

BOARD PROCEEDINGS
MARTIN COUNTY BOARD OF COMMISSIONERS
TUESDAY, JUNE 6, 2017
@ 4:00 P.M.

The regular meeting of the Martin County Board of Commissioners was called to order at 4:00 p.m. by Chairman Dan Schmidtke. Commissioners present were Kathy Smith, Dan Schmidtke, Tom Mahoney, Steve Flohrs, and Elliot Belgard. Also present were Scott Higgins, Martin County Coordinator, Kevin Peyman, County Engineer, Terry Viesselman, County Attorney, Rod Halvorsen, KSUM-KFMC Radio, Jason Sorensen, Sentinel Newspaper, Julie Walters, Administrative Assistant, and members of staff and public.

The Pledge of Allegiance was recited.

Motion by Commissioner Belgard, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve the agenda for the June 6, 2017, regular Board of Commissioners meeting with the following additions: 5.4 Buffer Aid Update; and 9.12 Discuss Martin County Veterans Memorial Marker. Carried unanimously.

Motion by Commissioner Mahoney, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, hereby approve the minutes of the May 2, 2017, and May 16, 2017, regular Board of Commissioners meetings. Carried unanimously.

Kristie Gaalswyk-Pomerenke, U of M Extension 4-H Program Coordinator, introduced Rachael Mielke, 4-H Program Summer Assistant. Mielke began her duties on May 22, 2017.

The Board welcomed Mielke to her new position.

Lori Broghammer, ITC Midwest, and Tricia Rosenfeld, Xcel Energy, were present to update the Board on the proposed Huntley-Wilmarth 345 kV transmission line project that may or may not have a portion of its route in Martin County. The proposed project is an approximate 40-50 mile transmission line between Xcel Energy's Wilmarth substation north of Mankato and ITC Midwest's Huntley substation, which is currently under construction south of Winnebago, which could affect the very northeastern tip of Martin County.

Broghammer also thanked the Board for past support and looks forward to continued support on future projects.

Lenny Tvedten, Martin County Historical Society Board, was present to thank the Board for the ongoing support and to formally request the CY2018 Budget Allocation for the Martin County Historical Society. Tvedten presented brief a review of services the Martin County Historical Society Board provides including inviting all the schools in the County to tour the Museum and learn about Martin County, ongoing Veterans Programs and PowerPoint presentations, walking tour of Heritage Acres; and to mention a couple of interesting acquisitions we just received a donated Martins baseball uniform from Don Dahlke who played for the Martins back in the

1950's and 1960's, and we just acquired a meat carving block from the former Park Street Grocery.

Motion by Commissioner Mahoney, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby receive and file the CY2018 Martin County Historical Society Budget Allocation request in the amount of \$20,000.00. Carried unanimously.

Pam Flitter, Martin County Zoning Official, Wendy Chirpich, Planning & Zoning Technician, and Ashley Brenke, District Manager-Martin SWCD, were present to provide a Buffer Aid Update. Flitter noted she learned last week while attending the Minnesota Association of Planning and Zoning Administrators Legislative Conference that Gov. Mark Dayton and Legislature believe the Minnesota Buffer Law will be most successful if administered and enforced at the local level of government; and that funds will be appropriated to counties and watershed districts that opt to enforce the Minnesota Buffer Law. Flitter went on to note the buffer aid payments will be sent to counties twice per year and the formula for distributing the dollars will be based on class 2a land, miles of public watercourses and miles of public ditch systems in the County. There is a cap of \$200,000 and floor of \$50,000 per County and that Martin County is estimated to receive \$137,719 on August 1st and by the end of the year we'll be receiving \$172,148. However, in order to receive buffer aid this year, the Board will need to formally accept jurisdiction of enforcement requirements of the state buffer law by adopting and sending a resolution to the Board of Water and Soil Resources (BWSR) by June 28, 2017.

Commissioner Belgard inquired we're talking about accepting that money because the state wants local control, right?

Flitter answered the state would prefer to have the local control and we would too. But the main concern that we have is we continue to take on more and more work from the state without any substantial money with it and so finally now they've recognized the fact.

