



COUNTY OF MARTIN, MN

COURTHOUSE • FAIRMONT, MINNESOTA 56031

Commissioners meet 1st & 3rd Tuesdays • Phone (507) 238-3277 • Fax (507) 238-3136

Visit us at: www.co.martin.mn.us

First District

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Fairmont, MN 56031
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Third District

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Fairmont, MN 56031
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Fourth District

Dan Schmidtke
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Fifth District

Steve Flohrs
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**NOTICE AND
TENTATIVE AGENDA
MARTIN COUNTY BOARD OF COMMISSIONERS
Tuesday, December 19, 2017 @ 9:00 a.m.
Room 103 – Courthouse (First Floor)
Commissioners Meeting Room**

9:00 a.m.

1.0 CALL TO ORDER

2.0 PLEDGE OF ALLEGIANCE

3.0 REVIEW AND APPROVE AGENDA

4.0 REVIEW AND APPROVE MINUTES

4.1 Consider Approval of Minutes from November 21, 2017 and December 7, 2017

5.0 SPECIAL PRESENTATIONS

5.1 Recognition of Employee Achievement – Auditor/Treasurer’s Office

5.2 Introduction of Michelle Larsen – Youth Intervention & Prevention Coordinator

6.0 COUNTY ATTORNEY

7.0 LICENSES AND PERMITS

8.0 UNFINISHED BUSINESS

8.1 Consider Appointments to Various Citizen Boards/Commissions

Our Mission:

Martin County Government is to provide efficient and quality service to taxpayers and customers, utilizing partnerships, communication, and cooperation.

9.0 GENERAL BUSINESS

- 9.1 Consider Approval of the FY2018/19 Natural Resources Block Grant Agreement – A. Brenke, SWCD & P. Flitter, Zoning Official**
- 9.2 Consider Adoption of the AIS Prevention Plan – D. Benes, SWCD**
- 9.3 Consider Resolution for Agency Agreement for Federal Participation in Construction with MnDOT – K. Peyman, Engineer**
- 9.4 Consider Executing and Entering into Agreement with MnDOT for Federal Participation in Construction**
- 9.5 Consider Action to write off two delinquent accounts to the Road and Bridge Fund**
- 9.6 Consider Resolution supporting the City of Trimont application for Transportation Alternatives Funding Solicitation**
- 9.7 Consideration Awarding Bid for Jail Food Service Contract 2018-2019 – Sheriff’s Office**
- 9.8 Consider Nursing Services Agreement**
- 9.9 Consider PERA Resolution for Part Time Employee**
- 9.10 Bid Opening and Consideration of Legal County Newspaper for CY2018**
- 9.11 Consider Resolution Establishing the CY2018 Tax Levy (9:45 a.m.)**
- 9.12 Consider Resolution Establishing CY2018 Fund Expenditures/Revenues**
- 9.13 Consider Approval of CY2018 Merit Increases for Non-Union/Union Eligible Employees**
- 9.14 Consider Disposing of County Surplus Equipment**
- 9.15 Presentation and Review of State Audit for CY2016 – J. Forshee, Auditor/Treasurer & J. Korte, Accountant**
- 9.16 Consider Adoption of the Martin County Buffer Ordinance and Buffer Map and Amendment to the Martin County Zoning Ordinance (Shoreland) and Land Use Map (10:00 a.m.)**
- 9.17 Consider an Agency Agreement with the City of Trimont for the Design, Construction, and Maintenance of the Trimont Active Transportation Alternative Plan – K. Peyman, Engineer**
- 9.18 Coordinator Performance Evaluation – Closed Session per MN Statute 13D.05, Sub. 3**

10.0 COUNTY DRAINAGE AUTHORITY

- 10.1 Discuss JD #44 in Jay Township – Ron Grove, Landowner (10:10 a.m.)**
- 10.2 Consider Beaver Bounty Fee Increase – M. Forstner, Drainage Administrator**
- 10.3 Consider Resolution for Ditch Levies and Assessments Payable for CY2018**

11.0 SCHEDULED HEARINGS

12.0 CONSENT AGENDA

(Note: All items on the Consent Agenda are considered to be routine and have been made available to the County Board; the items will be enacted on one motion, unless a Board member so request to separate the request, in which case the item will be removed from the Consent Agenda and considered under a separate motion.)

13.0 APPROVE BILLS

- 13.1 Approve Warrants to be paid on December 19, 2017**

14.1 INTER-AGENCY REPORTS/ANNOUNCEMENTS

15.0 CALENDARS

(Note: The following list includes meetings that may be attended by one or more members of the Martin County Board of Commissioners).

- **December 19, 2017 – Annual Employee Christmas Potluck – 11:30 a.m. to 1:30 p.m. – Courthouse**
- **December 25, 2017 – Courthouse Closed for the Christmas Holiday**
- **January 1, 2018 – Courthouse Closed for the New Year’s Holiday**
- **January 2, 2018 - Organizational Meeting of County Board at 9:00 a.m. –Commissioners Room**
- **January 8, 2018 – Regular EDA Meeting at 5:15 p.m. – Commissioners Meeting Room**
- **January 16, 2018 – Joint Meeting with Martin County SWCD at 7:00am-Ranch Restaurant (Fairmont, MN)**

16.0 OPEN DISCUSSION

17.0 ADJOURN

(Note: Business item time listings are approximate unless set by Public Notice)