

PROCEEDINGS OF THE
MARTIN COUNTY BOARD OF COMMISSIONERS
TUESDAY, JUNE 7, 2016
@ 9:00 A.M.

The regular meeting of the Martin County Board of Commissioners was called to order at 9:00 a.m. by Chairman Elliot Belgard. Commissioners present were Tom Mahoney, Steve Flohrs, Dan Schmidtke, Kathy Smith, and Elliot Belgard. Also present were Scott Higgins, Martin County Coordinator, Terry Viesselman, Martin County Attorney, Rod Halvorsen, KSUM-KFMC Radio, Kevin Peyman, County Engineer, Jeff Markquart, Martin County Sheriff, Jason Sorensen, Sentinel Newspaper, Julie Walters, Administrative Assistant, and members of staff and public.

The Pledge of Allegiance was recited.

Motion by Commissioner Schmidtke, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve the agenda for the June 7, 2016, regular Board of Commissioners meeting with the following: Add 9.12 Discuss use of Human Resource Building for Fairmont Fire Department training. Carried unanimously.

Motion by Commissioner Mahoney, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, hereby approve the minutes of the May 3, 2016, and May 17, 2016, regular Board of Commissioners meetings; and approve the minutes of the March 29, 2016, Board Work Session. Carried unanimously.

At this time the Board recognized and presented Joyce Eisenmenger with an employee recognition desk clock inscribed with Joyce's fifteen (15) years of faithful and dedicated service for Martin County. The Board congratulated Eisenmenger and wished her well on her retirement.

Kristie Gaalswyk-Pomerenke, 4-H Program Coordinator, introduced Ellyn Swanson, 4-H Summer Program Assistant for the Martin County 4-H Program. Gaalswyk-Pomerenke noted Swanson began her duties on May 23rd and will work through the Martin County Fair.

The Board welcomed Swanson to her new position.

Ronda Allis, Principal Planner MN DOT District 7, along with Matt Young, Project Manager for the Highway 4 Project, and Sam Parker with the Region 9 Development Commission, were present to provide an update on District 7's 10 Year Construction Plan. Allis reviewed maps including an overview of our current 2016 Construction Program, 2017-2020 Projects, 2021-2026 Projects, and a map specific to Martin County. Allis noted the plan is updated every year by taking the base map from the year before, and we look at what projects were selected for the previous year, receive information from our Materials Office in St. Paul (rated based off of pavement conditions, type of fix that was last made on that section of roadway, what year the improvement was made, annual average daily traffic numbers) and then send a list of projects that they think would be good potential candidates in District 7. Allis went on to note we then talk to our Maintenance Staff that are familiar with each district's area and ask for their opinion

of what projects are in highest need to be listed in the 10 Year Plan, and then we go out and actually drive a number of these segments as well. Allis also noted that what you see, especially on the map that reads 2021-2026 Projects, those will likely change; and if there is any interest at all in an off-road trail or a wider shoulder (on Highway 4) to accommodate bicyclists and pedestrians the earlier that we can start having those conversations with the communities and the county the greater that we can look at trying to incorporate something into our project scope as these projects move forward and eventually become part of our four year plan.

Discussion ensued regarding four foot shoulders. Allis noted MnDOT's typical philosophy is that we put back what's there.

Kevin Peyman, County Engineer, noted when Hwy 15 South was done the paved shoulders were taken away so then when they were doing Hwy 15 North we pushed for four foot shoulders and were able to add that; but with moving the rumbles outside of the edge in the first six or eight inches, then you're left with a little over three foot for bikes or pedestrians. So we've been at least trying to push on the state roads that they should have the same level of shoulders that we have; and would support more than a four foot shoulder also.

Chair Belgard noted he would like it known on the record that Martin County is requesting a four or five foot shoulder on Highway 4 from Iowa to Sherburn and from Sherburn north.

Discussion ensued regarding Highway 263 and the possibility of a turn-back for Highway 263.

Commissioner Schmidtke noted every five years you're (MnDOT) coming in with this plan and every five years Highway 263 is pushed back another five years.

