

PROCEEDINGS OF THE
MARTIN COUNTY BOARD OF COMMISSIONERS
TUESDAY, FEBRUARY 6, 2018
@ 9:00 A.M.

The regular meeting of the Martin County Board of Commissioners was called to order at 9:00 a.m. by Chairman Mahoney. Commissioners present were Smith, Mahoney, Belgard, Flohrs, and Schmidtke. Also present were Scott Higgins, Martin County Coordinator, James Forshee, Martin County Auditor/Treasurer, Terry Viesselman, Martin County Attorney, Rod Halvorsen, KSUM-KFMC Radio, Jason Sorensen, Sentinel Newspaper, Julie Walters, Administrative Assistant, and members of staff and public.

The Pledge of Allegiance was recited.

Motion by Commissioner Schmidtke, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve the agenda for the February 6, 2018, regular Board of Commissioners meeting with the following: Delete 6.1 Closed Session Pursuant to Minnesota Statute 13D.05 subd. 3(b). Carried unanimously.

Motion by Commissioner Smith, seconded by Commissioner Belgard, Be It Resolved that the Martin County Board of Commissioners, hereby approve the minutes of the January 16, 2018, regular Board of Commissioners meeting; approve the minutes of the December 7, 2017, Truth in Taxation meeting; and approve the minutes of the December 13, 2017, Board Work Session. Carried unanimously.

Representative Bob Gunther was present and provided a legislative update to the Commissioners.

Ann Hokanson, Executive Director Traverse des Sioux Library Cooperative, presented and reviewed a resolution recommending support of the Minnesota Library Associations 2018 Legislative Platform which advocates for stable library funding from the state. Hokanson noted libraries in Martin County and all of the nine counties that I'm here to talk about get almost all of our funding from local tax dollars so either property taxes from the county or from the city comes into public libraries. The problem is that they use a formula to figure out where that money should go in our nine county region. We've seen a quarter of a million dollar decrease in the amount of money that actually comes to our region.

Hokanson went on to note the other issue is where that money goes. Your local government funds go to your local public libraries and they in turn help support my office, Traverse des Sioux; but, we get most of our money from the state and so then that affects what we can do. What my office does is a lot of the backroom operations to support all of the libraries. We're hoping that the state will put in an increased amount – we haven't had an increase since 2009 – and are looking for an increased funding formula so that it will be more balanced and stable.

Jenny Trushenski, Martin County Library Director, noted Traverse des Sioux is a huge part of what makes our local county libraries work. We have the courier service that distributes

materials through the county and we can bring things in from elsewhere. They centralize cataloging of our materials, centralized tech support, and because of the work that they do the county doesn't pay a bill for internet service to our library even though we have that. So there's a lot of things that we benefit from having the shared system and shared resources increasing those efficiencies; but, it is true that every year I have to keep coming back in my budget saying we need more money to go towards these fees to keep that going and so the largest percentage of funds is county dollars but when the state can help offset that it does really make a difference for us locally as well.

Motion by Commissioner Flohrs, seconded by Commissioner Schmidtke,

R-#13/18

RESOLUTION IN SUPPORT OF
STATE LEGISLATION FUNDING REGIONAL LIBRARY SYSTEMS IN MINNESOTA

WHEREAS, libraries are important to education and community involvement and services in the state of Minnesota; and

WHEREAS, state funding for certain Minnesota public library regions has declined in the past decade because of changes in population and tax capacity; and

WHEREAS, all Minnesota public library regions have agreed on a revised funding formula for Minnesota regional library systems.

NOW THEREFORE, BE IT RESOLVED, that the Martin County Board of Commissioners supports the 2018 legislative platform of the Minnesota Library Association, which includes increased funding and a formula change for regional libraries and other improvements to libraries.

Motion by Commissioner Flohrs, seconded by Commissioner Schmidtke, said resolution was duly passed and adopted this 6th day of February, 2018.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Tom Mahoney, Board Chair

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Smith, Belgard, Schmidtke, Flohrs, and Mahoney. NAYS: None. Resolution duly passed and adopted this 6th day of February, 2018.

