

PROCEEDINGS OF THE  
MARTIN COUNTY BOARD OF COMMISSIONERS  
TUESDAY – APRIL 5, 2016  
@ 9:00 A.M.

The regular meeting of the Martin County Board of Commissioners was called to order at 9:00 a.m. by Chairman Elliot Belgard. Commissioners present were Tom Mahoney, Dan Schmidtke, Steve Flohrs, Elliot Belgard, and Kathy Smith. Also present were Scott Higgins, Martin County Coordinator, James Forshee, Martin County Auditor/Treasurer, Terry Viesselman, Martin County Attorney, Rod Halvorsen, KSUM-KFMC Radio, Desiree Diaz, Sentinel Newspaper, Julie Walters, Administrative Assistant, and members of staff and public.

Motion by Commissioner Schmidtke, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve the agenda for the April 5, 2016, regular Board of Commissioners meeting with the following addition: 8.12 Consider Transfer of Funds from the Parents to Parents Mentoring Program to Kinship (Fairmont). Carried unanimously.

Motion by Commissioner Mahoney, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, hereby approve the minutes of the March 15, 2016, regular Board of Commissioners meeting. Carried unanimously.

Pam Flitter, Martin County Zoning Official, presented a Conditional Use Permit (CUP) request from Larry Harries within Section 7 of Elm Creek Township, for operating a business of breeding/raising dogs on an existing building site located in an “A” Agricultural District. The Planning Commission approved the CUP request during their March 22, 2016, meeting and is recommending approval of the Conditional Use Permit.

Motion by Commissioner Schmidtke, seconded by Commissioner Flohrs,

R-#21/16

CONDITIONAL USE PERMIT  
LARRY HARRIES  
OPERATE A BUSINESS OF BREEDING/RAISING DOGS  
IN AN “A” AGRICULTURAL DISTRICT  
WITHIN SECTION 7 OF ELM CREEK TOWNSHIP

Motion by Commissioner Schmidtke, seconded by Commissioner Flohrs,

WHEREAS, a Conditional Use Permit was requested by Larry Harries and Carole Harries, husband and wife, applicants and owners of the property, located within Section 7 of Elm Creek Township in Martin County, Minnesota, legally described in application as:

The East Half of the Northwest Quarter (E ½ NW ¼), Section Seven (7), Township One Hundred Three (103) North, Range Thirty-three (33) West of the Fifth Principal Meridian, according to the United States Government Survey.

for the purpose of operating a business of breeding/raising dogs on an existing building site located in an “A” Agricultural District; and

WHEREAS, the Martin County Planning and Zoning staff has completed a review of the application and made a report pertaining to the request, a copy of said report has been presented to the County Board of Commissioners; and

WHEREAS, the Planning Commission of the County on the 22<sup>nd</sup> day of March, 2016, following proper notice, held a public hearing regarding the request and, following the hearing, adopted a recommendation that the request for a Conditional Use Permit be granted; and

WHEREAS, the Martin County Board of Commissioners finds that Conditional Use Permit is to be issued for the following purpose:

Breeding puppies for marketing and the care of elderly dogs no longer used for breeding;

WHEREAS, the following conditions have been applied:

- Any additional permits required by the State of Minnesota must be obtained by the applicant.
- Building permit(s) must be obtained.
- Failure to comply with conditions may result in revocation of the Conditional Use Permit.

NOW THEREFORE BE IT RESOLVED, that the Martin County Board of Commissioners, and upon the recommendation of the Martin County Planning Commission, hereby approves the Conditional Use Permit for the above described property and is hereby issued pursuant to MS 394.301 and Martin County Ordinance #1, Chapter 6.01 and that this permit shall remain in full force and effect provided in the conditions as described above are met and maintained by the applicant and his/or her successors in interest. This permit is binding upon the applicant, the record titleholder to the property, and his/her successors in interest. Notice is hereby given that this permit may be revoked if the conditions set forth above are not maintained as described above. This resolution shall become effective immediately upon its passage and without publication.

Dated this 5<sup>th</sup> day of April, 2016.

BOARD OF COMMISSIONERS  
MARTIN COUNTY, MN

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Elliot Belgard, Board Chair

ATTEST: \_\_\_\_\_  
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Mahoney, Smith, Flohrs, Schmidtke, and Belgard. NAYS: None. Resolution duly passed and adopted this 5<sup>th</sup> day of April, 2016.

