

PROCEEDINGS OF THE
MARTIN COUNTY BOARD OF COMMISSIONERS
JANUARY 17, 2017
@ 4:00 P.M.

The regular meeting of the Martin County Board of Commissioners was called to order at 4:00 p.m. by Chairman Dan Schmidtke. Commissioners present were Belgard, Smith, Schmidtke, Mahoney, and Flohrs. Also present were Scott Higgins, Martin County Coordinator, James Forshee, Martin County Auditor/Treasurer, Rod Halvorsen, KSUM-KFMC Radio, Terry Viesselman, Martin County Attorney, Jason Sorensen, Sentinel Newspaper, Julie Walters, Administrative Assistant, and members of staff and public.

The Pledge of Allegiance was recited.

Motion by Commissioner Belgard, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve the agenda for the January 17, 2017, regular Board of Commissioners meeting. Carried unanimously.

Motion by Commissioner Mahoney, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, hereby approve the minutes of the January 3, 2017, regular Board of Commissioners meeting. Carried unanimously.

Vicki Paskey, Family Resource Coordinator – MVAC Martin County, presented an update on the 2016 Martin County Internship Program. Paskey noted MVAC, together with our partners, the Martin County Commissioners and the South Central Workforce Council, have completed six (6) successful years of the Martin County Internship Program. Paskey went on to note the goal of the Internship Program is to work with college students from Martin County and place them with Martin County businesses for summer internships and to assist interns with skill building, networking, real time work experience, and exposure to the many career opportunities Martin County has to offer, with the set goal to have students return to Martin County for their careers and future leadership, and recruited, screened, and placed young adults in Martin County businesses – both profit and non-profit. Paskey also noted participants gained valuable skills in all internships. In addition to the academic benefits of the internships, partnerships and relationships have been formed for the future. These relationships have proven to be effective as evidenced by the number of former interns who are now employed in Martin County. Paskey noted she already has twelve (12) applications for the upcoming 2017 Program; and that there are at least eight (8) people that she has identified that have participated in this Program that are now full time employees in some capacity in Martin County.

Members of the Martin County Historical Society including Jim Marushin, Jeff Hagen, and Lenny Tvedten, were present to thank the Commissioners for their support in past years and this New Year.

Terry Viesselman, Martin County Attorney, was present to recommend the County enter into a lease agreement for current county attorney office space with the purpose of moving forward with construction for securing the county attorney office.

Motion by Commissioner Flohrs, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the County Attorney to move forward with obtaining a lease agreement for county attorney leased office space for a minimum lease term of two years. Carried unanimously.

Viesselman recommends moving forward with obtaining construction bids for securing the county attorney office and noted the County Attorney's Forfeiture Fund will cover construction costs.

Motion by Commissioner Flohrs, seconded by Commissioner Belgard, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the County Attorney to move forward with obtaining bids for securing the County Attorney Office; and that construction costs will be expended from the County Attorney's Forfeiture Fund. Carried unanimously.

Viesselman continued due to increased security issues in Martin County courtroom(s) and courthouse, Viesselman recommends establishing a Courtroom/Courthouse Security Committee to discuss and address ongoing security measures. Viesselman suggests that committee members should include the Martin County Building/Purchasing Committee, Martin County Attorney, Judge Trushenski, Martin County Sheriff, Court Administrator, and Probation Department.

Motion by Commissioner Mahoney, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve establishing a Courtroom/Courthouse Security Committee with members to include the Martin County Building/Purchasing Committee, Martin County Attorney, Judge Trushenski, Martin County Sheriff, Court Administrator, and Probation Department. Carried unanimously.

Billee Rabbe, Director-Prairieland Solid Waste, presented a list of solid waste and recycling haulers that have submitted applications for licensure to be able to work in Martin County. Rabbe noted the applications have been reviewed and the following businesses have met the criteria to receive a license for collection and transportation of solid waste or recycling in Martin County.

