

PROCEEDINGS OF THE
MARTIN COUNTY BOARD OF COMMISSIONERS
OCTOBER 18, 2016
@ 9:00 A.M.

The regular meeting of the Martin County Board of Commissioners was called to order at 9:00 a.m. by Chairman Elliot Belgard. Commissioners present were Kathy Smith, Elliot Belgard, Tom Mahoney, Steve Flohrs, and Dan Schmidtke. Also present were Scott Higgins, Martin County Coordinator, James Forshee, Martin County Auditor/Treasurer, Kevin Peyman, County Engineer, Rod Halvorsen, KSUM-KFMC Radio, Terry Viesselman, Martin County Attorney, Jason Sorensen, Sentinel Newspaper, Julie Walters, Administrative Assistant, and members of staff.

The Pledge of Allegiance was recited.

Motion by Commissioner Flohrs, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, hereby approve the agenda for the October 18, 2016, regular Board of Commissioners meeting with the following: Add 9.7 Consider Quote for Installation of new lights in the 3rd Floor District Courtroom. Carried unanimously.

Motion by Commissioner Schmidtke, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, hereby approve the minutes of the October 4, 2016, regular Board of Commissioners meeting. Carried unanimously.

Terry Viesselman, County Attorney, reviewed the revised Joint Powers Agreements between Martin County and the Prairieland Joint Powers Board and Faribault-Martin County Joint Powers Board regarding employee benefits. Viesselman noted that in both Agreements, Page 2 Section 3 Compliance will include specifically that the Prairieland Joint Powers Board and the Faribault-Martin County Joint Powers Board will maintain all Affordable Care Act (ACA) compliance and reporting. Viesselman went on to note the JPA's have also been updated to include the County's administrative fee percentage as a real number for each Joint Powers Board.

Commissioner Mahoney inquired if Faribault County Commissioners were coming over to discuss the administration fee.

Chair Belgard noted yes, today at 1:00 p.m.

After further discussion,

Motion by Commissioner Schmidtke, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, hereby approve revised Joint Powers Agreements with the Faribault-Martin County Joint Transit Board and Prairieland Joint Powers Board for administering of employee benefits to include language stating that each Joint Powers Board is responsible for maintaining compliance and reporting with the Affordable Care Act (ACA); and that the revised Joint Powers Agreements become effective January 1, 2017. Carried unanimously.

Kevin Peyman, County Engineer, presented and reviewed a resolution on Martin County's Intent to participate in Trunk Highway 15 work, noting that the Minnesota Department of Transportation (MnDOT) proposes to make certain improvements on a portion of Trunk Highway 15 including certain improvements to the intersection of Trunk Highway 15 and CSAH 26 (East Blue Earth Avenue). Peyman went on to note MnDOT has requested that the County formally indicate its intent to participate in the costs of traffic control signal systems at that intersection, and other improvements, and that Martin County's cost share is estimated at \$65,000. Peyman also noted that funds from our State Aid Construction Dollars will pay for the improvement and not with local tax dollars. Peyman recommends passage of the resolution.

Motion by Commissioner Mahoney, seconded by Commissioner Schmidtke,

Martin County Highway Department
Resolution No. 4 - 2016

RESOLUTION ON MARTIN COUNTY INTENT TO PARTICIPATE

WHEREAS, The Minnesota Department of Transportation (MnDOT) proposes to make certain improvements on a portion of T.H. 15 located in Martin County in the City of Fairmont under State Project (S.P.) 4603-45; and

WHEREAS, It is the County's desire that the State include, in this project letting, certain improvements to the intersection of T.H. 15 and CSAH 26 (East Blue Earth Avenue); and

WHEREAS, the Minnesota Department of Transportation Policy and Procedures for Cooperative Construction Projects with Local Units of Government, the County will have a participation in the cost for this work and the County share for this work is estimated to be \$65,000.00

WHEREAS, MnDOT has requested that the County formally indicate its intent to participate in the costs of traffic control signal systems, and other improvements requested by the County and in accordance with MnDOT's "Cost Participation and Maintenance Responsibilities with Local Units of Government" dated January 19, 2016; and

BE IT FURTHER RESOLVED that, following approval by the Minnesota Department of Transportation of plans and specifications for the improvement of said trunk highway and County State Aid Highway 26, before a contract is awarded for the construction of said improvements, the County shall enter into an agreement with the State which shall provide that the County shall pay its share of the cost of the requested improvements as determined by the State in accordance with the latest "Policies and Procedures for Cooperative Construction Projects with Local Units of Government" (a copy of which has been received by the County).

Upon motion by Commissioner Mahoney, seconded by Commissioner Schmidtke, and carried said resolution was duly passed and adopted this 18th day of October, 2016

BOARD OF COMMISSIONERS
MARTIN COUNTY, MINNESOTA

By: _____
Chairman, Martin County
Board of Commissioners

Attest: _____
Scott Higgins
County Coordinator

CERTIFICATION

I hereby certify that the foregoing resolution is a true and correct copy of a resolution presented to and adopted by the County of Martin at a duly authorized meeting thereof held on the 18th day of October, 2016.

