

BOARD PROCEEDINGS  
MARTIN COUNTY BOARD OF COMMISSIONERS  
TUESDAY, OCTOBER 3, 2017  
@ 9:00 A.M.

The regular meeting of the Martin County Board of Commissioners was called to order at 9:00 a.m. by Chairman Dan Schmidtke. Commissioners present were Mahoney, Flohrs, Belgard, Smith, and Schmidtke. Also present were Scott Higgins, Martin County Coordinator, James Forshee, Martin County Auditor/Treasurer, Terry Viesselman, County Attorney, Kevin Peyman, County Engineer, Jason Sorensen, Sentinel Newspaper, Rod Halvorsen, KSUM/KFMC Radio, Julie Walters, Administrative Assistant, and members of staff and public.

The Pledge of Allegiance was recited.

Motion by Commissioner Belgard, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve the agenda for the October 3, 2017, regular Board of Commissioners meeting. Carried unanimously.

Motion by Commissioner Smith, seconded by Commissioner Belgard, Be It Resolved that the Martin County Board of Commissioners, hereby approve the minutes of the August 15, 2017, September 5, 2017, and September 19, 2017, regular Board of Commissioners meetings; and the September 26, 2017, Road and Forfeiture Land Tour. Carried unanimously.

Terry Viesselman, County Attorney, was present to recommend the Board continue legal services (Jason Hiveley with Iverson Reuvers Condon) for an existing case that Minnesota Counties Intergovernmental Trust (MCIT) no longer provides representation for due to changes in the case (no longer a claim for damages in the lawsuit).

After discussion,

Motion by Commissioner Belgard, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, hereby approve the hire of Jason Hiveley, Iverson Reuvers Condon firm, for continuing legal services for an existing Martin County case that is no longer eligible for coverage by Minnesota Counties Intergovernmental Trust (MCIT). Carried unanimously.

Pam Flitter, Martin County Zoning Official, noted on Tuesday, September 26, 2017, the Planning Commission reviewed an application for a Re-zone received from Chase Crawford and Justin Williamson, within Section 1 of Jay Township, proposing to re-zone the property from an "A" Agricultural District to a "HB" Highway Business District for constructing a semi-truck/trailer, boat, and other large vehicle washing business. Flitter went on to note that due to information that was gathered at the meeting expressing a lot of concern and that the applicants had a lot of unanswered information for the people, there was concern of the suitability of the proposed re-zone to the compatibility with the surrounding area, mainly to the noise and smell and waste water tiling flooding; and there are other types of permits that the applicants would need to obtain and they hadn't even really tried pursuing any of that yet. So with that being said

and the lack of information, Bob Lintelman, Martin County Planning Commission, made a motion to deny the re-zoning request and recommend denial to the Martin County Board of Commissioners.

After review,

Motion by Commissioner Mahoney, seconded by Commissioner Flohrs,

R-#31/'17

RE-ZONE REQUEST  
CHASE CRAWFORD & JUSTIN WILLIAMSON  
RE-ZONE PROPERTY FROM "A" AGRICULTURAL DISTRICT  
TO "HB" HIGHWAY BUSINESS DISTRICT  
WITHIN SECTION 1 OF JAY TOWNSHIP

Motion by Commissioner Mahoney, seconded by Commissioner Flohrs,

WHEREAS, a Re-zone of property was requested by Chase Crawford and Justin Williamson, Parcel No. 09.001.0100, within Section 1 of Jay Township in Martin County, Minnesota (legally described in applications) from "A" Agricultural District to "HB" Highway Business District for the purpose of constructing a semi-truck/trailer, boat, and other large vehicle washing business at that site; and

WHEREAS, the Martin County Planning and Zoning staff has completed a review of the application and made a report pertaining to the request, a copy of said report has been presented to the County Board of Commissioners; and

WHEREAS, the Planning Commission of the County on the 26<sup>th</sup> day of September, 2017 following proper notice, held a public hearing regarding the request and, following the hearing, adopted a recommendation that the request for a Re-zone of property be denied; and

WHEREAS, the Martin County Board of Commissioners finds that Re-zone Request is not issued for the following purpose:

Construct a semi-truck/trailer, boat, and other large vehicle washing business

WHEREAS, the following conditions would have to be applied:

NOW THEREFORE BE IT RESOLVED, that the Martin County Board of Commissioners, and upon the recommendation of the Martin County Planning Commission, hereby denies the Re-zone Request for the above described property and is hereby issued pursuant to MS 394.301 and Martin County Ordinance #1, Chapter 6.01 and that this permit shall not remain in full force and effect provided in the conditions as described above are met and maintained by the applicant and his/or her successors in interest. This permit is binding upon the applicant, the record titleholder to the property, and his/her successors in interest. Notice is hereby given that this permit may be

revoked if the conditions set forth above are not maintained as described above. This resolution shall become effective immediately upon its passage and without publication.

Dated this 3<sup>rd</sup> day of October, 2017.

BOARD OF COMMISSIONERS  
MARTIN COUNTY, MN

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Dan Schmidtke, Board Chair

ATTEST: \_\_\_\_\_  
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Smith, Belgard, Flohrs, Mahoney, and Schmidtke. NAYS: None. Resolution duly passed and adopted this 3<sup>rd</sup> day of October, 2017.

Flitter noted the Martin County Planning Commission also reviewed a Conditional Use Permit received from Chase Crawford and Justin Williamson that was not pursued due to the recommendation of denial of the re-zone request. Flitter went on to note the recommendation from the Planning Commission, due to the previously stated reasons, recommending denial of the Conditional Use Permit.

After review,

Motion by Commissioner Belgard, seconded by Commissioner Mahoney,

R-#32/'17

CONDITIONAL USE PERMIT  
CHASE CRAWFORD AND JUSTIN WILLIAMSON  
BUILD A TRUCK WASH  
IN AN "HB" HIGHWAY BUSINESS DISTRICT  
WITHIN SECTION 1 OF JAY TOWNSHIP

Motion by Commissioner Belgard, seconded by Commissioner Mahoney,

WHEREAS, a Conditional Use Permit was requested by Chase Crawford and Justin Williamson, located within Section 1 of Jay Township, (legally described in applications) for the purpose of conducting business as a semi-truck/trailer, boat, and other large vehicle washing service (Parcel No. 09.001.0100) located in an "HB" Highway Business District; and

WHEREAS, the Martin County Planning and Zoning staff has completed a review of the application and made a report pertaining to the request, a copy of said report has been presented to the County Board of Commissioners; and

WHEREAS, the Planning Commission of the County on the 26<sup>th</sup> day of October, 2017, following proper notice, held a public hearing regarding the request and, following the hearing, adopted a recommendation that the request for a Conditional Use Permit be denied; and

WHEREAS, the Martin County Board of Commissioners finds that Conditional Use Permit is to be not issued for the following purpose:

Conducting business as a semi-truck/trailer, boat, and other large vehicle washing service  
; and

WHEREAS, the following conditions have been applied:

NOW THEREFORE BE IT RESOLVED, that the Martin County Board of Commissioners, and upon the recommendation of the Martin County Planning Commission, hereby denies the Conditional Use Permit for the above described property and is hereby issued pursuant to MS 394.301 and Martin County Ordinance #1, Chapter 6.01 and that this permit shall not remain in full force and effect provided in the conditions as described above are met and maintained by the applicant and his/or her successors in interest. This permit is binding upon the applicant, the record titleholder to the property, and his/her successors in interest. Notice is hereby given that this permit may be revoked if the conditions set forth above are not maintained as described above. This resolution shall become effective immediately upon its passage and without publication.

Dated this 3<sup>rd</sup> day of October, 2017.

BOARD OF COMMISSIONERS  
MARTIN COUNTY, MN

\_\_\_\_\_  
Dan Schmidtke, Board Chair

ATTEST: \_\_\_\_\_  
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Flohrs, Smith, Mahoney, Belgard, and Schmidtke. NAYS: None. Resolution duly passed and adopted this 3<sup>rd</sup> day of October, 2017.