Commissioner Belgard inquired and our plan was to have Soil and Water do it (the enforcement)?

Flitter noted Soil and Water is already receiving money in order to do the program and so this is just for Martin County to do the enforcement part. So, it is for the Planning and Zoning Office, the County Attorney's Office, and Michael Forstner's Office; and the County Board can decide how that money can be spent. But this is an ample opportunity to be able to bump things up and probably have a person for us to be able to help do this.

Commissioner Mahoney inquired how many buffer parcels are there.

Flitter answered I don't have that number.

Brenke noted she did not have that information either but could get it. The roll of Soil & Water in this is we're providing the technical assistance so we've been working with land owners to see where their buffers are at, help them enroll in programs, or something like that. But the way the law is, is it is a 50 foot average along public waters-30 foot minimum, and then on public ditches

it is the 16 ½ foot or the 1 rod which the County has been very progressive in with the determination of benefits.

Flitter noted part of their requirements is they want our resolution in place but they also want our ordinances to be put into place by September 1st which is a really short time for ordinances when you think of public comment and everything. But they're not saying it is a hard and fast deadline but they at least want to get that implemented. I mean we've got public hearings that need to be held, notices that need to be put in the paper, so there's a lot of work ahead of us for that.

Commissioner Mahoney inquired are we 80% compliant on our buffers now?

Brenke answered I would say even probably more than 80%.

Flitter noted and the concern is it will be ongoing, it certainly is not going to go away, so even though we may be 80% today the concern that we have is when there's new renters or new landowners (may need to monitor). Regarding the enforcement side of it, Terry (Viesselman) can speak to that, the enforcement part is a lot of monitoring and watching over the program.

Commissioner Mahoney inquired so could you share a position with the Drainage Office?

Flitter answered actually I was thinking that we could probably even mix that with feed lot I mean we're looking that in order to uphold our feedlot ordinance and not violate it with the actual inspections and time and maybe we could have a part time feedlot person and a part time buffer person.

Commissioner Flohrs inquired the first payment will be over \$137,000 and then the remainder will come up to \$172,000 or you're going to get another \$172,000.

Flitter noted another \$172,000 and that's for one year. So we'll get our payment of \$137,000 in August, 2017, and then next year it's the \$172,000.

Commissioner Flohrs inquired and this will continue every year?

Flitter answered it is supposed to be sustainable. It's like any type of grant (it could be reduced or cut)...just like the feedlot grant money or any of that but it definitely will be there for at least four years.

Commissioner Belgard inquired so the 50 feet along the public water part of it...the Ditches are kind of easy if you don't have the 16 foot buffer the system buys it from the landowner. What about that 50 foot parcel. It has to be bought doesn't it?

Flitter answered not necessarily, no. The other part of the legislation is that they also came up with alternative practices and I hadn't really taken a look at all of those, so there's going to be some other options also that's going to be available to them.

Brenke noted sometimes with different fields the buffer might not be the best solution, so if it is a comparable water quality benefit based on someone's lay of the land, what kind of conservation practices they do, grass waterways might be a better practice for that field than buffer, so we can work with them on that end.

Flitter noted, I think alternative practices are really going to help also but it is just additional work.

Flitter noted, she will bring the resolution to take on buffer enforcement at the next regular board meeting.

Scott Higgins, County Coordinator, noted the Board would be interested in review of the proposed resolution and discussing it during a work session to get more detail before the next regular commissioners meeting.

Commissioner Smith inquired if the resolution accepts the enforcement by the County and accepts the dollars for enforcement.

Flitter answered yes.

Commissioner Belgard inquired if they audit these grant dollars somehow. That's a lot of money to throw in the general fund and not track somehow.

Flitter noted it is audited, but not like if it were going through BWSR. There isn't time tracking and all of that stuff. AIS got a lot of money too and that too is with very little tracking at all.

Terry Viesselman, County Attorney, was present and noted he would like to attend the work session when the Buffer Aid is discussed.