Minnesota Department of Natural Resources (DNR) representatives Brian Nyborg, Area Hydrologist – Windom Office, Brent Beste, District Appropriations Hydrologist-Region 4 South District, and Todd Kolander, District Manager-Region 4 South District, were present to provide the Board with an update to build awareness of the division and the work that the DNR does. This is also an effort to ensure that all water users and entities know what projects DNR is working on, primary contacts with the DNR for water related permitting (Public Water Permitting, Water Appropriations) and what the DNR-EWR does for residents of the County. DNR-EWR is going to be embarking on a project to ensure all water users in Martin County have the necessary water appropriations permits, and DNR-EWR felt that it was proper to notify the County Commissioners of these activities before they begin including three main discussion topics:

Groundwater Management and Trends

This area is a broad view of what water DNR-EWR does to monitor groundwater elevations, use, and the impacts of use on long term sustainability. Discussion will also focus on local management (Community Aquifer Management Partnership, or CAMP) and how DNR is looking to work more cooperatively, especially in areas of increasing use or areas where there are concerns with groundwater trends. This all ties into how groundwater fits into long term economic growth and development.

Water Appropriations Permitting and Water Use

DNR wants to make sure all government officials and constituents know about the water appropriations program that has existed since the 1930's, why it exists, and why it is necessary. Water Appropriations permitting is about monitoring the state's water resources to ensure that they are used in a sustainable manner and to ensure that they are economically viable long term. The discussion will focus on water appropriations permitting, why water use tracking is important, and the benefits of the program for both the permittee and the neighbors of the permittee. We will also discuss the steps to applying for an appropriations permit.

Livestock Watering Appropriations Permitting

The main focus of this is to inform the Martin County Commissioners that DNR is currently working to ensure that all water users have the necessary appropriations permits. This focus had been on irrigation for a period of time. The focus is now moving to industrial users and livestock producers. DNR-EWR will be focusing on an information campaign, public events, and eventually mailings to producers to spread awareness of the appropriations program and permitting process to ensure all users have the necessary permits.

Beste noted a lot of people don't understand how much water is under the ground. Even if you have water, you don't know the quality of that water, if it's potable or can we use that in a sustainable way. We also look at how that aquifer is recharged. Water use has been increasing throughout Martin County for the last 15 years. In 2009 both ethanol plants came online and we saw a big jump in water use.

Nyborg noted the cost of a general permit is \$100 for a feedlot and we are estimating that only 31% of the existing feedlots in the county that don't have a permit already still need to get a permit. If it's a new site, they need to drill the well and get approval prior to doing so. We're

trying to make it as easy as possible and streamline the process to get a permit for a feedlot. We met with your county staff the end of December to kick this thing off and got a number of really good ideas on how to work with your producers and constituents and so we're also giving some information to the media and trying to work it that way and then we've got a meeting coming up in March and from that point forward we'll begin working tightly with your producers to get them permits and continue to move through the process to record the water use. The other benefit of that \$100 general permit is that there is no annual water use fee. So you report your water use monthly put that into the system and you're done. So hopefully today what you've gotten out of this is that groundwater needs to be managed and the DNR is more than willing to assist with that and also that water use in Martin County is changing...we're seeing higher demand and the DNR has concerns about decreasing water levels. So this is really about water use and we need baseline data that includes that water use.

Flitter noted water appropriation permits from the DNR have been required for quite some time and we have always put it on our check off list for all of our new permits that we have had and so the DNR is just taking more of an active approach as to pursuing that. So I don't want it to look like the producers haven't been doing their role because they have been.

Terry Viesselman, County Attorney, was present to note the Board has approved an initial Medical Services Agreement with Dr. Michael McGee. However, after review by Dr. McGee, there were needed revisions to be made to the indemnification clause of the Agreement. Viesselman went on to note the proposed revisions are as follows:

"The County of Martin agrees to indemnify and hold harmless M.B. McGee, P.A., Dr. Michael B. McGee, MD, its and their agents, officers or employees from any and all liability, loss or damage, it, he, its agent, officers or employees may suffer as a result of claims, demands, costs or judgments, including without limitation reasonable attorney fees, arising from acts or omission of the County of Martin's or its agents, provided, however, that this indemnification shall be limited to the extent of such claims, demands, costs or judgment, including, without limitation, reasonable attorney's fees are covered by insurance."

Viesselman recommends approval of the revised Medical Examiner Services Agreement containing this new paragraph language and to authorize Board Chair to sign the revised Agreement once the signed Agreement is received back from Dr. McGee.