Terry Viesselman, Martin County Attorney, presented a County Attorney's Office update regarding applications received for the advertised Assistant County Attorney position; and complaint received from a former inmate challenging the County's Pay for Stay Policy.

Scott Higgins, Martin County Coordinator, was present to review that the County received a Blandin Broadband Communities grant in the amount of \$20,000 and provided for the required match of \$20,000 for a total project cost of \$40,000 this past summer. Higgins noted the Martin County Blandin Steering Committee engaged with Blandin Consultants in development of a Request for Proposals (RFP) for Architect/Engineering Firms to conduct a countywide Broadband Feasibility Study. Higgins went on to note the purpose of the study is to provide the County decision makers with information on the availability of broadband throughout the County, and to provide information to ultimately configure, equip and install a broadband system to achieve high speed goals scalable to one gigabit with an alternate configuration providing for a 10 gigabit backbone with one gigabit connection to entities throughout the County to include businesses, homes, schools, libraries, hospitals, public safety, cities, etc. Higgins also noted it is anticipated that the information provided through this study will provide information on the areas unserved or underserved with high speed broadband (internet) throughout the County and provide the County with estimated cost projections for the build out of high speed broadband (i.e. Broadband Fiber) network throughout the County.

Higgins continued noting there were thirteen (13) RFP's sent out to various consulting and engineering firms, the County received six (6) proposals, and interviewed three (3) of the consultant firms. Higgins went on to note after careful consideration by the Steering Committee, Blandin Consultant and County staff, it is recommended that Cooperative Network Services (CNS) of Menahga, Minnesota, conduct the countywide Broadband Feasibility Study for Martin County. Higgins also noted upon the Board's approval, an initial meeting with the consultants will be scheduled to discuss planning and timelines for the study. Higgins noted the Martin County Attorney has reviewed the Feasibility Study Contract and approves it as to form and content.

After review and discussion,

Motion by Commissioner Mahoney, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, and upon receiving bids for the countywide Broadband Feasibility Study, and upon the recommendation of the Martin County Blandin Steering Committee, hereby approve and award the low bid for the countywide Broadband Feasibility Study to Cooperative Network Services (CNS) of Menahga, Minnesota, not to exceed \$39,500; and authorize the Board Chair and appropriate County staff to sign and execute the necessary documents for the listed project. Carried unanimously.

Kevin Peyman, County Engineer, and noted bid letting for C.P. 16:08 Maintenance Gravel Production (Laue Pit and Rose Lake Pit) was held on Wednesday, March 30, 2016, at 10:00 a.m. at the Martin County Highway Department – Fairmont, MN, and that eight (8) bids were received. Peyman went on to note Martin County has worked with Hard Rock Screening before and recommends low bid award for 100,000 tons of crushing at \$2.07/ton to Hard Rock Screening, LLC, in the amount of \$207,000.00.

Martin County Highway Department  
Project Bid Summary

Project Name: Maintenance Gravel Production  
Client: Martin County Highway Dept.  
Bid Opening: 03/30/2016 10:00 AM

Contract No.: 1608  
Project No.: C.P. 16:08  
Owner: Martin County

Vendor Number	Business Name	Total Bid Amount
709	Hard Rock Screening, LLC	\$207,000.00
918	Johnson Crushing, Inc.	\$224,000.00
1946	Sweetman Sand and Gravel	\$263,000.00
295	Central Specialties, Inc.	\$291,000.00
1035	Knopik Crushing, Inc.	\$295,000.00
1742	Reding's Gravel & Excavating Co., Inc.	\$330,000.00
2045	Ulland Brothers, Inc.	\$337,000.00
0	Ferguson Brothers Excavating, Inc.	\$416,000.00

Motion by Commissioner Flohrs, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, after the appropriate advertisement for bids, and upon receiving bids for C.P. 16:08, and upon the recommendation of the County Engineer, hereby approve and award the low bid for Maintenance Gravel Production to Hard Rock Screening, LLC, of Little Falls, Minnesota, in the amount of \$207,000.00; and to authorize the Chair and appropriate staff (County Engineer, County Auditor/Treasurer, County Attorney) to sign and execute the necessary documents for the listed project. Carried unanimously.

