

PROCEEDINGS OF THE
MARTIN COUNTY BOARD OF COMMISSIONERS
SEPTEMBER 1, 2015
@ 9:00 A.M.

The regular meeting of the Martin County Board of Commissioners was called to order at 9:00 a.m. by Chairman Steve Flohrs.

Commissioners present were Dan Schmidtke, Steve Flohrs, Tom Mahoney, and Elliot Belgard. Commissioner District Three is vacant. Also present were Scott Higgins, Martin County Coordinator, Desiree Diaz, Fairmont Sentinel Reporter, Rod Halvorsen, KSUM-KFMC Radio, Julie Walters, Administrative Assistant, and members of staff and public.

Motion by Commissioner Schmidtke, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, hereby approve the agenda for the September 1, 2015, regular Board of Commissioners meeting with the following: Delete 4.1 2015 Summer Youth Internship Program Update, 5.1 Consideration of Commitment of Sexual Predator – County Attorney’s Office; and Add 8.9 Consider Broadband Feasibility Study Grant Match Allocation Request. Carried unanimously.

Motion by Commissioner Belgard, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, hereby approve the minutes of the August 18, 2015, regular Board of Commissioners meeting. Carried unanimously.

Judd Schultz, Minnesota Valley Action Council (MVAC)-Housing Services Director, noted he was present to request additional funds from the County’s revolving loan fund. Schultze went on to note there is a property in rural Welcome, MN, with rehabilitation needs greater than the basic improvements through the Minnesota Housing Rehabilitation Loan Program can fund; and if additional funds aren’t found, the entire project can’t be completed. Schultze also noted additional funds needed to address the lead, radon, and electrical issues, is \$12,752. This property was not in one of the targeted communities when we did the Small Cities Project over the last couple of years. Schultze noted repayment is on a 15 year zero percent deferred loan. A lien for the County will be placed on the property ahead of the Minnesota Housing lien ensuring repayment of County funds.

Motion by Commissioner Belgard, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, at the request of Minnesota Valley Action Council for the additional funding for the Minnesota Housing Rehabilitation Loan Program for Martin County in the amount of \$12,752.00 for a one time rehabilitation project for a household located in the City of Welcome, MN, (Fox Lake area), hereby approves the additional funding request for the aforementioned project on a one time basis, to be expended from the Martin County Area Redevelopment Fund. Carried unanimously.

Schultz presented a review of the Martin County Small Cities Development Program which started June 1, 2012 and ended on December 31, 2014. The grant provided \$517,500 for rehabilitation of twenty-three (23) owner occupied homes in four (4) communities located in

Martin County. The grant also provided \$77,625 in administrative funds to manage the grant. Schultze noted at program completion the following number of projects were completed per community: Ceylon-seven (7), Dunnell-five (5), Granada-two (2), and Northrop-nine (9). Schultz thanked the Board for providing \$75,000 in leverage monies. Schultze went on to note in the end we spent \$72,625.50 and overall we had almost \$161,000 of leverage in this project with the goal of making those homes safe and affordable for those families.

Kevin Peyman, County Engineer, was present to review bids received and request approval to purchase a 2016 budgeted motorgrader due to problems the Highway Department is currently having with the old unit to be replaced. Peyman noted the County has a 2001 CAT (Unit #26) with approximately 18,700 miles. Operators have noticed the transmission isn't as smooth and has been acting up. We had an oil leak near the transmission and the service man noted he had some real concerns with the transmission and that at 18,700 miles it is pretty common that transmissions go out between 15,000 to 20,000 miles; and that we're probably on borrowed time. Peyman went on to note a new transmission in something like this is about \$25,000. Peyman also noted there is \$200,000 in the 2016 proposed budget to replace Unit #26 and requests purchasing now rather than risk going through the winter and potentially putting \$25,000 into a piece of equipment that is worth \$66,000 in trade.

Peyman continued the state contract price for a new 2015 John Deere 770G through RDO Equipment of North Mankato, MN, is \$232,426.00. RDO has allotted us \$66,000 in trade so the net price would be \$166,426. State contract price for a CAT from Ziegler out of Minneapolis for a 2015 12M3 was \$264,390 less trade-in of \$55,000 for a net cost of \$209,390. Peyman noted state contract prices are expected to increase 6-8% in 2016 and with the risk of going through the winter season and possibly having to spend \$25,000 for a transmission on a piece of equipment that is worth \$66,000, recommends purchasing the motorgrader now from Road and Bridge fund reserves.

Motion by Commissioner Belgard, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, after careful consideration and review of the bids for the Motorgrader, and upon the recommendation of County Engineer, hereby approve the purchase of a 2015 John Deere 770G Motorgrader from RDO Equipment Company of North Mankato, Minnesota, in the amount of \$232,426.00 less \$66,000.00 for trade in of Unit #26 for a total purchase price of \$166,426.00 plus applicable taxes. Carried unanimously.