Motion by Commissioner Belgard, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, with the listed haulers having met the requirements for licensure in the County of Martin, MN, hereby approve and authorize Board Chair and Martin County Auditor/Treasurer, to sign the Solid Waste Collection and Transportation licenses for the year 2017 for the following haulers:

Martin County Hauler License Log - 2017

Solid Waste Hauling Licenses

Number	Business	Address	Address	Phone Number	# Vehicles	Fee Paid	Insurance	Bond
1701M	B & B Sanitation & Recycling, LLC	P.O. Box 718	Winnebago, MN 56098	507-893-3873	3	\$ 30.00	12/21/2017	12/31/2017
1702M	Fairmont, City	100 Downtown Plaza	Fairmont, MN 56031	507-238-3935	1	\$ 10.00	1/1/2018	12/31/2017
1703M	Hansen Hauling & Excavating Inc.	1602 11th Avenue	Austin, MN		2	\$ 20.00	4/1/2017	12/19/2017
1704M	Hansen Sanitation, Inc	Box 9, 34426 470th St	Kasota, MN 56050	507-625-8891	2	\$ 20.00	8/11/2017	12/12/2017
1705M	Hometown Sanitation	P.O. Box 68	Windom, MN 56101	507-235-5665	14	\$ 140.00	8/11/2017	5/3/2017
1706M	KM Enterprises DBA Riverview Sanitation	P.O. Box 338	New Ulm, MN 56073	507-354-5355	2	\$ 20.00	6/22/2017	1/1/2020
1707M	LJP Enterprises, Inc	2160 Ringhofer	North Mankato, MN	507-385-	1	\$	7/1/2017	1/1/2018

		Drive	56003	3420		10.00		
1708M	Madelia Sanitation	216 Buck Ave. SE	Madelia, MN 56062	507-462-3277	1	\$ 10.00	12/12/2017	12/12/2017
1709M	Mike's Trailer Rental	810 Adams Avenue	Fairmont, MN 56031	507-848-4575	1	\$ 10.00	9/1/2017	9/1/2017
1710M	Waste Management	1847 110th Street	Fairmont, MN 56031	507-235-9898	12	\$ 120.00	1/1/2018	12/31/2017
					39	\$ 390.00		

Recycling Licenses

Number	Business	Address	Phone Number	# Vehicles	Fee Paid	Insurance	Bond	
1720M	B & B Sanitation & Recycling, LLC	P.O. Box 718	Winnebago, MN 56098	507-893-3873	3	\$ 30.00	12/21/2017	12/24/2017
1721M	Hometown Sanitation	P.O. Box 68	Windom, MN 56101	507-235-5665	10	\$ 100.00	8/11/2017	5/3/2017
1722M	LJP Enterprises, Inc.	2160 Ringhofer Drive	North Mankato, MN 56003	507-385-3420	3	\$ 30.00	7/1/2017	1/1/2018
1723M	Sanimax	505 Hardman Ave. S.	South St. Paul, MN 55075	651-455-0059	3	\$ 30.00	2/28/2017	2/28/2017
1724M	Waste Management	1847 110th Street	Fairmont, MN 56031	507-235-9898	12	\$ 120.00	1/1/2018	8/3/2018
					28	\$ 310.00		

Intermediate Waste Facility License

Number	Business	Address	Phone Number	Facility	Fee Paid	Insurance	Bond	
1730M	Hometown Sanitation	P.O. Box 68	Windom, MN 56101	507-235-5665	1	\$ 10.00	5/10/2016	
1731M	Waste Management	1847 110th Street	Fairmont, MN 56031	507-235-9898	1		7/9/2016	1/1/2017
					2	\$ 10.00		

Carried unanimously.

Higgins noted Leeann Steen is eligible and has agreed to serve an additional three-year term on the Water Plan Advisory Committee; and Lisa Wedel is willing and able to serve a three-year term on the Extension Committee. Higgins went on to note Martin SWCD is working to find someone to fill the remaining spot on the Water Plan Advisory Committee representing well drillers; and that the Martin County Parks/Trail Committee is working to fill an At Large committee member.

