

PROCEEDINGS OF THE  
MARTIN COUNTY BOARD OF COMMISSIONERS  
TUESDAY – FEBRUARY 2, 2016  
@ 9:00 A.M.

The regular meeting of the Martin County Board of Commissioners was called to order at 9:00 a.m. by Chairman Elliot Belgard. Commissioners present were Steve Flohrs, Dan Schmidtke, Kathy Smith, Elliot Belgard, and Tom Mahoney. Also present were Scott Higgins, Martin County Coordinator, Desiree Diaz, Fairmont Sentinel Reporter, Terry Viesselman, Martin County Attorney, Kevin Peyman, Martin County Engineer, Rod Halvorsen, KSUM-KFMC Radio, Jeff Markquart, Martin County Sheriff, Corey Klanderud, Chief Deputy, Julie Walters, Administrative Assistant, and members of staff and public.

Motion by Commissioner Schmidtke, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve the agenda for the February 2, 2016, regular Board of Commissioners meeting with the following: Add 8.19 Introduction of Coordinator's Office Assistant, and 8.20 Consider Corrected Wage Adjustment for Interim Martin County Drainage Specialist. Carried unanimously.

Higgins noted the minutes of the January 19, 2016, regular Board of Commissioners meeting listed an incorrect wage of \$22.76/hour for the current Drainage Inspector position. Higgins went on to note the correct wage for the current Drainage Inspector position is \$22.27/hour. Higgins also noted the minutes that were presented for review reflect the correct wage per hour.

Motion by Commissioner Flohrs, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, hereby approve the minutes of the January 5, 2016, and January 19, 2016, regular Board of Commissioners meetings. Carried unanimously.

Scott Higgins, Martin County Coordinator, introduced Lois Lenz, Coordinator's Office Assistant. Lenz, through the Senior Worker Program with Minnesota Valley Action Council, began her duties in the Coordinator's Office on Monday, February 1, 2016.

Terry Viesselman, Martin County Attorney, noted the County Attorney's Office received a resignation notice from Assistant County Attorney R. William Barke, effective February 5, 2016; and requests approval to fill the vacancy.

After discussion,

Motion by Commissioner Smith, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, hereby accept the resignation of R. William (Bill) Barke, Assistant County Attorney, effective February 5, 2016. Carried unanimously.

Motion by Commissioner Flohrs, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize recruitment to fill the Assistant County Attorney Position. Carried unanimously.

Viesselman presented and reviewed a draft agreement between Martin County and Kinship for county mentoring services.

Anna Garbers, Kinship, was present and noted she and her Board have reviewed the agreement and have some concerns that need to be addressed before finalizing a contract including Martin County's funding to the program. Garbers asked inquired if a joint meeting with Kinship and Martin County be in order to review and finalize this agreement.

After discussion, by consensus of the board, it was determined that the Chair would meet with members of the Kinship Board to review and discuss the agreement.

No further action taken in consideration of the draft agreement between Martin County and Kinship (Fairmont).

Higgins presented a Conditional Use Permit (CUP) request from Alliant Energy within Section 15 of Jay Township. Alliant Energy is proposing to construct a new meteorological tower in an "A" Agricultural District. The Planning Commission approved the CUP request during their January 26, 2016, meeting and is recommending approval of the Conditional Use Permit.

Motion by Commissioner Schmidtke, seconded by Commissioner Mahoney,

R-#13/'16

CONDITIONAL USE PERMIT  
ALLIANT ENERGY  
CONSTRUCT A METEOROLOGICAL TOWER  
IN AN "A" AGRICULTURAL DISTRICT  
WITHIN SECTION 15 OF JAY TOWNSHIP

Motion by Commissioner Schmidtke, seconded by Commissioner Mahoney,

WHEREAS, a Conditional Use Permit was requested by Alliant Energy, applicant, and Donald F. Hoffmeister and Judith L. Hoffmeister, husband and wife, owners of the property, located within Section 15 of Jay Township in Martin County, Minnesota, legally described in application as:

The Southwest Quarter (SW ¼) of the Northwest Quarter (NW ¼), in Section Fifteen, Township One Hundred Two North of Range Thirty-three West of the 5<sup>th</sup> P.M. (Containing 40 acres, more or less). The Northwest Quarter (NW ¼) of the Northwest Quarter (NW ¼), excepting the railroad right of way of the Chicago, Milwaukee and St. Paul Railroad Company, in section fifteen, township one hundred two North of range thirty-three West of the 5<sup>th</sup> P.M.

for the purpose of constructing a new meteorological tower in an "A" Agricultural District; and

WHEREAS, the Martin County Planning and Zoning staff has completed a review of the application and made a report pertaining to the request, a copy of said report has been presented to the County Board of Commissioners; and

WHEREAS, the Planning Commission of the County on the 26<sup>th</sup> day of January, 2016, following proper notice, held a public hearing regarding the request and, following the hearing, adopted a recommendation that the request for a Conditional Use Permit be granted; and

WHEREAS, the Martin County Board of Commissioners finds that Conditional Use Permit is to be issued for the following purpose:

Place and operate a meteorological tower.

With respect to the above described property.

WHEREAS, the following conditions have been applied:

- ✚ Any additional permits required by the State of Minnesota/FAA must be obtained by the applicant
- ✚ Building permit(s) must be obtained
- ✚ Provide and adhere to decommissioning plan with the minimum outlined in the Martin County Renewable Energy Ordinance
- ✚ Meet lighting/color requirements according to FAA and Martin County Renewable Energy Ordinance
- ✚ Meet guyed tower requirements according to the Martin County Renewable Energy Ordinance
- ✚ Provide written notice before the project begins to the County Engineer/Township Board establishing that relocating the utility lines/structures at any time exempts the County/Township of any costs

NOW THEREFORE BE IT RESOLVED, that the Martin County Board of Commissioners, and upon the recommendation of the Martin County Planning Commission, hereby approves the Conditional Use Permit for the above described property and is hereby issued pursuant to MS 394.301 and Martin County Ordinance #1, Chapter 6.01 and that this permit shall remain in full force and effect provided in the conditions as described above are met and maintained by the applicant and his/or her successors in interest. This permit is binding upon the applicant, the record titleholder to the property, and his/her successors in interest. Notice is hereby given that this permit may be revoked if the conditions set forth above are not maintained as described above. This resolution shall become effective immediately upon its passage and without publication.

Dated this 2<sup>nd</sup> day of February, 2016.

BOARD OF COMMISSIONERS  
MARTIN COUNTY, MN

\_\_\_\_\_  
Elliot Belgard, Board Chair

ATTEST: \_\_\_\_\_

Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Flohrs, Smith, Mahoney, Schmidtke, and Belgard. NAYS: None. Resolution duly passed and adopted this 2<sup>nd</sup> day of February, 2016.

Higgins noted the gambling manager with the Fox Lake Conservation League, Inc., is requesting consideration of a resolution approving a premises gambling permit application to include Ghost Town Tavern LLC located at 203 260<sup>th</sup> Avenue in Granada, MN. Higgins noted the gambling license will become effective March 1, 2016.

Motion by Commissioner Flohrs, seconded by Commissioner Mahoney,

R-#14/'16

RESOLUTION  
PREMISES GAMBLING PERMIT APPLICATION  
FOX LAKE CONSERVATION LEAGUE INC.

BE IT RESOLVED, that the Martin County Board of Commissioners hereby approves the Minnesota Lawful Gambling Premises Permit Application – Form LG214 for the Fox Lake Conservation League, Inc., per the requirements of Minnesota Statutes; and concurrent with the rest of their premise location permits, to include the following location at the Ghost Town Tavern LLC located at 203 260<sup>th</sup> Avenue in Granada, Minnesota 56039; and becomes effective March 1, 2016.

Motion by Commissioner Flohrs, seconded by Commissioner Mahoney, resolution was duly passed and adopted this 2<sup>nd</sup> day of February, 2016.

BOARD OF COMMISSIONERS  
MARTIN COUNTY, MN

\_\_\_\_\_  
Elliot Belgard, Board Chair

ATTEST: \_\_\_\_\_  
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Schmidtke, Smith, Mahoney, Flohrs, and Belgard. NAYS: None. Resolution duly passed and adopted this 2<sup>nd</sup> day of February, 2016.

Higgins noted that Commissioner Schmidtke has contacted Kurt Koehler to serve on the Water Plan Advisory Committee and that Koehler is interested and willing to serve on the committee.