Peyman noted County State Aid Highway (CSAH) miles are locked in place; but when you get a road turn-back, you can add that on top of your existing miles so it will increase our state aid allotment each year. We're not ever going to come out ahead financially, but it's going to recoup some of the cost. As more and more of these highway turn-backs occur, each individual county state aid might go up, but then every other county is going to potentially receive less, because there is a set amount of state aid allotment. So, it does not change the allotted amount of money, it just changes how much we would receive in state aid allotment. In the long term, it would cost us more money than what we're going to get from it, but would better serve the citizens of Martin County.

Terry Viesselman, County Attorney, was present and noted he, along with Jeff Markquart, Martin County Sheriff, have been working on the development of a contract for Martin County Sheriff's Office enforcement of ordinances in the City of Ceylon; and will present the contract for Board consideration after review by the attorney for the City of Ceylon.

Scott Higgins, Martin County Coordinator, noted the Auditor/Treasurer's Office has received the application and other required paperwork from Richard Koons, d/b/a Fox Lake Tack & Trading Co. for renewal of its Liquor, Wine, Club or 3.2% License. Higgins noted all paperwork is in order.

Motion by Commissioner Flohrs, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the renewal of Liquor, Wine, Club or 3.2% License for Richard Koons, d/b/a Fox Lake Tack & Trading Co. located at 8 Main Street in Welcome, MN, effective June 7, 2016 through June 6, 2017. Carried unanimously.

Higgins noted bids for the renovation of 121 No. Main for housing the County's VSO Office were reviewed at the Board Work Session held on June 1, 2016, and is on today's agenda for your consideration to take action on awarding the bid or reject any or all bids. Higgins went on to note the Architects provided a proposed net reduction of approximately \$5,585.00, which reduces the base bid down to approximately \$117,415.00. Higgins also noted typically bids are good for 30 days and it is up to you as a Board as to what you would like to do with this project.

Commissioner Schmidtke noted we're going to have to decide if we're going to just let that building set there and be eventually be torn down; or if we're going to use it. We obviously need office space regardless. I think the remodel can still be done but we need to find a way to use it for more than the Veterans Service Office (VSO). The biggest problem really is across the street (Human Resource Building). How much longer will they have to wait before being able to use the space currently housed by the VSO?

Commissioner Mahoney noted we've dealt with the problem across the street for a year...the only issue I have with this is it is so costly. If we could do it for about \$50,000 or \$60,000...

Chair Belgard noted we thought that was what it would cost when we jumped into this; but we had three bids and that's what they all were. We can reject all three and try and redo it some other way and it doesn't take care of the long term problems that we have with busting at the seams. If we need to do a study on it or if we decide to figure it out for ourselves to see where we're going to move the attorney's office because they belong here in the courthouse; but then somebody else has to move out.

Commissioner Mahoney inquired if the County Attorney Office could go where the public defenders (Felony Probation Office) is currently located.

Commissioner Smith inquired the lease term for the Public Defender's office (Felony Probation) office space.

Higgins noted, he believed the county was in at least two of a five year lease period.

After further discussion,

Motion by Commissioner Schmidtke, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve and award low bid for renovation of office space at 121 No. Main (Fairmont) to APEX Construction of Mankato, Minnesota, in the amount of \$117,415 (includes noted reductions); and authorize Board Chair and County Staff to sign and execute the necessary documents for the listed project. All those voting in favor:

Commissioners Schmidtke, Smith, Flohrs, and Belgard. Against: Commissioner Mahoney. Motion carries.

The Board briefly discussed the issue of asbestos found in the 121 No. Main building upon inspection by IEA and the need to remove the asbestos.

Motion by Commissioner Schmidtke, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, approve and award the low bid quote to Asbestrol, Inc. of Austin, Minnesota, for the removal of asbestos and other materials from the county facility located at 121 North Main, Fairmont, Minnesota, in the amount of \$7,490.00; and authorize the Board Chair or County Coordinator to sign the necessary documents related to the project. Carried unanimously.

Kevin Peyman, County Engineer, was present and noted the Highway Department has received the resignation of Kyle Gustafson, Maintenance Worker, effective July 1, 2016, and recommends, with regrets, acceptance of the resignation.

Motion by Commissioner Mahoney, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, hereby accept, with regrets, the resignation of Kyle Gustafson, Maintenance worker for the Martin County Highway Department, effective July 1, 2016. Carried unanimously.

