the Minnesota River Valley Drug Task Force Amended Joint Powers Agreement, which became operative on February 1, 1990, which reflects changes in membership since February 1990, provides greater detail on task force procedures, and that previously the City of North Mankato served as fiscal agent and now Blue Earth County shall serve as fiscal agent.

After discussion,

Motion by Commissioner Pierce, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize Board Chair and Martin County Sheriff to sign the Minnesota River Valley Drug Task Force Amended Joint Powers Agreement which reflects changes in membership and provides greater detail on task force procedures and names Blue Earth County serving as fiscal agent, and is effective as of the date all nine participating governmental units have executed this Agreement, including the City of Mankato, City of North Mankato, City of St. James, City of St. Peter, City of Madelia, Blue Earth County, Martin County, Watonwan County, and Nicollet County; and is subject to county attorney review and opinion. Carried unanimously.

Markquart presented a Martin County Jail population update including twenty (20) in-house, six (6) out of county, and five (5) on EHM.

Kathy Smith, Director – Martin Soil and Water Conservation District, presented the final Martin County Aquatic Invasive Species Prevention Plan. Smith noted that a couple months ago we took the recommendations from the DNR about what they wanted to have changed so we implemented those into the plan and I think we've got everything that we need to start. Smith went on to note this plan is just for the first \$45,000 that we received in July, 2014. They changed the payment schedule for when they were going to send the money out. We thought we were getting another \$100,000 in December, 2014; well, they changed that or that wasn't the case, so we won't get the rest of that money until next year so this plan is only for 2014 and then we'll have to come back with a plan for 2015. Smith also noted there are not a lot of changes. We did put in some money for a grant program we'll be having for the area. The first \$45,000 won't go very far. However, we're thinking that we could possibly apply for some clean water fund grant that could supplement what we're doing with this AIS plan. So that's where we are right now. If you approve it today we'll be submitting it to the Department of Natural Resources for approval.

After further discussion,

Motion by Commissioner Flohrs, seconded by Commissioner Pierce, Be It Resolved that the Martin County Board of Commissioners, hereby approve the final draft of Martin County's Aquatic Invasive Species Prevention Plan for the year 2014; and authorize Martin Soil and Water Conservation District to submit Martin County's Plan to the Minnesota Department of Natural Resources. Carried unanimously.

Representative Robert Gunther was present and gave a legislative update to the Commissioners.

Higgins noted Minnesota Statutes require that bids be taken for Official County Newspaper for the publication of notices, board minutes, etc. Higgins went on to note advertisement for bid was published and bid information emailed to the four newspapers in Martin County. Bids were due Monday, December 15, 2014 by 4:00 p.m. with bids to be opened during the regular Board of Commissioners meeting on Tuesday, December 16, 2014; and that bids will be awarded during the first regular Commissioners meeting in January, 2015. Bids were received from: The Truman Tribune, Fairmont Photo Press, and Fairmont Sentinel.

Truman Tribune	Bid Price
Bid per Standard Advertising Unit (SAU)	\$4.40
Rate per SAU on printing of second notice	\$4.40
Annual Financial Statement Publication	\$4.40 + Actual cost based on number printed-no mark up.
Second Publication of Annual Financial Statement as an insert to a newspaper	\$.05
Subscribers residing in Martin County	356 paid + 500 distributed to businesses/public areas - 856 subscribers.
Fairmont Photo Press	Bid Price
Bid per Standard Advertising Unit (SAU)	\$7.00
Rate per SAU on printing of second notice	\$4.00
Annual Financial Statement Publication	\$7.00
Second Publication of Annual Financial Statement as an insert to a newspaper	\$.05
Subscribers residing in Martin County	10,258
Fairmont Sentinel	Bid Price
Bid per Standard Advertising Unit (SAU)	\$7.75
Rate per SAU on printing of second notice	\$5.00
Annual Financial Statement Publication	\$3.50 + \$425 for 8,000 overrun
Second Publication of Annual Financial Statement as an insert to a newspaper	\$.043
Subscribers residing in Martin County	8,400

Discussion ensued pertaining to if all three local papers had websites available for viewing their respective publications.

No action taken by the Board.

