

BOARD PROCEEDINGS
MARTIN COUNTY BOARD OF COMMISSIONERS
TUESDAY, JULY 11, 2017
@ 4:00 P.M.

The regular meeting of the Martin County Board of Commissioners was called to order at 4:00 p.m. by Chairman Dan Schmidtke. Commissioners present were Tom Mahoney, Steve Flohrs, Elliot Belgard, Kathy Smith, and Dan Schmidtke. Also present were Scott Higgins, Martin County Coordinator, James Forshee, Martin County Auditor/Treasurer, Rod Halvorsen, KSUM-KFMC Radio, Jason Sorensen, Sentinel Newspaper, Julie Walters, Administrative Assistant, and members of staff and public.

The Pledge of Allegiance was recited.

Motion by Commissioner Belgard, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve the agenda for the July 11, 2017, regular Board of Commissioners meeting. Carried unanimously.

Motion by Commissioner Flohrs, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, hereby approve the minutes of the May 16, 2017, and June 6, 2017, Board Work Sessions; approve the minutes of the June 13, 2017, Board of Appeal and Equalization meeting; and approve the minutes of the June 20, 2017, regular Board of Commissioners meeting. Carried unanimously.

Jane Hennagir, Risk Management Consultant with Minnesota Counties Intergovernmental Trust (MCIT) was present to review the annual MCIT 2017 Member Report for Martin County.

The Martin County Board of Commissioners accepted the 2017 MCIT Member Report.

James Forshee, Martin County Auditor/Treasurer, introduced Cathy Thiesse, Account Technician I-Tax Calculation with the Auditor/Treasurer's Office and noted that Thiesse began her duties on Wednesday, July 5, 2017.

The Board welcomed Thiesse to her new position.

Tim Penny, Southern Minnesota Initiative Foundation (SMIF) President & CEO, along with Fred W. Krahmer, SMIF Board Vice Chair, were present to review the Southern Minnesota Initiative Foundation's Annual Report for CY2016 noting the focus of SMIF in Martin County includes helping smaller towns create Community Funds; we invest heavily in Early Childhood Support; and Entrepreneurial Support in a variety of ways including some small business lending; and do our best to spread those dollars for the various programs across the twenty (20) counties in south central and south eastern Minnesota that we serve.

Chairman Schmidtke thanked Penny and Krahmer for their report.

Stephanie Busiahn, Executive Director of the Fairmont Convention & Visitor's Bureau (CVB) and Martin County's representative to the Southern Minnesota Tourism Association (SMTA) presented the Board with an update on the activities of the SMTA and Fairmont CVB. Busiahn thanked the Board for continued funding support of the Southern Minnesota Tourism Association and requested the Board consider the CY2018 budget allocation for the SMTA in the amount of \$.05/per capita of the population of Martin County based on the 2010 Census (\$1,042.00).

Motion by Commissioner Flohrs, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, hereby receive and file the CY2018 Budget Allocation Request received from the Southern Minnesota Tourism Association in the amount of five cents per capita. Carried unanimously.

James Forshee, Martin County Auditor/Treasurer, presented and reviewed the application for renewal of Liquor, Wine, Club or 3.2% License for Skinny Minnow, Inc., d/b/a I-90 Expo Center. Forshee recommends approval contingent upon receiving required insurance certificate.

Motion by Commissioner Belgard, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, hereby approve the renewal of Liquor, Wine, Club or 3.2% Intoxicating On-Sale Liquor License for Skinny Minnow, Inc., d/b/a I-90 Expo Center, Sherburn, Minnesota; and is contingent upon receiving all necessary documents and other paperwork required by the County and State of Minnesota. Carried unanimously.

