

PROCEEDINGS OF THE
MARTIN COUNTY BOARD OF COMMISSIONERS
MARCH 3, 2015
@ 9:00 A.M.

The regular meeting of the Martin County Board of Commissioners was called to order at 9:00 a.m. by Chairman Steve Flohrs.

Commissioners present were Steve Flohrs, Tom Mahoney, Steve Donnelly, Dan Schmidtke, and Elliot Belgard. Also present were Scott Higgins, Martin County Coordinator, James Forshee, Martin County Auditor/Treasurer, Terry Viesselman, Martin County Attorney, Rod Halvorsen, KSUM/KFMC Radio, Jodelle Greiner, Sentinel Newspaper, Julie Walters, Administrative Assistant, and members of staff and public.

Motion by Commissioner Schmidtke, seconded by Commissioner Belgard, to approve the agenda for the March 3, 2015 regular Board of Commissioners meeting with the following addition: 8.9(1) Consider \$10,000 Transfer of Funds to the Faribault/Martin County Transit Board. Carried unanimously.

Motion by Commissioner Mahoney, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, hereby approve the minutes of the February 3, 2015 and February 17, 2015 regular Board of Commissioners meetings. Carried unanimously.

Terry Viesselman, Martin County Attorney, presented an office update noting the county attorney's office will be receiving \$56,000 in federal forfeiture funds. Viesselman went on to note the forfeiture funds will be used to purchase surface tablet scanners and speech activated transcription software for the county attorney's office.

Billee Rabbe, Director-PrairieLand Solid Waste, presented a solid waste hauler license application from Madelia Sanitation for collection and transportation of solid waste in Martin County. Rabbe noted the applicant has met the requirements for licensure in Martin County.

Motion by Commissioner Belgard, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, with the listed hauler having met the requirements for licensure in the County of Martin, MN, hereby approve and authorize Board Chair and Martin County Auditor/Treasurer to sign the Solid Waste Collection and Transportation license for the year 2015 for Madelia Sanitation of Madelia, MN. Carried unanimously.

James Forshee, Martin County Auditor/Treasurer, noted the Auditor/Treasurer's Office has received the application and other required paperwork from Rose Lake Golf Club for renewal of its Liquor, Wine, Club or 3.2% License; and that all paperwork is in order.

Motion by Commissioner Belgard, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the renewal of Liquor, Wine, Club or 3.2% License with Sunday Sales beginning at 10:00 a.m. for Rose Lake Golf Club effective April 1, 2015 through March 31, 2016. Carried unanimously.

Scott Higgins, Martin County Coordinator, noted citizen appointments remain open on the Martin County Parks/Trail Committee and Personnel Board of Appeals. Higgins went on to note Paul Edman, attorney with Edman & Edman Attorneys at Law, is willing to serve as one of the members on the Personnel Board of Appeals for a three-year term; and that Diana Scott is willing to serve as a member of the newly formed Broadband Steering Committee.

Motion by Commissioner Schmidtke, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, hereby approve the appointments of the following Martin County citizens to the following Citizen Advisory Boards/Commissions: Paul Edman, attorney with Edman & Edman Attorneys at Law, to serve on the Personnel Board of Appeals for a three-year term beginning January 1, 2015 and ending December 31, 2017; and the appointment of Diana Scott to serve on the newly formed Broadband Steering Committee. Carried unanimously.

Kevin Peyman, Highway Engineer, noted the Board previously authorized the recruitment and replacement of a Heavy Equipment Operator for the Martin County Highway Department-Dunnell Shop. Peyman went on to note the position was posted internally and recommends the hire of Troy Manzey, Martin County Highway Department Maintenance Worker, currently working out of the Martin County Highway Department-Trimont Shop.

Motion by Commissioner Schmidtke, seconded by Commissioner Belgard, Be It Resolved that the Martin County Board of Commissioners, upon the recommendation of Highway Engineer, hereby approve the hire of Troy Manzey, Heavy Equipment Operator (Dunnell Shop) at Grade 12 Step 1 at \$19.10/hour for the Martin County Highway Department effective May 1, 2015. Carried unanimously.

Peyman continued with the hire of Manzey for the Dunnell Shop, this opens up a spot at the Trimont Shop. Peyman recommends advertisement and recruitment to fill the Maintenance Worker Position – Trimont Shop.

Motion by Commissioner Mahoney, seconded by Commissioner Belgard, Be It Resolved that the Martin County Board of Commissioners, upon the recommendation of Highway Engineer, hereby approve and authorize the recruitment of a Maintenance Worker Position out of the Trimont Shop. Carried unanimously.