Higgins presented the Faribault/Martin County Transit Board Joint Powers Board Agreement noting MCIT's language revisions as reviewed by the county attorney earlier in today's meeting; and recommends approval contingent upon review by the Faribault county attorney.

Motion by Commissioner Belgard, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the Board Chair to sign the Faribault/Martin County Transit Joint Powers Agreement, effective upon final passage by both Faribault and Martin Counties; and final review by Faribault and Martin County Attorneys. Carried unanimously.

Higgins noted annually the Board has set the general wage adjustment for non-union employees and elected officials. Higgins also noted the GWA for union contracts for the year 2015 has been set at 2.0% and has been included in the CY2015 proposed budget. After review and consideration of proposed wages for the year 2015,

Motion by Commissioner Flohrs, seconded by Commissioner Pierce,

R-#64/'14

RESOLUTION
ESTABLISHING THE 2015 NON-BARGAINING COMPENSATION PLAN AND SALARY
MATRIX

WHEREAS, it is the intent of the Board of Commissioners that Martin County non-bargaining unit employees be compensated fairly and equitably based upon their performance; and,

WHEREAS, the Board established an intent to maintain a competitive compensation schedule for County employees within the County's Classification and Compensation system; and

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Martin, State of Minnesota, that effective January 1, 2015 the non-union employees shall receive a General Wage Adjustment increase of 2.0% subject to the County's Classification and Compensation plan; and,

BE IT FURTHER RESOLVED, that the 2015 Salary Matrix for the Martin County Classification and Compensation Plan shall be adjusted by 2.0% general increase effective January 1, 2015; and,

BE IT FINALLY RESOLVED, that any employee may elect to reject the general salary increase by providing written notice to the County Coordinator prior to the implementation of the adjustment.

BOARD OF COMMISSIONERS
MARTIN COUNTY

Dan Schmidtke, Board Chair

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Donnelly, Belgard, Pierce, Flohrs, and Schmidtke. NAYS: None. Resolution duly passed and adopted this 16th day of December, 2014.

Higgins noted each year the Board is required to establish its annual compensation and per diem and other reimbursable expenses for members when conducting their official duties prior to January 1st. Higgins went on to note the Board may increase or decrease the annual compensation. Higgins also noted in the past the Board has adjusted by either percentages or dollar amounts; and that a 2.0% increase has been included in the CY2015 Budget which equates to \$22,931.00 (\$22,480.80 in 2014). Higgins noted the Board Chair receives an additional \$1,000 per year; and \$500 per year for Vice Chair and Commissioners appointed to the Personnel Committee (with the exception of the Board Chair); and per diem of up to \$75 each day performing official duties.

Motion by Commissioner Donnelly, seconded by Commissioner Flohrs,

R-#65/'14

R E S O L U T I O N

COUNTY COMMISSIONERS COMPENSATION, PER DIEM & EXPENSES

WHEREAS, Chapter 301 of the Session Laws 1975 provides a method for determining County Commissioners' compensation, per diem pay, and expense allowances, and

WHEREAS, resolution of the County Board establishing the salary, schedule of per diem payments, and expense allowance must be made before January first of each year so as to become effective January first of the next year, and

WHEREAS, the Board of County Commissioners of Martin County after due deliberation and discussion, have determined the annual salary, schedule of per diem payments, and expense allowances that will be effective January 1, 2015 and thereafter, until changed by resolution of the Board in a manner provided by law.

NOW THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Martin County as follows:

1. That the annual salary of each County Commissioner of Martin County shall be the sum of \$22,931.00 plus an additional \$1,000 per year for the Chairman; and \$500 per year for Vice Chair and/or Commissioners appointed to the Personnel Committee with the exception of the Board Chair, payable bi-weekly, less such deductions as are authorized or required by law, and shall be paid to such Commissioner during such interval as he or she is qualified by law to hold such office.

2. That each individual County Commissioner shall be paid one per diem of \$75.00 each day spent in performing the official duties connected with the office. The per diem pay may be paid to any individual County Commissioner making application therefore, who, by proper designation or authorization, has served or is an alternate on any board, committee, or commission of County government, including committees of the Board or for the performance of service for any of the following work, service or activity.