Wendy Chirpich, Planning and Zoning Technician, opened discussion pertaining to Buffer Enforcement Staffing in the Planning and Zoning Office. Chirpich noted County staff including Ashley Brenke, Martin SWCD, Shane Fett, Martin County Ditch Inspector, Terry Viesselman, Martin County Attorney, Wendy Chirpich, Planning and Zoning Technician, and Pam Flitter, Zoning Official, met on June 23, 2017, to discuss what the roles that we feel make the most sense in which direction we should go in as a County and made our recommendation that the Planning and Zoning Office enforce the buffers with usage of the buffer aid to hire full time staff to subsidize staff shortage.

- Planning and Zoning Office has Ordinance/Enforcement ability. Ordinance adoption/shoreland revisions need to go through the Planning Commission.
- Buffer law is compatible with current shoreland ordinance that already addresses buffers.
- Compliance enforcement process in place/relationship with County Attorney's Office issuing corrective actions, deadlines to noncompliant landowners and assessing monetary penalties for continued noncompliance as administered with other programs such as land use, septic and shoreland.
- Due to current time tracking program the buffer aid money will be verified.

Chirpich continued we have talked about setting up a Buffer Aid Task Force Committee to include two commissioners.

Commissioner Belgard noted he didn't see Jim's (Forshee) recommendation about splitting up the money based on what the Ditch Administration Office was going to do.

Higgins noted a question was brought up relating to expenditures of grant dollars for something that we already do.

Commissioner Mahoney noted there are probably a lot of counties that need more than what they're actually going to get. Martin County has been ahead of the game. My question at that meeting was do we have a list of what the money can be spent on, an example being about a month ago the Personnel Committee hired a water patrol person with the Invasive Species grant money because that was one of the things that you could spend it on. It's just going to be interesting to see how the money gets spent.

Chirpich noted that is what we want our task force to do, to make sure that the idea of flyovers with aerial photos – maybe doing that more often.

Commissioner Smith noted and needing more money for shoreland management.

Commissioner Mahoney inquired if feedlots are an approved usage of these dollars.

Chirpich answered it depends on how they overlap with feedlots in shoreland...you'd be justifying your time working on both situations. You can't put a new one in shoreland anymore but there are a fair amount of those old cattle lots that they can walk right into the river.

Commissioners noted the next step should be to set up a task force to sit down to discuss staffing and personnel.

Discussion ensued as to task force representation (Martin SWCD, Planning and Zoning, Mike Forstner, Martin County Drainage Administrator, two commissioners, and the county attorney).

After discussion,

Motion by Commissioner Flohrs, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, hereby approve the establishment of a Martin County Buffer Aid Task Force Committee for the purpose to allow the Board members to be more involved with Martin County's Buffer Enforcement Staffing, and to provide a recommendation to the full Board on the proposed Buffer Enforcement Staffing; and that the membership of the Martin County Buffer Aid Task Force Committee is to include Martin SWCD, Planning and Zoning, Drainage Administration, County Attorney, and two County Board members; and approve the appointment of Commissioner Elliot Belgard and Commissioner Tom Mahoney to serve on the Martin County Buffer Aid Task Force Committee; and authorize per diems and expenses for this committee. Carried unanimously.

Doug Borchardt, Building Maintenance Supervisor, was present to recommend the purchase of a lawn sweeper rotary attachment that will fit on the current lawn tractor that can sweep leaf and stick debris off of the parking lot and sidewalks as well as sand and light snowfall. Borchardt reviewed a quote received from Martin County Implement for a 52 inch Quick Hitch Rotary Broom in the amount of \$2,035.37. Borchardt noted the Building/Purchase Committee has reviewed this request and recommends approval.

Motion by Commissioner Mahoney, seconded by Commissioner Belgard, Be It Resolved that the Martin County Board of Commissioners, upon the recommendation of the Building/Purchasing Committee, hereby approve the purchase of a John Deere 52 inch Quick Hitch Rotary Broom in the amount of \$2,035.37 from Martin County Implement in Truman, Minnesota. Carried unanimously.