Peyman noted bid letting for C.P. 16:10 Supplying Bituminous Material for Sealcoating was held on Wednesday, March 30, 2016, at 10:00 a.m. at the Martin County Highway Department – Fairmont, MN, and that two (2) bids were received. Peyman recommends low bid award at \$421.71/ton to H.G. Meigs, LLC.

Martin County Highway Department  
Project Bid Summary

Supplying Bituminous Material for

Project Name: Sealcoating

Contract No.: 1610

Client: Martin County Highway Dept.

Project No.: C.P. 16:10

Bid Opening: 03/30/2016 10:00 AM

Owner: Martin County

Vendor Number	Business Name	Total Bid Amount
1340	H.G. Meigs LLC	\$216,895.05
561	Flint Hills Resources	\$239,863.75

Motion by Commissioner Smith, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, after the appropriate advertisement for bids, and upon receiving bids for C.P. 16:10, and upon the recommendation of the county engineer, hereby approve and award the low bid for Supplying Bituminous Material for Sealcoating to H.G. Meigs, LLC, of Portage, Wisconsin, in the amount of \$216,895.05 (\$421.71/ton); and to authorize the Chair and appropriate staff (County Engineer, County Auditor/Treasurer, County Attorney) to sign and execute the necessary documents for the listed project. Carried unanimously.

James Forshee, Martin County Auditor/Treasurer, presented his recommendation for the Board to approve and establish a Temporary Interfund Loan Policy between certain county funds to alleviate a temporary cash deficiency. Forshee noted the loan shall be accounted for as a temporary borrowing between funds or accounts and shall not be available for appropriation or be considered revenue to the borrowing fund or account. Forshee went on to note funds shall be

repaid within a set number of calendar days; and that borrowing shall occur only when the fund or account receiving the money will earn sufficient revenue during the current fiscal year to repay the amount borrowed. Forshee also noted that he worked with the Office of the State Auditor in drafting this proposed policy.

Martin County  
Temporary Interfund Loan Policy

It is the policy of the Board/Council that interfund loans between the following Funds may be used to alleviate a temporary cash deficiency:

- General Fund
- Park Fund<sup>1</sup>
- Road & Bridge Fund
- Ditch Fund
- E911 Fund<sup>1</sup>
- Sheriff Contingency Fund<sup>1</sup>
- EDA Fund<sup>1</sup>
- Solid Waste Fund
- Library Fund<sup>1</sup>
- Library Gift Fund<sup>1</sup>
- Human Services Fund
- Transit Fund<sup>1</sup>
- Attorney Forfeiture Fund<sup>1</sup>
- Recorder's Technology Fund<sup>1</sup>
- Recorder's Compliance Fund<sup>1</sup>
- Area Development Fund
- ISTS Fund<sup>1</sup>
- Building CIP Fund
- Bank Building Fund
- Debt Service Fund

The loan shall be accounted for as a temporary borrowing between funds or accounts and shall not be available for appropriation or be considered revenue to the borrowing fund or account. Amounts loaned shall be repaid within a certain number of calendar days as approved by the Board. Borrowing shall occur only when the fund or account receiving the money will earn sufficient revenue during the current fiscal year, to repay the amount borrowed. No more than 75 percent of the maximum of moneys held in any fund or account during a current fiscal year may be loaned.

Such loans shall not be used to balance the budget of the Borrowing Fund, nor shall they deter any function or project for which the Loaning Fund was established. The Board/Council must adopt a resolution before any interfund loan transaction takes place. The resolution shall contain the exact amount of the loan, the funds involved, the purpose of the loan, the specific source of funds for repayment, the schedule for repayment and the interest rate involved.

<sup>1</sup>For purposes of financial reporting, these funds are combined under the General Fund, therefore Interfund activity would be removed and not reported as an Interfund payable/receivable.

Adopted April 5, 2016

Motion by Commissioner Schmidtke, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, in order to standardize and establish the purpose and procedures for the accounting of the County's Interfund Loan Policy, and after review and

consideration, hereby approve the County of Martin Temporary Interfund Loan Policy as proposed by the County Auditor/Treasurer, as presented. Carried unanimously.

