

PROCEEDINGS OF THE
MARTIN COUNTY BOARD OF COMMISSIONERS
TUESDAY, OCTOBER 20, 2015
@ 9:00 A.M.

The regular meeting of the Martin County Board of Commissioners was called to order at 9:00 a.m. by Chairman Steve Flohrs.

Commissioners present were Elliot Belgard, Dan Schmidtke, Steve Flohrs, and Tom Mahoney. Commissioner District Three is Vacant. Also present were James Forshee, Martin County Auditor/Treasurer, Terry Viesselman, Martin County Attorney, Rod Halvorsen, KSUM-KFMC Radio, Desiree Diaz, Fairmont Sentinel Reporter, and members of staff and public.

Motion by Commissioner Belgard, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, hereby approve the agenda for the October 20, 2015, regular Board of Commissioners meeting with the following: Add 8.12 Consider Hire of Administrative Assistant II – Planning & Zoning position; and Delete 3.1 Review and Approve Minutes of the Regular Board Meeting for October 6, 2015. Carried unanimously.

Terry Viesselman, Martin County Attorney, was present and noted he had nothing new to report.

Chairman Flohrs reported on a meeting with Fairmont Area Kinship Program and Martin County Mentoring Network. Flohrs noted Martin County would allocate dollars to Kinship to take over the Martin County Mentoring Network Program. Flohrs went on to note the Fairmont Area Kinship Program will meet and report back to Martin County.

Kevin Peyman, County Engineer, presented and reviewed Highway Department Resolution designating that the intersection of Lake Aires Road (CSAH 20) and East Amber Lake Drive will be a stop intersection. Traffic from all directions (3 way) will stop. Peyman also noted the stop signs are put up and this resolution will make the stop intersection official. Peyman recommends approval.

Melissa Thate was present and noted she lives at 427 E. Amber Lake Drive and is opposed to the traffic stop right by her house as there is a lot more noise with all of the trucks stopping. Thate also noted other solutions should be looked at as the stop signs have been very disruptive.

Maynard Senf was present and noted he lives at 312 Lake Aires Road and he has noticed a big decline in the number of vehicles that have been going through there and traffic has slowed down considerably.

Flohrs noted the stop intersection will be a problem during the winter months.

Belgard noted the traffic was down; but winter is going to be a problem.

Schmidtke noted we need to look at the future and if the 3 way stop is the correct way.

Peyman noted options would be to take that hill out on Lake Aires Road but that is not a short term solution because it will take some right of way and probably two to three years' time. Peyman went on to note the County can look at salting and sanding more during the winter weather season, and we can push the State of Minnesota to reduce the speed limit. Peyman also noted the cost to put up speed reading signs is approximately \$4,200; and will work with the State to reduce the speed to 30 mph that could possibly take effect in a month or two.

Margaret Gochanour noted she has been watching traffic on Lakes Aires Road and feels that traffic has slowed down and that the stop intersection is a positive thing.

Thad Shively noted the purpose was to slow down traffic.

Flohrs noted the speed needs to be reduced and talks with the School Board be set regarding not picking up any kids on that street (Lake Aires Road).

After further discussion,

Belgard suggests forming a committee to further discuss this issue with the Schools, City of Fairmont, County, and public; and to contact the state about lowering the speed limit.

Motion by Commissioner Belgard, seconded by Commissioner Schmidtke,

Martin County Highway Department
Resolution No. 3 - 2015

RESOLUTION DESIGNATING STOP INTERSECTION

In order to control, safeguard and expedite traffic on County and County State Aid roads in Martin County, the County Board of Commissioners deems it advisable to make the following resolution:

THEREFORE, BE IT RESOLVED, that the following intersection to and hereby is designated as a STOP INTERSECTION and the County Engineer be and hereby is instructed to cause the installation and maintenance of STOP SIGNS thereat:

The intersection of Lake Aires Road (CSAH 20) and East Amber Lake Drive will be a STOP INTERSECTION. Traffic from all directions (3 way) will stop.

Upon motion by Commissioner Belgard, seconded by Commissioner Schmidtke, and carried said resolution was duly passed and adopted this 20th day of October, 2015.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MINNESOTA

By: _____
Chairman, Martin County
Board of Commissioners

Attest: _____
James Forshee
County Auditor/Treasurer

CERTIFICATION

I hereby certify that the foregoing resolution is a true and correct copy of a resolution presented to and adopted by the County of Martin at a duly authorized meeting thereof held on the 20th day of October, 2015.

