

PROCEEDINGS OF THE
MARTIN COUNTY BOARD OF COMMISSIONERS
TUESDAY – MARCH 15, 2016
@ 9:00 A.M.

The regular meeting of the Martin County Board of Commissioners was called to order at 9:00 a.m. by Chairman Elliot Belgard. Commissioners present were Kathy Smith, Elliot Belgard, Tom Mahoney, Steve Flohrs, and Dan Schmidtke. Also present were Scott Higgins, Martin County Coordinator, James Forshee, Martin County Auditor/Treasurer, Terry Viesselman, Martin County Attorney, Desiree Diaz, Sentinel Newspaper, Rod Halvorsen, KSUM-KFMC Radio, Julie Walters, Administrative Assistant, and members of staff and public.

Motion by Commissioner Schmidtke, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, hereby approve the agenda for the March 15, 2016, regular Board of Commissioners meeting. Carried unanimously.

Motion by Commissioner Flohrs, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, hereby approve the minutes of the March 1, 2016, regular Board of Commissioners meeting. Carried unanimously.

Terry Viesselman, Martin County Attorney, was present and had nothing new to report.

James Forshee, Martin County Auditor/Treasurer, noted the Auditor/Treasurer's Office has received the application and other required paperwork from Fox Lake Golf Club, Inc. for renewal of its Liquor, Wine, Club, or 3.2% License (On-Sale and Off Sale; and Consumption & Display Permit (Set-up License).

Motion by Commissioner Schmidtke, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the renewal of Liquor, Wine, Club, or 3.2% License (On-Sale and Off-Sale) effective April 6, 2016 through April 5, 2017; and Consumption & Display Permit (Set-up License) for Fox Lake Golf Club, Inc. effective April 1, 2016 through March 31, 2017. Carried unanimously.

Commissioner Mahoney noted Cinde Andersen's appointment to MRCI's Board of Directors will expire on April 4, 2016, and that Andersen is eligible and willing to serve an additional four year term.

Motion by Commissioner Mahoney, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve the re-appointment of Cinde Andersen to serve a four year term on the MRCI Board of Directors with term ending April 3, 2020. Carried unanimously.

Kevin Peyman, County Engineer, presented and reviewed bids received for the purchase of a budgeted 2017 Tandem Axle Dump Truck to replace Unit #16 (2005 Sterling with 122,000 miles). Peyman reviewed state contract price bid received for an 114SD Tandem Axle Truck from IState Truck Center of Inver Grove Heights, MN, and quote received from Westman

Freightliner of Mankato and Fairmont. Peyman noted Westman Freightliner appears to be the low bid at \$109,952.00 and recommends the purchase of the 2017 114SD Tandem Axle Truck from Westman Freightliner. Peyman also noted that Unit #16 will be placed on the State of Minnesota Surplus Services MinnBid auction site once the new truck is ready.

Peyman reviewed bids for the purchase of a box and plow for the new 2017 tandem axle truck, noting bids were received from Truck Bodies & Equipment International (TBEI) and Crysteel Truck Equipment, both of which are located in Lake Crystal, Minnesota. Peyman noted TBEI, the apparent low bidder, built the truck the Highway Department purchased last year and they did a good job and recommends the purchase of the box, plow and accessories from TBEI, Inc., in Lake Crystal, Minnesota.

After discussion,

Martin County Highway Department Tandem Axle Truck Quotes:

IState Truck Center, Inver Grove Heights (MN State Contract Price)
2017 Freightliner 114SD Tandem Axle Truck \$112,041.00

Westman Freightliner, Mankato
2017 Freightliner 114SD Tandem Axle Truck \$109,952.00

Box, plows, sander, lights, wiring for Freightliner

TBEI (Truck Bodies & Equipment International), Lake Crystal \$80,830.00

Crysteel Truck Equipment, Lake Crystal \$85,499.91

Motion by Commissioner Schmidtke, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, after careful consideration and review of the bids for replacement tandem axle truck and upon the recommendation of County Engineer, hereby approve and authorize the purchase of a budgeted 2017 Freightliner 114SD Tandem Axle Truck from Westman Freightliner of Mankato and Fairmont, MN, in the amount of \$109,952.00; and approve disposal of Unit #16 (2005 Sterling with 122,000 miles) via online auction; and after careful consideration and review of the bids for truck box and plow equipment, and upon the recommendation of County Engineer, hereby approve and authorize the purchase of a truck box, plow and accessories for the new 2017 tandem axle truck from TBEI, Inc., in Lake Crystal, MN, in the amount of \$80,830.00. Carried unanimously.