Peyman presented the state contract pricing bid for the purchase of a new (not replacing any unit) budgeted Caterpillar 259D Compact Track Skid Loader with Crew Cab in the amount of \$56,896.00. Peyman noted the current skid loader is a 2006 model and has approximately 3,600 hours and will be kept to use as a back-up. Peyman went on to note there was not a big difference between the state contract price on the CAT and other models and recommends purchase of the budgeted skid loader.

Commissioner Belgard questioned if an air conditioned cab and radio is included in the state contract price.

After further discussion,

Motion by Commissioner Mahoney, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, upon the recommendation of Highway Engineer, hereby approve the purchase of a new Caterpillar 259D Compact Track Skid Loader with Crew Cab in the amount of \$56,896.00 from Ziegler CAT in Minneapolis, MN (state contract dealer). Carried unanimously.

Peyman presented a Highway Department update noting in a recent meeting with ITC Midwest, the first phase of the electric transmission project will take place this fall with bid letting in October or November. Peyman went on to note once the project is let work will commence and continue year-round through the winter months. Peyman also noted the Highway Department has been communicating with ITC regarding wear and tear to roads and ditches during the transmission construction project; and that formal road agreements will be drawn up as the project progresses.

Commissioners Schmidtke and Belgard noted they received inquiries as to why Mel Carlson Chevrolet in Truman wasn't contacted for a bid on the Highway Department's recent pickup truck purchase.

Peyman noted in past years Mel Carlson Chevrolet was contacted and chose not to bid as they were unable to be competitive with other bids received. Peyman went on to note he will call Mel Carlson Chevrolet on future bid requests.

Jeff Markquart, Martin County Sheriff, noted the Sheriff's Office has submitted the Annual County Boat and Water Safety Grant application and was awarded \$3,418.00 for FY2015. Markquart went on to note the effective date is January 1, 2015 and expires June 30, 2016; and the grant will cover expenses incurred for boat and water safety activities and enforcement.

Motion by Commissioner Schmidtke, seconded by Commissioner Mahoney,

R-#12/'15

RESOLUTION

AUTHORIZING EXECUTION OF ANNUAL COUNTY BOAT AND WATER SAFETY AGREEMENT

BE IT RESOLVED THAT, Martin County enters into a grant agreement with the Minnesota Department of Natural Resources for the program entitled County Boat and Water Safety in the grant amount of \$3,418.00 to cover expenses incurred for patrol, enforcement, search and rescue, watercraft inspection, waterway marking and accident investigation effective January 1, 2015 and expires June 30, 2016.

BE IT FURTHER RESOLVED, that the Martin County Sheriff, Chairman of the Martin County Board of Commissioners, and Martin County Auditor/Treasurer, are hereby authorized to execute and sign such grant agreement on behalf of Martin County.

Motion made by Commissioner Schmidtke, seconded by Commissioner Mahoney, and duly adopted this 3rd day of March, 2015.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Steve Flohrs, Board Chair

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Belgard, Donnelly, Mahoney, Schmidtke, and Flohrs. NAYS: None. Resolution duly passed and adopted this 3rd day of March, 2015.

Corey Klanderud, Captain-Martin County Sheriff's Office, presented the annual Telvento weather services subscription agreement which is an instantaneous weather service with up to date information much like meteorologists receive; and recommends authorizing Martin County's head communications officer to execute and sign the weather services subscription agreement. Klanderud noted the monthly service fee is \$324 and is included in the Sheriff's Office annual budget(s).

Motion by Commissioner Mahoney, seconded by Commissioner Belgard, Be It Resolved that the Martin County Board of Commissioners, hereby approve the subscription agreement for weather services from Telvento for a twelve month period, in the amount of \$324/month, effective February 25, 2015; and to authorize Joann Russenberger, head communications officer, to execute and sign the agreement on behalf of the Martin County Sheriff's Office. Carried unanimously.

Markquart presented a Martin County Jail update including twenty (20) in-house, ten (10) in Faribault County, one (1) in Jackson County, one (1) in Nobles County, and five (5) on Electronic Home Monitoring (EHM).

Vicki Paskey, Minnesota Valley Action Council (MVAC), presented the 2015 Martin County/MVAC Summer Youth Work Experience Program Agreement. Paskey noted MVAC has received numerous applications already, the Program continues to be very well received, and recommends commissioner support for the 2015 Program.

Paskey noted a couple of changes have been made to the Program including expanding age group to include young adults 18-24; and increasing the hourly wage from \$8.00 per hour to \$9.00 per hour.

Commissioner Mahoney inquired the number of interns last year.

Paskey noted we had 19.

Discussion ensued regarding Martin County businesses helping to fund the Program.

Commissioner Belgard noted I know we had talked about that it would be nice if in the future we could get just a little bit more off of the public sector and into the private if possible.

Commissioner Schmidtke agreed noting he would like to see more of a matching type program and definitely is in favor of businesses helping fund the program.

