



COUNTY OF MARTIN, MN

COURTHOUSE • FAIRMONT, MINNESOTA 56031

Commissioners meet 1st & 3rd Tuesdays • Phone (507) 238-3277 • Fax (507) 238-3136

Visit us at: www.co.martin.mn.us

First District

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Second District

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Third District

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Fairmont, MN 56031
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Fourth District

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Fifth District

Steve Flohrs
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**NOTICE AND
TENTATIVE AGENDA
MARTIN COUNTY BOARD OF COMMISSIONERS
Tuesday, April 18, 2017 @ 4:00 p.m.
Room 103 – Courthouse (First Floor)
Commissioners Meeting Room**

4:00 p.m.

1.0 CALL TO ORDER

2.0 PLEDGE OF ALLEGIANCE

3.0 REVIEW AND APPROVE AGENDA

4.0 REVIEW AND APPROVE MINUTES

4.1 Regular Board Meeting for March 21, 2017; and Special Board Meeting for March 27, 2017

5.0 SPECIAL PRESENTATIONS

5.1 Welcome and Introduction of Jared Klug, Building Maintenance Technician

6.0 COUNTY ATTORNEY

7.0 LICENSES AND PERMITS

7.1 Consider Resolution for Gambling Permit from the Fox Lake Conservation League, Inc.

8.0 UNFINISHED BUSINESS

Our Mission:

Martin County Government is to provide efficient and quality service to taxpayers and customers, utilizing partnerships, communication, and cooperation.

AN EQUAL OPPORTUNITY EMPLOYER

9.0 GENERAL BUSINESS

- 9.1 Consider Step Increases for Various Employees – Sheriff’s Office
- 9.2 Consider Request for Replacement Staff for Recorder’s Office (4:05 p.m.)
- 9.3 Consider Office for the County Recorder
- 9.4 Consider Approval of Court Administration Office Vault Remodeling/Law Library Office Remodeling Projects – D. Borchardt and C. Belgard (4:15 p.m.)
- 9.5 Consider Revised Job Description for Payroll/HR
- 9.6 Consider Border to Border Broadband Development Grant Contract
- 9.7 Consider Quote for Electronic Lock System – S. McDonald (4:20 p.m.)
- 9.8 Consider Resignation of Account Technician I/Payroll – Auditor/Treasurer’s Office
- 9.9 Consider Hire of Building Maintenance Technician
- 9.10 Consider Human Resources Record Retention Schedule
- 9.11 Consider Lower Speed Limit on CR 26 (Fairmont Industrial Park Area)

10.0 COUNTY DRAINAGE AUTHORITY

- 10.1 Presentation from Jacobson-Westergard & Associates – Rick Hopper (4:30 p.m.)
- 10.2 Consider Acceptance of JD #99 Improvement Petition & Appoint Engineer – M. Forstner
Drainage Administrator
- 10.3 Order Redetermination and Appoint Viewers for CD #46

11.0 SCHEDULED HEARINGS

12.0 CONSENT AGENDA

(Note: All items on the Consent Agenda are considered to be routine and have been made available to the County Board; the items will be enacted on one motion, unless a Board member so request to separate the request, in which case the item will be removed from the Consent Agenda and considered under a separate motion.)

13.0 APPROVE BILLS

- 13.1 Approve Warrants to be paid on April 18, 2017

14.0 INTER-AGENCY REPORTS/ANNOUNCEMENTS

- 14.1 Monthly Financial Report (February 2017)
- 14.2 Annual Public Service Week Recognition Week – Courthouse

15.0 CALENDARS

(Note: The following list includes meetings that may be attended by one or more members of the Martin County Board of Commissioners).

- April 18, 2017 – Boy/Girl County Government Day – 10:35 to 10:50 a.m. in the Commissioners Meeting Room; and 2:25 to 2:30 p.m. in LEC
- April 18, 2017 – CD #56 Hearing at 1:30 p.m. to Consider Removal of Property from Benefit List – Commissioners Meeting Room
- April 18, 2017 – JD #48 Hearing at 2:00 p.m. to Consider Removal of Structure on Open Ditch – Commissioners Meeting Room
- April 18, 2017 – Labor Management Committee meeting at 2:30 p.m. – Sisseton Room
- May 1, 2017 – EDA Regular Board Meeting at 5:15 p.m. – Commissioners Meeting Room
- May 2, 2017 – Regular Board of Commissioners Meeting at 4:00 p.m. – Commissioners Meeting Room
- May 10, 2017 – Department Directors Meeting at 8:30 a.m. – Sisseton Room

16.0 OPEN DISCUSSION

17.0 ADJOURN

(Note: Business item time listings are approximate unless set by Public Notice)