- | | |
|--------------------------------------|--|
| Region Nine Delegate | Workforce Council |
| F/M Human Services Board | County Planning Commission |
| Prairieland Joint Powers | County Water Plan Committee |
| Delegate to M.V.A.C. | GBERBA Board |
| Building Committee | A.M.C. Delegate |
| Personnel Committee | County Park Board |
| MN Extension Service | Community Corrections |
| Region Nine E.M.S. | Minnesota River Basin JPB |
| County Highway Liaison | Law Library Board |
| MAAH | State Health Improvement Plan (SHIP) |
| SouthCentral HRA Board | Economic Development Board County |
| Insurance Committee | County GASB Committee |
| Transit Advisory Comm. (TAC) | Soil & Water Conservation Dist. Liaison |
| Dist. 1, 2,3,4,5, Ditch Insp. | Library Board |
| South Central Finance Committee | Public Relations Campaign Comm. |
| Jail/Justice Center Committee | County Solid Waste Committee |
| Investment in Current/Future Emp. | Highway 15 Coalition |
| Martin Co. Recreational Trails Comm. | MCIT Delegate |
| Labor Management Committee | County Strategic Planning Committees |
| GIS Committee | Iowa Lakes Regional Water Advisory Comm. |
| Library Board Alternate | Rural Minnesota Energy Board (RMEB) |
| Drug Court Representative | South Central Minnesota Radio Board |
| Bureau 14 (Chamber of Commerce) | Fairmont Convention & Visitors Bureau |
| Personnel Board of Appeals | |

Activities relating to Ditches under the Jurisdiction of the County Board, or under Jurisdiction of a Joint County Ditch Authority.

For such committee, board, or commissioner work or meetings which may be required by law or which is authorized by the Board of County Commissioners, providing that such work, service or activity is authorized by Board action prior to the performance of such work, service or activity.

3. No Commissioner may receive an amount greater than one full per diem payment on any one day. A Commissioner may accept or claim less than the full per diem. If a per diem is paid by another entity or authority for work, service, or activity permitted by this resolution, Martin County shall not pay a per diem for the same work, service or activity.

4. That in addition to the salary and per diems set forth herein, each individual County Commissioner may be paid his or her actual and necessary expenses and the County mileage allowance, according to County Policy when traveling on official business authorized by Board action.

Motion was made by Commissioner Schmidtke, seconded by Commissioner Donnelly, and unanimously carried, for the adoption of said resolution.

Dated this 16th day of December, 2014.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Dan Schmidtke, Board Chair

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Pierce, Belgard, Flohrs, Donnelly, and Schmidtke. NAYS: None. Resolution duly passed and adopted this 16th day of December, 2014.

Higgins presented and reviewed a resolution to approve the Elected Official salaries for CY2015. Higgins noted the listed salaries in the resolution reflect a 2.0% increase for CY2015 plus merit step increase if eligible.

Motion by Commissioner Belgard, seconded by Commissioner Flohrs,

R-#66/'14

RESOLUTION
ESTABLISHING MARTIN COUNTY ELECTED OFFICIALS
SALARIES FOR CY2015

Motion by Commissioner Belgard, seconded by Commissioner Flohrs, to approve and authorize the Board Chair to sign this Resolution (R-#66/'14) setting the salaries for Martin County Elected Officials for 2015:

WHEREAS, Pursuant to Minnesota Statutes, the Martin County Board of Commissioners is responsible for setting the salaries of all elected officials, based upon the responsibilities and duties of the Office and taking into account the performance of each elected official including

the County Board, County Board Chair, County Auditor/Treasurer, County Recorder, and County Attorney; and

WHEREAS, the Martin County Board of Commissioners appreciates the work performed by all of the elected officials in Martin County.

NOW THEREFORE BE IT RESOLVED, that the annual salaries of elected officials in Martin County for the year CY2014 are set as follows (any rounding will be governed by payroll):

	<u>2015</u>
County Attorney	\$ 81,961.11
County Auditor/Treasurer	\$ 93,475.20
County Sheriff	\$ 93,475.20
County Recorder	\$ 70,886.40

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Dan Schmidtke, Board Chair

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Pierce, Donnelly, Flohrs, Belgard, and Schmidtke. NAYS: None. Resolution duly passed and adopted this 16th day of December, 2014.