Peyman noted the Highway Department has received the retirement resignation of Robert Koch, Heavy Equipment Operator, effective October 28, 2016, and recommends, with regrets, acceptance of the retirement resignation.

Motion by Commissioner Smith, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby accept, with regrets, the retirement resignation of Robert Koch, Heavy Equipment Operator for the Martin County Highway Department, effective October 28, 2016. Carried unanimously.

Peyman recommended approval to fill both the Maintenance Worker and Heavy Equipment Operator positions.

Motion by Commissioner Schmidtke, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize recruitment to fill the Maintenance Worker and Heavy Equipment Operator positions with the Martin County Highway Department. Carried unanimously.

Peyman presented a brief update regarding the newly constructed shower/restroom facility at Cedar-Hanson Park near Trimont, Minnesota; and that the Highway Department is performing normal activities for this time of year.

Jeff Markquart, Martin County Sheriff, was present to recommend the hire/promotion of Mindy Richards to full time Communications Officer. Markquart noted Richards was filling a part time position and will be promoted to full time due to a recent resignation.

Motion by Commissioner Mahoney, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the hire/promotion of Mindy Richards as full time Communications Officer for the Martin County Sheriff's Office, effective June 12, 2016, at \$19.51/hour, and is eligible for full benefits per LELS Local No. 115 Union Contract. Carried unanimously.

Markquart presented an update on Martin County's Jail Population including twenty-two (22) in-house, fifteen (15) out of county, and six (6) on Electronic Home Monitoring (EHM); and recent meeting with Gold Cross Ambulance and Mayo Clinic Health System regarding incoming 911 calls and pre-arrival medical information.

Kay Wrucke, Martin County Recorder, was present to request approval to attend and participate in a symposium of the Property Records Industry Association, PRIA, in Dubuque, Iowa, August 22-25, 2016. Wrucke noted her chief deputy will also be attending the symposium and that expenses including registration fees, hotel, mileage costs and incidentals, is estimated at \$2,000.00. Wrucke went on to note that expenses will be covered by the Recorder's Technology Fund from standards set by the Minnesota Electronic Real Estate Committee.

Motion by Commissioner Flohrs, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the out of state travel request for Kay Wrucke and Diane Sanders to attend the Property Records Industry Association, PRIA, Symposium to be held August 22-25, 2016, in Dubuque, Iowa; and that expenses at an estimated cost of \$2,000.00 will be covered by the Recorders Technology Fund. Carried unanimously.

Higgins noted Michele Clarke with the Southwest Minnesota Housing Partnership attended the June 1, 2016, Board Work Session to update commissioners on the Rental Rehabilitation Deferred Loan (RRDL) program within Martin County, and requested that the Martin County Board of Commissioners continue to authorize the Southwest Minnesota Housing Partnership to administer the RRDL program.

Motion by Commissioner Smith, seconded by Commissioner Mahoney,

R-#25/'16

RESOLUTION
FOR SOUTHWEST MINNESOTA HOUSING PARTNERSHIP
TO ADMINISTER THE RENTAL REHABILITATION DEFERRED LOAN (RRDL)
PILOT PROGRAM ON BEHALF OF MINNESOTA HOUSING (MHFA)
IN MARTIN COUNTY

WHEREAS, Martin County has made significant progress in meeting the need for housing rehabilitation in the cities and rural areas of the county, and

WHEREAS, an unmet need remains for the repair and rehabilitation of rental housing units, and

WHEREAS, the Rental Rehabilitation Deferred Loan Program, sponsored by Minnesota Housing (MHFA), may provide a means for rehabilitating rental housing units in Martin County, and

WHEREAS, Southwest Minnesota Housing Partnership has been selected and found to have the capacity to administer the Rental Rehabilitation Loan Program for Minnesota Housing, and

WHEREAS, there is no cost to the County to participate in the Rental Rehabilitation Deferred Loan Program, sponsored by Minnesota Housing,

NOW, THEREFORE, BE IT RESOLVED, that Southwest Minnesota Housing Partnership is hereby approved to act as the administrative body for the implementation of this program in Martin County.

Motion by Commissioner Smith, seconded by Commissioner Mahoney, said resolution was duly passed and adopted this 7th day of June, 2016.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Elliot Belgard, Board Chair

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Flohrs, Schmidtke, Mahoney, Smith, and Belgard. NAYS: None. Resolution duly passed and adopted this 7th day of June, 2016.