James Forshee
County Auditor/Treasurer

Roll Call AYES: Commissioners Belgard, Mahoney, Schmidtke, and Flohrs. NAYS: None.
Resolution duly passed and adopted this 20th day of October, 2015.

Peyman presented and reviewed Highway Department Resolution designating that the intersection of CSAH 59 (290th Av.) and C.R. 122 (95th St.) will be a yield intersection. East and West bound traffic on C.R. 122 (95th St.) will yield. Peyman recommends approval of placing a yield sign at this intersection.

Motion by Commissioner Schmidtke, seconded by Commissioner Belgard,

Martin County Highway Department
Resolution No. 5 - 2015

RESOLUTION DESIGNATING YIELD INTERSECTION

In order to control, safeguard and expedite traffic on County and County State Aid roads in Martin County, and upon recommendation of the County Engineer, the County Board of Commissioners deems it advisable to make the following resolution:

THEREFORE, BE IT RESOLVED, that the following intersection to and hereby is designated as a YIELD INTERSECTION and the County Engineer be and hereby is instructed to cause the installation and maintenance of YIELD SIGN thereat:

The intersection of CSAH 59 (290th Av.) and C.R. 122 (95th St.) will be a YIELD INTERSECTION. East and West bound traffic on C.R. 122 (95th St.) will yield.

Upon motion by Commissioner Schmidtke, seconded by Commissioner Belgard, and carried said resolution was duly passed and adopted this 20th day of October, 2015.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MINNESOTA

By: _____
Chairman, Martin County
Board of Commissioners

Attest: _____
James Forshee
County Auditor/Treasurer

CERTIFICATION

I hereby certify that the foregoing resolution is a true and correct copy of a resolution presented to and adopted by the County of Martin at a duly authorized meeting thereof held on the 20th day of October, 2015.

James Forshee
County Auditor/Treasurer

Roll Call AYES: Commissioners Mahoney, Schmidtke, Belgard, and Flohrs. NAYS: None.
Resolution duly passed and adopted this 20th day of October, 2015.

Peyman presented and reviewed Highway Department Resolution designating that the intersection of CSAH 59 (290th Av.) and CSAH 18 (70th St.) will be a yield intersection. East and West bound traffic on CSAH 18 (70th St.) will yield. Peyman recommends approval of placing a yield sign at this intersection.

Motion by Commissioner Mahoney, seconded by Commissioner Belgard,

Martin County Highway Department
Resolution No. 5 - 2015

RESOLUTION DESIGNATING YIELD INTERSECTION

In order to control, safeguard and expedite traffic on County and County State Aid roads in Martin County, and upon recommendation of the County Engineer, the County Board of Commissioners deems it advisable to make the following resolution:

THEREFORE, BE IT RESOLVED, that the following intersection to and hereby is designated as a YIELD INTERSECTION and the County Engineer be and hereby is instructed to cause the installation and maintenance of YIELD SIGN thereat:

The intersection of CSAH 59 (290th Av.) and CSAH 18 (70th St.) will be a YIELD INTERSECTION. East and West bound traffic on CSAH 18 (70th St.) will yield.

Upon motion by Commissioner Mahoney, seconded by Commissioner Belgard, and carried said resolution was duly passed and adopted this 20th day of October, 2015.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MINNESOTA

By: _____
Chairman, Martin County
Board of Commissioners

Attest: _____
James Forshee
County Auditor/Treasurer

CERTIFICATION

I hereby certify that the foregoing resolution is a true and correct copy of a resolution presented to and adopted by the County of Martin at a duly authorized meeting thereof held on the 20th day of October, 2015.

James Forshee
County Auditor Treasurer

Roll Call AYES: Commissioners Schmidtke, Belgard, Mahoney, and Flohrs. NAYS: None. Resolution duly passed and adopted this 20th day of October, 2015.

Peyman presented his recommendation to purchase a 2015 budgeted pickup truck from Bob O'Hara Ranger Chevrolet of Hibbing, Minnesota, in the amount of \$25,797.80 for the Highway Department to replace Unit #6 (1999 flag truck that was in the Dunnell fire with 138,600 miles). Peyman reviewed bids received including state contract pricing and local bids. Peyman recommends the purchase of a 2016 GMC Sierra 1500 4WD Double Cab V8 from Bob O'Hara Ranger Chevrolet. Peyman noted Unit #6 will be placed on the State of Minnesota Surplus Services MinnBid auction site.