Flitter provided an update on the proposed Buffer Ordinance noting that both the Board of Water and Soil Resources (BWSR) and the Martin County Planning Commission have reviewed and approved the Draft Buffer Ordinance, along with the Shoreland Revisions, the Buffer Map, and Land Use Map. Flitter noted a public hearing for review of the Draft Buffer Ordinance was set for Tuesday, November 28, 2017, at 5:30 p.m. in the Commissioners Meeting Room – Room 103 – First Floor – Martin County Courthouse and that notices have been sent to all cities, townships, Soil and Water, County Engineer, Ditch Administration, County Board of Health and Sanitation, and published in the county newspaper. Flitter went on to note the new anticipated timeframe is

November 28, 2017, for the Planning Commission to hold their public hearing and then December 19, 2017, to come before the County Board to be able to hear the recommendation from the Planning Commission.

Flitter introduced Katy Mutschler from the Minnesota Department of Agriculture. Mutschler reviewed Emerald Ash Borer information previously introduced to the public a couple of weeks ago and answered questions regarding the Emerald Ash Borer.

Scott Higgins, Martin County Coordinator, noted the Board received a presentation from D&T Ventures for online employee services at their regular meeting held on September 19, 2017, and would include employee self-service web services including paycheck stub information, W-2's, and other payroll related information. Higgins went on to note that at this time the MIS Director is checking references and how the system uploads and recommends that no action be taken at this time.

No action taken on purchase of Employee Web Self Services with D&T Ventures for on line paycheck stub information, W-2's, Etc.

Kevin Peyman, County Engineer, presented a Highway Department Update including overlay in the City of Northrop and CSAH 38 east from 15 to the county line is coming along pretty well and there should be no problem getting it done by the end of the month; and protocol for contractor work with landowners on private property.

Higgins noted the Martin County Sheriff's Office is recommending a step increase for Deb Lutz, part time Administrative Assistant II.

Motion by Commissioner Belgard, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize step increase for Deb Lutz, part time Administrative Assistant II for the Martin County Sheriff's Office, from Grade 8 Step 2 at \$15.14/hour to Grade 8 Step 3 at \$15.51/hour, effective August 30, 2017. Carried unanimously.

Cassie Nordquist of USI Insurance Services (formerly Hanratty & Associates, Inc.) was present to review the County's health insurance plan. Nordquist noted the County Insurance Committee has reviewed the current Health Insurance Plans with Blue Cross Blue Shield (BCBS) through the South Central Service Coop and the 105 Plan. Nordquist went on to note the County originally received a renewal of 19% for the \$5,000 deductible health plan premium from the Coop. We did take the plan out to market and looked at some alternate options from the other carriers in the marketplace (Preferred One, Medica, & Health Partners). We did get a semi competitive rate from the market but we did get a couple of competitive proposals that ultimately pushed that renewal increase down to 15% and so that is what we are facing in terms of an increase for 2018.

Nordquist also noted with that in mind, there are a couple of proposed options. Martin County currently has five (5) different plan options of which two (2) of those options (Plan A and Plan B) are essentially frozen and are not open for employees to enroll in but if you were on those

plans you could elect to stay on those plans; so really your three active plans are Plan C, the HSA Plan, and then a \$3,000 Deductible Plan. Going into this next year a couple of things that we talked about with the Insurance Committee is potentially removing Plan A and Plan B from the mix of benefits (currently frozen and small numbers enrolled); adding a contribution to Plan C for singles; and still maintaining the HSA and the \$3,000 Deductible Plan as free.

Nordquist reviewed spreadsheets of 2017 current premium contributions versus 2018 proposed plan contributions based on the recommendation of the Insurance Committee to purchase a \$5,000 Deductible Health Plan with Rx (new "Classic" network), to include the Mayo network on the health plans with Blue Cross and Blue Shield and to recommend the following changes to Martin County's health insurance plan(s) design and coverages:

- ✓ Discontinue Plan A
- ✓ Discontinue Plan B
- ✓ Discontinue \$3,000 Deductible Plan
- ✓ Increase the deductible for the HSA Plan as follows: Single from \$6,350 to \$6,650 (\$300 increase); and Family from \$12,700 to \$13,300 (\$600 increase)
- ✓ Change Rx to "Classic" Network (excludes CVS Pharmacies)

Much discussion ensued pertaining to health plans and county contributions to health insurance premiums.