Scott Higgins
County Coordinator

Roll Call AYES: Commissioners Smith, Flohrs, Schmidtke, Mahoney, and Belgard. NAYS: None. Resolution duly passed and adopted this 18th day of October, 2016.

Commissioner Mahoney inquired about the installation of lights at the intersection of Woodland Avenue and CSAH 39.

Peyman noted that although CSAH 39 is not an official detour when Trunk Highway 15 is under construction, more traffic will use that road and now may be a good time to pursue lighting at both the Woodland Avenue and Lair Road intersections. Peyman also noted a couple years ago he had spoken with Troy Nemmers with the City of Fairmont regarding lighting at those intersections because they are City streets that come out to the intersections and Nemmers indicated they didn't have power anywhere close by. Peyman went on to note he talked to Federated REA and they have power not too far away and will proceed in looking into that further and see if we could get lights at those two intersections before the Trunk Highway 15 work next year.

Jeff Markquart, Martin County Sheriff, and Corey Klanderud, Captain with the Martin County Sheriff's Office, were present to recommend the hire of Desiree Meacham as part time communications officer.

Motion by Commissioner Schmidtke, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve the hire of Desiree Meacham as part time communications officer for the Martin County Sheriff's Office at \$19.71/hour, effective October 18, 2016; and is not eligible for benefits. Carried unanimously.

Klanderud next recommended the hire of Miranda Parrott as part time corrections officer.

Motion by Commissioner Mahoney, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve the hire of Miranda Parrott as part time corrections officer for the Martin County Sheriff's Office at \$19.71/hour, effective October 18, 2016; and is not eligible for benefits. Carried unanimously.

Sheriff Markquart presented a Martin County Jail Population update including twenty (20) in-house, fifteen (15) out of county, and seven (7) on Electronic Home Monitoring (EHM).

Sheriff Markquart opened a brief discussion regarding the County's medical examiner's pending retirement; and entering into an agreement with Dr. Michael McGee P.A. from Ramsey County. Markquart presented and reviewed a draft contract for medical examiner services and noted a contract will be brought before the Board for consideration at a future meeting.

Higgins noted staff and the Building Committee were asked to seek quotes on ADA Accessible parking stalls at the Krahrmer Office Building. Higgins went on to note requests for bids were made to numerous contractors, one quote was received, and the County Engineer was asked to become involved.

Peyman noted initially there was a rough drawing from an architect previously but they didn't really have enough information that they could bid on it or get quotes on it so people needed a better idea of what they were going to have to do to give out a quote. Peyman went on to note I met with the building inspector at the location. It turns out 2% of the actual parking spot is the maximum slope that you can have and three of the parking panels closest to the building or all of them along that area the slope to the building was over 2%. So three (3) of the 9 x 9 panels would have to come out and be replaced with 1½% structured slab so that you have a little room if it settled over time. So the project was more than just a sidewalk and we just kind of laid out how much of the sidewalk needed to come out, what slopes it had to get to be put back in and get a set quantity so people could bid it the same. Peyman also note with that then I did contact three (3) contractors and one of them was able to get me a quote in a short time frame at \$5,100.00 plus an additional rough estimate of \$1,000.00 for signing and striping. Peyman noted the extent of my involvement was helping get a price and nail down what work would have to be done with the building inspector to make it ADA Accessible. Peyman also noted required ADA Accessible work will make the entire building handicap accessible.

Higgins noted the location of the handicap stall is away from the VSO office door more toward the middle of the building.

Commissioner Schmidtke noted the Building Committee met yesterday and I have to thank Kevin (Peyman) and Commissioner Kathy Smith for doing a lot of work last week in a short time. They made a lot of calls to get things this far. But, at the Building Committee meeting yesterday, it was voted not to proceed with VSO office space at the Krahrmer building. We even had contractors say why would you want to spend money on a building that's not yours and the only person that is going to benefit is the owner. So, the Building Committee has decided to move on and cancel the contract that we have for renting that space and proceed with looking at

other options which will include 121 No. Main. This is the recommendation from the Building Committee; and Krahmer is willing to let us out of the lease.

Much discussion ensued pertaining to potential office space locations including new locations not considered previously.

After further discussion,

Motion by Commissioner Schmidtke, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, Whereas, the County Board of the County of Martin and Fred C. Krahmer wish to mutually rescind the Lease Agreement for office space located at 226 Lake Avenue in Fairmont, MN. Carried unanimously.

At this time, Commissioner Mahoney commended Kevin Peyman, Gary Engler and the Highway Department for maintaining the County's parks and the increased revenue during the 2016 camping season.

Higgins noted an alternate meeting date must be set for the first regular Board of Commissioners meeting in December, 2016, as the first Tuesday of the month of December falls during the Association of Minnesota Counties (AMC) Annual Conference. Higgins recommends the date of Thursday – December 8, 2016, beginning at 4:30 p.m. as the Truth in Taxation meeting is scheduled the same date at 6:00 p.m.