Bid Results
Martin County Highway Department
2015 Budgeted Truck Replacement Bids

GM State Contract Dealer:

Bob O'Hara Ranger Chevrolet, Hibbing, MN

2016 GMC Sierra 1500 4WD Double Cab V8 \$25,797.80

Ford State Contract Dealer:

Midway Ford Commercial and Fleet Sales, Roseville, MN

2016 F-150 Super Cab 4WD V8 \$26,301.24

Local Dealers:

Hawkins Chevrolet, Fairmont, MN

2016 Chevrolet Silverado 1500 4WD Double Cab V8 \$28,197.00

Mel Carlson Chevrolet, Truman, MN

2016 Chevrolet Silverado 1500 4WD Double Cab V8 \$29,023.70

After review and discussion,

Motion by Commissioner Mahoney, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, after careful consideration and review of the bids for replacement pickup truck, and upon the recommendation of the County Engineer, hereby approve and authorize the purchase of a 2016 GMC Sierra 1500 4WD Double Cab V8 Pickup Truck in the amount of \$25,797.80 from Bob O'Hara Ranger Chevrolet of Hibbing, Minnesota; and approve disposal of Unit #6 (1999 with 138,600 miles) via online auction. Carried unanimously.

Peyman presented and reviewed sample event permits (including a 10 year permit for reoccurring events) and noted he will draft a permit for Martin County and will bring back to the Board for consideration by the end of the year.

Corey Klanderud, Chief Deputy-Martin County Sheriff's Office, noted the Martin County Sheriff's Office is recommending step increases based on satisfactory performance evaluation and according to Union Contract(s) for the following individuals: Karen Bless, Communications Officer, and Brooke Sonnickson, Communications Officer.

Motion by Commissioner Belgard, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, upon the recommendation of the Martin County Sheriff's Office, hereby approve and authorize step increase based on satisfactory performance evaluation and according to Union Contract(s) for the following Martin County Sheriff's Office personnel: Karen Bless, Communications Officer (LELS #115), 1 Year Step at \$20.75/hour, effective September 7, 2015; and approve and authorize step increase based on satisfactory performance evaluation and according to Union Contract(s) for Brooke Sonnicksen, Communications Officer (LELS #115), 1 Year Step at \$20.75/hour, effective August 10, 2015. Carried unanimously.

Klanderud noted the Sheriff's Office has been granted a Federal Boating Safety Supplemental Equipment Grant in the amount of \$6,189.00. The effective date of the grant is September 1,

2015, and expires December 31, 2015. Klanderud went on to note grant funds will be used to upgrade some buoys and boat lift and boating safety activities.

Motion by Commissioner Schmidtke, seconded by Commissioner Belgard,

R-#37/'15

RESOLUTION

AUTHORIZING EXECUTION OF BOATING SAFETY
SUPPLEMENTAL GRANT AGREEMENT

BE IT RESOLVED, that Martin County, MN enters into a grant agreement with the Minnesota Department of Natural Resources for the program entitled County Boat and Water Safety in the supplemental grant amount of \$6,189.00 to cover expenses incurred for boating safety activities effective September 1, 2015, and expires December 31, 2015.

BE IT FURTHER RESOLVED, that the Martin County Sheriff, Chairman of the Board of Commissioners, and Martin County Auditor/Treasurer, are hereby authorized to execute and sign such grant agreement on behalf of Martin County.

Motion by Commissioner Schmidtke, seconded by Commissioner Belgard, resolution was duly passed and adopted this 20th day of October, 2015.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Steve Flohrs, Board Chair

ATTEST: _____
James Forshee, Auditor/Treasurer

Roll Call AYES: Commissioners Mahoney, Schmidtke, Belgard, and Flohrs. NAYS: None. Resolution duly passed and adopted this 20th day of October, 2015.

Klanderud noted the Sheriff's Office is recommending the hire of two Transport Officers and one Part Time Corrections Officer; and that new hires are contingent upon successful background checks. Klanderud went on to note the hires are not adding hours but helping divide hours better.

Motion by Commissioner Mahoney, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the hire of: Roberta White as Transport Officer for the Martin County Sheriff's Office, effective October 21, 2015, at \$15.45/hour; approve and authorize the hire of Eugene Post as Transport Officer for the Martin County Sheriff's Office, effective October 21, 2015, at \$15.45/hour; and approve and authorize the hire of Lindsey Weber as part time Corrections Officer for the Martin County Sheriff's

Office, effective October 21, 2015, at \$17.46/hour; and are not eligible for benefits; and are contingent upon successful background checks. Carried unanimously.

Dan Whitman, Martin County Assessor, presented his recommendation to replace the second half of the County's current Pictometry Flight Contract with a new contract at a savings; and using the savings to add Assessor's Office software enhancements to help replace missing functionality due to Xerox contract delays.