After discussion,

Motion by Commissioner Smith, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, on an annual basis determines the County contributions to health insurance premiums for non-union staff; and therefore establishes the County contribution (single and family) for the following health plans through the Select 105: Discontinue Plan A; Discontinue Plan B; Plan C (\$1,000 Ded.) Single \$825.50, Family \$1,727.56 for CY2018; Discontinue \$3,000 Deductible Plan (Fully Insured); continue to purchase the \$5,000 Deductible Health Plan (Blue Cross and Blue Shield) through the South Central Services Cooperative at a Single premium rate of \$0.00/month and Family monthly premium of \$390.00/month; and includes a \$6,650 Deductible Health Savings Account (HSA) at a Single premium rate of \$772.94 and Family rate of \$1,644.28 for CY2018 with total Employer Contributions to Health Savings Account (HSA) for Employee only at \$1,000 and Family at \$2,000; and to authorize the Board Chair and/or the County Coordinator to sign the necessary documents with South Central Service Cooperative and/or USI Insurance Services relating to the Health Insurance Plan (\$5,000 Ded.). Those voting in favor: Commissioners Belgard, Smith, Flohrs, and Schmidtke. Those voting against: Commissioner Mahoney. Motion carries.

Chairman Schmidtke opened the public hearing for the consideration of the County's Proposed Feedlot Inspection Fee Schedule. All County Board members were present along with Scott Higgins, Martin County Coordinator, James Forshee, Martin County Auditor/Treasurer, Pam Flitter, Martin County Zoning Official, Wendy Chirpich, Planning and Zoning Technician; landowners and other members of the public including Pat Steuber, Ashley Ekstrom, Haley Amman, Wanda Patsche, Dianne Bettin, Jacob Thate, Rochelle Krusemark, Scott Bohler, and Bill Crawford.

Flitter presented background information noting that fees were adopted in 1999 along with the feedlot inspection rotation. Flitter noted part of the reason for the increase is to meet our MPCA grant match money. We have an increase in paperwork including new construction and increase in our database, the new MPCA database, and the new forms that they continually have us do. There have been a number of rule changes that have occurred with the State of Minnesota that have impacted and we've had to implement. We have complaint investigation and follow-up of enforcement requires more time and the paperwork reduces liability to our title.

Our feedlot fees were put into place to make up a difference between the County's cost of running the program and the MPCA's funding. Because the goal of the feedlot program has been to minimize the impact of the County's feedlots on surface and ground waters much of the benefit of having the Feedlot Program is not directly tangible to the feedlot permit holders. We heard during those public meetings from many people that were in the cities and townships that don't have any type of livestock the concern that they had. So again the fees cover more than just hogs even though we are the number one hog producing County we have many species in the County and we reviewed neighboring county's fees and tried to do some comparisons with them.

Flitter next reviewed the proposed feedlot fee schedule.

FEEDLOT INSPECTION FEE BREAKDOWN					
Animal Units	Total Feedlots (as of 2016)	Current Fee	Current Receivable Amount	Proposed Fee	New Receivable Amount
0-50	34	\$0.00	\$0.00	\$100.00	\$3,400.00
50-150	54	\$100.00	\$5,400.00	\$150.00	\$8,100.00
151-300	58	\$150.00	\$8,700.00	\$200.00	\$11,600.00
301-600	95	\$200.00	\$19,000.00	\$350.00	\$33,250.00
601 – 1000	151	\$300.00	\$45,300.00	\$500.00	\$75,500.00
*Gap Sites (New)	70		\$0.00	\$500.00	\$35,000.00
Totals:	462		\$78,400.00		\$166,850.00
Avg/yr(4 yr rotation(2012-16)	115.5		\$19,600.00		\$41,712.50
NEW CONSTRUCTION					
Avg 2012-2017*	17.00	\$400.00	\$6,800.00	\$600.00	\$10,200.00 *2012-2017:94 Sites/5 yrs
CHANGE OF OWNERSHIP 2017					
Change of Ownerships 2017	10	\$0.00	\$0.00	\$50.00	\$500.00
TOTALS					
Totals:			\$26,400.00		\$52,412.50 (difference of \$28,012.50)

By raising the feedlot inspection, new construction, and change of ownership fees, this will enable our office to meet the County Feedlot Grant Money Match.

