

PROCEEDINGS OF THE  
MARTIN COUNTY BOARD OF COMMISSIONERS  
AUGUST 4, 2015  
@ 9:00 A.M.

The regular meeting of the Martin County Board of Commissioners was called to order at 9:00 a.m. by Chairman Steve Flohrs.

Commissioners present were Steve Flohrs, Tom Mahoney, Elliot Belgard, and Dan Schmidtke. Commissioner District Three is vacant. Also present were Scott Higgins, Martin County Coordinator, James Forshee, Martin County Auditor/Treasurer, Rod Halvorsen, KSUM-KFMC Radio, Desiree Diaz, Sentinel Newspaper, Julie Walters, Administrative Assistant, and members of staff and public.

Motion by Commissioner Schmidtke, seconded by Commissioner Belgard, Be It Resolved that the Martin County Board of Commissioners, hereby approve the agenda for the August 4, 2015, regular Board of Commissioners meeting with the following addition: 8.8 Consider Resignation of Enid Bloedel, Account Tech II/Office Coordinator, with the U of M Extension and Planning & Zoning Office. Carried unanimously.

Motion by Commissioner Mahoney, seconded by Commissioner Belgard, Be It Resolved that the Martin County Board of Commissioners, hereby approve the minutes of the July 21, 2015, regular Board of Commissioners meeting. Carried unanimously.

Melvia Nelsen, and James Nelsen, South Central Volunteer Dive Team, presented an update and a thank you to the Martin County Commissioners for past financial support to the South Central Volunteer Dive Team; along with a request to be considered in the County's budget for CY2016.

Motion by Commissioner Belgard, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, hereby receive and file the CY2016 Appropriation Request from the South Central Volunteer Dive Team of approximately double current allocation. Carried unanimously.

Stephanie Busiahn, Director of the Fairmont Convention & Visitors Bureau (CVB) and the county's representative to the Southern Minnesota Tourism Association (SMTA), along with Jessica Maday, part time Social Media and Marketing at the CVB, updated the Board on the activities of the Fairmont CVB along with the SMTA. Buishan also requested the Board consider CY2016 budget allocation for the SMTA in the amount of five cents per capita.

Motion by Commissioner Mahoney, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, hereby receive and file the CY2016 Appropriation Request received from the Southern Minnesota Tourism Association in the amount of five cents per capita. Carried unanimously.

Kevin Peyman, County Engineer, was present and noted bid letting in consideration of construction of a shower/restroom building at Cedar-Hanson Park near Trimont, MN, was held

on Thursday, July 30, 2015, and two bids were received; each bid with a voluntary deduct for septic subcontractor (Beemer Companies). Peyman noted that after CBS Squared (Engineers for the proposed improvements to Cedar-Hanson Park) contacted Beemer Companies representatives – the septic contractor for each bidder – established that Beemer is proposing a system whereby the septic tanks are at the head end of the force main instead of at the outlet side of the force main, and that their design would also incorporate one additional septic tank which would allow for more effluent storage should a pump fail. Peyman went on to note CBS Squared staff discussed this Alternate method of design and feel comfortable with proposed system as submitted by the Beemer Companies and recommends that Martin County award the project to Wilcon Construction, Inc., in the amount of \$446,300.00 which includes the voluntary deduct of \$3,500.00. Peyman also noted as was discussed previously the park fund has approximately \$60,000 that is levied by the Board that goes towards day to day expenses and caretaker wages; and usually the money collected from the McLain Property rental \$40,000 to \$45,000 per year) has been used for the development of Martin County parks. Peyman recommends paying for the shower/restroom building from the County’s general fund with repayment from the Park Board over the next 8 – 10 years. Peyman noted that he and the Park Board recommend moving forward and awarding the bid to Wilcon Construction, Inc.

<u>Bidder Name</u>	<u>Base Bid</u>	
United Builders, Inc.	\$474,160.00	Voluntary Deduct of \$3,000.00
Wilcon Construction, Inc.	\$449,800.00	Voluntary Deduct of \$3,500

After discussion,

Motion by Commissioner Schmidtke, seconded by Commissioner Belgard, Be It Resolved that the Martin County Board of Commissioners, after the appropriate advertisement for bids, and upon receiving bids for the Cedar-Hanson Park Improvement Project (construction of a shower/restroom building), and upon the recommendation of the Martin County Park/Trails Committee and County Engineer, hereby approve and award the low bid for the Cedar-Hanson Park Improvement Project to Wilcon Construction, Inc., of St. James, Minnesota, in the amount of \$449,800.00, less voluntary deduct of \$3500.00 for alternate effluent discharge system; and authorize the Chair and appropriate staff (County Engineer, Martin County Auditor/Treasurer, and Martin County Attorney) to sign and execute the necessary documents for the listed project. Carried unanimously.