Viesselman presented and reviewed a resolution approving the Martin County Sheriff's Office and County Attorney's Office to enter into Joint Powers Agreements to use systems and tools available over the State's criminal justice data communications network (CJDN) and to provide the County with the ability to add, modify and delete connectivity, systems and tools over the five year life of the Agreement and obligates the County to pay the costs for the network connection in the amount of \$390.00 per quarter; and also reviewed a separate Subscriber Agreement for each office amending the Agreement to add Courts to the sharing system. Viesselman noted he has reviewed the documents and approves them as to form and content.

Motion by Commissioner Belgard, seconded by Commissioner Flohrs,

R-#16/'17

RESOLUTION
APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENTS
WITH THE COUNTY OF MARTIN ON BEHALF OF ITS
COUNTY ATTORNEY AND SHERIFF

WHEREAS, the County of Martin on behalf of its County Attorney and Sheriff desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to use systems and tools available over the State's criminal justice data communications network for which the County is eligible. The Joint Powers Agreements further provide the County with the ability to add, modify and delete connectivity, systems and tools over the five year life of the agreement and obligates the County to pay the costs for the network connection.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Martin County, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the County of Martin on behalf of its County Attorney and Sheriff are hereby approved. Copies of the two Joint Powers Agreements are attached to this Resolution and made a part of it.
2. That the Sheriff, Jeff Markquart, or his or her successor, is designated the Authorized Representative for the Sheriff. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County's connection to the systems and tools offered by the State.
3. That the Martin County Attorney, Terry Viesselman, or his or her successor, is designated the Authorized Representative for the County Attorney. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County's connection to the systems and tools offered by the State.
4. That Dan Schmidtke, the Chair of the County of Martin, and Scott Higgins, the County Coordinator, are authorized to sign the State of Minnesota Joint Powers Agreements.

Motion by Commissioner Belgard, seconded by Commissioner Flohrs, said resolution was duly passed and adopted this 6th day of June, 2017.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Dan Schmidtke, Board Chair

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Mahoney, Smith, Flohrs, Belgard, and Schmidtke. NAYS: None. Resolution duly passed and adopted this 6th day of June, 2017.

Motion by Commissioner Smith, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize Board Chair and County

Coordinator to sign the State of Minnesota Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension, authorizing the Martin County Sheriff's Office and County Attorney's Office to use systems and tools available over the State's criminal justice data communications network, and make payment to the BCA for access to the data communications network in the amount of \$390.00 per quarter; and to approve and authorize Board Chair and County Coordinator to sign the Court Data Services Subscriber Amendment to CJDN Subscriber Agreement adding Courts to the sharing system. Carried unanimously.

Higgins noted Ghost Town Tavern, LLC is requesting renewal of its Liquor, Wine, Club or 3.2% license. This license will be for On & Off Sale 3.2% Liquor and will be in effect for one year. Higgins also noted that the Auditor/Treasurer's Office has received all fees and proper documentation along with the application.

Motion by Commissioner Flohrs, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the renewal of Liquor, Wine, Club or 3.2% License (On & Off Sale) for Ghost Town Tavern, LLC located at 1203 260th Avenue in Granada, Minnesota, effective July 1, 2017 through June 30, 2018. Carried unanimously.

Kevin Peyman, County Engineer, was present to review a resolution authorizing Martin County to enter into a Master Partnership Agreement with the Minnesota Department of Transportation (MnDOT) that allows counties to work in state right-of-ways or the state to work in County right-of-ways and to negotiate work order contracts pursuant to the Master Contract, which work orders may provide for payment to or from MnDOT, and that the County Engineer may execute such work order contracts on behalf of the County without further approval by this Board.

Motion by Commissioner Flohrs, seconded by Commissioner Mahoney,

Martin County Highway Department
Resolution No. 3 - 2017

MnDOT/MARTIN COUNTY MASTER AGREEMENT

Whereas, MnDOT and local governments are authorized by Minnesota Statutes sections 471.59, 174.02, and 161.20, to undertake collaborative efforts for the design, construction, maintenance and operation of state and local roads; and

Whereas: the parties wish to be able to respond quickly and efficiently to such opportunities for collaboration, and have determined that having the ability to write "work orders" against a master contract would provide the greatest speed and flexibility in responding to identified needs.