Motion by Commissioner Belgard, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve the (re)appointments of the following Martin County citizens to the following Citizen Advisory Boards/Commissions: Martin County Water Plan Advisory Committee – reappointment of Leeann Steen for an additional three-year term effective January 1, 2017 through December 31, 2019; and Martin County Extension Committee – appointment of Lisa Wedel to serve a three-year term effective January 1, 2017 through December 31, 2019. Carried unanimously.

Ashley Brenke and Rich Perrine, Martin Soil and Water Conservation District, presented a resolution to Adopt and Implement the Martin County Comprehensive Local Water Management

Plan. Brenke noted there have been no changes to the Plan since the Commissioners approved that the Plan be sent to the Board of Water and Soil Resources (BWSR) for final review in September 2016. Brenke went on to note since that time the Plan has been approved by the Regional Committee and it went up to St. Paul and was approved in December 2016; and then it comes back to the local level to consider a resolution accepting adoption of the Plan.

Motion by Commissioner Flohrs, seconded by Commissioner Smith,

R-#8/17

RESOLUTION
TO ADOPT AND IMPLEMENT THE
MARTIN COUNTY COMPREHENSIVE LOCAL WATER MANAGEMENT PLAN

WHEREAS, the Martin County Board of Commissioners has been notified by the Minnesota Board of Water and Soil Resources that the Martin County Comprehensive Local Water Management Plan has been approved according to Minnesota Statutes §103B:301:

NOW, THEREFORE, BE IT RESOLVED, the Martin County Board of Commissioners hereby adopts and will begin implementation of its approved Comprehensive Local Water Management Plan.

BE IT FURTHER RESOLVED, after the adoption of the Comprehensive Local Water Management Plan, the Martin County Board of Commissioners shall amend existing water and related land resources plans and official controls as necessary to conform them to the applicable and approved comprehensive water plan.

BE IT FURTHER RESOLVED, after the adoption of the Comprehensive Local Water Management Plan, Martin County shall notify local units of government within the County of the adoption of the plan or amendments to the plan. The local units of government are required to submit existing water and related land resources plans and official controls within 90 days to the County Board of Commissioners for review.

BE IT FURTHER RESOLVED, that within 180 days, the Martin County Board of Commissioners shall review the submitted plans and official controls and identify any inconsistencies between the local plans and official controls, and Comprehensive Local Water Management Plan. The Martin County Board of Commissioners shall specify applicable and necessary measures to bring the local plans and official controls into conformance with the Comprehensive Local Water Management Plan.

BE IT FURTHER RESOLVED, if a local unit of government disagrees with any changes to its plan, the local unit has 60 days after receiving the county's recommendations to appeal the recommendations to the Board of Water and Soil Resources.

BE IT FURTHER RESOLVED, after receiving the recommendations of the Martin County Board of Commissioners, or a resolution of an appeal, a local unit of government has 180 days to initiate revisions to its plan or official controls. The new or revised plans and official controls must be submitted to the Martin County Board of Commissioners for review and recommendations.

Motion by Commissioner Flohrs, seconded by Commissioner Smith, said resolution was duly passed and adopted this 17th day of January, 2017.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Dan Schmidtke, Board Chair

ATTEST: _____
Scott Higgins, County Coordinator

CERTIFICATION

STATE OF MINNESOTA
COUNTY OF MARTIN

I do hereby certify that the foregoing resolution is a true and correct copy of a resolution presented to and adopted by the County of Martin at a duly authorized meeting thereof held on the 17th day of January, 2017.

Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Belgard, Mahoney, Smith, Flohrs, and Schmidtke. NAYS: None. Resolution duly passed and adopted this 17th day of January, 2017.