Forshee noted due to a recent retirement and restructure of the Drainage Administration Office, a new job description has been drafted for the Drainage Inspector position; and a new job description and classification for the Drainage System Manager position in the Auditor/Treasurer's Office. Forshee went on to note the job descriptions were presented to the Compensation Advisory Committee and that revisions to the Drainage Inspector Position are noted in red and include minor language changes, ability to work with GIS data as it correlates to drainage systems, operate mobile GIS, and the Aires mainline televising system. Forshee also noted that revisions to the Drainage System Manager position are noted in red and pertain to the direction and administration of the Drainage Administration Office, including develops and maintains County Drainage Policies and Procedures, ability to understand and explain MS 103E Drainage Law, and is the GIS point of contact person for the County.

After review,

Motion by Commissioner Mahoney, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, after careful review and consideration and upon the recommendation of the Martin County Compensation Advisory Committee, and due to the recent restructure of the Drainage Administration Office, hereby approve the revisions to the Drainage Inspector position job description as presented, dated April 5, 2016. Carried unanimously.

Motion by Commissioner Flohrs, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, after careful review and consideration and upon the recommendation of the Martin County Compensation Advisory Committee, and due to the recent restructure of the Drainage Administration Office, and due to the increased responsibilities and complexities of the Drainage System Manager position, hereby approve the revisions to the Drainage System Manager position job description as presented, dated April 5, 2016. Carried unanimously.

Forshee continued the Martin County Auditor/Treasurer's Office is recommending the promotion of Michael Forstner to Drainage System Manager for the Martin County Auditor/Treasurer's Office, effective April 3, 2016, at Grade 14 Step 2 at \$23.55/hour.

Motion by Commissioner Schmidtke, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, after careful review and consideration and upon the recommendation of the James Forshee, Auditor/Treasurer, hereby approve and authorize the promotion of Michael Forstner to Drainage System Manager for the Martin County Auditor/Treasurer's Office at Grade 14 Step 2 at \$23.55/hour, effective April 3, 2016; subject to serving a six (6) month probationary period. Carried unanimously.

Higgins noted Dan Whitman, County Assessor, is requesting approval to attend the 2016 International Association of Assessing Officers (IAAO) Annual Conference in Tampa Bay, Florida, August 28-31, 2016. Higgins went on to note Whitman would attend as the Martin County Assessor and as the Minnesota Association of Assessing Officers (MAAO) Immediate Past President, and asks Martin County to cover normal conference expenses that are estimated as follows: \$500 registration, \$950 hotel accommodations, and \$252 for meals/misc. (\$451 airfare) for a total estimated expense of \$2,150. Higgins also noted that Whitman has applied for a scholarship from the MAAO to help defray the cost of the conference expenses in the requested

amount of \$1,250; and that if the scholarship is approved in the amount requested, Whitman asks the County to reimburse expenses up to \$900.

Motion by Commissioner Schmidtke, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the out of state travel request for Dan Whitman to attend the 2016 International Association of Assessing Officers (IAAO) Annual Conference to be held August 28-31, 2016, in Tampa Bay, Florida; and includes the following estimated expenses: Lodging at \$950, Conference Registration at \$500, Meals/Miscellaneous at \$252 (meals reimbursed per amount in County Policy), for a total cost of \$2,150; and has submitted a scholarship application to the IAAO in the amount of \$1,250 for reimbursement of travel and conference related expenses, and if the scholarship is approved in the amount requested, has asked the County to reimburse expenses up to \$900. Carried unanimously.

Higgins noted with the County entering into an agreement with Kinship to assume and manage the County's Mentoring Program, the County allowed the temporary continued employment for Shawn Chambers (former Martin County Family Mentoring Coordinator) for a period of up to six months or until the hire (in this case a signed contract with Kinship) was completed. Higgins went on to note this process has been completed and therefore no longer needing the temporary employment assignment for Mr. Chambers.

Motion by Commissioner Flohrs, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, with the transition of the Martin County Mentoring Program completed, therefore the continuation of the temporary and intermittent employment of Shawn Chambers (former Martin County Family Mentoring Coordinator), has met the six month employment extension and is no longer needed, hereby approves the termination of temporary employment for Shawn Chambers during the transition of Martin County's Mentoring Program to Kinship, effective April 5, 2016. Carried unanimously.