Forshee presented the resolution Establishing the Tax Levy for 2015 collectible in 2016 in the amount of \$12,992,806 (10.06 percent increase from 2014).

Motion by Commissioner Belgard, seconded by Commissioner Flohrs,

R-#68/'14

RESOLUTION

ESTABLISHING THE TAX LEVY FOR YEAR 2015 COLLECTIBLE IN 2016:

WHEREAS, the Martin County Board of Commissioners duly considered budgets to determine the tax levy to be collected in 2015.

NOW THEREFORE, BE IT RESOLVED, that the Martin County Board of Commissioners do hereby order and determine that taxes to be levied in the year 2015 and collectible in the year 2016 be as follows to-wit:

	<u>Net Levy</u>
Revenue Fund	\$ 6,406,457
Boat/Snowmobile	\$ -0-
Road & Bridge Fund	\$ 2,569,108
Parks and Rec.	\$ 63,422
Solid Waste Management Fund	\$ -0-
Library Fund	\$ 647,108
Human Service Fund	\$ 2,962,923
Transit	\$ 40,000
Building CIP Fund	\$ -0-
Debt Service Fund/Hwy Debt Service	\$ 267,788
Tax Forfeited Land	\$ 5,000
Economic Development	<u>\$ 31,000</u>
TOTAL TAX LEVY	\$12,992,806

BE IT FINALLY RESOLVED, that copies of this resolution be filed with the Martin County Auditor/Treasurer; and

Upon Motion made by Commissioner Belgard, seconded by Commissioner Flohrs, and unanimously carried, said resolution was duly passed and adopted this 16th day of December, 2014.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Dan Schmidtke, Board Chair

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Donnelly, Pierce, Flohrs, Belgard, and Schmidtke. NAYS: None. Resolution duly passed and adopted this 16th day of December, 2014.

Forshee next presented the resolution Establishing the CY2015 Fund Expenditures and Revenues. Fund expenditures for 2015 are estimated at \$22,594,825 and fund revenues are estimated at \$22,579,918. After discussion and consideration,

Motion by Commissioner Belgard, seconded by Commissioner Donnelly,

R-#67/'14

R E S O L U T I O N

ESTABLISHING THE FUND EXPENDITURES AND REVENUES
FOR THE YEAR 2015

WHEREAS, the Martin County Board of Commissioners duly considered fund Expenditures and Revenues for the year 2015.

NOW THEREFORE, BE IT RESOLVED, that the Martin County Board of Commissioners do hereby order and determine that fund expenditures and revenues for the year 2015, is as follows:

	<u>Expenditures</u>	<u>Revenues</u>
Revenue Fund	\$ 9,014,927	\$ 2,583,470
Parks & Recreation	\$ 127,195	\$ 63,773
Road & Bridge	\$ 7,481,559	\$ 4,912,451
E-911 Fund	\$ 150,270	\$ 98,600
Sheriff Contingency Fund	\$ 5,000	\$ 5,000
Boat & Water/ATV	\$ 20,869	\$ 13,434
Solid Waste	\$ 620,770	\$ 711,390
Library	\$ 667,108	\$ 20,000
Law Library	\$ 36,900	\$ 15,000
Human Services	\$ 2,962,923	\$ -0-
Recorders Technology Fund	\$ 20,000	\$ 39,000
Recorders Compliance Fund	\$ 20,000	\$ 39,325
Building CIP Fund	\$ 50,000	\$ -0-
Human Services Building	\$ 149,500	\$ 172,927
Hwy Debt Service	\$ 267,788	\$ -0-
Prairieland Debt Service	\$ -0-	\$ -0-
Forfeited Land	\$ 8,000	\$ 3,000
ISTS Loan	\$ 184,115	\$ 123,502
Martin County Express	\$ 776,901	\$ 786,240
MC Area Redevelopment Agency	\$ -0-	\$ -0-
Economic Development	\$ 31,000	\$ -0-
General Tax Levy	<u>\$ -0-</u>	<u>\$ 12,992,806</u>
TOTAL	\$ 22,594,825	\$ 22,579,918

Upon motion by Commissioner Belgard, seconded by Commissioner Donnelly, and carried, said resolution was duly passed and adopted this 16th day of December, 2014.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Dan Schmidtke, Board Chair

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Flohrs, Pierce, Donnelly, Belgard, and Schmidtke. NAYS: None. Resolution duly passed and adopted this 16th day of December, 2014.