Motion by Commissioner Belgard, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, upon the recommendation of the County Attorney, hereby approves the revised Medical Examiner Services Agreement for Medical Examiner Services by Dr. Michael B. McGee and others per the Agreement; and approve and authorize Board Chair to sign the revised Medical Examiner Services Agreement upon receipt of the signed Agreement. Carried unanimously.

Viesselman presented and reviewed a resolution appointing Dr. Michael B. McGee, MD., as the Martin County Medical Examiner effective March 1, 2018, and recommends approval.

Motion by Commissioner Schmidtke, seconded by Commissioner Smith,

R-#10/18

RESOLUTION
APPOINTMENT OF DR. MICHAEL B. MCGEE, MD.
AS COUNTY MEDICAL EXAMINER

WHEREAS, pursuant to MS 390.31-390.35 relating to the appointment qualifications, and duties and powers of a County Medical Examiner; and

WHEREAS, the County Board of Commissioners has the authority to appoint a County Medical Examiner.

NOW THEREFORE BE IT RESOLVED, that the Martin County Board of Commissioners, and having met the qualifications per Minnesota Statutes, hereby appoint Michael B. McGee, MD, to serve as the County Medical Examiner; and to serve at the will of the County Board of Commissioners; and that the Chairman of the County Board and the Clerk are authorized to enter into a contract for services with Dr. Michael B. McGee, P.A., hereto attached and made a part of this resolution, with the appointment of Michael B. McGee effective March 1, 2018 through February 28, 2019.

BE IT FURTHER RESOLVED, that the County Medical Examiner shall have the authority to appoint such deputy Medical Examiners as will enable him to fully and efficiently perform the duties of the County Medical Examiner.

Resolution duly passed and adopted this 6th day of February 2018.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Tom Mahoney, Board Chair

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Belgard, Flohrs, Smith, Schmidtke, and Mahoney. NAYS: None. Resolution duly passed and adopted this 6th day of February, 2018.

Higgins presented the request from Rose Lake Golf Club for renewal of its Liquor, Wine, Club or 3.2% license with Sunday sales for one year, effective April 1, 2018 through March 31, 2019. Higgins noted the Auditor/Treasurer has received all the proper documentation, certificates of insurance, plus required fees.

Motion by Commissioner Belgard, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, having received the required application, certificate of insurance, and other required documents and fees, hereby approve the renewal of Liquor, Wine,

Club, or 3.2% with Sunday sales license, effective at 10:00 a.m. on April 1, 2018 through March 31, 2019. Carried unanimously.

Chairman Mahoney noted there are three committees left that require appointment of citizens to serve including the Water Plan Advisory Committee, Martin County Parks/Trail Committee, and the Martin County EDA Commission.

After discussion and review,

Motion by Commissioner Belgard, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, hereby approve the appointment of Tim Terfehr, replacing Chris Pierce, to serve on the Martin County EDA Commission for a three-year term effective January 1, 2018 through December 31, 2020. Carried unanimously.

Jeff Markquart, Martin County Sheriff, was present to recommend various personnel actions for the Martin County Sheriff's Office including the hire of two (2) part time Communications Officers, the hire of one (1) part time Corrections Officer, and the termination of one (1) part time Transport Officer.

After review,

Motion by Commissioner Flohrs, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the hire of Audra Yahnke, part time Communications Officer for the Martin County Sheriff's Office, effective February 14, 2018, at \$20.71/hour, not eligible for benefits; and approve and authorize the hire of Kelly Belgard, part time Communications Officer for the Martin County Sheriff's Office, effective February 14, 2018, at \$20.71/hour, not eligible for benefits. Carried unanimously.

Motion by Commissioner Belgard, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the hire of Ryan Holmers, part time Corrections Officer for the Martin County Sheriff's Office, at an effective date yet to be determined, at \$20.71/hour, not eligible for benefits. Carried unanimously.

Motion by Commissioner Flohrs, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, hereby terminate the employment of Michael Schultz, part time Transport Officer for the Martin County Sheriff's Office, effective January 16, 2018. Carried unanimously.

Markquart presented a Martin County Jail population update including eighteen (18) in-house, eight (8) out of county, and two (2) on Electronic Home Monitoring.

Pam Flitter, Martin County Zoning Official, and Wendy Chirpich, Zoning Technician, were present to provide the Board with an office update.

