



COUNTY OF MARTIN, MN

COURTHOUSE • FAIRMONT, MINNESOTA 56031

Commissioners meet 1st & 3rd Tuesdays • Phone (507) 238-3277 • Fax (507) 238-3136

Visit us at: www.co.martin.mn.us

First District

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Second District

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Third District

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Fourth District

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Fifth District

Steve Flohrs
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**NOTICE AND
TENTATIVE AGENDA
MARTIN COUNTY BOARD OF COMMISSIONERS
Tuesday, January 5, 2016 @ 9:00 a.m.
Room 103 – Courthouse (First Floor)
Commissioners Meeting Room**

9:00 a.m.

1.0 CALL TO ORDER

1.1 Select Chair and Vice Chair for the Year 2016

2.0 REVIEW AND APPROVE AGENDA

3.0 REVIEW AND APPROVE MINUTES

3.1 Regular Board Meeting Minutes for December 1, 2015, and December 15, 2015

4.0 SPECIAL PRESENTATIONS

5.0 COUNTY ATTORNEY

6.0 LICENSES AND PERMITS

7.0 UNFINISHED BUSINESS

7.1 Consider Citizens Advisory Board Appointments

Our Mission:

*Martin County Government is to provide efficient and quality service to taxpayers and customers,
utilizing partnerships, communication, and cooperation.*

AN EQUAL OPPORTUNITY EMPLOYER

8.0 GENERAL BUSINESS

- 8.1 Consider Approval of Personnel Action Forms – County Attorney’s Office
- 8.2 Consider Approval of Jail Nursing Services Contract
- 8.3 Consider Mentoring Services Agreement
- 8.4 Consider Out of State Travel Request – K. Peyman, Engineer (9:10 a.m.)
- 8.5 Consider Approval and Authorize Board Chair to sign 2016 In-Squad Computers Grant – Martin County Sheriff’s Office (9:15 a.m.)
- 8.6 Clarification Regarding Pay Rate for Part Time Corrections and Communications Officers
- 8.7 Consider Resolution to Designate Official Legal Newspaper for CY2016
- 8.8 Consider Annual Organizational Resolutions (Machine Signed Signature and Depository Designation, Employee Expenses, Hand Hourly Rate, Pocket Gopher Bounty, Designation of Public Notice Posting and Facility for CY2016)
- 8.9 Consider Resolution for “Out of State Travel for Elected Officials”
- 8.10 Consider Retirement/Resignation – Martin County Library
- 8.11 Recorder’s Office Update – K. Wrucke, Recorder (9:30 a.m.)
- 8.12 Consider Out of State Travel Request – K. Wrucke, Recorder
- 8.13 Consider Administrative Assistant II-U of M Extension/4-H Program Job Description
- 8.14 Consider Acceptance of Grants/Donations to Various County Programs
- 8.15 Consider Resolution for County Board Member Appointments to Various Boards/Committees
- 8.16 Consider Establishing Board Work Sessions

9.0 COUNTY DRAINAGE AUTHORITY

- 9.1 Consider Resolution Ordering the Redetermination of CD #2, CD #65, JD #30, and JD #52 and Appointing Viewers (9:35 a.m.)
- 9.2 Consider Amended Ditch Levy Resolution
- 9.3 Consider Approval for Change Order for CD #30 Improvement

10.0 SCHEDULED HEARINGS

11.0 CONSENT AGENDA

(Note: All items on the Consent Agenda are considered to be routine and have been made available to the County Board; the items will be enacted on one motion, unless a Board member so request to separate the request, in which case the item will be removed from the Consent Agenda and considered under a separate motion.)

12.0 APPROVE BILLS

13.0 INTER-AGENCY REPORTS/ANNOUNCEMENTS

- 13.1 County Auditor/Treasurer Expense Report for Bills paid December 28, 2015
- 13.3 AMC Dues & Year in Review Letter
- 13.4 MCIT Renewal Letter and Annual Coverage Review Webinar

14.0 CALENDARS

(Note: The following list includes meetings that may be attended by one or more members of the Martin County Board of Commissioners).

- January 13, 2016 – Department Directors Meeting at 8:30 a.m. – Sisseton Room
- January 18, 2016 – Martin Luther King Holiday Observed – Courthouse Closed
- January 19, 2016 – Regular Board of Commissioners Meeting at 9:00 a.m. – Commissioners Meeting Room

15.0 OPEN DISCUSSION

16.0 ADJOURN

(Note: Business item time listings are approximate unless set by Public Notice)