After further discussion,

Motion by Commissioner Belgard, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize Board Chair to sign the Agreement between Martin County and the Minnesota Valley Action Council (MVAC) for administration of the 2015 Summer Youth Work Experience Internship Program; and that MVAC will initiate contact with Martin County business owners for continuing program resources. Carried unanimously.

Pam Flitter, Martin County Zoning Official, presented an office update noting the Minnesota Pollution Control Agency (MPCA) has completed their feedlot compliance audit for Martin County and the County has received 100% compliance and will continue to receive funding from MPCA.

Wendy Chirpich, Planning & Zoning Technician, presented a Martin County Septic System Database presentation that included the number of septic permits on file, total residences, missing permits, and percent complete for all townships in Martin County.

January 2015 Martin County Septic Status

Township	Permits on File	Total Residences	Missing Permits	% Complete
Cedar	56	97	41	58%
Center Creek	82	104	22	79%
East Chain	98	134	36	73%
Elm Creek	42	80	38	53%
Fairmont	107	122	15	88%
Fox Lake	118	147	29	80%
Fraser	88	120	32	73%
Galena	54	97	43	56%
Jay	62	107	45	58%
Lake Belt	88	105	17	84%
Lake Fremont	45	70	25	64%
Manyaska	108	149	41	72%
Nashville	64	95	31	67%
Pleasant Prairie	89	112	23	79%
Rolling Green	91	123	32	74%
Rutland	134	168	34	80%

Silver Lake	185	230	45	80%
Tenhassen	83	115	32	72%
Waverly	61	97	36	63%
Westford	98	127	29	77%
Total	1753	2399	646	73%

Deb Mosloski, Martin County Drainage Administration, noted JD #48 is a shared drainage system with Jackson County of which Martin County's share is 5% of the system. Jackson County is getting the JD #48 system re-determined and will have future repairs and has asked Martin County to appoint one commissioner to the Joint Ditch Board.

Forshee noted that Joint Ditch Board meeting attendance is required via teleconference (ITV) or in person.

Commissioner Belgard questioned why just one (1) commissioner from Martin County.

Mosloski noted she is questioning that too and will check with Kurt Deter, attorney with Rinke Noonan of St. Cloud, MN.

After further discussion,

Motion by Commissioner Mahoney, seconded by Commissioner Belgard, Be It Resolved that the Martin County Board of Commissioners, acting as the Drainage Authority for Martin County, hereby appoint Commissioner Dan Schmidtke and Commissioner Steve Flohrs, Alternate, to the JD #48 J & M Joint County Board. Carried unanimously.

Mosloski reviewed a letter received from I&S Group of Mankato, MN, noting that on November 14, 2014, Fett Drainage was the low bidder for the improvement to County Ditch #30 in Martin County; and as of February 23, 2015, Fett notified I&S Group that they will not be able to get a bond for this project and they rescind their bid. Mosloski went on to note I&S Group recommends that the Martin County Drainage Authority rescind the Fett bid and allow I&S Group to rebid the project; and to utilize the bid security (\$50,000) from Fett to be applied to any differences in bid numbers.

Much discussion ensued with regard to Martin County utilizing the bid security versus returning the bid security received from Fett in the amount of \$50,000.

After further discussion,

Motion by Commissioner Schmidtke, seconded by Commissioner Belgard, Be It Resolved that the Martin County Board of Commissioners, acting as the Drainage Authority for Martin County, hereby rescind the bid received from Fett Drainage for the improvement to County Ditch #30; and to authorize I&S Group to move forward with advertising to rebid the County Ditch #30 project; and to address the issue of the \$50,000 bid security received from the original

Fett Drainage bid at a later date. Those voting in favor: Commissioners Schmidtke, Belgard, Donnelly, and Mahoney. Those voting against: Chairman Flohrs. Motion carries.

Mosloski reviewed information received regarding the proposal and options of re-routing Branch F7 on JD #100. Mosloski noted the re-route is in conjunction with the proposed city center to be constructed in Trimont, MN. Mosloski went on to note engineering reports disclosed Branch F7 running underneath a pump station and parking lot to reach a proposed holding pond. Mosloski also noted Mike Forstner, Drainage Technician, recommends re-routing Branch F7 to reach the pond by averting the pump station and parking lot.

After further discussion,

Motion by Commissioner Belgard, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, acting as the Drainage Authority for Martin County, hereby approve and authorize the re-routing of Branch F7 on JD #100 as presented. Carried unanimously.

Higgins noted the Blizzard Snowmobile Club Trail Administrator is requesting approval to submit an application on behalf of Martin County to the Minnesota Department of Natural Resources (DNR) – Minnesota Snowmobile Trails Assistance Program for snowmobile maintenance. Higgins went on to note this is a preliminary application and once the DNR has reviewed and awards a grant dollar amount, it will be brought before the Board for acceptance and approval.