Motion by Commissioner Mahoney, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve the appointment of Kurt Koehler,

representing Lake Belt Township, to serve on the Water Plan Advisory Committee with term beginning January 1, 2016. Carried unanimously.

Higgins presented and reviewed the revised Joint Powers Agreement received from South Central Workforce Development Area. Higgins noted the revised Agreement reflects the new federal Workforce Innovation and Opportunity Act of 2014 legislation, along with minor language updates. Higgins went on to note the county attorney has received a copy of this JPA and approves it as to form and content.

Motion by Commissioner Mahoney, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, hereby approve the revised South Central Workforce Development Area Joint Powers Agreement (June 30, 2020) which reflects the new federal Workforce Innovation and Opportunity Act of 2014 legislation and language updates. Carried unanimously.

Kevin Peyman, County Engineer, presented and recommends placing a yield sign at the intersection of 90<sup>th</sup> Av. (CSAH 119) and 70<sup>th</sup> St. (Township Road). Peyman noted township officials have requested this yield intersection. Peyman noted east and west bound traffic on 70<sup>th</sup> Street will yield.

Motion by Commissioner Schmidtke, seconded by Commissioner Flohrs,

Martin County Highway Department  
Resolution No. 1 - 2016

### **RESOLUTION DESIGNATING YIELD INTERSECTION**

In order to control, safeguard and expedite traffic on County and County State Aid roads in Martin County, and upon recommendation of the County Engineer, the County Board of Commissioners deems it advisable to make the following resolution:

**THEREFORE, BE IT RESOLVED**, that the following intersection to and hereby is designated as a YIELD INTERSECTION and the County Engineer be and hereby is instructed to cause the installation and maintenance of YIELD SIGN thereat:

The intersection of 90<sup>th</sup> Av. (CSAH 119) and 70<sup>th</sup> St. (Township Road) will be a YIELD INTERSECTION. East and West bound traffic on 70<sup>th</sup> St. will yield.

Upon motion by Commissioner Schmidtke, seconded by Commissioner Flohrs, and carried said resolution was duly passed and adopted this 2<sup>nd</sup> day of February, 2016.

BOARD OF COMMISSIONERS  
MARTIN COUNTY, MINNESOTA

By: \_\_\_\_\_  
Chairman, Martin County  
Board of Commissioners

Attest: \_\_\_\_\_  
Scott Higgins  
County Coordinator

**CERTIFICATION**

I hereby certify that the foregoing resolution is a true and correct copy of a resolution presented to and adopted by the County of Martin at a duly authorized meeting thereof held on the 2<sup>nd</sup> day of February, 2016.

\_\_\_\_\_  
Scott Higgins  
County Coordinator

Roll Call AYES: Commissioners Mahoney, Smith, Flohrs, Schmidtke, and Belgard. NAYS: None. Resolution duly passed and adopted this 2<sup>nd</sup> day of February, 2016.

Peyman reported on the final contract for C.P. 15:08 Maintenance Gravel Production at the Winchester Pit (near Trimont, MN) with Reding’s Gravel & Excavating of Algona, IA. Peyman noted final examination has been made, contract has been completed, and the entire amount of work has been performed. Peyman recommends approval in the amount of \$155,754.42.

Motion by Commissioner Flohrs, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, hereby approve the final contract payment for C.P. 15:08 Maintenance Gravel Production with Reding’s Gravel & Excavating Co. Inc., in the amount of \$155,754.42. Carried unanimously.

Peyman noted the Board authorized the recruitment of a Highway Technician/Maintenance Worker Position for the Martin County Highway Department. Peyman went on to note eight applications were received and four were interviewed; and Peyman recommends the hire of Curt Holland as Highway Technician/Maintenance Worker.

Motion by Commissioner Schmidtke, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, upon the recommendation of County Highway Engineer, hereby approve the hire of Curtis Holland, Highway Technician/Maintenance Worker Position at Grade 13 Step 1 at \$21.11/hour for the Martin County Highway Department, effective February 16, 2016; contingent upon satisfactory reference and required pre-employment drug test; and is eligible for benefits per the County Personnel Policies as it applies to this position. Carried unanimously.