Chirpich informed the Board that the Annual Martin County Septic Contractors meeting is scheduled for this week and that in 2017 there were 53 new septic systems which includes 17

mound systems, 9 at grade, and 19 in ground, 8 tanks (whether they were holding tanks or replacing the tank), 4 systems were abandoned, 32 private inspections on existing systems, and then 10 loans – 5 of which received grant dollars. Chirpich next reviewed the septic system database per township and noted that there are still 562 parcels with no permits on file (out of 2300) so we're at 76%.

Martin County
Septic System Database

Township	Permits on File	Total Residences	Missing Permits	% Complete
Cedar	60	97	37	62%
Center Creek	85	104	19	82%
East Chain	105	134	29	78%
Elm Creek	43	80	37	54%
Fairmont	110	121	11	91%
Fox Lake	122	146	24	84%
Fraser	94	120	26	78%
Galena	54	96	40	56%
Jay	66	102	36	65%
Lake Belt	90	103	13	87%
Lake Fremont	46	69	23	67%
Manyaska	111	149	38	74%
Nashville	68	95	27	72%
Pleasant Prairie	89	115	23	79%
Rolling Green	93	122	29	76%
Rutland	134	168	34	80%
Silver Lake	187	225	38	83%
Tenhassen	90	115	25	78%
Waverly	65	95	28	68%
Westford	100	125	25	80%
Total	1812	2378	562	76%

Flitter noted we are also having a Free Septic System 101 for Homeowners class on Thursday, February 8th, at the KC Hall in Fairmont and so far have about 20 people signed up for that.

Kevin Peyman, County Engineer, presented and reviewed bids received for the purchase of a budgeted 2018 Tandem Axle Truck to replace Unit #15 (2005 Sterling LR-9500 Tandem Axle Truck with 220,552 miles – frame is starting to rust through and has had wiring issues). Peyman reviewed state contract pricing received from Harrison Truck Centers for a 2018 Freightliner 114SD Tandem Axle Truck in the amount of \$112,972.00 and recommends the purchase of the 2018 Tandem Axle Truck from Harrison Truck Centers of Mankato, Minnesota. Peyman also recommends that Unit #15 will be placed on the State of Minnesota Surplus Services MinnBid auction site once the new truck is ready.

Peyman noted the box, plows, and attachments are all done separately and reviewed pricing received from Crysteel Truck Equipment and from Truck Bodies & Equipment Inc. (TBEI), both

located in Lake Crystal, Minnesota. Peyman went on to note TBEI is the apparent low bidder and recommends the purchase of the box, plow and accessories from TBEI, Inc. in Lake Crystal, Minnesota.

MARTIN COUNTY HIGHWAY DEPARTMENT
Feb. 6, 2018 Martin County Commissioners Meeting

2018 Budgeted Tandem Truck

2018 Budgeted Amount: \$210,000

Truck:

2018 Freightliner 114SD Tandem Axle Truck
Harrison Truck Centers, Mankato, MN (State Contract Price)
\$112,972.00

Box/Plows/Attachments:

Bid #1: Crysteel Truck Equipment, Lake Crystal, MN
\$90,152.71
Bid #2: TBEI, Inc., Lake Crystal, MN
\$89,146.00

Replacing unit #15, 2005 Sterling LR-9500 Tandem Axle Truck with 220,552 miles. Frame is starting to rust through and has had wiring issues.

After discussion,

Motion by Commissioner Schmidtke, seconded by Commissioner Belgard, Be It Resolved that the Martin County Board of Commissioners, after careful consideration and review of the bids for replacement tandem axle truck, and upon the recommendation of County Engineer, hereby approve and authorize the purchase of a budgeted 2018 Freightliner 114SD Tandem Axle Truck from Harrison Truck Centers of Mankato, Minnesota, in the amount of \$112,972.00; and approve disposal of Unit #15 (2005 Sterling LR-9500 Tandem Axle Truck with 220,552 miles) via online auction; and after careful consideration and review of the bids for truck box, plow, and equipment, and upon the recommendation of County Engineer, hereby approve and authorize the purchase of a truck box, plow and accessories for the new 2018 Tandem Axle Truck from TBEI, Inc., in Lake Crystal, Minnesota, in the amount of \$89,146.00. Carried unanimously.