Higgins noted the Auditor/Treasurer's Office has requested authorization to abate the taxes due for the listed mobile homes that are abandoned or moved and the Auditor/Treasurer's Office has not been able to locate or collect delinquent taxes due:

- M 06.031.9007 Lori Bettin and Vickie Keithahn \$236.94
- M 42.200.9003 Chance Larson \$653.90

Motion by Commissioner Mahoney, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve the deletions of the following mobile homes: M 06.031.9007 and M 42.200.9003; and to abate the taxes in the total amount of \$890.84. Carried unanimously.

Higgins noted the Martin County Historical Society would like to schedule a joint meeting for presentation of project updates. No specific date or time was mentioned.

After discussion,

Consensus of the Board is to set the date of July 6, 2016, at 11:30 a.m. to meet with the Martin County Historical Society (MCHS) at the MCHS site.

Higgins reviewed Office Space Study information discussed at the June 1, 2016, Board Work Session including four quotes received to conduct a square footage space study to see how we could more efficiently use our space. The bids generally include site visits to inspect each location, interview with staff, and provide a record of the observations. The data will be analyzed to develop office layouts to accommodate potential reorganization of County Departments. The space needs assessment would also give us an indication of current and future staffing space needs, equipment needs, programming sketches, and probable costs for potential renovations or construction work. Higgins noted bidders were contacted to provide square footage only quotes as initial quotes included building inspections and needs related to structural and mechanical (HVAC and plumbing) functions, which is not deemed necessary at this time.

<u>Name</u>	<u>Quote</u>
Brunton Architects/Engineers	\$12,000.00 (Four Buildings)
ISG Architects/Engineers	\$17,500.00 (Four Buildings)
ISG Option #2 (Square Footage Only)	\$11,000.00
C2	\$3,000-\$4,000 (Per Building)
Wold Architects/Engineers	\$16,400.00 (Plus \$1,800 in Expenses)
Wold Option #2 (Square Footage Only)	\$13,200.00 (Plus reimbursable expenses of \$1,600.00. Does not include review of condition of buildings)

Discussion ensued regarding the cost of the space study versus planning internally; and the enormous scope of the project.

After further discussion,

Motion by Commissioner Schmidtke, seconded by Commissioner Smith, Be it Resolved that the Martin County Board of Commissioners, having determined the need to conduct a space study for the purpose of review of current office space and potential reorganization of office space, as well as determine the need for future office space, and after consideration of bid proposals, hereby approve and award the bid proposal to ISG Group of Mankato, Minnesota, in the amount of \$11,000.00 to conduct the space study as proposed in the proposal. All those voting in favor: Commissioners Schmidtke, Smith, Flohrs, and Belgard. Against: Commissioner Mahoney. Motion carries.

Higgins introduced Mike Burnham with Frontier Telephone, the County's current telephone and service provider. Higgins noted Burnham will be available to answer questions pertaining to monthly savings in the amount of approximately \$976.44 by upgrading the County's current telephone system and lease of equipment and new telephones. This is an upgrade to the current system; Frontier is still the provider and will continue to be the provider with the upgrade from the Centrex system.

Burnham noted the savings will be even greater than that because as Steve McDonald pointed out to me this morning which I was unaware of the county attorney's office has a brand the Mitel phone system that can be integrated into this system, so there wouldn't be any phone equipment needed at the Attorney's office. So that eliminates anywhere from \$6,000 to \$7,000 in cost in the capital or in the lease, either way.

Chair Belgard noted this seems pretty easy but the only question I would have is there competition out there?

Higgins noted that we would have to propose a new system other than the one we have now but that's something to look at.

Commissioner Schmidtke noted I think you need to explore all options. This is a money saving thing but maybe something else is too...we don't know that.

Burnham noted Mitel is NJPA (National Joint Powers Alliance) approved so you're getting the very best pricing and we've done a number of counties with this phone system so this isn't new to us. Again, you need to do your due diligence if you want to go out and get other bids but again, keep in mind we're a block away for service for all of the advantages of having a local provider right here. We take care of everything for you from phone lines all the way through the phone system.