Therefore, be it resolved:

1. That the County of Martin enter into a Master Partnership Contract with the Minnesota Department of Transportation, a copy of which was before the Board.
2. That the proper County officers are authorized to execute such contract, and any amendments thereto.
3. That the County Engineer is authorized to negotiate work order contracts pursuant to the Master Contract, which work order contracts may provide for payment to or from MnDOT, and that the County Engineer may execute such work order contracts on behalf of the County of Martin without further approval by this Board.

Upon motion by Commissioner Flohrs, seconded by Commissioner Mahoney, and carried said resolution was duly passed and adopted this 6th day of June, 2017

BOARD OF COMMISSIONERS
MARTIN COUNTY, MINNESOTA

By: _____
Chair, Martin County Board of Commissioners

Attest: _____
Scott Higgins, County Coordinator

CERTIFICATION

I hereby certify that the foregoing resolution is a true and correct copy of a resolution presented to and adopted by the County of Martin at a duly authorized meeting thereof held on the 6th day of June, 2017.

Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Belgard, Smith, Mahoney, Flohrs, and Schmidtke. NAYS: None. Resolution duly passed and adopted this 6th day of June, 2017.

Peyman presented a Highway Department update including we are beginning to sealcoat driveways and approaches today with main sealcoating to begin after July 4th; currently spraying for noxious weeds and thistles and have approximately a week left of spraying; presented an update to the Truman City Council meeting last evening to address concerns about the delay in resurfacing the main seed (Ciro Street) of Truman that will be part of a County Road 52 project planned for the year 2020; and noted with the recent Transportation Bill that was passed initial estimates on what that will bring into Martin County for 2018 will be about \$220,000 of which 40% is for maintenance and 60% is for construction.

Commissioner Mahoney noted since the last Park Board meeting I've had a couple requests for a holding tank (dump station) installed at Perch Lake Park; or if we didn't do a dump station we could put up a sign saying there's one in Truman.

Peyman noted that would be an easy short term solution to put up a sign noting the price and to talk with the City of Truman...that wouldn't be a bad idea at all. Peyman went on to note once the restroom/shower facility at Cedar-Hanson is paid off I believe a dump station in Perch Lake Park could be the next project for the parks that we would like to accomplish.

Commissioner Mahoney inquired about the holiday weekend at Cedar Hanson.

Peyman noted Cedar-Hanson generated almost \$5,000 for the weekend and Perch Lake Park generated almost \$2,000. Both parks were busy and well used.

Higgins presented the step increase for Mindy Richards, Communications Officer, to a 1 year step at \$21.70/hour effective June 12, 2017.

Motion by Commissioner Belgard, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, upon the recommendation of Jeff Markquart, Martin County Sheriff, hereby approve and authorize step increase based on satisfactory performance evaluation and according to Union Contract for the following Martin County Sheriff's Office personnel: Mindy Richards, Communications Officer (LELS #115), 1 Year Step at \$21.70/hour, effective June 12, 2017. Carried unanimously.

Corey Klanderud, Chief Deputy-Martin County Sheriff's Office, was present to recommend recruitment for a water patrol deputy. Klanderud noted in 2015 we came to the Board and were trying to get a water patrol position established. We've been accomplishing it on an as much as we can part time basis with patrol people and this year we did our hiring process for patrol and we have a candidate who is willing to work a non-licensed position as water patrol for the summer and that's what we'd like to do because for our patrol staff it takes us about two to two and one-half months to fully train and then summer would be gone by the time we got through that. So we're looking at a non-licensed water patrol position for the summer and have been working with Soil and Water and they've got the AIS (Aquatic Invasive Species) funding that they're willing to contribute to help fund the position which will focus not only on the water patrol but the Aquatic Invasive Species inspections of boats and trailers at different boat landings around the County. Klanderud also noted the position would be 20 hours per week, mostly Fridays, Saturdays, and Sundays – weather dependent.

Commissioner Flohrs inquired does most of the money come out of that fund then or some of it.

Klanderud answered there's \$7,500 available for this and the amount of hours we have wouldn't even burn up all of that. So, yes it will come out of there.