Motion by Commissioner Schmidtke, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, due to the first regular Board of Commissioners meeting in December, 2016, falling during the Association of Minnesota Counties (AMC) Annual Conference, the Martin County Board of Commissioners hereby approve the date of Thursday – December 8, 2016, beginning at 4:30 p.m. for holding the first regular Board of Commissioners meeting during the month of December, 2016. Carried unanimously.

Higgins noted the County offers its retirees a supplemental Group Medicare coverage with Rx plan and that we have received the renewal for the Group Plan effective January 1, 2017. Higgins went on to note we received a slight renewal increase for the retirees; however, the renewal numbers were not available to us for today's commissioners meeting.

After discussion,

No action taken on approval of Retiree Group Medicare Supplemental Health and Rx Plan.

Higgins noted we received a quote for new lighting in the 3rd Floor District Courtroom. We asked for three quotes and received one. The Building Committee is proposing installation of new lighting similar to what was installed in the Jury Room at a cost of \$11,910.00 with option of LED lamp rebate at \$10 per lamp (total of \$800) from Fairmont Public Utilities. Higgins went on to note the Courts have been involved in the proposed lighting project.

Commissioner Schmidtke noted the Building Committee felt yesterday that we didn't want to wait any longer. We've asked for three bids and only received one single bid and if we wait too long this bid will be no good.

Motion by Commissioner Schmidtke, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize quote received from Kahler Electric Company of Fairmont, Minnesota, in the amount of \$11,910.00 for installation of twenty (20) new lights in the 3rd Floor District Courtroom; plus quote of Option #1 to upgrade lamps in the light fixtures from fluorescent to LED lamps in the amount of \$1,660.00; and that LED lamps qualify for a \$10.00 per lamp rebate from Fairmont Public Utilities. Carried unanimously.

The Board reviewed warrants to be paid October 18, 2016.

Motion by Commissioner Mahoney, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, hereby approve bills to be paid on October 18, 2016, as presented; and includes the Martin County Highway Department and Drainage bills as presented. Carried unanimously.

Warrants received and paid October 18, 2016, are registered on file in the Auditor/Treasurer's Office as follows:

Revenue Fund – Warrants Approved October 18, 2016	\$309,877.11
Enhanced 9-1-1 Fund	\$ 7,425.00
Martin Co. Economic Development Fund	\$ 4,077.73
Solid Waste Management Fund	\$ 30,806.24
Law Library Fund	\$ 853.86
Recorder's Technology Fund	\$ 736.76
Bank Building Fund	\$ 6,860.57
Total	\$360,637.27
Road and Bridge Funds Totaled	\$ 69,623.26
Martin County Ditch Funds Totaled	\$297,819.90

Commissioner Flohrs noted the Martin County Library has been closed for the last couple of weeks for installation of new carpeting and fresh painting and asks that everyone stop in to take in the fresh new look.

The Board reviewed Reports and Announcements including Center for Rural Affairs Fact Sheets.

Commissioners reviewed their calendars of previous and upcoming meetings and activities: October 4, 2016 – JD #15 informational meeting at the Sherburn Theater; October 5, 2016 – Martin County Veterans Memorial Committee meeting at the Fairmont American Legion, Human Services Executive Board meeting and Faribault-Martin County Joint Transit Executive Board meeting; October 7, 2016 – Law Library meeting; October 10, 2016 – In Service Day for county employees included a presentation by Kit Welchlin, catered lunch, and walking tour of

Heritage Acres; October 11, 2016 – Library Board meeting in the afternoon, Prairieland meeting at 9:00 a.m., Park Board meeting at 4:00 p.m., Bureau 14 meeting, and Region 9 in New Ulm, Minnesota; October 13, 2016 – Soil and Water Conservation meeting at 9:00 a.m.; October 17, 2016 – Building Committee meeting, Fairmont Substance Abuse Prevention meeting at the Fairmont High School, and 4-H Steering Committee meeting; October 18, 2016 – Personnel Committee meeting at 1:00 p.m. with Faribault County Commissioners; October 19, 2016 – Human Services Full Board meeting at 9:00 a.m. in Faribault County, and Faribault-Martin County Joint Transit Executive Board meeting; October 20, 2016 – Traverse de Sioux meeting in Mankato, Minnesota; October 24, 2016 – Space Study meeting with Department Directors at 3:00 p.m.; October 25, 2016 – Planning & Zoning meeting at 5:30 p.m.; Faribault-Martin County Joint Transit Full Board meeting at 9:00 a.m. in Faribault County; October 27, 2016 – Candidate Forum at Fairmont City Council Chambers at 7:00 p.m.; November 1, 2016 – regular Board of Commissioners meeting at 9:00 a.m.; November 2, 2016 – AMC District 7 Fall Meeting 8:00 a.m. to 12:00 p.m. at the Truman Fire Hall.

With no further business to wit, Board Chair adjourned the meeting at 9:48 a.m.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Elliot Belgard, Board Chair

ATTEST: _____
Scott Higgins, County Coordinator