Peyman presented a Highway Department update including condition of gravel roads in Martin County noting that for the most part the gravels are in decent shape; and concerns received regarding cracks in new overlay that was completed last year by South Silver Lake on Highway 41.

Jeff Markquart, Martin County Sheriff, noted at the regular commissioners meeting on February 2, 2016, the Board approved to hire a temporary full time corrections officer position due to the hire of Chris Gerhardt as full time Deputy Sheriff for Martin County. Markquart recommends hiring Jared Schafer as Temporary Full Time Corrections Officer effective March 6, 2016, for a period of up to six months for the Martin County Sheriff's Office.

Motion by Commissioner Flohrs, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, hereby approve and ratify the hire of Jared Schafer as Temporary Full Time Corrections Officer for the Martin County Sheriff's Office at \$19.51/hour effective March 6, 2016, for a period of up to six months, and accrual of Paid Time Off during the time period, not eligible for full time benefits, with the exception of PTO accrual starting at 0-4 year accrual rate. Carried unanimously.

Markquart noted the Martin County Sheriff's Office is recommending the hire of one Part Time Communications Officer for the Martin County Sheriff's Office to add another option to help fill shifts. Markquart went on to note the two current part timers have limited availability due to other commitments and their availability has decreased.

Scott Higgins, Martin County Coordinator, noted that the communications officer eligibility list has been exhausted and a new one will need to be established.

After discussion,

Motion by Commissioner Schmidtke, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the recruitment to hire one Part Time Communications Officer position for the Martin County Sheriff's Office; and to establish an eligibility roster to fill full time and part time vacancies as they occur for a period of up to one year or until the County determines the list is exhausted of eligible candidates. Carried unanimously.

Markquart presented a Martin County Jail Population update including nineteen (19) in-house, thirteen (13) out of county, and four (4) on Electronic Home Monitoring.

James Forshee, Martin County Auditor/Treasurer, noted that due to the county entering into an agreement for Kinship to assume and manage the County's Mentoring Program, and Martin County's allotment to Kinship in the amount of \$40,000 per year, the Board is being asked to amend the CY2016 Revenues and Expenditures. Forshee went on to note the Mentoring Department's 405 budget in the amount of \$54,855 was zeroed out; and increased the 01-149 account by \$40,000 for the contract amount for an entire year to Kinship. This resulted in a net decrease of expenditures of \$14,855. Revenues in Mentoring were decreased by \$8,000. Forshee also noted that overall this change had a net effect of \$6,855 reduction in the fund balance use of the General Fund.

Motion by Commissioner Mahoney, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, hereby approve the amendment to the CY2016 Revenues and Expenditures budget as follows: Took all of the amounts out of the Mentoring

405 Department of \$54,855; but increased the 01-149 department by \$40,000 for the contract amount of a whole year to Kinship; resulting in a net decrease of expenditures of \$14,855. Revenues in Mentoring were decreased by \$8,000; and overall, this change had a net effect of \$6,855 reduction in the fund balance use of the General Fund. Carried unanimously.

Higgins along with Tam Plumhoff, Wellness Committee Co-chair, noted the South Central Service Cooperative (SCSC) Regional Wellness Program provides “wellness dollars” to improve the physical, mental, and social wellbeing of all individuals to its members; and that Martin County is again a member of the SCSC. As a member of the SCSC, Martin County is expected to be eligible for approximately \$9,520.00 (80 per 119 contracts plus \$67.58 carryover from 2015) in wellness dollars from the SCSC; plus an additional \$4,760.00 in extra wellness dollars from ClearCost Health for having 50% of Martin County’s 119 contracts sign up for ClearCost Health benefits – for a total 2016 Wellness Budget of \$14,347.58; which is to be used toward a variety of program goals to promote healthier/happier people with improved self-esteem, increased job performance, a decrease in sick leave days and lower health plan utilization.

After review of the CY2016 Wellness Budget and tentative Wellness activities,

Motion by Commissioner Schmidtke, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, having already established the Martin County Wellness Program, and supports the programming of the Wellness Committee, hereby approve the CY2016 Wellness Budget, and to approve and authorize the County Coordinator to sign the required agreements pertaining to the Wellness Program through the South Central Service Cooperative for CY2016; and to authorize the County Coordinator to administer the Martin County Wellness/Fitness Budget for CY2016. Carried unanimously.

Higgins opened discussion relating to development of a brand/logo for Martin County that is unique to the County, simple, and easily recognizable. Higgins noted the brand/logo could appear on county vehicles and equipment, letterhead/envelopes, website, etc. Higgins went on to note the County’s Labor Management Committee (LMC) has discussed the development of a brand/logo and is recommending moving forward with the development of a logo for the County’s operations; and the LMC is recommending having an employee contest, with incentive award of \$100 in Chamber Bucks.