2017 Grant Information	Grant Award	County Match	PC	Total
474 Feedlots Eligible for Funding	\$46,874.00	\$32,573.00	\$14,301.00	\$93,748.00

Flitter noted one other item for the new construction just so you're aware so 2016 we had three (3) state permits and we had twenty-three (23) county permits; in 2017 we so far have had five (5) state permits and ten (10) county permits.

Flitter went on to note when we looked at the fees we looked at a number of things from surrounding counties and we did our comparison mainly with Blue Earth County – they have one (1) full time feedlot officer...they pay a yearly fee and aren't all inspected on a certain rotation basis. The State of Minnesota also charges fees if you're a state permitted site, the general permit to get the permit is \$620 and the annual fee is \$345; and then there's an individual permit which to get that is \$1,860 with an annual fee of \$1,230.

Flitter reviewed GAP sites noting back in 2013 the state had changed the animal unit...a finishing pig used to be .4 and they changed it to .3 and the federal government did not agree with that at the time and so in order to enable for that to work the state took over those particular sites from about 750 animal units and greater and they have now went back to and changed legislation and some of those GAP sites and the criteria that they have some of those GAP sites will now be coming back to the county and be county permitted sites and on average we're looking at about 70.

Chairman Schmidtke opened the meeting for public comments on the county's Proposed Feedlot Inspection Fee Schedule.

There were a number of comments, questions and concerns regarding the County's Proposed Feedlot Inspection Fee Schedule.

After much discussion,

Motion by Commissioner Belgard, seconded by Commissioner Flohrs, to close the public portion of the meeting. Carried unanimously.

After a brief discussion and based on the comments, questions and concerns received by the landowners regarding the Proposed Feedlot Inspection Fee Schedule,

Motion by Commissioner Smith, seconded by Commissioner Mahoney, the Martin County Board of Commissioners, hereby set a Continuation Hearing Date of November 21, 2017, at 10:00 a.m. in the Commissioners Board Room (Martin County Courthouse – Fairmont, MN), for the consideration of the County's Proposed Feedlot Inspection Fee Schedule. Carried unanimously.

Scott Bohler, Frontier Communications, was present to provide an update on the countywide broadband project. Martin County was awarded a Department of Employment and Economic Development (DEED) Office of Broadband Development Border to Border Broadband Development Grant for the Martin County Rural Broadband Initiative in Partnership with



Frontier Communications in the amount of \$1,677,823.00 with a grant effective date of January 11, 2017 through June 30, 2019; with total eligible project cost of \$3,355,646.00 and matching funds of \$1,677,823.00 coming from Frontier Communications.

Bohler reviewed a map noting that Frontier is the provider that covers the most territory in the county and that the project will reach approximately 2,100 plus households with speeds of 25 megabytes down and 3 megabytes up with those people falling outside of specific areas seeing benefits as well with improved speeds up to 10 megabytes. Bohler went on to note construction started with fiber optic placement about a week and a half ago in Northrop and will spread across the rest of the county as the year continues. We've got about 80 miles of fiber that we've got to place to get to all of the locations. Bohler also noted that while part of the service expansion will provide fiber straight to the home for some, others will get DSL services. Areas that will be affected by Frontier's project include rural areas in and around Fairmont, Fox Lake, East Chain, Northrop, Ormsby, Sherburn, Truman, Perch Lake, Ceylon, Trimont, and Cedar-Hanson (Park).

Commissioners thanked Bohler for the update.

Chairman Schmidtke presented the Administrative Agreements with USI Insurance Services for the year 2017. The following administrative agreements require approval:

- ✓ Summary Description of the Martin County Flexible Benefits Plan
- ✓ USI Insurance Services, LLC Select 105™ Plan Non-Erisa Basic Plan Documents
- ✓ Thrivepass Flexible Benefits Plan Administration Agreement
- ✓ USI Insurance Services, LLC Select 105™ Administration Agreement
- ✓ Summary Description of the Martin County Select 105™ Plan
- ✓ Thrivepass Flexible Benefits Plan Adoption Agreement for Martin County
- ✓ Exhibit A Select 105™ Plan Schedule of Benefits
- ✓ Group Health and Group Life Continuation of Coverage Administration Agreement; and
- ✓ Thrivepass Flexible Benefits Plan Basic Plan Document