Peyman next presented his recommendation to purchase a 2018 Budgeted Double Cab Pickup Truck from Ranger Chevrolet of Hibbing, Minnesota, in the amount of \$25,875.70 to replace Unit #2 (2001 Ford F-150 4x4 with 187,000 miles. Unit #2 is currently being used at the courthouse by the Building Maintenance Department). Peyman reviewed bids received including state contract pricing and local bid. Peyman recommends the purchase of a 2018 Silverado 4WD WT Double Cab Pickup Truck from Ranger Chevrolet.

2018 Budgeted Double Cab Pickup Truck

2018 Budgeted Amount: \$28,000

Quote #1: Elizabeth Chevrolet, Truman, MN. 2018 Silverado 4WD WT.
\$28,695.15

Quote #2: Ranger Chevrolet, Hibbing, MN. 2018 Silverado 4WD WT.
\$25,875.70*

Quote #3: Midway Ford, Roseville, MN. 2018 Ford F-150 4WD.
\$28,310.92*

*Quotes #2 and #3 are both off of the State Contract Purchasing Agreement.

Replacing unit #2, 2001 Ford F-150 4x4 with 187,000 miles. Unit #2 is currently being used at the courthouse.

After discussion,

Motion by Commissioner Flohrs, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, after careful consideration and review of the bids for replacement double cab pickup truck, and upon the recommendation of the County Engineer, hereby approve and authorize the purchase of a budgeted 2018 Silverado 4WD WT Double Cab Pickup Truck from Ranger Chevrolet of Hibbing, Minnesota, in the amount of \$25,875.70. Carried unanimously.

Peyman presented a Highway Department update including in light of the recent big snow storm in my opinion we came out pretty well. Although plows were pulled off the roads around 11:30 a.m. due to visibility, when the storm cleared up a bit and the wind died down around 3:00 - 3:30 p.m. our plows were sent back out to help with the roads and all things considered the roads were in pretty good shape.

James Forshee, Martin County Auditor/Treasurer, noted interviews for the Account Technician I-Tax Calculation position have been completed and recommends the hire of Katie Poppe effective February 7, 2018.

Motion by Commissioner Smith, seconded by Commissioner Belgard, Be It Resolved that the Martin County Board of Commissioners, upon the recommendation of the Martin County Auditor/Treasurer, hereby approve and authorize the hire of Katie Poppe as Account Technician I-Tax Calculation at Grade 10 Step 1 at \$17.79/hour for the Martin County Auditor/Treasurer's Office, effective February 7, 2018; and is eligible for benefits per County Policy as it applies to this position; and is subject to successfully serving a twelve (12) month probationary period. Carried unanimously.

Forshee noted Martin County had submitted a Voting Equipment Grant application to the Minnesota Secretary of State requesting grant funds to assist with the purchase of needed voting equipment. Forshee went on to note the voting equipment grant awarded to Martin County and the corresponding minimum local match is:

	Grant Award	Minimum Match
O.S. Tabulator/Assisted Voting Devices	\$12,000.00	\$12,000.00
Electronic Rosters	\$56,746.52	\$18,915.51
Total Grant Award	\$68,746.52	

Forshee recommends accepting the State of Minnesota Voting Equipment Grant Funds awarded to Martin County.

Motion by Commissioner Flohrs, seconded by Commissioner Belgard, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize Board Chair and Auditor/Treasurer to sign the State of Minnesota Voting Equipment Grant Agreement in the amount of \$68,746.52 with minimum match of \$30,915.51 to assist with the purchase of voting equipment, effective February 1, 2018, through August 31, 2019. Carried unanimously.

Higgins noted the County Compliance Fund Committee recommended at the January 16, 2018, regular Commissioners meeting that the Board consider and approve the proposed order through Pictometry International Corp and the MCCC and Martin County to conduct a flyover of the county to update the Beacon System. Currently, the county is on schedule to conduct a flyover at three year intervals. The purpose is to keep the County's Beacon System accurate and current. The proposal is two flights over six (6) years, at \$102,945 per flight. It is expected that the County Compliance Fund, Buffer Aid, and potentially the E911 Fund would pay for the flights.

Dan Whitman, Martin County Assessor, noted I did receive a proposal from Pictometry for a 2018 flight. However, following a recent Buffer Zone meeting some of the departments have waived from a 2018 flight thinking that a 2019 flight would be soon enough; and the Assessor's Office would like to have the data in 2018 so that is why it is on the agenda. The proposal before you is available for approval if we wanted to do a 2018 flight. If we want to wait until 2019 I will ask Pictometry to write up a new proposal.