Peyman opened a brief discussion regarding liquidated damages on construction projects; and the Highway Department is operating under business as usual and that supervisors have done a good job of keeping things running smoothly.

Scott Higgins, Martin County Coordinator, noted the Victim Witness Program has received notification from the Office of Justice Programs Crime Victim Services that Emergency Funds are available in the amount of \$500.00 for the period of July 1, 2015, to June 30, 2016. Emergency funds are an additional source of supplemental funding to aid in direct services to victims of crime.

Motion by Commissioner Belgard, seconded by Commissioner Mahoney,

R-#31/'15

RESOLUTION AUTHORIZING EXECUTION  
OF EMERGENCY FUND GRANT AGREEMENT

BE IT RESOLVED that Martin County, Minnesota will enter into a cooperative agreement with the Office of Justice Programs in the Minnesota Department of Public Safety.

BE IT FURTHER RESOLVED that funds for this grant contract in the amount of \$500.00 for the period of July 1, 2015 to June 30, 2016 are for emergency funds to county and city prosecutors and victims' assistance programs to reimburse crime victims who have emergency needs under MN Stat. 611A.675.

BE IT FURTHER RESOLVED that the Martin County Board Chair and Victim Witness Program Coordinator are hereby authorized to execute such agreements and amendments, as are necessary to implement the project on behalf of Martin County.

BE IT FINALLY RESOLVED upon a motion by Commissioner Belgard, and seconded by Commissioner Mahoney, and was unanimously carried.

Resolution duly passed and adopted this 4<sup>th</sup> day of August, 2015.

BOARD OF COMMISSIONERS  
MARTIN COUNTY, MN

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Steve Flohrs, Board Chair

ATTEST: \_\_\_\_\_  
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Schmidtke, Mahoney, Belgard, and Flohrs. NAYS: None.  
Resolution duly passed and adopted this 4<sup>th</sup> day of August, 2015.

Rebecca Bentele, Martin County Victim Services, was present to update the Board regarding the 2016 Victims of Crime Act (VOCA) continuation grant funding. Bentele noted funding has increased from \$75,000 to \$105,000; and that 2016 is also the last of the 5-year continuation grant. Bentele went on to note when applications are submitted in 2016 for the next five year period (FY2017 through FY2021), applications will once again be on a competitive basis which could result in more funding, the same funding, less funding, or no funding at all.

Higgins presented his recommendation for Board approval to dispose of a 2007 Turtle Top Van Terra Class 400 transit bus as surplus property. Higgins noted the bus has approximately 244,363 miles and it has met its useful mechanical life. Higgins recommends that the bus be

disposed of on State of Minnesota Surplus Services MinnBid auction site and is contingent upon MN DOT providing a letter of approval and relinquishing the state's interest in the bus.

Motion by Commissioner Belgard, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, hereby approve disposal of a 2007 Turtle Top Van Terra E350 transit bus, VIN 1FDWE35S77DA13723, State #B070114 Class 400 transit bus as surplus property due to having met its useful mechanical life; and to dispose of by online auction pending Minnesota Department of Transportation – Office of Transit approval. Carried unanimously.

Higgins noted the County's Employee Recognition Day will be held on Tuesday, September 15, 2015; and the Labor Management Committee recommends closing County offices from 11:30 a.m. to 1:00 p.m. on Tuesday, September 15, 2015, so that all county employees may take part in the Employee Recognition Day festivities.

Motion by Commissioner Schmidtke, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, hereby approve closure of County offices in the Courthouse, Highway Department, and Library, from 11:30 a.m. to 1:00 p.m. on Tuesday, September 15, 2015, for the annual Employee Recognition Day. Carried unanimously.

Forshee noted it is that time of year when the County's annual Road and Tax Forfeited Land Tour needs to be scheduled. Forshee recommends setting the date during the first week in September, 2015.

After discussion,

Motion by Commissioner Mahoney, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, hereby set a special meeting date and time for the annual Tax Forfeited Land and Road Tour for Friday, September 4, 2015, at 8:00 a.m., to tour various tax forfeited parcels and road construction projects and equipment. Carried unanimously.

Randy Markl, Area Wildlife Supervisor with the Minnesota Department of Natural Resources (DNR) was present to seek approval for the DNR to accept approximately 51 acres from the Fox Lake Conservation League located in Section 6 of Westford Township. Markl noted this property will become part of the Perch Creek State Wildlife Management Area. Markl went on to note the County will receive annual Payment in Lieu of Property Taxes to offset the loss of tax base from the natural resource lands.