The Board, along with Brenke and Perrine, held a brief discussion regarding the One Watershed, One Plan and that Watonwan Watershed is considering applying and that a small portion of Martin County is included in the Watonwan Watershed; and the establishment, enforcement and maintenance of Buffers in Minnesota.

Kay Wrucke, Martin County Recorder, was present and noted every year she is required to provide commissioners with a Recorder's Compliance Fund update which is a statutory requirement. Wrucke went on to note the county's Technology group is normally Dan Whitman, James Forshee, Pam Flitter, Steve McDonald, and me, and we basically talk about the revenue that has been coming into the Compliance Fund which is connected with a recording fee and what we do with the reserve and how much reserve we have; bills that are being spent because we covered Beacon out of that Fund and we look at what the Pictometry payments are going to be in the future. Wrucke also noted the Compliance Fund is to ensure that the recording process in Martin County is on time and on schedule which is in statute by a prescribed time period; and Wrucke noted Martin County has never been out of compliance. If Martin County were found to be out of compliance then that fund is used to get us back in compliance which could be software, equipment, or any number of those types of things. Wrucke noted new things talked about with the Assessor and Planning & Zoning Offices is they would like some more equipment to be used out on inspections. Wrucke noted the current Fund balance is approximately \$140,000.

Higgins noted the Coordinator's Office has received a resignation notice from Martin County Recorder, Kay Wrucke, effective March 3, 2017.

Wrucke noted she has had a wonderful 30 plus years and never thought I would be able to do the things I was able to do for instance the Recorder's Compliance Fund, the Minnesota Marriage System and the Discharge Database System would be top on my list; as well as a great staff to work with. Wrucke went on to recommend that the Recorder's Office Chief Deputy completes Wrucke's elected term and recommends the replacement of the Account Technician position that would be vacated.

Commissioners commended Wrucke for the wonderful job she has done as Martin County Recorder.

Motion by Commissioner Belgard, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, hereby accept, with regrets, the retirement resignation of Kay Wrucke, Martin County Recorder, effective March 3, 2017. Carried unanimously.

James Forshee, Martin County Auditor/Treasurer, noted per statute, with Wrucke's retirement and absence, the Board can appoint someone to fulfill the rest of her term and at the end of that time then it would go for election. Forshee went on to note in our offices we don't have to have a special election.

Chairman Schmidtke noted a Personnel Committee meeting will be scheduled to discuss the appointment and replacement of the Martin County Recorder position.

Higgins noted with the Building Maintenance Supervisor internal posting closing in a few days, it is recommended to move forward with posting the Building Maintenance Technician position. After discussion,

Motion by Commissioner Belgard, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize advertising for recruitment of a Building Maintenance Technician position. Carried unanimously.

Michael Forstner, Drainage Administrator, was present to recommend setting a time and date to hold a Public Hearing for the JD #414 Repair. Forstner noted that three commissioners are required to attend the hearing.

After discussion,

Motion by Commissioner Flohrs, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, acting as the Drainage Authority for Martin County, hereby set the date of Wednesday, February 1, 2017, at 10:00 a.m. in the Commissioners Meeting Room to hold a Public Hearing for the JD #414 Repair. Carried unanimously.

Forstner next presented his recommendation to purchase a back-up pump for JD #34. Forstner noted there are currently two large pumps in place right now with one cycling when the other one doesn't so both pumps are not cycling all the time. Due to problems with the pumps it has been requested to purchase a back-up pump. Forstner went on to note a burned out pump on the system was replaced in 2014 at a cost of just under \$41,000; and it is the rebuilt pump that is now causing problems. Forstner noted the ditch system pays for the cost of the pump and an estimated cost is between \$40,000 to \$50,000.

After discussion,

Motion by Commissioner Mahoney, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, acting as the Drainage Authority for Martin County, hereby approve the purchase of a back-up pump for the JD #34 Ditch System. Carried unanimously.

The Board reviewed warrants to be paid January 17, 2017.