Higgins presented a resolution for approval of two newly hired Sheriff's Deputies to be included on the Public Employees Police and Fire Plan.

Motion by Commissioner Donnelly, seconded by Commissioner Belgard,

R-#71/'14

WHEREAS, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

WHEREAS, Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police or sheriff departments whose position duties meet the requirements stated therein and listed below.

BE IT RESOLVED that the Board of Commissioners, of County of Martin hereby declares that the position of Deputy Sheriff, currently held by Employee ID#94, meets all of the following Police and Fire Plan membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the named employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire Plan salary deduction by the governmental subdivision.

State of Minnesota
County of Martin

I, Scott Higgins, clerk of County of Martin, do hereby certify that this is a true and correct transcript of the resolution that was adopted at a meeting held on the 16th day of December, 2014; the original of which is on file in this office. I further certify that 5 members voted in favor of this resolution and that 5 members were present and voting.

Signed: _____

Date: 12/16/14

R-#72/'14

WHEREAS, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

WHEREAS, Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police or sheriff departments whose position duties meet the requirements stated therein and listed below.

BE IT RESOLVED that the Board of Commissioners, of County of Martin hereby declares that the position of Deputy Sheriff, currently held by Employee ID#100, meets all of the following Police and Fire Plan membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the named employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire Plan salary deduction by the governmental subdivision.

State of Minnesota
County of Martin

I, Scott Higgins, clerk of County of Martin, do hereby certify that this is a true and correct transcript of the resolution that was adopted at a meeting held on the 16th day of December, 2014; the original of which is on file in this office. I further certify that 5 members voted in favor of this resolution and that 5 members were present and voting.

Signed: _____

Date: 12/16/14

Roll Call AYES: Commissioners Pierce, Flohrs, Belgard, Donnelly, and Schmidtke. NAYS: None. Resolution duly passed and adopted this 16th day of December, 2014.

Forshee presented the annual resolution for Ditch Levies and Assessments payable for CY2015.

Motion by Commissioner Belgard, seconded by Commissioner Flohrs,

RESOLUTION - R-#70/'14

ORDER FIXING DITCH REPAIR AND MAINTENANCE LEVIES AND ASSESSMENTS ON COUNTY, JOINT COUNTY, AND JUDICIAL DITCHES OF MARTIN COUNTY, MN:

WHEREAS, ditch repair and maintenance expenditures having been made, or to be made, on various County, Joint County, and Judicial Ditches located wholly or partly within Martin County, MN and it appearing that there are not sufficient funds to the credit of the ditches to finance said repairs and maintenance expenditures; therefore the Martin County Board of Commissioners do hereby, by resolution; levy and assess the following ditch fund accounts to pay for current expenditures for repairs and maintenance or to reimburse other funds where monies have been or will be loaned to the ditch fund, or for the designated purpose of payments on future repair and maintenance expenditures, and

WHEREAS, the various drainage system levy and assessments hereby made by the County Board of Commissioners shall be apportioned and assessed pro rata upon all lands, corporations, and municipalities which have participated in the total benefits theretofore determined; and such levy and assessments for repairs and maintenance of any one ditch system be limited in any one calendar year based upon pro rata percentage of the original calendar year based upon pro rata percentage of the original benefits of that particular drainage system thereof in Martin County, MN under the provisions of Minnesota Statutes Annotated 103-E.