Higgins noted it has been presented to the Board during their previous work session that there has been discussion by a citizen group working to construct a County Veterans Memorial, and it has been suggested that the courthouse lawn would be a potential site for the Veterans Memorial. Higgins went on to note the Board has discussed to be involved with approving the design of the Veterans Memorial so as not to cover up the historical courthouse and that it fits within the landscape of the courthouse lawn and enhances the courthouse facilities and surrounding area.

After discussion,

Motion by Commissioner Schmidtke, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, based on a discussion of a citizen group working to establish a County Veterans Memorial, the Board is willing to allow the use of the courthouse lawn as a potential site for the location of the County Veterans Memorial; contingent that the project becomes viable and a formal request is made to the County Board for the use of the courthouse lawn; and that the County Board is able to review and approve the final design of the Veterans Memorial before installation, for purposes of and including but not limited to the review of the size of the Memorial so that it does not cover up the historic courthouse, the location of Memorial, and is designed to enhance the surrounding courthouse facility and lawn, for use and enjoyment by the general public; and hereby authorize per diems and expenses for Board members to attend and serve as board liaison to the Veterans Memorial citizen group. Carried unanimously.

Higgins noted the County's Building/Purchasing Committee is recommending improvements to the courthouse Jury Room to include new lighting, carpet and painting (painting and carpet removal to be performed by Sentencing to Service). Higgins went on to note quotes were received for the new carpet and lighting and the recommendation is to award the low bid for carpeting to Doolittle's Carpet and Paints in the amount of \$849.34; and for lighting to DeWar Electric in the amount of \$2,939.

<u>Vendor Name</u>	<u>Carpeting Bid Amount</u>
Doolittle's Carpet and Paints	\$849.34
Carpet Plus	\$882.26

<u>Vendor Name</u>	<u>Lighting Bid Amount</u>
DeWar Electric	\$2,939.00 (4 – P7323-20WB Light Fixtures), labor & fixtures
Kahler Electric	\$3,151.00 (4 – P7323-20WB Light Fixtures), labor & fixtures

Motion by Commissioner Smith, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, upon the recommendation of the Martin County Building/Purchasing Committee for improvements to the courthouse Jury Room (3<sup>rd</sup> Floor) to include new carpet, lighting and painting; and having received quotes for the carpeting and installation of light fixtures, hereby approve and accept the low bid quote from DeWar Electric in the amount of \$2,939 (4-P7323 20WB light fixtures) and includes labor and light fixtures; and accept the low bid quote from Doolittle's Carpet and Paints in the amount of \$849.34 for carpeting, for a total cost of \$3,788.34. Carried unanimously.

Higgins noted the Board is being asked to consider moving the July 5, 2016, regular Commissioner meeting date to another date due to the July 4<sup>th</sup> Holiday.

After discussion,

Motion by Commissioner Flohrs, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, hereby approve changing the regular scheduled Commissioners meeting from Tuesday, July 5, 2016, to July 6, 2016, starting at 8:00 a.m. due to the July 4<sup>th</sup> Holiday. Carried unanimously.

Don Reffer, B & W Control Specialists of Algona, Iowa, presented an update of maximum costs for continued brush maintenance of various county drainage ditch systems in 2016.

After discussion,

Motion by Commissioner Schmidtke, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, acting as the Drainage Authority for Martin County, hereby approve the B & W Control Specialists, Inc., quote for brush control along the listed open drainage ditches in Martin County for 2016; the quotes being a total maximum as follows:

<u>Ditch No.</u>	<u>Maximum Cost</u>
JD #47	\$ 1,000.00
JD #85 M & B	\$ 3,500.00



JD #82 M & B	\$ 4,500.00
JD #116 M & B	\$ 5,000.00 (brush & weeds)
JD #8	\$ 2,500.00
JD #3	\$ 4,500.00
JD #1	\$ 2,500.00
JD #28	\$ 6,500.00
JD #58	\$ 2,500.00
CD #14	\$ 3,500.00 (foliar)
CD #42	\$ 3,500.00 (ns south end, do all treatable trees on n. end)
CD #73	\$ 6,500.00 (brush & weeds/no previous treatment, foliar)
CD #64	\$ 4,500.00 (do all treatable trees on north end, foliar)
JD #9	\$ 3,500.00 (foliar)
JD #2 M & F	\$ 6,500.00 (brush and weeds)
CD #69	\$ 2,500.00 (foliar)
JD #12 M & F	\$ 1,500.00
JD #214 M & F	\$ 3,500.00
JD #98	\$ 4,500.00 (do all treatable trees to lake on n. end, foliar)
JD #38	\$ 3,500.00
JD #20	No need, monitor
JD #414 M & F	\$ 7,500.00 (possible clean-out, hold until done)
JD #7 M & F	\$ 3,500.00
JD #115	No need, monitor
Total	\$87,000.00

Carried unanimously.