Fees associated with these Agreements are as follows: (No increase in fees from 2016 agreements):

- ✓ Select 105™ Administration Agreement – Monthly fees for administrative service: \$8.00 per Participant
- ✓ Flexible Spending Account – Monthly fees for administrative services: \$2.75 per Participant
- ✓ COBRA – Monthly fees for administrative services: \$5.00 per Participant - \$10 initial notification packet

Motion by Commissioner Belgard, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the Board Chair to sign the 2017 Thrivepass Flexible Benefits Plan Administration Agreement – monthly fees for administrative services at \$2.75 per Participant, USI Insurance Services, LLC Select105™ Administration Agreement – monthly fees for administrative services at \$8.00 per Participant, Exhibit A Select105™ Plan Schedule of Benefits USE Insurance Services, LLC Select105™ Plan Basic Plan Document, Thrivepass Flexible Benefits Plan Adoption Agreement, Group Health and Group Life Continuation of Coverage Administration Agreement – monthly fee for

administrative services at \$5.00 per Participant - \$10 initial notification packet; and approve the Summary Description of the Martin County Select105™ Plan, Thrivepass Flexible Benefits Plan Basic Plan Document, Summary Description of the Martin County Flexible Benefits Plan, and USI Insurance Services, LLC Select105™ Plan Non-Erisa Basic Plan Document. Carried unanimously.

Forshee noted the Blizzard Snowmobile Club has been awarded \$37,487.22 (\$659.22 increase from FY2017) and is effective July 1, 2017, through June 30, 2018, to be used for the maintenance grooming of the Prairieland Trail. Forshee presented a resolution authorizing the FY2018 Snowmobile Maintenance Grant Agreement for the Prairieland Trail.

Motion by Commissioner Smith, seconded by Commissioner Flohrs,

R-#33/'17

RESOLUTION AUTHORIZING  
FY2018 SNOWMOBILE MAINTENANCE GRANT AGREEMENT  
FOR PRAIRIELAND TRAIL

WHEREAS, this agreement is made between the State of Minnesota and Martin County as it relates to the establishment of the Prairieland Trail, and

WHEREAS, Martin County desires to establish, construct, and maintain public trails; and

WHEREAS, the Minnesota Trails Assistance Program provides grants to local units of government for the construction and maintenance of recreational trails pursuant to the Minnesota Statutes, Chapter 84.83; and

WHEREAS, the Blizzard Snowmobile Club on behalf of Martin County, has submitted the application and resolution by the local government authorizing the proposed trails; and

NOW THEREFORE BE IT RESOLVED, that the Martin County Board of Commissioners approve and authorize the Board Chair and/or Auditor/Treasurer to sign the Minnesota Trail Assistance Program FY2018 Grant Agreement in the amount of \$37,487.22 with an effective date of July 1, 2017 and expiration date of June 30, 2018.

Motion by Commissioner Smith, seconded by Commissioner Flohrs, and was duly passed and adopted this 3<sup>rd</sup> day of October, 2017.

BOARD OF COMMISSIONERS  
MARTIN COUNTY, MN

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Dan Schmidtke, Board Chair

ATTEST: \_\_\_\_\_

Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Belgard, Mahoney, Flohrs, Smith, and Schmidtke. NAYS: None. Resolution duly passed and adopted this 3<sup>rd</sup> day of October, 2017.

Chairman Schmidtke noted upon the recommendation of Scott Higgins, County Coordinator, consideration of dates for holding a Strategic Planning Session will be tabled until after the first of the New Year.

Forshee noted grant applications are now being accepted for Minnesota's Voting Equipment Grants and that the 2017 legislature authorized \$7 Million in grant funding available to counties, cities, towns, and school districts to assist with the purchase of voting equipment. Forshee went on to note Martin County's application is asking for a total of \$185,000 (with a \$24,000 match). Forshee presented a resolution approving Martin County's application for funding from the voting equipment grant.