Peyman noted the Martin County Parks/Trail Committee has recommended the hire of Gary Engler as Seasonal Parks Caretaker for an eight (8) month period beginning on or about March 7, 2016; and recommends the Board approve the re-hire of Gary Engler at \$17,500 for the 8 month season (no change in pay rate).

Motion by Commissioner Flohrs, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, upon review and recommendation of the Martin County Parks/Trail Committee, hereby approve the hire of Gary Engler for the seasonal position of County Parks Caretaker, effective on or about March 7, 2016, and will continue for eight (8) months at a monthly compensation (with required payroll deductions) of approximately \$1,029.42 per pay period; and is not eligible for county benefits. Carried unanimously.

Peyman noted the Martin County Parks/Trail Committee recommends an increase in 2016 camping fees at Cedar-Hanson and Perch Lake Parks in Martin County. Peyman noted the 2015 fees for the two camping sites were \$10 per night for primitive campsites and \$20 per night for electrical campsites. Peyman recommends increasing the fee for electrical campsites to \$22 per night. Fees for primitive campsites would remain the same.

After discussion,

Motion by Commissioner Mahoney, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, upon review and recommendation of the Martin County Parks/Trail Committee, hereby approve the 2016 Camping Fees for Martin County Parks at \$22/night with hookups, \$10/night primitive; and monthly rates at \$450/month. Carried unanimously.

Peyman noted we have two greeter positions at Cedar-Hanson and Perch Lake Parks and these positions do not receive a wage for their work, but they are compensated in free camping. Peyman went on to note the Martin County Parks/Trail Committee recommends a \$200 seasonal stipend for each of the two greeters.

After discussion,

Motion by Commissioner Mahoney, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, upon review and recommendation of the Martin County Parks/Trail Committee, hereby approve a seasonal stipend for Cedar-Hanson and Perch Lake Park Greeter Positions in the amount of \$200.00. Carried unanimously.

Peyman noted that due to a recent retirement and a current medical leave, Peyman next requested the temporary hire of a person to fill in and help with road maintenance.

Motion by Commissioner Schmidtke, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the County Engineer to hire a temporary part time person for road maintenance on an as needed basis only. Carried unanimously.

Jeff Markquart, Martin County Sheriff, noted the Sheriff's Office is recommending the hire of Markus Murphy and Christopher Gerhardt as full time Deputy Sheriff's for the Martin County Sheriff's Office. Markquart noted Murphy is currently a part time Deputy Sheriff for Martin County and Gerhardt is a full time Corrections Officer for Martin County. Markquart went on to

note based on years of service in law enforcement, it is recommended that Murphy start at Year 8 and Gerhardt at Year 4 wage scale.

Motion by Commissioner Schmidtke, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, upon the recommendation of the Martin County Sheriff, hereby approve the hire of Markus Murphy as a full time Deputy Sheriff for the Martin County Sheriff's Office, at Year 8 at \$27.51/hour, effective on February 21, 2016; and approve the hire of Christopher Gerhardt as a full time Deputy Sheriff for the Martin County Sheriff's Office, at Year 4 at \$25.66/hour, effective on February 21, 2016; and that hires are contingent upon satisfactory completion of reference and background checks as determined by the County; and are eligible for benefits per Union Contract as it applies to this position. Carried unanimously.

Corey Klanderud, Chief Deputy Martin County Sheriff's Office, noted the hire of Gerhardt takes a full time person out of our Jail Staff and recommends hiring a temporary full time Corrections Officer until the formal hiring process is completed.

Motion by Commissioner Mahoney, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve the hire of a temporary full time Corrections Officer for a period of up to six months for the Martin County Sheriff's Office. Carried unanimously.

Klanderud presented his recommendation to start the process for recruitment to fill a full time Corrections Officer position.

Motion by Commissioner Flohrs, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the recruitment of a full time Corrections Officer Position for the Martin County Sheriff's Office. Carried unanimously.

Higgins noted that Mike Sheplee, Deputy Assessor, Senior Appraiser with the Martin County Assessor's Office, is requesting approval to attend the IAAO GIS CAMA Conference in Savannah, Georgia, February 22-25, 2016. Higgins went on to note Sheplee is expecting to learn how Martin County can apply GIS/CAMA technology to improve productivity, equalization and fairness in our assessments. Higgins also noted the total estimated cost is \$1,726 including registration, hotel, flight and meals. Higgins noted Sheplee has applied for \$1,250 scholarship from IAAO and the balance of expenses will be submitted to MAAO; and if the scholarship is not received, Sheplee will not attend.