Motion by Commissioner Belgard, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, hereby authorize approval for the Department of Natural Resources (DNR) to accept approximately 51 acres from the Fox Lake Conservation League located in Section 6 of Westford Township to be part of the Perch Creek State Wildlife Management Area. Carried unanimously.

By consensus, the Board tabled the CY2016 Preliminary Budget Work Session.

Deb Mosloski, Martin County Drainage Specialist, was present to recommend the date of September 15, 2015, at 9:30 a.m., to set a public hearing to hear the Preliminary Engineer's Report for the Improvement of JD #20 in Silver Lake Township (Neusch Petition).

Motion by Commissioner Schmidtke, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, acting as the Drainage Authority for Martin County, hereby sets the date of September 15, 2015, at 9:30 a.m. in the Commissioners Meeting Room – Martin County Courthouse, to hear the Preliminary Engineer's Report for the Improvement on JD #20. Carried unanimously.

The Board reviewed information regarding the CY2016 Certification of Local Library Support Requirement; and Blandin Robust Network Feasibility Fund Grant Award.

Higgins noted the Coordinator's Office received a resignation notice from Enid Bloedel, Account Tech II/Office Coordinator with the U of M Extension and Planning & Zoning Office, effective August 31, 2015.

Motion by Commissioner Schmidtke, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, hereby accept with deep regrets the resignation of Enid Bloedel, Account Tech II/Office Coordinator with the U of M Extension and Planning & Zoning Office, effective August 31, 2015. Carried unanimously.

By consensus, the Board decided that recruitment for Bloedel's position warrants further discussions by the County's Personnel Committee.

Commissioners presented their individual board member reports.

Commissioner Schmidtke noted he attended a Human Services meeting on July 29, 2015; Building and Purchasing Committee meeting on July 30, 2015; and Martin County EDA meeting on August 3, 2015.

Commissioner Mahoney noted in addition to those mentioned he attended a Faribault-Martin Joint Transit Full Board meeting on July 22, 2015; Blandin meeting on July 23, 2015; and Human Services meeting on July 29, 2015.

Commissioner Belgard noted in addition to those mentioned he attended a Labor Management Committee meeting and Personnel Committee meeting on July 21, 2015; Faribault-Martin Joint Transit Full Board meeting on July 22, 2015; South Central Emergency Communications Board and South Central EMS meeting on July 23, 2015; Human Services meeting on July 29, 2015; Building and Purchasing Committee meeting on July 30, 2015; and Martin County EDA meeting on August 3, 2015.

Commissioner Flohrs noted in addition to those mentioned he attended a Martin County Personnel Committee meeting on July 21, 2015; Insurance Committee meeting on July 22, 2015; Teleconference at home with Rural Minnesota Energy Board (RMEB) regarding the RMEB lobbyist on July 24, 2015; Truman Parade on July 25, 2015; Rural Minnesota Energy Board

meeting in Slayton, MN, on July 27, 2015; and Beyond the Yellow Ribbon meeting on August 3, 2015.

Commissioners reviewed their calendars of upcoming meetings and activities: August 4, 2015 – Personnel Committee meeting immediately following the regular Board of Commissioners meeting; August 6, 2015 – Faribault-Martin Joint Transit Board Executive Committee meeting at 9:00 a.m. in the Sisseton Conference Room – Martin County Courthouse, Martin County App Camp photo op at 10:30 a.m. – Southern Minnesota Education Campus (SMEC) building; August 11, 2015 – Library Board meeting; August 12, 2015 – Human Services Executive Board meeting, and Martin County Park/Trails Committee meeting at 4:30 p.m. – Timberlane Park; August 13, 2015 – Soil and Water meeting, and Drainage Conference in Mankato, MN; August 14, 2015 – Prairieland meeting; August 17, 2015 – Fairmont Substance Abuse Prevention Coalition meeting at the Fairmont High School; August 18, 2015 – next regular Board of Commissioners meeting at 9:00 a.m., noon ribbon cutting at the 150<sup>th</sup> Martin County Fair new ticket booth, and Joint Human Services award meeting and meal at 5:30 p.m.

With no further business to wit, Board Chair adjourned the meeting at 10:07 a.m.

BOARD OF COMMISSIONERS  
MARTIN COUNTY, MN

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Steve Flohrs, Board Chair

ATTEST: \_\_\_\_\_  
Scott Higgins, County Coordinator