Motion by Commissioner Mahoney, seconded by Commissioner Belgard,

R-#34/'17

RESOLUTION  
APPROVING MARTIN COUNTY'S APPLICATION FOR FUNDING  
FROM THE VOTING EQUIPMENT GRANT

WHEREAS, Minnesota counties are responsible for administering elections, which includes the purchase and maintenance of supplies and election equipment, including accessible voting equipment; and

WHEREAS, Minnesota last updated much of its voting equipment between 2002 and 2006 meaning that the equipment is rapidly approaching the end of its 10 to 15 year lifespan; and

WHEREAS, it's essential for precincts to have functioning voting equipment so that voters are able to cast their ballot on equipment that is secure, accessible, accurate, and reliable; and

WHEREAS, Minnesota's 90<sup>th</sup> Legislature authorized \$7 million for the Voting Equipment Grant Account to assist counties, cities, towns, and school districts with the purchase of voting equipment; and

WHEREAS, to receive funding from the Voting Equipment Grant Account, counties must submit an application to the Minnesota Secretary of State before December 15, 2017.

NOW, THEREFORE, BE IT RESOLVED, Martin County approves its application for funding from the Voting Equipment Grant; and

BE IT FURTHER RESOLVED, Martin County certifies that any funds awarded from the Voting Equipment Grant will be used only to purchase assistive voting technology, an electronic roster

system, an electronic voting system, any individual component of an electronic voting system, or any other equipment or technology approved by the Secretary of State.

Motion by Commissioner Mahoney, seconded by Commissioner Belgard, said resolution was duly approved and adopted this 3<sup>rd</sup> day of October, 2017.

BOARD OF COMMISSIONERS  
MARTIN COUNTY, MN

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Dan Schmidtke, Board Chair

ATTEST: \_\_\_\_\_  
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Flohrs, Mahoney, Smith, Belgard, and Schmidtke. NAYS: None. Resolution duly passed and adopted this 3<sup>rd</sup> day of October, 2017.

Bill Fahey, Northland Securities (County Finance Consultant), was present to review the revised financing plans for the 2017 Drainage Ditch Bond projects. Fahey reviewed a timeline for the month of October including:

- ✓ October 3, 2017 – Review of Finance Plan amended; Notice of Sale amended; sources & Uses amended; and Bond Rating Report
- ✓ October 10, 2017 – Construction Bid Opening (transcript sent to Bond Counsel & Northland as soon as possible after opening)
- ✓ October 17, 2017 – Set Sale Resolution for the Bonds
- ✓ October 30-31, 2017 – Bond Sale with S&P “AA” (take bids at or about noon on 10/30/17 and award in early morning on 10/31/17). The fifth Monday’s and the fifth Tuesday’s in a month are wonderful when we have them because there are very few people selling bonds and usually you get much better bids.

Fahey went on to present and review the Martin County Credit Report noting that Martin County received an “AA” rating from Standard & Poor (S&P) reflecting their view of the County:

- ✓ Strong economy, with projected per capita effective buying income at 95.8% of the national level and market value per capita of \$223,696;
- ✓ Strong management, with “good” financial policies and practices under our Financial Management Assessment (FMA) methodology;
- ✓ Strong budgetary performance, with operating surpluses in the general fund and at the total governmental fund level in fiscal 2015;
- ✓ Very strong budgetary flexibility, with an available fund balance in fiscal 2015 of 62% of operating expenditures;
- ✓ Very strong liquidity, with total government available cash at 60.5% of total governmental fund expenditures and 24.1x governmental debt service, and access to external liquidity we consider strong;

- ✓ Strong debt and contingent liability position, with debt service carrying charges at 2.5% of expenditures and net direct debt that is 68.5% of total governmental fund revenue, as well as low overall net debt at less than 3% of market value; and
- ✓ Strong institutional Framework score

Fahey also reviewed the Martin County’s Finance Plan for the issuance of \$6,130,00 General Obligation Drainage Ditch Bonds, Series 2017A, including:

- ✓ Preliminary “AA” Rates as of 9/27/17 plus 0.25%
- ✓ Debt Service Schedule (JD #2, JD #38, JD #20, JD #414, JCD #350, JD #314)
- ✓ New Issue Price Rule
- ✓ Continuing Disclosure
- ✓ Premium Bids, and
- ✓ Notice of Sale

Motion by Commissioner Smith, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, acting as the Drainage Authority for Martin County, hereby set the 2017 Ditch Bond Sale for October 30, 2017, for various Drainage projects included in the proposed Bond sale. Carried unanimously.