THEREFORE, BE IT RESOLVED, by the Martin County Board of Commissioners of Martin County, MN that the following County, Joint County, and Judicial ditches hereby levied and assessed in the amounts so indicated as sufficient to take care of their obligations for repairs and maintenance heretofore made, or to be made, and equal installments be spread and made payable where necessary, with and made payable where necessary, with and as apart of the Real Estate Taxes in the indicated as follows, to-wit:

DITCHES LEVIED FOR ONE YEAR PAYABLE 2015:

NUMBER	DITCH	AMOUNT
1003	CD #2	\$ 10,000.00
1014	CD #15	\$ 1,000.00
1019	CD #24	\$ 5,000. 00
1023	CD #27	\$ 1,000.00
1029	CD #30	\$ 5,000.
1032	CD #33	\$ 5,000. 00
1045	CD #50	\$ 1,000.00
1046	CD #51	\$ 1,000.00
9027	JD #17	\$ 2,000.00
9052	JD #35	\$ 2,000.00
9057	JD #38	\$ 5,000.00
9066	JD #43	\$ 5,000.00
9080	JD #60	\$ 5,000.00

9089	JD #71	\$ 3,000.00
9099	JD #81	\$ 5,000.00
9109	JD #92	\$ 5,000.00

Upon motion by Commissioner Belgard, seconded by Commissioner Flohrs, and carried, said resolution was duly passed and adopted this 16th day of December, 2014.

BOARD OF COMMISSIONERS

Dan Schmidtke, Chairman

ATTEST: _____

James Forshee, Martin County Auditor/Treasurer

DITCHES LEVIED FOR MORE THAN ONE YEAR

Ditch #	Name of Ditch	Year Ending	Year Ending
1009	County Ditch #11	2015(3 years)	2017(\$20,000)
1015	County Ditch #19	2015 (8 years)	2022(\$20,000)
1016	County Ditch #20	2015 (3 years)	2017 (\$ 5,000)
1017	County Ditch #22	2015 (2 years)	2016 (\$4,304)
1043	County Ditch #46	2015 (2 years)	2016 (\$5,000)
1048	County Ditch #53	2015 (2 years)	2016 (\$10,000)
1055	County Ditch #59	2015 (2 years)	2016 (\$5,000)
1064	County Ditch #69	2015 (5 years)	2019 (\$20,000)
9008	Judicial Ditch #6	2015 (3 years)	2017 (\$10,000)
9021	Judicial Ditch # 12	2015 (3 years)	2017 (\$10,000)
9022	Judicial Ditch #13	2015 (3 years)	2017 (\$20,000)
9028	Judicial Ditch #18	2015 (3 years)	2017 (\$15,000)
9139	Judicial Ditch #28	2015 (12 years)	2026(\$150,000)
9143	Judicial Ditch #34	2015 (15 years)	2029 (\$95,000)
9156	Judicial Ditch #391	2015 (5 years)	2019 (\$25,000)
9062&9140	Judicial Ditch #40 Imp	2015 (20 years)	2034 (\$1,315,000)
9063	Judicial Ditch #41	2015 (5 years)	2019 (\$10,000)
9071	Judicial Ditch #48	2015 (10 years)	2024 (\$50,000)
9075	Judicial Ditch #51	2015 (3 years)	2017 (\$10,000)
9085	Judicial Ditch #67	2015 (5 years)	2019 (\$6,000)
9090	Judicial Ditch #72	2015 (3 years)	2017 (\$8,000)
9104	Judicial Ditch #86	2015 (2 years)	2016 (\$8,000)
9151	Judicial Ditch #314	2015 (10 years)	2024 (\$60,000)

***** The following drainage systems have borrowed from another ditch fund*****

9001 (701) Judicial Ditch #1 borrowed \$30,000.00 from 9150 (850) JD 204 Hugoson Petition

9063 (769) Judicial Ditch # 41 borrowed \$10,000.00 from 9152 (951) JD #204 Br A-38 Petition

**1009 (869) County Ditch #11 borrowed \$15,000.00 from 1070 (928) CD #75
This money must be paid back at 6% per annum interest from January 1, 2008 until paid back.**

9036-2(739) Judicial Ditch #25 borrowed \$25,000 from Revenue Fund in 2002. Paid back \$15,000.00 in 2009

This money must be paid back at 6% per annum interest from January 1, 2010 until paid back.

Roll Call AYES: Commissioners Pierce, Donnelly, Flohrs, Belgard, and Schmidtke. NAYS: None. Resolution duly passed and adopted this 16th day of December, 2014.