Commissioner Belgard noted I sat in on that Buffer meeting and I think the recommendation from Soil and Water is that there would be no advantage to do a flyover right now because it's not going to show anything for those buffers at this point and I think Terry (Viesselman) had concurred with that too. Our normal schedule is every three years and my recommendation is that we wait a year and stay on this three year schedule.

Mike Sheplee, Deputy Assessor, noted I think the rational is that the new buffers that were planted last fall won't be showing up until summer which is if you wait that long leaves are on and we can't see property very well when leaves are on and so the timing of the flight is probably the question. The benefit to us is hopefully we could continue to find structures that are built or removed without a permit. I would suspect that number to be low right now because of all the talk about compliance. So our preference is leaf off which is an earlier flight but it doesn't benefit the others as much. Sheplee also noted I did talk to the Pictometry just yesterday and they said they start their flights from the south of the country to the north...they are ahead of schedule on their way north so if you wanted it to be done they are in good shape to meet a schedule.

Chairman Mahoney noted I was at that Buffer meeting also and I think the general consensus pretty much there was to wait until 2019.

Whitman inquired if he should we go ahead and get a new proposal now to lock in a price for 2019.

After discussion,

Motion by Commissioner Belgard, seconded by Commissioner Smith, Be it Resolved that the Martin County Board of Commissioners, hereby approve and authorize County Assessor to move forward with obtaining a purchase agreement with Pictometry International Corp and the MCCC and Martin County to conduct a flyover of the County to update the Beacon System for a two-flight project beginning in 2019 and ending in 2022; and to bring the updated contract to the the Board for signature. Carried unanimously.

Higgins noted staff from the County Assessor's Office will request approval to purchase the MobileAssessor software and other required equipment in the amount of \$16,449. The proposed purchase is through Data Cloud Solutions, a proven vendor with an effective solution in production on international CAMA systems. The software is expected to improve appraisal efficiency, accuracy, timeliness (eliminates manual tracking and missed parcels), productivity (increase in appraisals per day, increased accuracy, no paper to input back at the office, "do it once"), and taxpayer service (iPads allow connectivity to answer questions on the spot).

Sheplee noted the vendor – Data Cloud Solutions, has this product installed in two of the world's largest CAMA companies or county government companies – Tyler and Harris – they have well over a hundred million in parcels. This solution is in one hundred counties, with 1500 users today...the CAMA System we have is a conduit today and this is installed on a conduit system in North Carolina and has been active for a year and a half and getting good reviews. In Minnesota we'd be one of the first to get it...Hennepin County has it – but they're on a different CAMA System – so we would be pioneering this just a little bit. But this particular product as you know our CAMA and Tax Systems are currently being rewritten by Conduit...we are on schedule in 2019 to convert those and that will be a very busy time for us so if we could get this product this year and get it installed and used we can use that gained efficiency next year when they get into this heavy conversion work.

Sheplee went on to note in your packets there's a piece of paper that talks about our current Beacon System. As you know Beacon has been in place for ten years in this county. Departments and people have spent tons and tons of time and effort contributing to making that just a great site – it is very well accepted and significantly used and the savings that come at least to our office and others I'm sure when people come to the office and request information in the old method today they're going online to find that...they're getting more information available at their fingertips quicker. The staff, just with some estimates here, \$17 hourly rate 5 minutes for a visit you can calculate savings of over \$190,000 just in 1 year from that and those are conservative estimates. Constituents – the people using it on the other end – are also saving time by not traveling to our office. They have more information available – they are saving time and money as well. My point with saying that to you is you entrusted us ten years ago with some

money and some technologies and has proven effectiveness and the feedback we got on how good that is and how valuable that is to the taxpayers in this county I think is amazing. So hopefully you entrust us with another \$16,500 with Mobile Assessor.

Commissioner Schmidtke inquired was that budgeted for this year.

Sheplee noted no. Our request would be for funds out of the Compliance Fund. The project is about \$22,500 total to start. We have \$6,000 that we would draw out of MCCC already for work that we did last year in testing some of their new technologies - we put extra time and work into it and get paid for it from them so the \$22,500 would be offset by about \$6,000 that we've got banked there (at MCCC) and the remainder coming from the Compliance Fund. And that would include not just the Mobile Assessor Software platform but the iPads as well.