Motion by Commissioner Schmidtke, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the out of state travel request for Mike Sheplee to attend the IAAO GIS CAMA Conference in Savannah, Georgia, February 22-25, 2016; with an estimated cost of \$1,726 including registration, hotel, flight and meals. All those voting in favor: Commissioners Schmidtke, Smith, Flohrs, and Belgard. Those voting against: Commissioner Mahoney. Motion carried.



Steve McDonald, MIS Director, presented and reviewed the TriMin Contract for maintenance and support of the County's IFS System, which the Joint Integrated/IFS Committee (JIC) has approved as well as the MCCC Board. The 2016 Support Fees have increased from \$2,155.00 (2015) to \$4,387.00 due to the rewrite and upgrades made to the new IFS software. This was discussed at the annual MCCC Conference in June of 2015 and the full body of users overwhelmingly voted to the rewrite and upgrades to the system.

Motion by Commissioner Smith, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize Board Chair to sign Ratification Statement from Minnesota Counties Computer Cooperative for the Professional Services Agreement between Minnesota Counties Computer Cooperative (MCCC) and TriMin Systems, Inc., for the maintenance and support of the County's IFS System. The Agreement will be effective January 1, 2016, through December 31, 2018. This agreement commits the participating members for the term of the contract and the financial obligations associated with this contract. Carried unanimously.

Higgins noted Martin County must follow state law and develop a written Procurement Policy for Martin County. This is in relation to the new requirements due to the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Award that the OMB issued on December 26, 2013. This new requirement under the guidance applied to almost all of the federal money received in 2015 and should apply to all federal funds moving forward. Higgins went on to note the two most significant changes for us as noted by the State Auditors is the need for the entity to have a written procurement policy which reflects applicable State and local laws and regulations, and conform to applicable Federal statutes and the procurement requirements identified in 2 CFR part 200. Also, written standards of conduct covering conflicts of interest and governing the performance of its employees engaged in the selection, and administration of contracts is required. Higgins also noted by considering this resolution, the County will have a two year extension of the requirements under the Uniform Guidance through 2016; otherwise, these policies will need to be developed immediately to meet the requirements.

Motion by Commissioner Mahoney, seconded by Commissioner Schmidtke,

R-#15/'16

RESOLUTION  
MARTIN COUNTY'S DEVELOPMENT OF A WRITTEN  
PROCUREMENT POLICY

WHEREAS, the Martin County Board of Commissioners acknowledges the need to develop a written procurement policy in compliance with the Uniform Administrative Requirement for Federal Awards; and

WHEREAS, the new procurement requirements are effective on 2015 Federal Grant Awards:  
and

WHEREAS, Martin County chooses to take advantage of a two-year grace period for implementation of the new requirements.

NOW THEREFORE BE IT RESOLVED that Martin County will develop the written standards in compliance with the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards beginning in 2017.

WHEREUPON, the above resolution was passed and adopted by the Martin County Board of Commissioners on this 2<sup>nd</sup> day of February, 2016.

BOARD OF COMMISSIONERS  
MARTIN COUNTY, MN

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Elliot Belgard, Board Chair

ATTEST: \_\_\_\_\_  
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Flohrs, Smith, Schmidtke, Mahoney, and Belgard. NAYS: None. Resolution duly passed and adopted this 2<sup>nd</sup> day of February, 2016.

Higgins noted the Blandin Foundation has awarded a \$5,000 grant to Martin County for providing businesses in the Martin County area relevant to social media training and online presence as part of the Broadband Program in Rural Minnesota. Higgins went on to note the grant application was submitted by the Fairmont Chamber of Commerce, who will conduct these business trainings. Higgins also noted the grant requires a 25% cash or in-kind match, which is expected to be provided by the Fairmont Chamber of Commerce.