Higgins inquired about the hourly rate of pay.

Klanderud answered we have not finalized the rate. Our current part time licensed personnel would start at \$24.00/hour and so we were thinking in the ballpark of \$18.00 - \$20.00/hour. Any funds that are spent on it we already have received in grant funds.

Commissioner Mahoney inquired if the City of Fairmont has water patrol.

Klanderud answered they do not. They've offered to assist our water patrol position by whenever they can sending an officer out with them...they're willing to partner with some hours...they don't have the specifics figured out but that would be at their cost, not ours.

Commissioner Belgard noted the jurisdiction on all the lakes in the County by statute falls to the Sheriff's Office. I'm not saying we don't need it...it always goes through the Personnel Committee and it's a budget item normally.

Commissioner Mahoney inquired would this person have any qualifications then.

Klanderud answered they would be trained in the invasive species but they would not be licensed to cite. Their responsibility would be to locate the issue and then contact a patrol deputy to do any formal enforcement that is necessary. We'd start with education first because it always goes over a lot easier if people understand what the rules are and they've been doing a lot to promote the stopping of invasive species but there are still a lot of boaters out there that don't know the rules and that will be a big part of the position just to talk to people and hopefully educating them on those issues. There's kind of a timing thing I do agree. Our plan was to bring this before the Personnel Committee but due to the interview process we missed the last scheduled meeting.

Higgins noted well I think we could consider it at the June 20th meeting which is two weeks away with the wage in consideration of the job description which you have in front of you today. This is a seasonal position too.

After further discussion,

Table the recruitment of a Seasonal Water Patrol position with the Martin County Sheriff's Office.

Klanderud presented the current Martin County Jail Population including twenty-four (24) in-house, six (6) out of county, and eight (8) on Electronic Home Monitoring.

Rebecca Bentele, Victim Witness Coordinator, presented a Memorandum of Understanding (MOU) from Southwest Crisis Center in which they are proposing Martin County sign the MOU along with sixteen (16) other counties to work in collaboration with all the counties to identify and provide services to sexually exploited youth in partnership to work toward better partnership in community efforts, in training, raising awareness toward sexual exploitation along with intervention, prevention, trauma-informed services. Bentele noted the County Attorney's Office has reviewed the MOU and approves it as to form and content.

Motion by Commissioner Flohrs, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize Board Chair to sign the Memorandum of Understanding between Martin County Victim Services Program and the Southwest Crisis Center to establish a network of partners to identify and provide services to sexually exploited youth, as well as evolve and change our systems responses to at-risk youth, effective upon approval and signing of the Memorandum of Understanding through June 30, 2020. Carried unanimously.

Diane Sanders, Martin County Recorder, was present to note that last week Jim (Forshee) and I met with the Personnel Committee and talked again about passport duties which have been moved to the Auditor/Treasurer’s Office and that the Recorder’s Office was very willing to take passport duties back to the Recorder’s Office and that by doing so the Recorder’s Office would be authorized to hire a part time staff person.

Chairman Schmidtke noted we met last week and came to an agreement with the two of them and recommend a part time person be added to the Recorder’s Office.

Higgins noted that the new person that is hired in the Auditor/Treasurer’s Office will serve as back up for passports (as noted in revised job description).

Motion by Commissioner Mahoney, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, after careful review and upon the recommendation of the Personnel Committee, hereby approve the recommendation to recruit a part time replacement staff for the County Recorder’s Office, for an average of up to 25 hours per week. Carried unanimously.

Doug Borchardt, Building Maintenance Supervisor, was present to review three (3) bids received for installation of new carpet in the Court Administration Office area (including Cathy Celanders Office and former Drug Court Office). Quotes were received as follows and that the apparent low bidder is Carpet Plus Fairmont in the amount of \$2,721.04:

Vendor	Price
Doolittle’s Carpet & Paints, Inc.	\$3,074.28*
Carpet Plus Fairmont	\$2,721.04*
Amborn Lumber, Inc.	\$2,855.00*
*All quotes include installation of stain-resistant/no ravel carpeting, vinyl base, and floor prep.	

