



# COUNTY OF MARTIN, MN

COURTHOUSE • FAIRMONT, MINNESOTA 56031

Commissioners meet 1<sup>st</sup> & 3<sup>rd</sup> Tuesdays • Phone (507) 238-3277 • Fax (507) 238-3136

Visit us at: [www.co.martin.mn.us](http://www.co.martin.mn.us)

---

**First District**

Elliot Belgard  
213 N. 3<sup>rd</sup> Ave. E.  
Truman, MN 56088  
(507) 776-2106 (H)  
(507) 236-1173

**Second District**

Tom Mahoney  
1014 Day Street  
Fairmont, MN 56031  
(507) 236-5375

**Third District**

Kathy Smith  
529 Budd Lake Drive  
Fairmont, MN 56031  
507-236-3489

**Fourth District**

Dan Schmidtke  
1598 70th St.  
Fairmont, MN 56031  
(507) 236-4121

**Fifth District**

Steve Flohrs  
1056 230<sup>th</sup> St.  
Ormsby, MN 56162  
(507) 639-3071  
(507) 236-5995

---

**NOTICE AND  
TENTATIVE AGENDA  
MARTIN COUNTY BOARD OF COMMISSIONERS  
Tuesday, February 20, 2018 @ 9:00 a.m.  
Room 103 – Courthouse (First Floor)  
Commissioners Meeting Room**

**8:30 a.m. Conference Call – JCD #350 with Jackson, Cottonwood, and Watonwan Counties**

**9:00 a.m.**

**1.0 CALL TO ORDER**

**2.0 PLEDGE OF ALLEGIANCE**

**3.0 REVIEW AND APPROVE AGENDA**

**4.0 REVIEW AND APPROVE MINUTES**

**4.1 Regular Board Meeting for February 6, 2018**

**5.0 SPECIAL PRESENTATIONS**

**5.1 Introduction of New Staff Member – Katie Poppe, Auditor/Treasurer's Office**

**5.2 Recognition/Retirement of Kevin Lutterman, Martin County Highway Dept.**

**5.3 Annual Food Drive Trophy Presentation – D. Sanders and L. Odgren Co-Chairs LMC**

**5.4 Introduce New Director of Kinship of Martin County and Program Update – G. Brotsma, Associate Director, Jen Kahler, Director**

**5.5 Presentation Update on Huntley – Wilmarth Project – Tim Carlsgaard and Tom Hillstrom, Xcel Energy**

**6.0 COUNTY ATTORNEY**

**6.1 Consider Hire of Assistant County Attorney**

**7.0 LICENSES AND PERMITS**

***Our Mission:***

*Martin County Government is to provide efficient and quality service to taxpayers and customers, utilizing partnerships, communication, and cooperation.*

AN EQUAL OPPORTUNITY EMPLOYER

## **8.0 UNFINISHED BUSINESS**

- 8.1 Consider Appointments to Various Citizen Boards/Commissions**
- 8.2 Consider Recommendation for County Office/Dept. Brand/Logo**

## **9.0 GENERAL BUSINESS**

- 9.1 Review Local Road Improvement Program Information – K. Peyman, Engineer**
- 9.2 Consider Approval to Advertise for Seasonal County Park Caretaker Position**
- 9.3 Consider Out-of-State Travel Request for County Engineer**
- 9.4 Consider Various Personnel Actions for the Martin County Sheriff's Office**
- 9.5 Consider Authorizing Advertising and Recruitment of Seasonal Water Patrol Officer**
- 9.6 Consider Continuation of Temporary Increase in hours for Part Time Administrative Assistant I for Probation Dept. – J. Grunewald (9:30 a.m.)**
- 9.7 Consider Watonwan Watershed Planning Project Memorandum of Agreement – A. Brenke, SWCD and P. Flitter, Planning and Zoning Official (9:35 a.m.)**
- 9.8 Consider Natural Resources Block Grant (NRBG) Final Financial Reports**
- 9.9 Consider Revisions to Administration of Solid Waste Fees – M. Sheplee, Deputy Assessor (9:40 a.m.)**
- 9.10 Consider Purchasing of Electronic Locks for Various Offices – S. McDonald, MIS Director (9:45 a.m.)**
- 9.11 Consider Quotes for Installation of Service Window for Coordinators Office – D. Borchardt, Building Maintenance Supervisor (9:50 a.m.)**
- 9.12 Consider Setting Date for County Strategic Planning Session**
- 9.13 Consider Establishing a Committee for Legislative Bonding Request**

## **10.0 COUNTY DRAINAGE AUTHORITY**

- 10.1 Set Public Hearing Date for JD #99 Preliminary Engineering Report – M. Forstner (9:55 a.m.)**

## **11.0 SCHEDULED HEARINGS**

## **12.0 CONSENT AGENDA**

*(Note: All items on the Consent Agenda are considered to be routine and have been made available to the County Board; the items will be enacted on one motion, unless a Board member so request to separate the request, in which case the item will be removed from the Consent Agenda and considered under a separate motion.)*

## **13.0 APPROVE BILLS**

- 13.1 Approve Warrants to be paid on February 20, 2018**

## **14.1 INTER-AGENCY REPORTS/ANNOUNCEMENTS**

- 14.1 AMC Legislative Conference Tentative Agenda – February 28-March 1, 2018**
- 14.2 MAPCED 2018 Legislative Platform**

## **15.0 CALENDARS**

*(Note: The following list includes meetings that may be attended by one or more members of the Martin County Board of Commissioners).*

- **February 28, 2018 – March 1, 2018 – AMC Legislative Conference – St. Paul, MN**
- **March 5, 2018 – Regular EDA Board Meeting at 5:15 p.m. – Commissioners Meeting Room**
- **March 6, 2018 – Regular Board of Commissioners Meeting at 9:00 a.m. – Commissioners Meeting Room**

## **16.0 OPEN DISCUSSION**

## **17.0 ADJOURN**

*(Note: Business item time listings are approximate unless set by Public Notice)*