Higgins noted we have not been through a bid process for an internal phone system that goes on our internal network which as you are aware, takes additional equipment, plus then you would have the service coming in, like the phone trunking lines, which in this case Frontier is the provider? But, let's say you to a Cisco system or something of that nature you still need a phone service provider.

Burnham noted with Cisco...we would still be the provider coming in to whatever phone system you have.

Chair Belgard noted it would just be the difference between Cisco and Mitel equipment, right? You would still be our service provider.

Burnham noted correct.

Commissioner Mahoney inquired so; did you get a second bid or anything?

Higgins noted no, because we considered this more of an upgrade and a cost savings with our current provider. But if the board would like, and you want to have a new internal system, we can sure work toward that. Otherwise, this is just taking our current provider and current system and showing how we can save money on our current service.

Commissioner Schmidtke noted it does make sense that it's local. Every time we do something we try local bidders and half the time we can't even get our local people because they usually get underbid by somebody.

Higgins noted we aren't changing from our current provider Frontier. They're our service provider...we're just showing an opportunity to save money on our monthly cost. That's where we went with this proposal more than looking at a whole new internal system. It is up to you as a board on how you wish to proceed.

Commissioner Mahoney noted I guess the thing I'm a little uncomfortable with is I never heard anything about it until like last Wednesday. So here it is six days later and I don't pretend to be a phone expert or anything like that. I really don't know that much about them, but I'd just like to have a little bit more information.

Chair Belgard noted the Building Committee has talked about it. There is a need no doubt and now we've got the opportunity to save money as well as improving the system. It's just a question of can we do better with someone else.

Commissioner Flohrs noted it must have been at the Building Committee, because it was all new to me also. I think we should look at other options, look at other bids, and come back on the next meeting. Really, we can't do anything until we get this space study done because we've got to know where all of the cabling is going to go and so it's going to take a while to do this anyway. Why don't you just go out for bids and see what you can come up with.

Higgins noted to talk with different providers would be a tough thing to do in the next two weeks

Burnham noted we do have a solution (provided a handout) One of the things that Steve (McDonald) brought up last week was and again was to rewire the entire building and running two separate networks. So I went to one of my sales engineers and said how this exactly works. So what we have here are three different ways a network can lay out. The first one is the way most businesses today (98%) of the businesses that we work with today do what we call a collapsed system, and what they do is they work off of all the same equipment and then if they need separate Local Area Networks (LAN's), what happens is you don't have duplication of switches, you don't have duplication of wiring. What you can see from the chart is you go from the data center to a wiring closet, or the wiring can all be done on the same spot and then it goes to the phone and then to the computer. The phones have a switch in the back of the computer that goes out of the phone into the computer and is a gig switch, so it will run the maximum speed that is input on your switches.

Burnham went on to note the second option is as of today we don't care if you purchase the phone equipment Option A and Option C in this packet...that cost is exactly the same. That means that if you're rewiring this building or not, today you can use your current CAT 5 plan or your computer cabling and be able to do this as long as you have Power Over Ethernet switches in here. You don't have to replace any of the cabling to use the phones.

Commissioner Smith inquired and you don't see that as an issue to use the old cabling.

Burnham noted again, that is up to Steve McDonald, and don't know where all his switches are or how all of it works. I understand his point to get all the switches back to one spot where he can work on them and it is more manageable on his part. But as of today we can use the existing

cabling depending on where all the switches are located, because you have got to get all that traffic back to where the phone system is so that we can plug into it. So, Option B is kind of a way to address doing a second network. So you'd have a network for your voice or a network for the telephone, and then a network for your data. What we would do is just use existing CAT 3 or existing phone cabling, but then we put a switch on that called a Streamline (software) and what that does is it provides the power and enough bandwidth to power the phones on the system. So with that option there's no wiring, there's no switches that you have to buy for the voice side of it, we include that in our bid. It will increase the bid by about \$12,000-\$13,000 and then no cable needs to be done.

Burnham further stated that Option C is kind of what Steve (McDonald) talked about. Again we see this done in about 2% of the deals that we do where they split out both the voice and the data network. What you're doing is you're duplicating, you're buying a switch for voice and you're buying a switch for data and running wire. The labor cost for doing this is virtually nothing if you're rewiring because there're already running one cable, it is not a big deal to running two cables. Where the additional cost comes in is replacing...buying more switches and then the cost of the extra cable that you're running to each location. This isn't a bad way of doing things, it's just an additional cost and we can attain the same thing by doing the Streamline on Option B.