Borchardt next presented an update on recent courthouse projects including:

- ✓ The office in the Court Administration vault is complete and occupied and has had its final inspection by the building inspector.
- ✓ The office in the MIS room is carpeted, painted, and we are waiting to get the door cut in the other part for that back office and that is supposed to happen in approximately 2-3 weeks (after hours due to noise and dust). Once the hole is cut then they can do the actual door installation. The building inspector notified Borchardt that the MIS vault door needs to be removed and due to the weight of the door is open to suggestions as to how to remove the door.
- ✓ Required electrical work has been completed for installation of door with transom.
- ✓ When the door is cut in and installed the next project will be remodel of the law clerk office on the third floor; and installation of Plexiglas to cover and protect faux marbling on courthouse walls.
- ✓ Courthouse landscaping has been completed including addition of Hostas under the tree closest to the road, added a couple of bushes by the existing flowers and on the front indents of the courthouse on either side of the entrance steps, and added fresh mulch to numerous areas.
- ✓ The Human Resource Building wet basement project is scheduled to begin in August.

Chairman Schmidtke noted Borchardt and his staff are to be commended for the current state of the courthouse and grounds.

Kevin Peyman, County Engineer, reviewed the Highway Department's CY2018 Preliminary Budget Request summarizing the CY2018 proposed Revenue and Expenses, and CY2018 Levy Request.

Peyman continued identifying local options for transportation funding including implementation of a local option sales tax where counties can levy a local option sales tax of up to ½ percent to be used on the payment of capital costs of specific transportation projects or payments of capital or operating costs for transit and if Martin County was to implement a local option sales tax, it is estimated that this would generate approximately \$800,000 per year for Martin County; continuation of local option wheelage tax which is currently at \$10 per vehicle and generates roughly \$240,000 per year for Martin County. Starting January 1, 2018, it can be set to any amount between \$0 and \$20 and a resolution needs to be passed in 2017 to change from \$10 in 2018; wind turbine production tax where wind turbines pay a production tax separate than the normal property tax. Numerous counties have chosen to take that money and set up a separate account with it (rather than just use it as property tax relief) to use on special projects and many have dedicated a large portion of that fund for transportation projects; and Road and Bridge General Obligation (G.O.) Bonds where counties can issue G.O. bonds for transportation projects to accelerate their 5 year plan and do more construction now as opposed to waiting.

Much discussion ensued regarding local options for transportation funding.

After further discussion,

No action taken on Implementation of a Local Option Sales Tax for Transportation Project(s).

Peyman concluded with a Highway Department Update including: sealcoating will be finished tomorrow with no issues or major breakdowns; and request from Active Living Group in Truman, Minnesota, to put up three “Share the Road” signs (current law is that you have to share the road with bikes and cars). Peyman noted that while these types of signs are found not to be effective or have much impact, my stance is that if somebody feels strongly enough and is willing to pay for the sign, then we are willing to consider the request.

Chairman Schmidtke introduced the next agenda item to consider transfer of Transit Reserve Funds to the Faribault-Martin County Joint Transit Board.

Higgins noted with the transfer of Martin County Transit to the Faribault-Martin County Joint Transit Board, the Minnesota Department of Transportation – Office of Transit is directing Martin County to transfer \$91,307.27 that is remaining in the Transit Reserve Fund after the 2015 uses by Martin County and the 2017 use by the Faribault-Martin County Joint Transit Board.

Martin County Transit Reserve Fund Analysis

\$176,469.12	Reserve Account Balance Reported to MnDOT as of 12/31/15
-\$ 15,000.00	September 2015 Cash Flow Loan to Transit Board for TFF Transition
-\$ 25,000.00	November 2015 Cash Flow Loan to Transit Board for TFF Transition
-\$ 10,000.00	March 2015 Initial Contribution for Portion of Martin County Share of TFF Grant
-\$ 5,161.85	May 2015 Final Contribution for portion of Martin County Share of TFF Grant
\$ 55,161.85	Total Transit Contributions from Martin County in 2015
\$121,307.27	New Reserve Account Fund Balance as of 12/31/15
-\$ 30,000.00	March 2017 Cash Flow Funds transferred from Martin County to Transit Board
\$ 91,307.27	Dollar amount to be transferred from Martin County to the Transit Board

Commissioner Belgard noted the transfer has been discussed by the Faribault-Martin County Joint Transit Executive Board and recommends the transfer.

