

PROCEEDINGS OF THE
MARTIN COUNTY BOARD OF COMMISSIONERS
AUGUST 2, 2016
@ 9:00 A.M.

The regular meeting of the Martin County Board of Commissioners was called to order at 9:00 a.m. by Chairman Elliot Belgard. Commissioners present were Elliot Belgard, Tom Mahoney, Steve Flohrs, Dan Schmidtke, and Kathy Smith. Also present were Scott Higgins, Martin County Coordinator, James Forshee, Martin County Auditor/Treasurer, Terry Viesselman, Martin County Attorney, Rod Halvorsen, KSUM/KFMC Radio, Jason Sorensen, Sentinel Newspaper, Julie Walters, Administrative Assistant, and members of staff and public.

The Pledge of Allegiance was recited.

Motion by Commissioner Smith, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve the agenda for the August 2, 2016, regular Board of Commissioners meeting with the following: Add 9.6 Set Public Hearing Date and Time for County Water Plan – SWCD; and 9.7 Consider Resignation of part time Corrections Officer – Martin County Sheriff’s Office. Carried unanimously.

Motion by Commissioner Schmidtke, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, hereby approve the minutes of the July 19, 2016, regular Board of Commissioners meeting. Carried unanimously.

Terry Viesselman, Martin County Attorney, noted he has reviewed the TurnKey Corrections contract for inmate vending services as to form and content. Viesselman went on to note the original contract (January 2012) was a three year contract with one year renewals; however, the original contract was never signed by either party. Viesselman also noted in speaking with the Sheriff, services have been working fine under the contract and recommends renewal of the TurnKey contract.

Commissioner Flohrs noted he has not yet found a District 5 representative to serve the balance of a three year term on Martin County’s Extension Committee.

No action taken on District 5 appointment to the Martin County Extension Committee.

Chairman Belgard noted that John Hovick’s term serving on the South Central Minnesota Multi-County HRA will expire on September 30, 2016, and that Hovick is interested and willing to serve an additional term.

Motion by Commissioner Flohrs, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the re-appointment of John Hovick to serve on the South Central Minnesota Multi-County HRA Board of Directors with term beginning October 1, 2016. Carried unanimously.

Scott Higgins, Martin County Coordinator, noted it has been requested that the Board reconsider the base rent for the third floor leased office space at the Human Resource Building (2,702 square feet at \$10.45/sq. ft.) be calculated at the same rate for basement, first and second floor office space at \$9.52/sq. ft.; thereby reducing the annual rent collected by \$2,512.96 beginning January 1, 2017.

After review and discussion,

Motion by Commissioner Mahoney, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize base rent for third floor office space leased by Human Services of Faribault & Martin Counties in the Human Resource Building located at 115 W. First Street in Fairmont, Minnesota, is calculated at the base rate of \$9.52/sq. foot to be in concurrence with the same rate as the other leased floors beginning January 1, 2017. Carried unanimously.

Kevin Peyman, County Engineer, noted that bid letting for SAP 46-599-64 Box Culvert Replacement over CD #1 in Jay Township, SAP 46-599-67 Box Culvert Replacement over Unknown Stream in Jay Township, and SAP 46-599-73 Box Culvert Replacement over CD #2 in Rolling Green Township, was held on Friday, July 29, 2016, at 10:00 a.m. at the Martin County Highway Department – Fairmont, Minnesota, and that three bids were received. Peyman also noted the townships have already approved the box culvert replacements and have their local share in the Township Bridge Account set aside; and Peyman recommends moving forward with the project.