Today you probably have 100 meg capability on your internal network so what he's (McDonald) proposing and again if it hasn't been done since 1998, I see his point I mean technology has changed significantly since 1998.

Chair Belgard noted so in that case if we're going to do the data cabling for data purposes anyway then the Option B thing doesn't...then you may as well stay with Option C.

Burnham noted if you're going to do...Option A would be the ideal scenario. You wouldn't have to buy that additional equipment for your current plan and things like that.

Chair Belgard noted and Option B is what we're bidding. That's what you were talking about, right?

Burnham noted Option A and C there is no additional equipment. We come in, you take care of the network, you get us to the phones, we bring our local service in and get it to you.

Commissioner Smith noted so Option C is doing the cabling.

Burnham noted Option A would be too.

Commissioner Mahoney inquired so what does Steve (McDonald) say about the system. Is he happy with it?

Burnham noted Steve (McDonald) I think agrees that going to a new phone system is the way to go to accommodate all the needs, specifically of the Law Enforcement Center (LEC). Like I said we've done a number of these especially with county offices. We brought this to you guys initially because the LEC was looking for some more options and so this is how we were able to

meet the request. We do it because we know somebody at some point is going to come in and propose a phone system to you and at some point it's going to make sense to you to make that change. We would like to be the provider of everything.

Commissioner Smith noted so you said the Attorney's office already has a new phone system and they purchased it.

Burnham noted yes, in 2014.

Chair Belgard noted so wherever they end up...if they end up in this building or if they end up in a different building that we own it doesn't matter...their equipment is good no matter what.

Burnham noted exactly. It's exactly the same as what we're proposing. It's the exact same system. The only difference between theirs and this one, is theirs is a digital system instead of Voice Over Internet Protocol (VOIP). It still connects the same way...they just have digital phones versus VOIP.

Commissioner Smith inquired so you said the cost savings would be on the capital purchase or monthly?

Chair Belgard answered monthly.

Higgins noted which would include equipment, but it would be the potential savings over time, if we purchased it outright, would be a little higher.

Burnham noted for the system here, without any extended warranty or anything like that, would we quote about 15 months' worth of warranty because they give you the first 90 free and then we give you 12 months after that. So the warranty for the first year with the phone equipment is just a little over \$58,000 for the courthouse; and the Highway Department I think is about \$8,000. Now when we talk about the new location for the Veterans Services Office, Steve (McDonald) had already asked me about getting internet connectivity between the courthouse and down there. We'll just hang the phones, because they only need 2 phones and then there will be about a \$200 device that we'll have to attach to the phone so we can run an analog phone line in there for their 911. That was another question that Steve (McDonald) asked me...why are we proposing two or three systems because the way a Voice Over IP system works. We could actually just go out to the Highway Department and hang phones out there, we wouldn't have to put a system out there. The main reason to put a phone system out there is for 911. We leave one analog phone line out there and as soon as they dial 911 the call goes out over that analog phone line to the 911 call center. Today, if we put up the PRI (Primary Rate Interface) that we talked about last Wednesday just in here and everybody shares that service which they will do for their regular phone calls...it will show this address if they call 911 because that's where the PRI resides. So the main reason for putting a box out on their site is for 911. But in the overall monthly cost savings yeah you keep one phone line and a fax line but I eliminate everything else out there and they have shared services with you guys. Another beauty about that is you can transfer calls back and forth.

Commissioner Mahoney inquired what kind of time table you have on this.

Burnham noted equipment doesn't take very long...we can get the equipment in 10 days...

Commissioner Mahoney inquired was the cabling an issue?

Burnham noted not for us...one way or the other we can make it work. We either put equipment on premise so that we can use your existing cable. Today I don't know that I'd use your current network because again I don't know how it is all set up. It doesn't sound like it goes to a centralized location. I think you've got switches here and switches there and things like that.

Chair Belgard noted if we voted today to do it you could make it work temporarily until the cabling is done and then switch over...

Burnham noted I've got about \$12,000 in Mitel switches. I don't know that I can do that now. I would have to bring a Streamline system in here to use your existing cabling today.