Higgins noted the Building Committee has reviewed the bids and recommends award of low bid.

Motion by Commissioner Belgard, Seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, hereby approve and award low bid for installation of new carpeting in the Court Administration Office to Carpet Plus Fairmont in the amount of \$2,721.04. Carried unanimously.

Higgins noted in order to install a doorway into the vault area of the newly expanded MIS Office the doorway must be shored up with structural lentils according to ISG Group, and reviewed a

bid quote received from Wilcon Construction Services to install a doorway cut-in on the second floor of the courthouse in the amount of \$14,934.00 plus an additional \$1,518.00 to add a transom on top of the doorway.

Chairman Schmidtke noted obviously you can't find a lot of people to do this and Wilcon has done this before...they did this back 7-8 years ago we had another door cut down here and so they are familiar and know what they've got to have.

Commissioner Mahoney inquired if this was the only bid.

Chairman Schmidtke noted this is the only bid we could get. We spent a lot of time trying to get this stuff done.

Higgins noted we contacted two or three other local contractors and Wilcon was the only one that would cut the doorway into the wall. Higgins also noted that Wilcon's bid of \$14,934.00 includes installation of a door in addition to cutting the hole in the wall; and that adding a transom on top of the doorway, similar to all other doors in the courthouse, will be an additional \$1,518.00. Higgins went on to note the Building Committee recommends installation of the new door with the transom.

Commissioner Belgard inquired when we get done with this how much area is available.

Higgins noted it is 235 square feet (22 x 12) and the use of the room hasn't been decided.

After discussion,

Motion by Commissioner Smith, seconded by Commissioner Belgard, Be It Resolved that the Martin County Board of Commissioners, hereby approve and award bid for installation of a new doorway and door with transom into the vault area on the 2nd floor of the Courthouse to Wilcon Construction Services of St. James, Minnesota, in the total amount of \$16,452.00. Carried unanimously.

Don Reffer, B & W Control Specialists of Algona, Iowa, presented an update of maximum costs for continued brush maintenance of various County drainage ditch systems in 2017:

After discussion,

Motion by Commissioner Flohrs, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, acting as the Drainage Authority for Martin County, hereby approve the B & W Control Specialists, Inc., quote for brush control along the listed open drainage ditches in Martin County for 2017; the quotes being a total maximum as follows:

<u>Ditch No.</u>	<u>Maximum Cost</u>
CD #72	\$ 1,000.00
JD #60	\$ 6,500.00 (No Spray Section 27 Waverly)
CD #3	\$ 2,000.00

CD #18	\$ 1,750.00
CD #72	\$ 4,000.00
CD #52	\$ 2,500.00
CD #63	\$ 1,500.00
CD #71	\$ 2,500.00
CD #2	\$ 5,500.00
JD #367	\$ 4,500.00
CD #47	\$ 750.00
CD #28	\$ 1,500.00
Total	\$34,000.00

Carried unanimously.

Higgins presented and reviewed the 2017 Small Load Energy Management Program Agreement between SMMPA and Martin County that allows the Courthouse and LEC to curtail a portion of their electric usage during peak periods of time, as requested by SMMPA. Higgins noted this program has changed due to the lower MISO Energy Market prices. SMMPA will continue to pay \$5.00 per actual metered kW during summer months for months where there has been at least one curtailment. During summer months with no curtailment, SMMPA will pay \$2.50 per designated kW.

Motion by Commissioner Mahoney, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize participation in the Small Load Energy Management Program between SMMPA and Martin County for 2017. Carried unanimously.

Higgins presented and reviewed rent increase addendums for the City/County Law Enforcement Center Lease Agreement, effective January 1, 2018; and the Human Services of Faribault & Martin Counties Lease Agreement, effective January 1, 2018. Higgins recommends a three percent (3%) increase to the amount of rent being received for 2018 leased office space by the City of Fairmont Police Department in the Security Building; and Faribault/Martin County Human Services in the Human Resource Building. The increase in the lease amount is due to increased building and maintenance costs.