Motion by Commissioner Belgard, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, acting as the Drainage Authority for Martin County, hereby accept the Martin County Finance Plan for the Issuance of approximately \$6,130,000 General Obligation Drainage Ditch Bonds, Series 2017A; and Notice of Sale on Tuesday, October 31, 2017. Carried unanimously.

Table Fahey’s presentation on Debt Financing for Counties.

The Board reviewed warrants to be paid October 3, 2017.

Motion by Commissioner Smith, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, hereby approve bills to be paid on October 3, 2017, as presented; and includes the Martin County Highway Department and Drainage bills as presented. Carried unanimously.

Warrants received and paid October 3, 2017, are registered on file in the Auditor/Treasurer’s Office as follows:

Revenue Fund – Warrants Approved October 3, 2017	\$ 52,976.38
Enhanced 9-1-1 Fund	\$ 87.90
Solid Waste Management Fund	\$ 5,755.67
Human Services Fund	\$282,956.00
County Attorney’s Forfeiture	\$ 75.00
Recorder’s Technology Fund	\$ 1,224.00
Building – CIP – Fund	\$ 63.00
Bank Building Fund	\$ 29,612.65
Refunding Fund	<u>\$ 1,006.00</u>
Total	\$373,756.60

Road and Bridge Funds Totaled	\$ 31,354.83
Martin County Ditch Funds Totaled	\$ 36,624.03

The Board reviewed information and announcements including omission of Martin County Offices Telephone Listing in the Frontier Telephone Book; AMC District 7 Fall Meeting to be held on Wednesday, November 1<sup>st</sup> at the Nicollet County Conservation Club; and Approved CY2018 Preliminary Budget and Levy Summary.

Commissioners reviewed their calendars of previous and upcoming meetings and activities: September 19, 2017 – Annual Employee Recognition Event and Building Committee meeting; September 20, 2017 – AMC-SWCD Funding meeting in St. Paul, Human Services meeting, and Emerald Ash Borer informational meeting; September 21, 2017 – Traverse de Sioux Library meeting, South Central EMS meeting and Regional Radio Board meeting; September 22, 2017 – SHIP meeting in Truman, Minnesota; September 25, 2017 – JD #48 meeting at 8:00 a.m., Martin County Substance Abuse Prevention meeting, and Rural Minnesota Energy Board meeting in Slayton, Minnesota; September 26, 2017 – Annual Road and Forfeiture Land Tour and Planning and Zoning meeting at 5:30 p.m.; September 27, 2017 – Water Plan meeting met at the Water Treatment Facility; September 28, 2017 – Community Health Conference at Breezy Point; October 2, 2017 – Martin County EDA meeting at 5:15 p.m. in Truman, Minnesota; October 3, 2017 – regular Board of Commissioners meeting at 9:00 a.m.; October 4, 2017 – Human Services Executive Board meeting, F-M Joint Transit Executive Board meeting, EMS meeting at 3:00 p.m. in Mankato, Minnesota, and Martin County Veterans Memorial Committee meeting; October 5, 2017 – Tour of Manufacturing; October 6, 2017 – Flu Shot Vaccination Clinic at Martin County Highway Department and Courthouse; October 9, 2017 – In Service Day (County Offices closed to the public); October 10, 2017 – Library Board meeting; October 11, 2017 – Park Board meeting, Bureau 14 meeting, Region 9 Development Commission meeting; October 12, 2017 – Soil and Water meeting; October 13, 2017 – Prairieland meeting and F-M Joint Transit Full Board meeting; October 17, 2017 – next regular Board of Commissioners meeting at 9:00 a.m. in the Commissioners Board Room – Martin County Courthouse.

With no further business to wit, Board Chair adjourned the meeting at 12:21 p.m.

BOARD OF COMMISSIONERS  
MARTIN COUNTY, MN

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Dan Schmidtke, Board Chair

ATTEST: \_\_\_\_\_  
Scott Higgins, Board Chair