MCHD
Contract Bid Summary

Contract No.: 9964

Project No.: SAP 046-599-064, SAP 046-599-067, SAP 046-599-073

Bid Opening: 07/29/2016 10:00 AM

Vendor Number	Business Name	Total Bid Amount	Percent Over/Under Estimate
	Engineer's Estimate	\$409,821.83	
1201	Mathiowetz Construction	\$406,791.25	0.74% UNDER ESTIMATE
1246	Midwest Contracting, LLC	\$427,712.00	4.37% OVER ESTIMATE
0	Holtmeier Construction, Inc.	\$433,905.05	5.88% OVER ESTIMATE

After review,

Motion by Commissioner Schmidtke, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, after the appropriate advertisement for bids, and upon receiving bids for SAP 46-599-64, SAP 46-599-67, and SAP 46-599-73, and upon the recommendation of the County Engineer, hereby approve and award the low bid for the Township Box Culvert Replacements to Mathiowetz Construction of Sleepy Eye, Minnesota, in the amount of \$406,791.25; and to authorize the Board Chair and appropriate staff (County

Engineer, County Auditor/Treasurer, County Attorney) to sign and execute the necessary documents for the listed projects. Carried unanimously.

Peyman presented a brief Highway Department Update including seven (7) interviews were conducted for the two open Maintenance Worker positions and that second interviews will be conducted this week and is confident he will bring a recommendation to the next Board meeting; and that overlays are moving along but there have been some weather related delays, and there is approximately a week to a week and a half of work left to complete.

Jeff Markquart, Martin County Sheriff, was present and noted it has been determined that the original Jail Commissary Agreement with TurnKey Corrections (January 2012) was never signed by Martin County or TurnKey Corrections. Markquart went on to note the Martin County Sheriff's Office is pleased with TurnKey services and recommends renewing the agreement with TurnKey for continued services for the Martin County Jail which includes commissary, video visitation, and currency kiosk.

Motion by Commissioner Flohrs, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize Board Chair, Martin County Sheriff, and Martin County Attorney, to sign the Jail Commissary Agreement and contract renewal page with TurnKey Corrections for continued Jail Commissary services. Carried unanimously.

Markquart noted the Martin County Sheriff's Office has accepted the resignation of Dan Myers, part time Corrections Officer for the Martin County Sheriff's Office, effective August 1, 2016, and asks the Board to do the same.

Motion by Commissioner Schmidtke, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, hereby accept the resignation of Dan Myers as part time Corrections Officer for the Martin County Sheriff's Office, effective August 1, 2016. Carried unanimously.

Markquart presented a Martin County Jail population update including twenty-one (21) in-house, eighteen (18) in Faribault County, one (1) in Jackson County, seven (7) in Nobles County, one (1) at detox, and six (6) on Electronic Home Monitoring.

Erin Morrill, Emergency Management Director, noted Martin County has received grant award notification for the FEMA grant application submitted for equipment updates for the Emergency Operations Center. Morrill went on to note Martin County's grant award is \$3,284.45 and requires a 50% cash match.

Motion by Commissioner Schmidtke, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize Board Chair and Martin County Emergency Management Director to sign the Emergency Management Performance Grant 2015 Agreement #A-EMPG-2015-MARTINCO-102 in the amount of \$3,284.45 to be used for Emergency Operations Center equipment upgrades effective July 1, 2016 through

September 30, 2016; and that matching funds will be expended from the Martin County Sheriff's CY2016 budget. Carried unanimously.

Higgins noted the Martin County Library Board has accepted the resignation of MaryAnn Frerichs, Branch Librarian II – Trimont Branch, effective September 15, 2016.

Motion by Commissioner Flohrs, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, hereby ratify the resignation of MaryAnn Frerichs, Branch Librarian II – Trimont Branch, effective September 25, 2016. Carried unanimously.

Ashley Brenke and Rich Perrine, Martin Soil and Water Conservation District, were present to review their recommendation for the Board to set a public hearing date of September 6, 2016, at 10:00 a.m. for the County Water Plan. Perrine noted he has been working on the executive summary and outlining the changes in the Plan and the process of moving into One Watershed, One Plan; and will review the Plan revisions at the next Board Work Session or next regular Board of Commissioners meeting.

