



COUNTY OF MARTIN, MN

COURTHOUSE • FAIRMONT, MINNESOTA 56031

Commissioners meet 1st & 3rd Tuesdays • Phone (507) 238-3277 • Fax (507) 238-3136

Visit us at: www.co.martin.mn.us

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**NOTICE AND
TENTATIVE AGENDA
MARTIN COUNTY BOARD OF COMMISSIONERS
Tuesday, August 15, 2017 @ 9:00 a.m.
Room 103 – Courthouse (First Floor)
Commissioners Meeting Room**

9:00 a.m.

1.0 CALL TO ORDER

2.0 PLEDGE OF ALLEGIANCE

3.0 REVIEW AND APPROVE AGENDA

4.0 REVIEW AND APPROVE MINUTES

4.1 Regular Board Meeting of July 25, 2017; and Regular Board Meeting of August 1, 2017

5.0 SPECIAL PRESENTATIONS

6.0 COUNTY ATTORNEY

7.0 LICENSES AND PERMITS

8.0 UNFINISHED BUSINESS

9.0 GENERAL BUSINESS

9.1 Highway Department Update – K. Peyman

9.2 Consider Submission of the FY2018-2019 Grant Application – B. Bentele, Victim Service Coord.

9.3 Consider Employee Resignation and Fill Vacancy – Victim Witness Office

Our Mission:

Martin County Government is to provide efficient and quality service to taxpayers and customers, utilizing partnerships, communication, and cooperation.

AN EQUAL OPPORTUNITY EMPLOYER

- 9.4 Commissioner Review of County Emergency Operations Plan – E. Morrill, Emergency Manager
- 9.5 Consider Acceptance of EMPG 2017 Grant – E. Morrill, Emergency Manager
- 9.6 Consider Step Increase – Sheriff’s Office
- 9.7 Consider Purchase of Electronic Locks for Various County Offices-S. McDonald
- 9.8 Consider Courthouse Parking Lot Improvement Project – K. Peyman/D. Borchardt
- 9.9 Discuss Proposal for Construction of Garage Facility
- 9.10 Consider Approval of “Plexiglas” Project – D. Borchardt
- 9.11 Consider Termination of Temporary Building Maintenance Technician
- 9.12 Consider Recommendation for Hire of Buffer Enforcement Staff – P. Flitter (9:35 a.m.)
- 9.13 Consider Recommendation for Proposed Feedlot Fees – P. Flitter
- 9.14 Consider Recommendation for Proposed Feedlot Inspector Position
- 9.15 Dispose of Surplus Property (Cabinet Safe)
- 9.16 CY2018 Preliminary Budget Work Session #2
- 9.17 Financing Work Session – B. Fahey, Northland Securities

10.0 COUNTY DRAINAGE AUTHORITY

- 10.1 Set Hearing Date for Final Acceptance of JD #40 Improvement Contract – M. Forstner
- 10.2 Consider Change Orders on CD #29/JD #367 Improvement
- 10.3 Discuss Tree Removal along JD #367 Branch M Open Ditch
- 10.4 Update on CD #11/JD #50 Lessard-Sams Outdoor Heritage Council Grant Proposals
- 10.5 Draft Finance Plan & Terms of Sale – B. Fahey, Northland Securities
- 10.6 Public Hearing on Engineer’s Analysis Report for JD #48 (10:30 a.m.)

11.0 SCHEDULED HEARINGS

12.0 CONSENT AGENDA

(Note: All items on the Consent Agenda are considered to be routine and have been made available to the County Board; the items will be enacted on one motion, unless a Board member so request to separate the request, in which case the item will be removed from the Consent Agenda and considered under a separate motion.)

13.0 APPROVE BILLS

- 13.1 Approve Warrants to be paid on August 15, 2017

14.0 INTER-AGENCY REPORTS/ANNOUNCEMENTS

- 14.1 Monthly Financial Statement – July, 2017
- 14.2 Martin County Logo Design Contest
- 14.3 Update on Courthouse Office Space Study
- 14.4 Courthouse Security Improvements/Recommendations

15.0 CALENDARS

(Note: The following list includes meetings that may be attended by one or more members of the Martin County Board of Commissioners).

- August 14-20, 2017 – Martin County Fair Week
- August 23, 2017 – Resilience Training – 7:30 a.m. @ Highway Dept; 9:15 a.m. & 10:30 a.m. LEC Basement; 1:30 p.m. LEC Basement for Department Directors and Supervisors
- September 4, 2017 – Labor Day Holiday – Courthouse Closed
- September 5, 2017 – Regular Martin County Board of Commissioners meeting at 9:00 a.m. – Commissioners Meeting Room
- September 5, 2017 – Labor Management Committee meeting at 11:00 a.m. – Sisseton Room
- September 11, 2017 – Regular Martin County EDA meeting at 5:15 p.m. – Commissioners Meeting Room

16.0 OPEN DISCUSSION

17.0 ADJOURN

(Note: Business item time listings are approximate unless set by Public Notice)