Motion by Commissioner Belgard, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the transfer of Transit Reserve Funds in the amount of \$91,307.27 from Martin County to the Faribault-Martin County Joint Transit Board. Carried unanimously.

Higgins presented the Martin County Sheriff's Office recommendation of step increase based on satisfactory performance evaluation and according to Union Contract for Jared Schafer, full time Corrections Officer with the Martin County Sheriff's Office. Higgins noted Schafer's effective date of his promotion/hire to full time status changed his anniversary date therefore his 1 Year Step increase is effective May 29, 2017.

Motion by Commissioner Belgard, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, upon the recommendation of Jeff Markquart, Martin County Sheriff, hereby approve and authorize step increase based on satisfactory performance evaluation and according to Union Contract for Jared Schafer, Corrections Officer (LELS #115), 1 Year Step at \$21.70/hour, effective May 29, 2017. Carried unanimously.

Higgins recommends disposing of a 2007 Chevrolet Impala fleet vehicle that Planning and Zoning was using due to mechanical concerns and having met its useful life for the needs of that department. Higgins noted the vehicle has approximately 254,000 miles and recommends disposal of the vehicle through the State's online auction service.

Motion by Commissioner Mahoney, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve the disposal of a 2007 Chevrolet Impala (Planning and Zoning fleet vehicle) due to the mechanical concerns and problems; and to dispose of the vehicle through MinnBid, the State of Minnesota's online auction service. Carried unanimously.

Higgins presented and reviewed the formal request received from the Martin County Fair Board for CY2018 Budget Allocation consideration. Higgins noted that the Martin County Fair Board received \$17,000 in 2017.

Motion by Commissioner Flohrs, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, hereby receive and file the CY2018 Budget Allocation Request from the Martin County Fair Board (\$17,000 in 2017). Carried unanimously.

Michael Forstner, Drainage Administrator, was present to recommend a tile size change for JD #34. Forstner reviewed information received from Chuck Brandel, Project Engineer with ISG, including that JD #34 is located in Sections 4,5,8,9,16, and 17 of Jay Township in Martin County, Minnesota. The JD #34 watershed includes land from all or portions of these sections. The watershed covers 1,552 acres and consists of gently rolling agricultural terrain. Elevations range from approximately 1,302 to 1,352 Mean Sea Level (MSL) according to county LIDAR data. The watershed generally drains to the southwest, discharging into the East Fork of the Des Moines River.

In 1987, an improvement was completed which included the addition of Branch 47E. This rerouted the upper watershed of Branch B into a new open ditch. The remaining downstream section of Branch B serves approximately 53 acres.

The capacity of agricultural tile is expressed as a drainage coefficient in inches per day. This is defined as the depth of water over the area of the upstream watershed that a tile can drain in a 24

hour period. The Natural Resources Conservation Service (NCRS) recommends a drainage coefficient of 0.50 to 0.75 inches/day for buried tile and 1.00 inches/day for ditch systems.

In order to provide the recommended 0.50 inch/day drainage coefficient as recommended by the NCRS, a 15 inch pipe is recommended at the outlet of Branch B due to the 0.05% grade; however, a 12-inch pipe is within reasonable range of the recommended value and could be used as the outlet of this branch. A 12 inch pipe is recommended upstream as it provides the recommended drainage coefficient.

In order to match the original drainage coefficient when using the existing watershed of Branch B a 6 inch tile at 0.05% slope will be sufficient. ISG would recommend a minimum 10 inch pipe in this application.

Much discussion ensued as to change of pipe size – 6 inch versus 8 inch versus 10 inch pipe.

After further discussion,

Motion by Commissioner Flohrs, seconded by Commissioner Mahoney, acting as the Drainage Authority for Martin County, hereby approve the tile size change from 6 inch to 10 inch on approximately 1,875 feet of JD #34. Carried unanimously.