Chuck Brandel, Project Engineer with I & S Group (ISG), was present to review bids for the CD #29 and JD #367 Improvements. Brandel noted seven (7) bids were received online on April 1, 2016, for the CD #29 and JD #367 Improvement project in Manyaska and Rolling Green Townships. Brandel went on to note the CD #29 and JD #367 Improvements were approved at the same time along with a pond which was a shared cost – 25% to JD #367 and 75% to CD #29; however, the project was bid out as one entire project. Brandel also noted the engineer's estimate was \$3.3 Million and the low base bidder, Gustafson Drainage, LLC, from Lake Crystal, MN, had a total base bid of \$2,710,137.75. Brandel noted ISG and Martin County have worked with Gustafson Drainage, LCC, before on projects and they have performed well and if Gustafson Drainage is awarded this project they have indicated they can start late June or early July, and that pipe will be coming from local manufacturer Advanced Drainage Systems in Fairmont. Brandel recommends award of project to low bidder Gustafson Drainage, LCC.

Motion by Commissioner Schmidtke, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, acting as the Drainage Authority for Martin County, after the appropriate advertisement for bids, and upon receiving bids for the CD #29 and JD #367 Improvement Project, and upon the recommendation of Chuck Brandel, Project Engineer with I & S Group, hereby approve and award the low bid for the CD #29 and JD #367 Improvement Project to Gustafson Drainage, LCC, of Lake Crystal, MN, in the amount of \$2,710,137.75; and authorizes the Board Chair and appropriate staff (County Coordinator, County Auditor/Treasurer, County Attorney) to sign and execute the necessary documents for the listed project. Carried unanimously.

Michael Forstner, Martin County Drainage System Manager, along with Jeff Quastad, Emmet County (Iowa) Supervisor, presented and reviewed proposed revisions to an agreement between Martin County Drainage District No. 38 and Emmet County Drainage District No. 127 for shared expenses to be incurred for repairs and maintenance to the main line tile and a percentage of the outlet fee.

After discussion and review,

Motion by Commissioner Schmidtke, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, acting as the Drainage Authority for Martin County, hereby approve revisions to the Agreement between Martin County Drainage District No. 38 and Emmet County Drainage District No. 127 per the recommendation of Michael Forstner, Martin County Drainage System Manager; and is contingent upon County Attorney review and opinion; and final Board approval. Carried unanimously.

Forstner next recommends the redetermination of benefits for CD #53 in order to determine the proper watershed area for drafting a drainage agreement with Emmet County Drainage District No. 70 for shared expenses to be incurred for repairs and maintenance to the main line tile and a percentage of the outlet fee.

After discussion and review,

Motion by Commissioner Schmidtke, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, acting as the Drainage Authority for Martin County, hereby Order the Redetermination for CD #53 for determination of the proper watershed area to be included in the Agreement between Martin County Drainage District No. 53 and Emmet County Drainage District No. 70 per the recommendation of Michael Forstner, Martin County Drainage System Manager; and is contingent upon County Attorney review and opinion; and final Board Approval. Carried unanimously.

Quastad noted Emmet County Drainage District No. 121, shared with Martin County JD #10, also does not have an agreement in place.

Forstner noted JD #10 has already been redetermined.

Commissioner Schmidtke noted to have an agreement drafted to act on at a future meeting.

Forstner noted that due to a blockage and water issues for several properties in the area with CD #56 (just west of the courthouse on Lake Avenue), Forstner recommends moving forward with a repair to the system. Forstner went on to note he has not established a repair estimate yet but did advised commissioners this would be a costly repair due to having to take out curb and dig up part of the road.