Commissioner Schmidtke noted that's what we talked about a week ago...we need to get the cabling done before we can do his phones and they were willing to set on them for maybe a month...

Burnham noted right, and I did bring quotes with me if you want to see them but it's about an \$8,200 promo in savings by purchasing by the end of June. It's an over 10% savings on the entire system.

Chair Belgard inquired is there a consensus that we probably will do it because we're going to save the money? Is there a consensus that we probably feel the need to do the cabling?

Commissioner Schmidtke noted absolutely

Commissioner Mahoney noted I'd like to wait on phone system.

Chair Belgard so it's just a question of getting a bid on the cabling.

Commissioner Mahoney noted you know we're missing an important point here and that's Steve's (McDonald's) opinion.

Chair Belgard noted and I think we've heard Steve's opinion and obviously the cabling is not just for the phone system, it's for the data. So that was the consensus I was looking for is that we need to upgrade that.

Commissioner Mahoney noted oh yeah.

Commissioner Smith noted I think so.

Chair Belgard inquired then the question would be is how we fit in with this bid...if it takes two months to get the bid on the cabling, is our quote going to be more or less? I think we're going to hear that it's going to be more; but are we willing to take that chance?

Commissioner Smith noted I don't think we can make a decision right now.

Commissioner Mahoney noted Steve (McDonald) will have some input and he did mention that it will be cheaper to cable in the wintertime than it is in the summertime.

Burnham noted the last conversation that I had with him, he was trying to rush getting information from a contractor who would come in and do it as a winter project. From what I've heard, I think he now wants a contractor come in and do all the cabling. I don't think you're going to find that type of deal like what he found for last winter and again he wants somebody who's going to come in and do everything. He was just coming in to run wire for him.

Chair Belgard noted well it doesn't sound like we're going to reach a decision on this quote today so thank you for your time.

Commissioner Flohrs noted you can talk to your superiors and see if you can extend that bid out.

Burnham noted I can probably talk to my boss and allow you to get it purchased by the end of June and then not bill it for a while. How many days? I don't know...I may be able to get him to go 90.

No action taken on Frontier Communications Proposal for upgrade to Telephone System.

The Board further discussed the proposed telephone system and cabling projects.

Higgins noted what we're doing now to what they're proposing is a savings. There's no additional cost to it. So the current monthly service is \$4,610.74 and they are proposing to bring it down to \$3,634.30 for current service to our current phone system.

Commissioner Mahoney inquired but don't we have to buy those phones and switches and all that stuff?

Higgins noted to get the savings, yes.

Chair Belgard noted if you purchase it outright the savings actually came about the same. The question is after that you'd have the money spent up front to save it but you'd own the equipment.

Chair Belgard noted I wouldn't be uncomfortable going with Frontier. What still remains to be seen is what it's going to cost to cable the building. I have not heard yet whether that's \$50,000 or \$10,000 and we're going to need a lot of wire and wire is expensive. I'd like to know what that is. I think it is inevitable to add this switch to a system I think it's inevitable that we're going to cable it...I just want to know what it's going to cost.

Commissioner Mahoney noted we haven't done anything for 18 years, you know, what's going to happen in the future? I think Steve (McDonald) will pay a real big part in this whole thing.

Chair Belgard noted he will, but he's not going to be here at our next meeting either. But, in the meantime Scott (Higgins) we need to find out a ballpark figure for the price of cabling this building and whatever other buildings we may have to do.

Higgins noted he mentioned \$50,000.

Chair Belgard inquired but what if it's \$100,000? That's what concerns me. I think it's inevitable that we have to do it but we need to know what it is.

After further discussion,

No action taken on upgrade to Data/Computer Cabling for Various County Buildings.

Higgins noted the Interlaken Heritage Days (IHD) Committee has requested use of the County's gravel parking at the corner of Second Street and North Main for use during the IHD Festival. Higgins went on to note that in previous years the parking lot was made available for food vendors and a bounce castle.

Motion by Commissioner Mahoney, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the use of the County owned gravel parking lot for use during the Interlaken Heritage Days Festival to be held June 10-12, 2016. Carried unanimously.

Higgins noted the Fairmont Fire Department has requested use of the Human Resource Building for a repelling exercise.