After discussion,

Motion by Commissioner Mahoney, seconded by Commissioner Belgard, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize a three percent (3%) increase in lease amount for county office space being leased by the City of Fairmont (Police Department) that includes office space in the Martin County Security Building from \$48,177.00 to \$49,623.00 (annually); and to increase the lease amount for Faribault/Martin County Human Services from \$183,650.32 to \$189,160.00 (annually) that includes office space in the Human Resource Building; and due to increased cost in building maintenance and energy costs; both becoming effective January 1, 2018. Carried unanimously.

Higgins presented 2018 Budget Allocation Requests received from the Small Business Development Center (SBDC) in the amount of \$2,000; and from the Southern Minnesota Initiative Foundation (SMIF) in the amount of \$4,000.

Motion by Commissioner Belgard, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, hereby receive and file the CY2018 Budget Allocation Requests from: the Small Business Development Center (SBDC) in the amount of \$2,000.00; and the Southern Minnesota Initiative Foundation (SMIF) in the amount of \$4,000.00. Carried unanimously.

Higgins presented and reviewed revisions to the Account Technician I/Tax Calculation job description for the Auditor/Treasurer's Office. Higgins noted originally the Board approved the position to be the main staff person to issue passports out of the Auditor/Treasurer's Office instead of the Recorder's Office. Higgins went on to note the proposed change to the Account Technician I/Tax Calculation position is to now be the main back up to the passport staff person and to leave issuance of passports in the Recorder's Office.

After discussion,

Motion by Commissioner Mahoney, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve the revised job descriptions as presented for the Account Technician I/Tax Calculation; which includes the position to be the main back up to the passport staff person in the Recorder's Office. Carried unanimously.

Chairman Schmidtke noted that at last night's Martin County Veterans Memorial Project meeting the committee was presented with a mock-up of the Martin County Veterans Memorial sign (monument) that will be placed at the Veterans Memorial Project site with the color of Wisconsin Red marble representing the blood of the soldiers. Schmidtke went on to note that while not directly asked if Martin County would donate the sign, I think it would be a good thing. We can't donate to any of these small towns that are doing these Veterans Memorials. This is for all of the veterans of Martin County – past, present, and future – and I am bringing this before the Board to see if there is any support for this project for us to do this. The cost of the sign is \$20,643.00.

Commissioner Belgard noted we certainly don't have to decide today. It certainly seems like a good idea.

Chairman Schmidtke noted my thought was that since this is being ordered and needs to be paid for this year if we decide to do this then we would have to take it out of our funds we have and budget for it this next year so we can get it put back to whatever line item we take it out of.

Commissioner Flohrs noted well I totally understand that this is for everyone in Martin County. I'm not totally fired up about supporting it. We have been asked by other ones too.

Schmidtke noted in my book I would have helped every town that came to us for something like this...but the state says we can't do that. That's why it was brought up today just you guys would have a chance to think about it and put it back on the next agenda.

Commissioner Belgard inquired if Schmidtke had a number in mind.

Chairman Schmidtke noted I would do the whole thing. If you think about it \$20,000 is pennies...not even pennies a person. For the number of veterans that have served from our County, it's pennies. I think we owe it to our veterans.

After discussion,

Table the purchase of a Martin County Veterans Memorial Granite Marker.

The Board reviewed warrants to be paid June 6, 2017.

Motion by Commissioner Smith, seconded by Commissioner Belgard, Be It Resolved that the Martin County Board of Commissioners, hereby approve bills to be paid on June 6, 2017, as presented; and includes the Martin County Highway Department and Drainage bills as presented. Carried unanimously.