After discussion,

Motion by Commissioner Schmidtke, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, acting as the Drainage Authority for Martin County, hereby approve and authorize Drainage Specialist Manager to move forward with repairs to CD #56, and to update the Board with costs and progress of repair. Carried unanimously.

Forshee noted the Martin County Mentoring Parents to Parents Program fund has a balance of \$2,414.34 that we would like to transfer over to Kinship due to Kinship taking over Martin County's Mentoring Program.

Motion by Commissioner Flohrs, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the transfer of funds in the amount of \$2,414.34 from the Parents to Parents Mentoring Program to Kinship. Carried unanimously.

Motion by Commissioner Mahoney, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve bills to be paid on April 5, 2016, as presented; and includes the Martin County Highway Department and Drainage bills as presented. Carried unanimously.

Warrants received and paid April 5, 2016, are registered on file in the Auditor/Treasurer's Office as follows:

Revenue Fund – Warrants Approved April 5, 2016	\$ 70,387.79
County Attorney Forfeiture	\$ 180.00
Recorder's Compliance	\$ 2,325.00
Taxes and Penalties Even Years	\$ 1,190.00
Miscellaneous Tax Fund	<u>\$ 70,735.42</u>
Total	\$144,818.21
Road and Bridge Funds Totaled	\$ 80,925.05
Martin County Ditch Funds Totaled	\$ 16,966.50

The Board reviewed information including the 2016 Appropriation Request from the Martin County Fair; minutes of South Central Service Cooperative's Organizational Meeting and regular Board meeting on March 9, 2016; and the County's Monthly Financial Report for January, 2016.

Motion by Commissioner Schmidtke, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve payment of the budgeted 2016 Allocation to the Martin County Fair in the amount of \$17,000.00. Carried unanimously.

Commissioners presented their individual board member reports.

Commissioner Smith noted she attended Human Services and Prairieland meetings on March 16, 2016; Fairmont Substance Abuse Prevention Coalition meeting at the Fairmont High School on March 21, 2016; Kinship Board meeting and tour of Prairieland on March 22, 2016; and Board Work Session on March 29, 2016.

Commissioner Mahoney noted in addition to those already mentioned he attended a Human Services meeting on March 16, 2016; and Minnesota Valley Action Council meeting on March 21, 2016.

Commissioner Flohrs noted he attended an Agri-Business meeting on March 15, 2016; Traverse de Sioux Library meeting on March 17, 2016; Minnesota Valley Action Council meeting on March 21, 2016; Rural Minnesota Energy Board meeting on March 28, 2016; SHIP meeting on

March 31, 2016; Trimont Conservation Banquet; and Beyond the Yellow Ribbon meeting April 4, 2016.

Commissioner Schmidtke noted he attended a Planning and Zoning meeting on March 22, 2016; Compensation Advisory Committee meeting and Board Work Session on March 29, 2016; and EDA meeting on April 4, 2016.

Commissioner Belgard noted in addition to those already mentioned he attended a South Central Minnesota Multi-County HRA meeting on March 30, 2016.

Commissioners reviewed their calendars of upcoming meetings and activities: April 6, 2016 – Human Services Executive Board meeting at 9:00 a.m., Faribault-Martin Joint Transit Executive Board meeting at 10:30 a.m., and Veterans Memorial meeting at the Fairmont American Legion at 7:00 p.m.; April 12, 2016 – Library Board meeting and Agri-Business meeting; April 13, 2016 – Area Career Exploration Event at the Fairmont High School, Interviews for Drainage Inspector Position beginning at 2:00 p.m., Region 9 meeting in Mankato, MN, and Bureau 14 meeting; April 14, 2016 – Soil and Water meeting, Labor Negotiations in the afternoon, and Annual Martin County Association of Townships meeting at 6:30 p.m. at the Welcome Legion; April 15, 2016 – Prairieland meeting; April 19, 2016 – Regular Board of Commissioners meeting at 9:00 a.m. in the Commissioners Meeting Room – Martin County Courthouse; and April 20, 2016 – meeting with Hanratty Administrators beginning at noon.

With no further business to wit, Board Chair adjourned the meeting at 10:47 a.m.

BOARD OF COMMISSIONERS  
MARTIN COUNTY, MN

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Elliot Belgard, Board Chair

ATTEST: \_\_\_\_\_  
Scott Higgins, County Coordinator