Forstner next presented and reviewed a resolution declaring the official intent of Martin County to reimburse certain expenditures from the proceeds of bonds to be issued by the County including Drainage Ditch Projects – JD #2 W&M, JD #20, JD #38, JD #314 M&F, JD #414 M&F, and Joint County Ditch #350 M, J, W&C, in an estimated maximum principal amount of \$6,000,000.

Motion by Commissioner Flohrs, seconded by Commissioner Smith,

MARTIN COUNTY, MINNESOTA

RESOLUTION NO. R-#19/17

**DECLARING THE OFFICIAL INTENT OF
MARTIN COUNTY TO REIMBURSE
CERTAIN EXPENDITURES FROM THE PROCEEDS
OF BONDS TO BE ISSUED BY THE COUNTY**

WHEREAS, the Internal Revenue Service has issued Treas. Reg. § 1.150-2 (the “Reimbursement Regulations”) providing that proceeds of tax-exempt bonds used to reimburse prior expenditures will not be deemed spent unless certain requirements are met; and

WHEREAS, the County expects to incur certain expenditures that may be financed temporarily from sources other than bonds, and reimbursed from the proceeds of a tax-exempt bond;

WHEREAS, the County has determined to make this declaration of official intent (“Declaration”) to reimburse certain costs from proceeds of bonds in accordance with the Reimbursement Regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MARTIN COUNTY AS FOLLOWS:

1. The County proposes to undertake various drainage ditch projects (the “Project”),

Drainage Ditch Projects - Judicial Ditch #2 W&M; Judicial Ditch #20; Judicial Ditch #38; Judicial Ditch #314 M&F; Judicial Ditch #414 M&F; and Joint County Ditch #350 M,J,W&C.

2. The County reasonably expects to reimburse the expenditures made for certain costs of the Project from the proceeds of bonds in an estimated maximum principal amount of \$6,000,000. All reimbursed expenditures will be capital expenditures, costs of issuance of the bonds, or other expenditures eligible for reimbursement under Section 1.150-2(d) (3) of the Reimbursement Regulations.

3. This Declaration has been made not later than 60 days after payment of any original expenditure to be subject to a reimbursement allocation with respect to the proceeds of bonds, except for the following expenditures: (a) costs of issuance of bonds; (b) costs in an amount not in excess of \$100,000 or 5 percent of the proceeds of an issue; or (c) “preliminary expenditures” up to an amount not in excess of 20 percent of the aggregate issue price of the issue or issues that finance or are reasonably expected by the County to finance the project for which the preliminary expenditures were incurred. The term “preliminary expenditures” includes architectural, engineering, surveying, bond issuance, and similar costs that are incurred prior to commencement of acquisition, construction or rehabilitation of a project, other than land acquisition, site preparation, and similar costs incident to commencement of construction.

4. This Declaration is an expression of the reasonable expectations of the County based on the facts and circumstances known to the County as of the date hereof. The anticipated original expenditures for the Project and the principal amount of the bonds described in paragraph 2 are consistent with the County’s budgetary and financial circumstances. No sources other than proceeds of bonds to be issued by the County are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside pursuant to the County’s budget or financial policies to pay such Project expenditures.

5. This Declaration is intended to constitute a declaration of official intent for purposes of the Reimbursement Regulations.

Motion by Commissioner Flohrs, seconded by Commissioner Smith, resolution duly passed and adopted this 11th day of July, 2017.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MINNESOTA

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Mahoney, Belgard, Smith, Flohrs, and Schmidtke. NAYS: None. Resolution duly passed and adopted this 11th day of July, 2017.