Peyman noted that it is business as usual for the Highway Department with nothing major to report.

Jeff Markquart, Martin County Sheriff, was present to recommend the hire of Dylan Post as a part time Patrol Deputy for the Martin County Sheriff's Office.

Motion by Commissioner Schmidtke, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, hereby authorize the hire of Dylan Post as part time Patrol Deputy for the Martin County Sheriff's Office, effective September 1, 2015, at \$22.23/hour; not eligible for benefits, and is contingent upon successful background check. Carried unanimously.

Markquart presented an information update on the number of inmate transports performed since the first of this year. Markquart noted there have been 501 transports totaling 57,198 miles or 233 miles every day of the week that are spent on the road. Hourly, the time that Sheriff's Office staff has spent is 1,377 hours or 39.3 hours per week (at 35 weeks) spent so that's a full time position just doing transports. Markquart also noted totals do not include any of our professional transports that we hire to bring people in from wherever they happen to be when our warrants are picked up.

Markquart presented a brief Martin County Jail Population Update including twenty-three (23) in-house, sixteen (16) out of county, and seven (7) on Electronic Home Monitoring.

Higgins reviewed the updated job description for Administrative Assistant II – Planning & Zoning Office position, noting the job description has been revised to reflect the essential functions of the job.

Motion by Commissioner Schmidtke, seconded by Commissioner Belgard, Be It Resolved that the Martin County Board of Commissioners, hereby approve the revised job description for the Administrative Assistant II – Planning & Zoning Office position as presented; and which more accurately reflects the objective and essential functions of the position. Carried unanimously.

Higgins reviewed renewals for the County's Ancillary Benefits for the year 2016 and recommends acceptance of the renewals.

- Life Insurance. Request for Proposal (RFP) Results Summary shows Sun Life is the low bidder and has offered an Open Enrollment opportunity this fall for employees as follows: Employee – can increase supplemental to \$100,000 if not already at \$100,000; Spouse – can increase to \$25,000 if not already at \$25,000; and Dependents – may be added. All without health history.
- Voluntary Long Term Disability. Monthly rates will remain unchanged for the year 2016.
- Voluntary Dental. Dental coverage is provided through Dearborn National. There will be no increase in monthly rates for the Low Plan or High Plan for the year 2016.
- Voluntary Vision (Avesis) Plan. Monthly rates will remain unchanged for the year 2016.

Motion by Commissioner Mahoney, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, hereby accepts the Request for Proposal (RFP) Life Insurance Bid and renewal(s) and authorizes the Board Chair and/or its designee to sign all necessary documents for the following employee benefit plans with Integrity Employee Benefits, LLS (Jim Ochs), with no rate increases for the year 2016 which includes: Basic Life Insurance and employee buy-up options through Sun Life (list rates); Voluntary Long Term Disability offered through The Hartford (list rates); and approved the Voluntary Dental plan through Dearborn National (list rates); and to approve the Voluntary Vision Plan from Avesis (list premium rates).

Employee and Spouse Life Insurance (Sun Life):

Age of Employee	Your Monthly
<u>Or Spouse</u>	<u>Cost per \$1000</u>

Under 30	\$0.063
30 to 34	\$0.072
35 to 39	\$0.090
40 to 44	\$0.108
45 to 49	\$0.153
50 to 54	\$0.225
55 to 59	\$0.405
60 to 64	\$0.612
65 to 69	\$1.161
70 to 74	\$1.872

Long Term Disability (LTD – The Hartford):

<u>Age</u>	<u>60% of Income to Max of \$500/month</u>	<u>60% of Income to Max of \$1000/month</u>	<u>60% of Income to Max of \$1500/month</u>	<u>60% of Income to Max of \$2000/month</u>
0-24	\$1.15	\$2.30	\$3.45	\$4.60
25-29	\$1.50	\$3.00	\$4.50	\$6.00
30-34	\$1.55	\$3.10	\$4.65	\$6.20
35-39	\$2.25	\$4.50	\$6.75	\$9.00
40-44	\$3.85	\$7.70	\$11.55	\$15.40
45-49	\$5.95	\$11.90	\$17.85	\$23.80
50-54	\$8.40	\$16.80	\$25.20	\$33.60
55-59	\$9.60	\$19.20	\$28.80	\$38.40
60-64	\$9.50	\$19.00	\$28.50	\$38.00
65+	\$9.35	\$18.70	\$28.05	\$37.40

Dental Insurance (Dearborn National):

	<u>Monthly Rates</u>	
	<u>Low Option</u>	<u>High Option</u>
Employee	\$24.50	\$33.56
Employee + Spouse	\$54.84	\$75.54
Employee + Child(ren)	\$47.33	\$64.71
Family	\$78.50	\$107.89

Vision Care (Avesis):

Monthly Rates

Employee Only: \$6.59 Employee + 1: \$11.52 Employee + Family: \$17.12

Carried unanimously.