Motion by Commissioner Smith, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve bills to be paid on January 17, 2017, as presented; and includes the Martin County Highway Department and Drainage bills as presented. Carried unanimously.

Warrants received and paid January 17, 2017, are registered on file in the Auditor/Treasurer's Office as follows:

Revenue Fund – Warrants Approved January 17, 2017	\$203,835.01
Martin County Economic Development Authority	\$ 3,541.97
Solid Waste Management Fund	\$ 26,457.93
Law Library Fund	\$ 1,163.70
County Attorney Forfeiture Fund	\$ 900.00
Recorder's Compliance Fund	\$ 2,200.00
Building – CIP – Fund	\$ 13,570.00
Bank Building Fund	\$ 2,788.98
Forfeited Tax Fund	<u>\$ 1,492.32</u>
Total	\$255,949.91
Road and Bridge Funds Totaled	\$350,121.24
Martin County Ditch Funds Totaled	\$ 42,673.55

Commissioners discussed attending the AMC 2017 Legislative Conference to be held February 16-17, 2017, at the InterContinental Hotel St. Paul Riverfront, and determined that Commissioners Flohrs and Mahoney will attend along with Scott Higgins.

Commissioners reviewed minutes from the January 4, 2017, South Central Service Cooperative Board of Directors meeting; and the Martin County Monthly Financial Statements from September and October, 2016.

Commissioners reviewed their calendars of previous and upcoming meetings and activities: January 4, 2017 – Veterans Memorial Committee meeting, Human Services Executive meeting, and Faribault-Martin Joint Transit Board meeting; January 5, 2017 – Convention and Visitors Bureau meeting; January 6, 2017 – SHIP meeting in Truman, MN; January 9, 2017 – regular Martin County EDA meeting at 5:15 p.m.; January 11, 2017 – Department Directors meeting at 8:30 a.m., Personnel Committee meeting, Park Board meeting, and Region 9 meeting in Mankato, MN; January 12, 2017 – Building/Purchasing Committee meeting and Martin Soil and Water Conservation District meeting; January 13, 2017 – Prairieland meeting and GBERBA meeting; January 16, 2017 – Martin Luther King Jr. Holiday Observed-Courthouse closed, and Fairmont Substance Abuse Prevention meeting; January 17, 2017 – AgriBusiness meeting at 6:00 p.m.; January 18, 2017 – Human Services meeting at 9:00 a.m. in Martin County; January 19, 2017 – Traverse de Sioux Library meeting in Mankato, MN, and MCIT Coverage Review

Webinar at 2:00 p.m. in the Sisseton Conference Room; January 23, 2017 – Rural Minnesota Energy Board meeting in Slayton, MN, and MVAC meeting; January 24, 2017 – Various ditch system hearings, and Planning & Zoning meeting at 5:30 p.m.; January 25, 2017 – State Auditors will be at the courthouse and South Central Minnesota Multi-County HRA Board meeting at 5:45 p.m. in North Mankato, MN; January 26, 2017 – Regional Radio Board meeting in Mankato, MN, and Southcentral Emergency Medical Service meeting at 1:30 p.m. in Eagle Lake, MN; January 31, 2017 – Workforce Center meeting at 10:00 a.m. in Redwood Falls, MN; February 1, 2017 – JD #414 Ditch Hearing at 10:00 a.m. in the Commissioners Meeting Room – Martin County Courthouse; February 3, 2017 – Drug Court Steering Committee meeting; February 6, 2017 – regular Martin County EDA meeting at 5:15 p.m. and Beyond the Yellow Ribbon meeting; February 7, 2017 – regular Board of Commissioners meeting at 4:00 p.m. – Commissioners Meeting Room – Martin County Courthouse (Commissioner Belgard will be absent).

With no further business to wit, Board Chair adjourned the meeting at 4:57 p.m.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Dan Schmidtke, Board Chair

ATTEST: _____
Scott Higgins, County Coordinator