

Proceedings of the  
Martin County Board of Commissioners  
Special Meeting  
March 27, 2017

The special meeting of the Martin County Board of Commissioners was called to order by Board Chair Dan Schmidtke at 5:00pm. Members present were: Kathy Smith, Elliot Belgard and Steve Flohrs. Absent: Tom Mahoney. Others present: Pam Flitter, Zoning Official, Wendy Chirpich, Environmental Technician, Bob Lintelman, Martin County Planning and Zoning Board, Dan Whitman, County Assessor and Terry Viesselman, County Attorney,

Schmidtke lead the pledge of allegiance

Motion by Commissioner Flohrs, seconded by Commissioner Smith to approve the agenda as presented. Carried unanimously.

Schmidtke stated that the purpose of the meeting is to learn more about required building permits needed and the various types of buildings, size and structure that requires such permits.

Flitter presented and reviewed the letter sent to landowners regarding buildings on various properties where various buildings, grain bins and other structures were discovered that did not have the required building permits on file. These were discovered by the Assessor's office using new technology with the County Beacon system.

Flitter stated that there were questions brought up regarding temporary buildings and the requirements for a permit for such buildings, Flitter explained that the County Zoning Ordinance does address temporary building structures as structures that are in place less than eighteen (18) months and do not require a building permit, if longer than the eighteen month time period, then it requires a building permit. If the landowner is to move it to another location on the property, we ask that they notify the Planning and Zoning office to place on record that the structure had been moved.

Flitter stated that there have been questions on whether building permits are required for portable buildings. Permits are required for portable building as well.

Schmidtke inquired if there was any signage throughout the county stating that the county is zoned and requires permits.

Pam responded that we do publish in the newspapers. We publish in the Truman Tribune, Photo Press and on the county website.

Smith inquired if ever thought to send out mass mailings to inform citizens of requirements for building permits.

Flitter responded that we send letter to all the township boards informing them of requirements for building permits, as well as contractors, stating that we have even sent a letter to contractor in Spencer, IA who does work here in the county.

Belgard stated that getting the permits is the landowner's responsibility. Getting the permit application on the county website was easy to download

Smith stated that recently that the Ordinance has not been revised for over thirty years, which is not the case and it has been revised a number of times

Smith stated that there is an administrative appeal process for these types of matters.

Flitter responded in the affirmative.

Schmidtke stated that there may be interest of townships creating their own Zoning Department.

Lintelman stated that this would require forming their own planning commission, need a comprehensive plan and hire of staff to enforce their ordinances.

There was a brief discussion of concern from Richard Koon's, Township official that they would like to weigh in more on new feedlots being built.

Pam responded that the township clerk gets the notice and requires a signature of the Township chair. If the Township has concerns of feedlot and wants to discuss it, the township has the right to do so before the Board chair signs off. Our Department is here to assist the townships.

Schmidtke thanked staff for the information.

With no further business to wit, Chair Schmidtke adjourned the meeting. Meeting adjourned at 5:51pm.

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Dan Schmidtke, Board Chairman

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Attest: Scott Higgins, Martin County Coordinator