Motion by Commissioner Smith, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, hereby approve and accept the Blandin Foundation grant award in the amount of \$5,000.00 on behalf of the Fairmont Chamber of Commerce, and that the Fairmont Chamber of Commerce will provide the required cash or in-kind match for the grant; and to authorize the County Coordinator to sign the required documents for the Blandin Foundation Business Training Grant. Carried unanimously.

Higgins noted the Blandin Foundation has awarded a \$15,000 grant to Martin County for providing funds to Martin County School Districts, if they chose to participate, for technology updates (i.e. tablets, apps) for instructional purposes and trainings in internet security and safe use of the internet. Higgins went on to note the grant requires a 25% cash or in-kind match or if purchasing equipment, the cash match is 50%. Higgins also noted it is expected that the participating schools would provide for the required match to the grant.

Motion by Commissioner Flohrs, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, hereby approve and accept the Blandin Foundation grant award in the amount of \$15,000.00; on behalf of the participating Martin County School

Districts, and that the participating Martin County School Districts will provide the required cash or in-kind match for the grant; and to authorize the County Coordinator to sign the required documents for the Blandin Foundation School Technology Grant. Carried unanimously.

Higgins noted the Martin County Auditor/Treasurer's Office requests to implement a second billing payment cycle each month. The purpose is to better help meet the billing due dates and to help spread the work load from one billing cycle to two billing cycles. Higgins went on to note the payment of bills would now be included on the 1<sup>st</sup> Board meeting (1<sup>st</sup> Tuesday) of each month, along with current payment of bills on the second board meeting (3<sup>rd</sup> Tuesday). This would effectively have bills due to the Auditor/Treasurer's Office by Tuesday, the week before the bills are to be considered for payment by the County Board. Higgins also noted this would become effective the first board meeting on March 1, 2016.

Motion by Commissioner Schmidtke, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, hereby approve and establish a second billing cycle each month for the purpose to better help meet the billing due dates and to help spread the work load from one billing cycle to two billing cycles; and invoices would be due to the Auditor/Treasurer's Office by Tuesday, the week before the bills are to be considered for payment by the County Board; and to include consideration for payment of bills by the County Board during their regular meeting on the First and Third Tuesday of each month, effective March 1, 2016. Carried unanimously.

Higgins noted the Local Government Pay Equity Act M.S. 471.991-471.999 and Minnesota Rules, Chapter 3920, requires the county submit its compliance report to the Minnesota Management and Budget Office (MMB) by January 31, 2016. Higgins went on to note the County Board is being asked to ratify approval of the compliance report and that the County will receive notification informing us whether the County is in compliance or out of compliance sometime later this year. Higgins also noted from the report submitted, it appears that Martin County is in compliance.

Motion by Commissioner Flohrs, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, hereby ratify and approve the 2016 Pay Equity Report as submitted to the Minnesota Pay Equity Office. Carried unanimously.

Commissioners presented their individual board member reports.

Commissioner Schmidtke noted he attended a Building Committee meeting on January 19, 2016; Human Services and F-M Joint Transit meeting on January 20, 2016; Martin County Board of Commissioners Work Session and Planning & Zoning meeting on January 26, 2016; regular Martin County EDA meeting on February 1, 2016; and Personnel Committee meeting on February 2, 2016.

Commissioner Smith noted she attended a Human Services meeting on Tuesday in Blue Earth, MN; and Convention and Visitors Bureau meeting on January 27, 2016.

Commissioner Mahoney noted he attended an MCIT Coverage Review Webinar on January 21, 2016; Minnesota Valley Action Council on January 25, 2016; and SHIP meeting on January 27, 2016.

Commissioner Flohrs noted he attended an Agri-Business meeting on January 19, 2016; Traverse de Sioux Library meeting on January 21, 2016; Interviews for U of M Extension/4-H Program Administrative Assistant position on January 22, 2016; retirement open house for Laura Walker on January 29, 2016; and Beyond the Yellow Ribbon meeting on February 1, 2016.

Commissioner Belgard noted he attended a South Central HRA meeting in Mankato on January 27, 2016; and Regional Radio Board and South Central EMS meeting on January 28, 2016. With no further business to wit, Board Chair adjourned the meeting at 9:50 a.m.

BOARD OF COMMISSIONERS  
MARTIN COUNTY, MN

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Elliot Belgard, Board Chair

ATTEST: \_\_\_\_\_  
Scott Higgins, County Coordinator