Forstner presented and reviewed information and recommended the purchase of a brush mower for the Drainage Administration Office. Forstner noted last year Martin Soil and Water Conservation District contacted us and told us they received grant money to spend on items related to buffer strips and asked us if we would be interested in anything and let them know we would be interested in a brush mower. We've got areas that we try to establish and get weeds and spraying gets to be expensive and getting contractors out there to mow is almost impossible. Forstner went on to present information on three (3) types of brush mowers:

Briggs & Stratton Routh Cut (Rear Discharge) 20 HP 44" Cutting Width	\$3,995.00
Swisher Country Cut 44" 14.5HP 12V Rough Cut Trailcutter	\$2,299.95
DR Field 44" 20 HP Tow-Behind Brush Mower	\$3,599.99

Forstner noted the DR Field has a cutoff switch to disengage the blades and recommends purchase of the DR Fielder; and that SWCD has allocated up to \$5,000 for this type of purchase.

After discussion,

Motion by Commissioner Smith, seconded by Commissioner Belgard, Be It Resolved that the Martin County Board of Commissioners, acting as the Drainage Authority for Martin County, hereby approve and authorize the purchase of a DR Field and Brush Mower for the Martin County Drainage Administration Office to be expended from Martin Soil and Water Conservation Grant Funding. Carried unanimously.

Forstner reviewed bid information received by ISG Group on June 23, 2017, for the JD #20 Improvements in Silver Lake Township noting that five (5) bids were received and the low bidder Larson Crane Service Inc. from Worthington, Minnesota, had a total base bid of \$2,065,459.16; Hodgman Drainage Company LLC from Dodge Center, Minnesota, was the second low bidder with a total base bid of \$2,121,242.40; and the fifth and final bidder, R&R Excavating Inc. from Hutchinson, Minnesota, had a total base bid of \$2,989,007.44. The Final Engineer's Report construction cost estimate was \$2,287,900.

<u>Bidder</u>	<u>Bid Amount</u>
Larson Crane Service Inc.	\$2,065,459.16
Hodgman Drainage Company Inc.	\$2,121,242.40
Hjerpe Contracting Inc.	\$2,198,3233.95
Dirt Merchant Inc.	\$2,365,304.50
R&R Excavating Inc.	\$2,989,007.44

Engineer's Estimate for the Project \$2,287,900.00

Forstner noted ISG has worked with Larson Crane Service Inc. in the past but only on municipal projects; however, they do have the equipment to get the work completed. ISG recommends that Larson Crane Service Inc. is awarded the work and that the completion date for this project is estimated at June 1, 2019.

Motion by Commissioner Flohrs, seconded by Commissioner Mahoney, acting as the Drainage Authority for Martin County, after the appropriate advertisement for bids and upon receiving bids for the JD #20 Improvement Project, hereby award low bid to Larson Crane Service Inc. from Worthington, Minnesota, in the amount of \$2,065,459.16; and authorize the Board Chair and appropriate staff (County Coordinator, County Auditor/Treasurer, County Attorney) to sign and execute the necessary documents for the listed project. Carried unanimously.

The Board reviewed warrants to be paid July 11, 2017.

Motion by Commissioner Belgard, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, hereby approve bills to be paid on July 11, 2017, as presented; and includes the Martin County Highway Department and Drainage bills as presented. Carried unanimously.

Warrants received and paid July 11, 2017, are registered on file in the Auditor/Treasurer's Office as follows:

Revenue Fund – Warrants Approved July 11, 2017	\$ 99,690.69
Martin County Economic Development Authority	\$ 4,018.50
Human Services Fund	\$282,956.00
County Attorney's Forfeiture Fund	\$ 536.47
Building – CIP – Fund	\$ 5,950.69
Bank Building Fund	<u>\$ 2,219.77</u>
Total	\$395,372.12
Road and Bridge Funds Totaled	\$251,221.24
Martin County Ditch Funds Totaled	\$ 41,008.79

Chairman Schmidtke opened discussion regarding the 2017 Regularly Scheduled Commissioners Meeting time that was changed from 9:00 a.m. to 4:00 p.m. on the first and third Tuesday of each month; and that the meeting time change would be on a trial basis to be reviewed after a six month period.