Motion by Commissioner Mahoney, seconded by Commissioner Schmidtke,

R-#13/'15

RESOLUTION

Application from the Blizzard Snowmobile Club for Maintenance Funding for the Existing GIA Trail System:

WHEREAS, Martin County, Minnesota desires to apply for maintenance funding for an existing GIA Trail System; and

WHEREAS, by Law of 1975, Chapter 204, Sections 51 and 95, there was appropriated to the Commissioner of Natural Resources, as a grants-in-aid to Local units of government, funds for said purposes; and

WHEREAS, said Martin County will contract with the Blizzard Snowmobile Club, Inc. to apply for this funding to maintain said GIA Trail System.

NOW THEREFORE BE IT RESOLVED, that the Martin County Board of Commissioners approve of the application for maintenance funding for the existing GIA Trail, and that the Chairperson and/or the County Auditor/Treasurer be authorized to sign all documents relating to the program year.

Motion was made by Commissioner Mahoney, seconded by Commissioner Schmidtke, and carried this 3rd day of March, 2015.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Steve Flohrs, Board Chair

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Donnelly, Belgard, Schmidtke, Mahoney, and Flohrs. NAYS: None. Resolution duly passed and adopted this 3rd day of March, 2015.

Higgins noted the Faribault/Martin County Transit Board recommends each county allocate \$10,000 for joint transit expenses; and that allocated funds will be reimbursed with the transitional Transit for our Future grant from the Minnesota Department of Transportation – Office of Transit.

Commissioner Belgard noted at our last joint transit board meeting we talked about how we're going to have to start paying the bills and that each county was going to put in \$10,000.

Motion by Commissioner Belgard, seconded by Commissioner Donnelly, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize \$10,000 transfer of funds to the Faribault/Martin County Transit Board for joint transit expenses incurred to be reimbursed once the transitional Transit for our Future grant is received from Minnesota Department of Transportation-Office of Transit. Carried unanimously.

Commissioners reviewed a thank you letter received from the Southern Minnesota Initiative Foundation; and reviewed the tentative schedule for Boy and Girl County Government Day to be held on March 17, 2015.

Commissioners presented their individual board member reports.

Commissioner Schmidtke noted he attended a Human Services meeting, Faribault/Martin County Transit Board meeting, and Prairieland meeting on February 18, 2015; Martin County Wellness weigh-in on February 26, 2015; and EDA meeting on March 2, 2015.

Commissioner Belgard noted in addition to those already mentioned he and Commissioner Mahoney participated in interviewing candidates for the F/M Transit Director position, and EDA meeting on March 2, 2015.

Commissioner Flohrs noted in addition to those already mentioned he met with one of his constituents regarding a new hog confinement building up on the county line and issues with the new building. We met with the new owners and Pam Flitter, Martin County Zoning Official, and

the concerns should now be taken care of – February 18, 2015; JD #2 Construction meeting in Ormsby, MN on February 23, 2015; ITC Power line meeting on March 2, 2015.

Commissioner Mahoney noted in addition to those already mentioned he attended a Fairmont Substance Abuse Prevention Coalition meeting on February 23, 2015; and Fairmont Chamber of Commerce annual banquet meeting on February 26, 2015.

Commissioner Donnelly noted he had nothing new to add.

Commissioners reviewed their calendars of upcoming meetings and activities: March 3, 2015 – Personnel Committee meeting at 10:30 a.m.; March 4-5, 2015 – AMC’s Legislative Conference in St. Paul, MN; March 6, 2015 – Human Services Executive Board meeting at 9:00 a.m., Corn growers breakfast at 7:15 a.m.; March 7, 2015 – MVAC’s Annual Soup Dinner at Minnesota State University-Mankato; March 9, 2015 – Broadband Steering Committee meeting at 2:00 p.m. in the Sisseton Conference Room; March 10, 2015 – Extension Advisory Committee meeting at 8:00 a.m., Library Board meeting, and Township elections; March 11, 2015 – Convention & Visitor’s Bureau meeting at noon, and Martin County Parks/Trail Committee at 4:00 p.m.; March 12, 2015 – Insurance Committee meeting with Hanratty & Assoc., at noon at Serenades by the lake; March 13, 2015 – Prairieland meeting; March 16, 2015 – Fairmont Substance Abuse Prevention Coalition meeting at the Fairmont High School; March 17, 2015 – next regular Board of Commissioners meeting at 9:00 a.m. in the Commissioners Meeting Room, Boy and Girl County Day, and F/M Transit Board (full Board) meeting at 1:00 p.m. in the Sisseton Conference Room – Courthouse.

With no further business to wit, Board Chair adjourned the meeting at 10:34 a.m.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Steve Flohrs, Board Chair

ATTEST: _____
Scott Higgins, County Coordinator