Discussion ensued regarding County Attorney and Minnesota Counties Intergovernmental Trust (MCIT) review and opinion.

After discussion,

By Consensus, contact County Attorney and Minnesota Counties Intergovernmental Trust (MCIT) for potential use of the Human Resource Building for Fairmont Fire Department training exercises.

Motion by Commissioner Schmidtke, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve bills to be paid on June 7, 2016, as presented; and includes the Martin County Highway Department and Drainage bills as presented. Carried unanimously.

Warrants received and paid June 7, 2016, are registered on file in the Auditor/Treasurer's Office as follows:

Revenue Fund – Warrants Approved June 7, 2016	\$107,895.43
Martin Co. Economic Development Fund	\$ 11.12
Building – CIP – Fund	\$ 11,697.93
Bank Building Fund	<u>\$ 2,187.46</u>
Total	\$121,791.94

Road and Bridge Funds Totaled	\$160,210.51
Martin County Ditch Funds Totaled	\$102,069.63

The Board reviewed information including Red Rock Center for the Arts 2017 Appropriation Request & Information Update; Southern Minnesota Initiative Foundation 2017 Appropriation Request and Information Update; Sherburn Holiday Festival Parade on June 19, 2016; and Cooperative Network Services (CNS) Progress Report #2 Countywide Broadband Feasibility Study.

Motion by Commissioner Schmidtke, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby Receive and File the CY2017 Appropriation Request received from Red Rock Center for the Arts. Carried unanimously.

Motion by Commissioner Schmidtke, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, hereby Receive and File the CY2017 Appropriation Request of \$4,000 received from Southern Minnesota Initiative Foundation. Carried unanimously.

Commissioners presented their individual board member reports.

Commissioner Schmidtke noted he attended the Employee Appreciation Lunch on May 17, 2016; Human Services meeting on May 18, 2016; and EDA meeting on June 6, 2016, at Trimont City Hall in Trimont, Minnesota.

Commissioner Smith noted she attended a Human Services meeting on May 18, 2016; Prairieland meeting on May 20, 2016; Kinship meeting on May 24, 2016; Convention and Visitors Bureau meeting on May 25, 2016; AMC District 7 meeting on June 1, 2016; and EDA meeting on June 6, 2016.

Commissioner Belgard noted in addition to those already mentioned he attended a South Central Minnesota Multi-County HRA meeting in North Mankato, Minnesota, on May 25, 2015; Regional Radio Board and South Central EMS meetings on May 26, 2016, in Mankato, Minnesota; and met with some landowners on JD #40 Improvement on May 31, 2016.

Commissioner Mahoney noted he had nothing new to add to what has already been mentioned.

Commissioner Flohrs noted in addition to those already mentioned he attended the Traverse de Sioux Library meeting on May 19, 2016; and Beyond the Yellow Ribbon meeting on June 6, 2016.

Commissioners reviewed their calendars of upcoming meetings and activities: June 6, 2016 – Labor Negotiations have been rescheduled; F-M Joint Transit Executive Board meeting at 1:00 p.m. in Fairmont, Human Services Executive Board meeting at 9:00 a.m., and Park Board meeting at 4:00 p.m.; June 9, 2016 – Soil and Water meeting; June 11, 2016 – Interlaken Heritage Days Parade at 6:00 p.m.; June 13, 2016 – Minnesota Valley Work Force meeting at 4:00 p.m. in Mankato, Minnesota, and CY2017 Budget Workshops begin; June 14, 2016 – Flag Day, and Extension Committee meeting at 8:00 a.m.; June 16, 2016 – Board of Equalization meeting at 6:30 p.m., Trimont Town Center Grand Opening at 2:30 p.m., and Traverse de Sioux Library meeting; June 17, 2016 – Prairieland meeting; June 19, 2016 – Sherburn Holiday Festival Parade at 3:00 p.m. (Line up begins at 2:15 p.m.); June 20, 2016 – Buffer Strip Meeting at KC Hall and Wellness Golf Outing; June 21, 2016 – next regular Board of Commissioners meeting at 9:00 a.m. in the Commissioners meeting room, and Labor Management Committee meeting at 11:00 a.m.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Elliot Belgard, Board Chair

ATTEST: _____
Scott Higgins, County Coordinator