After discussion,

Motion by Commissioner Flohrs, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, hereby approve changing the regularly scheduled Martin County Commissioner meeting times from 4:00 p.m. to 9:00 a.m. on the first and third Tuesday of each month, beginning August 1, 2017.

2017 – County Board of Commissioners Regularly Scheduled
Meeting Dates, Times, and Location

- JANUARY - January 3, 2017 at 4:00 p.m. in the Board Room
- January 17, 2017 at 4:00 p.m. in the Board Room
- FEBRUARY - February 7, 2017 at 4:00 p.m. in the Board Room
- February 21, 2017 at 4:00 p.m. in the Board Room
- MARCH - March 7, 2017 at 4:00 p.m. in the Board Room
- March 21, 2017 at 4:00 p.m. in the Board Room
- APRIL - April 4, 2017 at 4:00 p.m. in the Board Room
- April 18, 2017 at 4:00 p.m. in the Board Room
- MAY - May 2, 2017 at 4:00 p.m. in the Board Room
- May 16, 2017 at 4:00 p.m. in the Board Room
- JUNE - June 6, 2017 at 4:00 p.m. in the Board Room
- June 20, 2017 at 4:00 p.m. in the Board Room
- JULY - July 11, 2017 at 4:00 p.m. in the Board Room
- July 25, 2017 at 4:00 p.m. in the Board Room
- AUGUST - August 1, 2017 at 9:00 a.m. in the Board Room
- August 15, 2017 at 9:00 a.m. in the Board Room
- SEPTEMBER - September 5, 2017 at 9:00 a.m. in the Board Room
- September 19, 2017 at 9:00 a.m. in the Board Room
- OCTOBER - October 3, 2017 at 9:00 a.m. in the Board Room
- October 17, 2017 at 9:00 a.m. in the Board Room
- NOVEMBER - November 7, 2017 at 9:00 a.m. in the Board Room
- November 21, 2017 at 9:00 a.m. in the Board Room
- DECEMBER - TRUTH-IN-TAXATION, 6:00 p.m. Board Room – To Be Determined
- December 5, 2017 at 9:00 a.m. in the Board Room (Will need to be changed)
- December 19, 2017 at 9:00 a.m. in the Board Room

Carried unanimously.

Commissioners reviewed minutes from the June 7, 2017, South Central Service Cooperative Board of Directors meeting; and thank you note received from the South Central Volunteer Dive Team.

Commissioners reviewed their calendars of previous and upcoming meetings and activities: July 12, 2017 – Department Director meeting at 8:30 a.m., Human Services Executive Board meeting, and F-M Joint Transit Executive Board meeting; July 13, 2017 – Soil and Water meeting, Prairieland Executive Board meeting at 1:00 p.m. and Full Board at 1:30 p.m., Budget Committee meeting, and Court/Courthouse Security Committee meeting at 3:00 p.m.; July 14, 2017 – GBERBA annual meeting in Mankato, Minnesota; July 15, 2017 – Welcome Parade at 4:00 p.m. – July 17, 2017 – Martin County Substance Abuse Prevention meeting, MVAC annual meeting, and Special EDA meeting at 11:00 a.m. – July 18, 2017 – Labor Management Committee meeting at 1:30 p.m. (Commissioners Smith and Mahoney attending for Commissioners Schmidtke and Belgard); Court Appointed Attorney budget meeting; July 19, 2017 – South Central Minnesota Multi County HRA meeting in North Mankato, Minnesota; July 20, 2017 – Traverse de Sioux Library meeting in Mankato, Minnesota; July 22, 2017 – Truman Parade at 5:00 p.m.; July 25, 2017 – Human Services Appreciation at Sylvania Park 10 a.m. to 2:00 p.m., Planning and Zoning meeting at 5:30 p.m., and regular Board of Commissioners meeting at 4:00 p.m.

With no further business to wit, Board Chair adjourned the meeting at 6:26 p.m.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Dan Schmidtke, Board Chair

ATTEST: _____
Scott Higgins, County Coordinator