Warrants received and paid June 6, 2017, are registered on file in the Auditor/Treasurer's Office as follows:

Revenue Fund – Warrants Approved June 6, 2017	\$138,307.16
Human Services Fund	\$282,956.00
Building – CUP – Fund	\$ 262.00
Bank Building Fund	<u>\$ 3,327.00</u>
Total	\$424,852.16
Road and Bridge Funds Totaled	\$139,265.11
Martin County Ditch Funds Totaled	\$ 39,358.24

Commissioners reviewed their calendars of previous and upcoming meetings and activities: May 17, 2017 – Human Services meeting (Commissioner Flohrs was absent); May 18, 2017 – Upward Bound Open House including a report on what they do there and Human Services has a big role in the Upward Bound Program; May 19, 2017 – Building Committee meeting talked about a lot of things that we talked about here and some other things that we're still working on – carpet, doorway, landscaping out front; May 23, 2017 – Planning and Zoning at 5:30 p.m. we only had one there looking to build a wet holding bin and is too close to the property on the north and had to apply for a variance, Kinship meeting...the Board should be very happy with the way that Kinship is working, and Security Assessment walk-thru at the Martin County Court/Courthouse with some simple things that can be started immediately including locking all meeting rooms and custodial closets; May 24, 2017 – Convention and Visitors Bureau meeting; May 25, 2017 – SHIP meeting in Truman, Minnesota, and South Central EMS meeting in Eagle Lake, Minnesota; May 29, 2017 – Memorial Day Observed – Courthouse Closed; May 30, 2017

– GBERBA meeting in Mankato, Minnesota, and reviewed some drainage projects; May 31, 2017 – AgriBusiness Committee meeting where two college scholarships were awarded, South Central Minnesota Multi County HRA meeting in North Mankato, Minnesota; June 1, 2017 – Personnel Committee meeting at 2:30 p.m. where we talked about staffing needs in the Auditor/Treasurer’s Office and the Recorder’s Office; June 2, 2017 – Martin County Corn Growers Association meeting in the morning, FMJ Drug Court Steering Committee meeting at noon things are going well and have good support from Judge Trushenski, and retirement open house for Nancy Salic (39 years) at the Human Resource Building; June 5, 2017 – EDA meeting at 5:15 p.m. and reviewed the Facilitation Business Report and presented CY2018 Budget Packets to the EDA members; June 6, 2017 – Insurance Committee meeting at 11:00, Building Committee meeting at 2:00 p.m. we are continuing discussion about cutting in a new doorway on second floor of courthouse, landscaping work in front of the courthouse, shoring up lake bank in back of the courthouse, and sweeper attachment for the front of our lawn tractor, and joint meeting with the Martin County Historical Society Board at 3:00 p.m.; June 7, 2017 – AMC District meeting at 8:00 a.m. in Hutchinson, Minnesota, Martin County Veterans Memorial meeting at the Memorial site at 7:00 p.m.; June 8, 2017 – Soil and Water meeting; June 9, 2017 – F-M Joint Transit Executive Committee meeting at 9:00 a.m. and despite numerous obstacles the joint transit system is running very well; June 10, 2017 – IHD Parade at 6:00 p.m.; June 13, 2017 – Board Work Session at 5:00 p.m., Board of Appeal and Equalization at 6:30 p.m.; June 14, 2017 – Human Services Executive Committee meeting, and Park Board meeting; June 16, 2017 – Prairieland Executive Committee and Regular Board meetings, Departmental Budget Requests are due in the Coordinator’s Office; June 18, 2017 – Sherburn Holiday Festival Parade at 3:00 p.m.; June 19, 2017 – Minnesota Valley Work Force meeting at 4:00 p.m., Martin County Substance Abuse Prevention meeting where we are still discussing the Social Host Ordinance; June 20, 2017 – Extension Committee meeting, 2:00 p.m. JD #414 Bid Letting, and regular Board of Commissioners meeting at 4:00 p.m. – Commissioners Meeting Room – Courthouse.

Higgins addressed Board members representing the County at meetings and functions outside of their current assigned committees and noted that requests to attend should be presented to the Board before the event and that per diems and expenses may be authorized for representation.

The Board reviewed notification received from the Rural Minnesota Energy Board for CY2018 Dues in the amount of \$2,500.

Motion by Commissioner Flohrs, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, hereby receive and file Rural Minnesota Energy Board Dues for CY2018 in the amount of \$2,500.00. Carried unanimously.

With no further business to wit, Board Chair adjourned the meeting at 5:52 p.m.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Dan Schmidtke, Board Chair

ATTEST: _____
Scott Higgins, County Coordinator