Higgins noted the Blandin Foundation has awarded \$20,000 to Martin County to conduct a feasibility study to choose and prioritize programs and initiatives to stimulate development of state-of-the-art broadband networks throughout the County as part of the Broadband Program in

rural Minnesota. Higgins went on to note that a dollar for dollar match is required and funds for the match are proposed to come from the Recorder's Compliance Fund.

Motion by Commissioner Belgard, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, hereby accept the \$20,000 Blandin Foundation award to conduct a feasibility study to choose and prioritize programs and initiatives to stimulate development of state-of-the-art broadband networks throughout Martin County as part of the Broadband Program in rural Minnesota; and to approve the required cash match to be expended from the Recorder's Compliance Fund. Carried unanimously.

Higgins reviewed an additional grant award received from the Board of Water and Soil Resources and Minnesota Pollution Control Agency in the amount of \$6,584.00, and noted Martin County received more dollars than we were slated for because of the County's very successful Feedlot Program in Martin County. Higgins recommends acceptance of the additional grant award.

Motion by Commissioner Schmidtke, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, hereby approve and accept the FY2015 – BWSR/MPCA County Feedlot Performance Grant additional funds in the amount of \$6,584.00; and authorize Board Chair to sign the agreement. Carried unanimously.

Deb Mosloski, Martin County Drainage Administrator, and Michael Forstner, Martin County Ditch Inspector, opened discussion regarding a problem downstream from JD #4 M&W on the Leslie Flohrs land that is technically not a drainage system problem or a road authority problem. JD #4 runs into a "private waterway" that is full of trees. Water has routed around those trees and now there is a large sink hole in the area where this farmer mows hay. Mr. Flohrs has stated his concerns about this for a couple of years. Mosloski noted Kurt Deter, legal counsel for the Board concerning 103E ditch matters, has been contacted for an opinion.

Forstner noted records do not indicate that this portion in question was ever incorporated into the ditch system; and that the opinion of Kurt Deter is to petition for an improvement for an extension of the outlet. This could be a more expedient process because it is not looking to build anything new; it is just incorporating the channel that's already there. Forstner also noted that perhaps Mr. Flohrs and the Martin County Soil and Water could look at doing a cost share to correct the impediments affecting JD #4.

Much discussion ensued regarding the private waterway of Mr. Leslie Flohrs.

After discussion,

Chairman Flohrs asked what the next steps for Mr. Leslie Flohrs would be.

Mosloski noted there are two options. He can wait and see if the Minnesota Board of Water and Soil Resources can budget for a cost share; or he can petition to have his private waterway become part of the JD #4 system. By law, the landowner obtains a \$10,000 bond to file the petition. If the petition is accepted, then he's not out anything because the ditch system picks up

the rest of the costs. If the petition is not accepted, then Mr. Flohrs pays for all the mailings, the public notices, and engineering costs.

No action taken on drainage issues involving JD #4 M&W.

Steve and Connie Saggau stated they were present at the July 7, 2015, regular commissioners meeting to address the Board pertaining to drainage problems on their property that involves Martin County Ditch #13 (tile), and that they are the highest assessed private landowner in that section of tile, yet continue to have standing water. The Saggau's noted it was their understanding from that meeting that the tiles were going to be inspected, and that there was going to be a meeting the first part of August to discuss what action was to be taken and they haven't heard anything yet. We just want to keep this process moving.

Discussion ensued regarding the tile system.

Mosloski noted in a conversation yesterday with Ron Ringquist, Viewer, that the Viewer's will have their reports to the Martin County Drainage Administration Office by September 22nd for review. It will not go to the Board until the October 6, 2015, regular commissioners meeting to set a date to hear the Viewer's Report. Once you set that date then, by law, there is three weeks of advertising the public hearing notice which would bring us to the November 3, 2015, regular commissioners meeting. Mosloski went on to note taxpayers will have an opportunity to meet with the Viewer's individually a couple of days before the public hearing. Mosloski also noted it roughly takes almost a year to go through an entire redetermination.

Don Stelter, landowner, noted if the main is going to be fixed he is fine with that.

Pam Flitter, Martin County Zoning Official, was present to note in addition to receiving additional performance credit funds, Martin County will be receiving grant funds for the Septic Program including new monies in the amount of \$6,500 for a data base update; and \$14,778 in grant dollars for septic programs for low income families. Flitter also noted the Planning & Zoning Office is preparing to host a septic training class for local realtors.