Motion by Commissioner Flohrs, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, hereby sets a public hearing date on September 6, 2016, at 10:00 a.m. in the Martin County Courthouse – Commissioners Meeting Room, to take public testimony and consider adoption of the revised Martin County Water Plan. Carried unanimously.

James Forshee, Martin County Auditor/Treasurer, Jessica Korte, Accountant-A/T Office, and Scott Higgins, reviewed the preliminary CY2017 budget which is currently at a 7.72% increase from 2016 to 2017 Levy; with projected expenditures of \$26,344,415 and expected revenues of \$11,463,000.

After discussion,

Commissioners will review the proposed preliminary budget and continue discussion at the next Board Work Session and/or Board meeting.

The Board reviewed warrants to be paid August 2, 2016.

Motion by Commissioner Mahoney, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, hereby approve bills to be paid on August 2, 2016, as presented; and includes the Martin County Highway Department and Drainage bills as presented. Carried unanimously.

Warrants received and paid August 2, 2016, are registered on file in the Auditor/Treasurer's Office as follows:

Revenue Fund – Warrants Approved August 2, 2016	\$60,708.37
Martin Co. Economic Development Fund	\$ 16.11
Building – CIP – Fund	\$ 1,594.92

Bank Building Fund	\$ 700.59
	Total \$63,019.99
Road and Bridge Funds Totaled	\$105,800.66
Martin County Ditch Funds Totaled	\$ 39,506.74

The Board reviewed information and reports including Certification of Minimum Local Support Requirement for 2017 public library services; set the date of August 30, 2016, at 3:00 p.m. to hold the next Board Work Session; and County Wide Broadband Feasibility Study Public Survey.

Commissioners reviewed their calendars of previous and upcoming meetings and activities: July 19, 2016 – F-M Joint Transit Full Board meeting; July 20, 2016 – Department Director meeting at 8:30 a.m., Park Board meeting at Cedar-Hanson Park at 4:30 p.m., and HRA meeting in North Mankato, Minnesota; July 21, 2016 – Union Negotiations with LELS #136 Deputies & Sergeants, and Fairmont Wellness Center Feasibility Group meeting; July 23, 2016 – 3M Tour and Truman Parade; July 25, 2016 – Fairmont Substance Abuse Prevention meeting, and Rural Minnesota Energy Board meeting in Slayton, Minnesota; July 26, 2016 – Planning & Zoning meeting at 5:30 p.m., and Kinship meeting; July 27, 2016 – Human Services meeting, and Convention and Visitor’s Bureau meeting; July 28, 2016 – Traverse de Sioux Library meeting and South Central EMS meeting in Mankato, Minnesota, Frontier telephone meeting, and City of Fairmont Water Quality meeting; August 1, 2016 – regular EDA meeting at 5:15 p.m.; August 2, 2016 – Lakes Association Tour of City of Fairmont Water Plant at 4:00 p.m.; August 3, 2016 – F-M Transit Executive Board meeting at 9:00 a.m., County Insurance Committee meeting at 10:30 a.m., and County Safety Committee meeting at 1:30 p.m.; August 4, 2016 – Ground Up meeting at the Lonny Becker residence in Northrop, Minnesota; August 8, 2016 – AMC Buffer Workshop in Mankato, Minnesota; August 9, 2016 – Library Board meeting; August 10, 2016 – Human Services Executive Board meeting, Park Board meeting, F-M Transit Full Board meeting, MetTower Windmill Farm meeting at the Sherburn Theater in Sherburn, Minnesota; August 12, 2016 – Prairieland meeting (Commissioners Smith and Belgard will be absent); August 15-21, 2016 – Martin County Fair; August 16, 2016 – next regular Board of Commissioners meeting at 9:00 a.m. – Commissioners Meeting Room, Union Negotiations at 1:30 p.m., and annual Human Services Advisory Board meeting.

With no further business to wit, Board Chair adjourned the meeting at 9:48 a.m.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Elliot Belgard, Board Chair

ATTEST: _____
Scott Higgins, County Coordinator