Motion by Commissioner Schmidtke, seconded by Commissioner Belgard, Be It Resolved that the Martin County Board of Commissioners, hereby approve new Pictometry Flight Contract and purchase of software enhancements for the Assessor's Office to help replace missing functionality. Carried unanimously.

Ashley Brenke, Director-Martin SWCD, and Pam Flitter, Martin County Zoning Official, were present to review the 2016 Natural Block Grant Agreement through the Board of Soil and Water Resources which includes the local Water Plan, the Wetland Conservation Act, the DNR Shoreland and Septics and we have a service agreement through the County to do the water plan and the wetland conservation act. Brenke noted the funds listed are just for one year but the grant agreement says it's for FY2016 & 2017.

Flitter noted the Feedlot Grant is not on the grant agreement this year as that no longer comes through the Board of Water and Soil Resources; but through the Minnesota Pollution Control Agency.

Motion by Commissioner Belgard, seconded by Commissioner Mahoney,

R-#38/'15

RESOLUTION

BOARD OF WATER AND SOIL RESOURCES NATURAL RESOURCES BLOCK GRANT FOR FY2016 & 2017

WHEREAS, Martin County has a State approved comprehensive local water plan, which has been locally adopted pursuant to Minnesota Statutes Chapter 103B; and

WHEREAS, Martin County may assess a levy under its general levy authority to match such grants by BWSR pursuant to Minnesota Statutes 103B.335;

NOW, THEREFORE BE IT RESOLVED, that the Martin County Board of Commissioners approves of Martin County entering into a Grant Agreement with the State of Minnesota to receive state funds for the implementation of its comprehensive local water management in the amount of \$13,697; the administration of the wetland conservation act in the amount of \$8,778; administration of the DNR shoreland program in the amount of \$3,085; Septic Treatment Systems in the amount of \$18,600; Septic Treatment Systems Upgrade in the amount of \$14,778;

and Septic Treatment Systems Incentive in the amount of \$11,500; with total grant amount of \$70,438 under the terms of the Grant Agreement and all statutory requirements; and

THAT THE Martin County Board of Commissioners authorizes the expenditure of cash and in-kind contributions to match the Natural Resources Block Grant as specified in Laws of Minnesota and the Grant Agreement.

BE IT FURTHER RESOLVED THAT, the Chairperson of the Martin County Board of Commissioners and the County Auditor or County Coordinator is authorized to execute the Grant Agreement together with all related documents.

Motion was made by Commissioner _____, seconded by Commissioner _____, and was duly passed and adopted this 20th day of October, 2015.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Steve Flohrs, Board Chair

ATTEST: _____
James Forshee, Auditor/Treasurer

Roll Call AYES: Commissioners Belgard, Schmidtke, Mahoney, and Flohrs. NAYS: None. Resolution duly passed and adopted this 20th day of October, 2015.

Flitter noted interviews have been completed for the Administrative Assistant II – Planning & Zoning Office position, noting that six (6) applicants were interviewed and after careful review, one candidate was selected and has accepted the position contingent on Board approval and required criminal and license background checks that are satisfactory to the County.

Motion by Commissioner Belgard, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, upon the recommendation of the Martin County Zoning Official, and after careful consideration, hereby approve the hire of an Administrative Assistant II – Planning & Zoning Office position at Grade 9, Step 1 at \$15.32 per hour, effective November 9, 2015; and is contingent upon satisfactory reference and background checks; and is eligible for benefits per the County Personnel Policies as it applies to this position. Carried unanimously.

Steve McDonald, Martin County MIS Director, noted a few years back the Court Administration and Court Services Offices put in electronic locks and we've discussed this at the Building Committee and since then we've added a bunch of electronic locks to the Law Enforcement Center and the only way to program these locks is I have to manually run around to 14 separate locks with a laptop to program them. When we first purchased these from Foty that was the only option and in this last year and a half they've come up with a wireless option that can be added onto the locks and that is what I'm proposing to have Foty for (\$8,995) install all the wireless

options on the 14 different locks; and then there's a little Wi-Fi access point that we'll situate and create a little mini wireless network for the locks so that I'll be able to program from one location. We are not adding any more locks...we're just adding the wireless option onto the current locks.

Motion by Commissioner Mahoney, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, approve and authorize the Martin County MIS Department to move forward with the Foty Lock & Safe proposal for KABA Wireless Access System to electronic locks in the Martin County Security Building in the amount of \$8,995.00 plus applicable taxes; and authorize the purchase of three (3) network Power Over Ethernet (POE) switches and run network cable to each wireless network gateway (5) to create a separate wireless network to manage/program the electronic locks in an estimated amount of \$1,500. Carried unanimously.