After discussion,

Motion by Commissioner Smith, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize developing a brand/logo for Martin County government operations with the intent for the selected brand/logo to appear on county vehicles and equipment, letterhead/envelopes, website, etc.; and to authorize an employee contest with incentive award of \$100 in Chamber Bucks to the employee submitting the selected logo. Carried unanimously.

Motion by Commissioner Schmidtke, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve bills to be paid on March 15, 2016, as

presented; and includes the Martin County Highway Department and Drainage bills as presented. Carried unanimously.

Warrants received and paid March 15, 2016, are registered on file in the Auditor/Treasurer's Office as follows:

Revenue Fund – Warrants Approved March 15, 2016	\$291,101.81
Martin Co. Economic Development Authority	\$ 1,820.62
Solid Waste Management Fund	\$ 27,673.22
Law Library Fund	\$ 804.66
Martin County Transit Fund	\$ 1,834.55
Recorder's Technology Fund	\$ 770.85
Ind. Sewage Treatment Sys. Loans	\$ 3,307.37
Bank Building Fund	\$ 3,008.62
Taxes and Penalties Even Years	\$ 1,463.00
Miscellaneous Tax Fund	\$ 41,631.95
Total	\$373,416.65
Road and Bridge Funds Totaled	\$ 66,221.59
Martin County Ditch Funds Totaled	\$ 4,996.05

The Board reviewed information including 2016 Boy/Girl County Schedule to be held April 5, 2016; Area Career Exploration (ACE) Event to be held Wednesday, April 13, 2016, at the Fairmont Area High School Gym; and Notice of Martin County's Pay Equity Compliance for meeting the requirements of the Local Government Pay Equity Act.

Commissioners presented their individual board member reports.

Commissioner Flohrs noted he attended a Labor Management Committee meeting at 1:15 p.m. on March 1, 2016; GBERBA meeting on March 4, 2016; Beyond the Yellow Ribbon meeting on March 7, 2016; Extension Committee meeting, Library Board meeting, and various township meetings on March 8, 2016; Department Directors meeting and depart for the AMC Legislative Conference on March 9, 2016; and AMC Legislative Conference March 10-11, 2016.

Commissioner Mahoney noted in addition to what has already been mentioned he attended a Human Services Executive Committee and F-M County Joint Transit Executive Committee meetings on March 2, 2016; and BizPitch on March 1, 2016.

Commissioner Smith noted she attended the Human Services Executive Committee meeting and F-M County Joint Transit Executive Committee meetings; and AMC Legislative Conference March 10-11, 2016.

Commissioner Schmidtke noted he attended BizPitch on March 1, 2016; and regular EDA meeting on March 7, 2016.

Commissioners reviewed their calendars of upcoming meetings and activities: March 15, 2016 – Personnel Committee immediately following the regular Board of Commissioners meeting, Building Committee meeting at approximately 10:45 a.m., and Agri-Business meeting at 6:00 p.m. at The Ranch Restaurant in Fairmont; March 16, 2016 – Human Services meeting, F-M County Joint Transit meeting, and Prairieland meeting at the Human Resource Building in Fairmont, MN, Aquatic Invasive Species meeting at 10:00 a.m. at Martin SWCD, and Martin County Parks/Trail Committee meeting at 4:00 p.m.; March 17, 2016 – Traverse de Sioux Library Board meeting in Mankato, MN, and Broadband Feasibility Study RFP Interviews; March 21, 2016 – Fairmont Substance Abuse Prevention meeting at noon at the Fairmont High School and Minnesota Valley Action Council meeting; March 22, 2016 – Planning and Zoning meeting at 5:30 p.m., and Kinship Board meeting; March 24, 2016 – Regional Radio Board meeting and South Central EMS meeting, both in Mankato, MN; March 28, 2016 – Rural Minnesota Energy Board meeting in Slayton, MN; March 29, 2016 Tentative Board of Commissioners Work Session at 4:00 p.m.; South Central Minnesota Multi-County HRA Board meeting in North Mankato, MN; March 31, 2016 – SHIP meeting in Truman, MN; April 4, 2016 – regular EDA meeting at 5:15 p.m. and Beyond the Yellow Ribbon meeting; April 5, 2016 – regular Board of Commissioners meeting at 9:00 a.m. in the Commissioners meeting room – Martin County Courthouse.

With no further business to wit, Board Chair adjourned the meeting at 9:41 a.m.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Elliot Belgard, Board Chair

ATTEST: _____
Scott Higgins, County Coordinator