The Board reviewed reports and announcements including the County's health insurance renewal information.

The Martin County Drainage Authority participated in a joint telephone conference call with Faribault County regarding County Ditch #414 M&F to appoint I&S Group to survey a portion of the joint ditch down by the East Chain area for cleaning.

Those present for the joint ditch conference call were: Martin County – Commissioners Belgard, Mahoney, Schmidtke, and Flohrs; Faribault County – Commissioners Roper, Loveall, Young, Warmka, and Groskreutz, and Faribault County Attorney and Auditor/Treasurer; Deb Mosloski, Martin County Drainage Administrator, and Mike Forstner, Martin County Ditch Inspector/Technician.

Mike Forstner, Martin County Drainage Inspector, noted we have a petition filed for JD #414 M&F that got looked at for being a clean-out. Since the magnitude of the ditch being the length that it is I feel that it should probably be surveyed first so we're asking to appoint I&S Group to do a survey for a cleaning. I think the entire open ditch itself is 90,000 feet.

After a brief discussion,

Motion by Martin County Commissioner Belgard, seconded by Faribault County Commissioner Roper, to appoint I&S Group to survey a portion of JD #414 M&F for repair. Carried unanimously.

The Joint Ditch Board adjourned and reconvened the regular Board of Commissioners meeting.

Motion by Commissioner Schmidtke, seconded by Commissioner Belgard, Be It Resolved that the Martin County Board of Commissioners, hereby Receive and File the CY2016 Appropriation Request from Red Rock Center for the Arts. Carried unanimously.

Motion by Commissioner Belgard, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, hereby Receive and File the CY2016 Appropriation Request from FMJ Adult Drug Court & Family Dependency Treatment Court. Carried unanimously.

Higgins and Jessica Korte, Accountant-Auditor/Treasurer's Office, reviewed the preliminary budget which has been reduced from a little over 11.0% down to 7.47%. Higgins noted the preliminary levy will need to be received by the Auditor the end of this month (September). Once the levy is set you can't increase it but you can reduce it.

Commissioners will continue to review the proposed preliminary budget and continue discussion at the next board meeting.

Commissioners presented their individual board member reports.

Commissioner Schmidtke noted he worked in the Martin County fair booth several days; Ditch #367 and #29 Public Hearing and buffer strip meeting before that on August 25, 2015; and Faribault-Martin County Transit Meeting on August 26, 2015.

Commissioner Mahoney noted in addition to those mentioned he worked in the County fair booth on August 20, 2015; attended the Top 20 meeting on August 28, 2015; and Red Rock Rural Water meeting in Jackson, MN, on August 30, 2015.

Commissioner Belgard noted in addition to those mentioned he attended a Human Services Advisory Committee meeting on August 18, 2015; ribbon cutting at the Martin County Fair; Meth meeting with Judge Walker on August 19, 2015; worked in the County fair booth; buffer strip meeting on August 25, 2015; Human Services meeting, Faribault-Martin County Transit Board meeting, and Top 20 meeting on August 28, 2015.

Commissioner Flohrs noted in addition to those mentioned he attended a Martin County Personnel Committee meeting on August 18, 2015; Beyond the Yellow Ribbon fair booth and County fair booth; buffer strip meeting; Traverse de Sioux District Library meeting; and Ditch #2 picnic on August 29, 2015.

Commissioners reviewed their calendars of upcoming meetings and activities: September 1, 2015 – Labor Management Committee meeting at 11:00 a.m., Adult Drug Court graduation at 2:00 p.m.; September 2, 2015 – Human Services Executive Board meeting at 9:00 a.m.; September 4, 2015 – Canvass meeting at 1:00 p.m.; September 7, 2015 – Labor Day Holiday – Courthouse closed; September 8, 2015 – Forfeited Land and Road Tour at 7:00 a.m.; Library meeting at 1:00 p.m., Beyond the Yellow Ribbon meeting; September 9, 2015 – Department Director meeting at 8:30 a.m., Park Board meeting at 4:30 p.m. at Perch Lake Park, Minnesota Valley Work Force meeting in Mankato, MN; September 10, 2015 – Faribault-Martin County Transit Board Executive Board meeting at 9:00 a.m., Soil and Water meeting; September 11, 2015 – Prairieland meeting in the morning, and GBERBA meeting in the afternoon; September 14, 2015 – regular Martin County EDA meeting at 5:15 p.m., JD #350 meeting (Flohrs only); and September 15, 2015 – regular Board of Commissioners meeting at 9:00 a.m., and Annual Employee Recognition Day event at 11:30 a.m.

With no further business to wit, Board Chair adjourned the meeting at 11:04 a.m.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Steve Flohrs, Board Chair

ATTEST: _____
Scott Higgins, County Coordinator