Commissioners reviewed warrants and Highway and Drainage bills to be paid on December 16, 2014.

Discussion ensued with regard to a portion of the Prairieland bill.

After discussion,

Motion by Commissioner Belgard, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, hereby approve bills to be paid on December 16, 2014 as presented; with the exception of a portion of Prairieland's bills; and includes the Martin County Highway Department and Drainage bills as presented. Carried unanimously.

Warrants received and paid December 16, 2014 are registered on file in the Auditor/Treasurer's Office as follows:

Revenue Fund – Warrants Approved December 16, 2014	\$154,224.23
Recreation and Safety Fund	\$ 200.00
Martin Co. Economic Development Authority	\$ 1,950.74
Solid Waste Management Fund	\$ 38,829.12
Law Library Fund	\$ 434.00
Martin County Transit Fund	\$ 65,812.20
County Attorney's Forfeiture	\$ 357.50
Recorder's Technology	\$ 3,797.70
Ind. Sewage Treatment Sys. Loan Fund (ISTS)	\$ 17,801.50
Bank Building Fund	\$ 12,512.27
Forfeited Tax Fund	<u>\$ 1,825.99</u>
Total	\$297,745.25
Road and Bridge Funds Totaled	\$125,596.95
Martin County Ditch Funds Totaled	\$143,131.84

Commissioners presented their individual board member reports.

Commissioner Flohrs noted he attended a Labor Management Committee meeting and Department Head Performance Evaluations on December 2, 2014; Human Services Executive meeting on December 3, 2014; Truth in Taxation meeting on December 4, 2014; Beyond the Yellow Ribbon Christmas Party for the Troops on December 6, 2014; AMC Conference December 8-9, 2014 in St. Cloud, MN; met with State Auditors on December 10, 2014; Soil and Water Conservation District meeting on December 11, 2014; Prairieland meeting, Reception for Commissioner Pierce, Department Head Evaluations (two), and Compensation Advisory Committee meeting on December 12, 2014.

Commissioner Belgard noted in addition to those mentioned he attended the South Central Minnesota Multi County HRA meeting on December 3, 2014; and Faribault and Martin County Transit Consolidation meeting in Blue Earth on December 4, 2014.

Commissioner Pierce noted he had nothing new to report.

Commissioner Donnelly noted he had nothing new to report.

Commissioner Schmidtke noted he had nothing new to report.

Commissioners reviewed their calendars of upcoming meetings and activities: December 16, 2014 – Annual Employee Holiday Potluck at 11:30 a.m., Adult Substance Abuse Court Graduation at 12:30 p.m., and Welcome City Council meeting this evening; December 17, 2014 – Human Services meeting at 10:30 a.m. in Blue Earth, Whole Community Planning meeting at noon; December 18, 2014 – meet with the lobbyist for the Southern Minnesota Energy Board in Mankato, MN, and Water Plan meeting in the afternoon; December 24, 2014 – Courthouse Closed ½ Day (p.m.) for the Christmas Eve Holiday; December 25, 2014 – Courthouse Closed for the Christmas Holiday; January 1, 2015 – Courthouse closed for the New Year’s Holiday; January 5, 2015 – regular EDA meeting at 5:15 p.m. in the Commissioners meeting room; and January 6, 2015 – Organizational meeting of the County Board at 9:00 a.m. – Commissioners meeting room.

Commissioners discussed increasing the County Attorney budget.

Consensus of the Board is to increase the CY2015 County Attorney budget by \$20,000 to be used toward the purchase of county offered health insurance only.

The Board recessed at 10:05 a.m.

The Board reconvened at 10:07 a.m.

Motion by Commissioner Belgard, seconded by Commissioner Flohrs, to move into closed session for the performance evaluation of the Martin County Coordinator. Carried unanimously.

Closed session began at 10:07 a.m.

Motion by Commissioner Belgard, seconded by Commissioner Pierce, to move back into open session. Carried unanimously.

Open session at 10:58 a.m.

With no further business to wit, Board Chair adjourned the meeting at 11:00 a.m.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Dan Schmidtke, Board Chair

ATTEST: _____
Scott Higgins, County Coordinator