Deb Mosloski, Martin County Drainage Administration, requests the Board set a public hearing date and time to hear the Final Engineers Report and Final Viewers Report for the JD #51 Improvement Project (east of Granada, MN). Mosloski noted the recommended date is December 1, 2015.

After discussion,

Motion by Commissioner Belgard, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, acting as the Drainage Authority for Martin County, hereby sets the date of December 1, 2015, at 10:00 a.m. in the Commissioners Meeting Room – Martin County Courthouse, to hear the Final Engineers Report and Final Viewers Report for the JD #51 Improvement Project. Carried unanimously.

The Board reviewed warrants to be paid October 20, 2015.

Motion by Commissioner Belgard, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, hereby approve bills to be paid on October 20, 2015, as presented; and includes the Martin County Highway Department and Drainage bills as presented. Carried unanimously.

Warrants received and paid October 20, 2015, are registered on file in the Auditor/Treasurer's Office as follows:

Revenue Fund – Warrants Approved October 20, 2015	\$172,541.57
Enhanced 9-1-1 Fund	\$ 320.00
Recreation and Safety Fund	\$ 218.35
Martin Co. Economic Development Authority	\$ 2,866.34
Solid Waste Management Fund	\$ 42,151.41
Law Library Fund	\$ 1,412.89
Martin County Transit Fund	\$ 50,235.31
Recorder's Compliance	\$ 2,490.00
Ind. Sewage Treatment Sys. Loan	\$ 12,043.33

Building – CIP – Fund	\$ 5,120.00
Bank Building Fund	\$ 5,728.68
Forfeited Tax Fund	<u>\$ 90.03</u>
Total	\$295,217.91
Road and Bridge Funds Totaled	\$ 61,521.58
Martin County Ditch Funds Totaled	\$351,659.58

The Board reviewed the monthly financial statement for September, 2015.

Commissioners presented their individual board member reports.

Commissioner Schmidtke noted he attended a Prairieland meeting on October 16, 2015.

Commissioner Mahoney noted in addition to what was already mentioned he attended the PC’s for People Event on October 8, 2015; Fairmont Area Chamber of Commerce Tour of Businesses on October 9, 2015; Tour of MRCI and Whole Grain Milling Co. on October 12, 2015; Kinship meeting at 4:30 p.m. on October 13, 2015; Human Services Executive Board meeting, SHIP meeting, and Park Board meeting on October 14, 2015; and Fairmont Substance Abuse Coalition meeting on October 19, 2015.

Commissioner Belgard noted in addition to those mentioned he interviewed applicants for the Administrative Assistant II – Planning & Zoning position the morning of October 13, 2015; and attended the Regional 9 Development full board meeting in Mankato, Minnesota, on October 14, 2015.

Commissioner Flohrs noted in additional to those mentioned he attended a Personnel Committee meeting and Drug Court Graduation on October 6, 2015; Community Health Conference at Cragun’s Resort on October 7-9, 2015; and Interviews for the Administrative Assistant II – Planning & Zoning position, and Library Board meeting and Kinship meeting on October 13, 2015.

Commissioners reviewed their calendars of upcoming meetings and activities: October 21, 2015 – Human Services Full Board meeting in Blue Earth, MN; October 22, 2015 – Traverse de Sioux Library Board meeting in Mankato, Minnesota, and Employee Benefit Re-enrollment meetings at 7:15 a.m., 9:00 a.m., and 10:30 a.m., and EDA sponsored Biz Pitch at the Southern Minnesota Education Campus; October 23, 2015 – Faribault-Martin Transit Executive Board meeting at 1:00 p.m.; October 27, 2015 – Audit Entrance meeting at 10:00 a.m. and Planning & Zoning Commission meeting at 5:30 p.m.; October 30, 2015 – Faribault-Martin County Transit full board meeting at 1:00 p.m. and retirement reception for Judge Walker; November 2, 2015 – Beyond the Yellow Ribbon meeting; November 3, 2015 – regular Board of Commissioners meeting at 9:00 a.m.; November 4, 2015 – AMC Fall District meeting; and November 9, 2015 – regular Martin County EDA meeting at 5:15 p.m.

With no further business to wit, Board Chair adjourned the meeting at 10:39 a.m.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Steve Flohrs, Board Chair

ATTEST: _____
James Forshee, Auditor/Treasurer