Steve McDonald noted I also had a conversation yesterday with Lisa (Meredith) at MCCC. We haven't figured out all the technical details that are going to be required for this to happen here in the county. We actually have a conference call Thursday with the company. But part of the problem we have is that there is no contract with MCCC through this company. The other part is connection to our CAMA database...it's intellectual private property and that is an issue of attempting to try and connect the third party software to it so there are some interfaces, some talks that have to happen with Conduit in order to make some of this work properly. So, without that I can't...we could run the risk of trying to attach to their database and void our contract with the company because we don't have authorization to do that. So that's something that still has to be worked through with MCCC and Conduit. That is what was told to me by Lisa yesterday at MCCC.

Commissioner Belgard inquired what the timeframe is on that.

McDonald noted she doesn't know and she also said that they need more than one county to step up to try and work with this product to make it really work with them to go through this process because part of it too is as Mike (Sheplee) did mention about us going to that new system and some of this will not be part of that new system so is it money well spent if we go to a new system versus do one right now. I'm all for something that is going to help somebody do their job it's just we've got to make sure all the technical aspects of this are in place before we try to make this connection.

Sheplee noted the nondisclosure is already in place between Data Cloud and Conduit because the product is already in existence in North Carolina.

McDonald noted that is not what I was told by Lisa yesterday.

Sheplee noted I had to go through that last year when we proposed this and then the product as far as the new CAMA System...the Conduit folks are all turned over so you can take what they have told us in the past for what it is worth but as we're developing the new CAMA and Tax System we tried to get them to say who is your vendor for the front end data gathering tool and they picked Mobile Assessor at the time. We've got that written down from last year. Whether

they followed through with that or not is still yet to be determined. Whether it's throw away or not that's the question they haven't said no but they have tentatively said yes.

Commissioner Belgard inquired if we waited to make sure any idea how long that would take.

McDonald noted no. Lisa said it's got to go through the process of MCCC working through the contract committees and such with MCCC in order to get what they need in place. That's all I know from my conversation with Lisa yesterday. There are other pieces to this pie versus the connection from the cloud has to come in through the county somewhere so it's either to another server and then that server or device has to connect into our live database so there's some added costs there that are not even on this proposal either. So, that's the stuff that we're still trying to get figured out and what it really takes to make that connection. Granted they're doing it out in North Carolina but that's under a different contract so and I'm going based off of what I was told yesterday that we can't make a connection into that database within fear of voiding our current contract and so that's kind of what I've got to base my thoughts off of right now.

Whitman noted I'm on the executive board with MCCC so the process is not all that complex...there needs to be a county that sponsors a product when they want to bring it into the MCCC world. Like Mike said we were told this last year...we kind of waited for a year and we haven't made any progress towards getting answers.

McDonald noted it was put on the shelf because the process wasn't completed and you guys dropped it and also we did have some conversations back then but it was kind of put on the back burner because they were working from interfaces and things that through MCCC and that never happened...that was all dropped.

Whitman noted it didn't happen because we were waiting to get more information so we could move it forward. So I have an executive board meeting this week and I can bring it up...we could probably get it approved this week if we wanted you know if we pushed it. But, that's not worth it. We've had the conversations...I guess my suggestion is if we could get approval pending getting the answers we need we could move it that way we could bring it into the MCCC I believe without any great detail because we've had the conversations with Conduit, there's a call scheduled between the president of Data Cloud Solutions, representatives from Conduit, and our office, and Steve (McDonald) and whoever else wants to be in on that call to answer any questions there are to get it moving. So, it's in place and we can move it forward if we had approval pending answering these questions.

Much discussion ensued pertaining to the purchase of the MobileAssessor Software and Equipment.

After further discussion,

Motion by Commissioner Schmidtke, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve moving forward with the purchase of MobileAssessor software through Data Cloud Solutions LLC, in the amount of \$16,449 for the County Assessor's Office, to be paid for partially through the County Recorder Compliance

Fund and the remaining paid from county funds available with MCCC, and remaining from the Assessor's Budget (if needed); and is contingent upon meeting Martin County MIS Department and MCCC questions and other requirements. Carried unanimously.

Higgins noted the Association of Minnesota Counties (AMC) has identified "Mental Health Bonding" as a top legislative priority for Minnesota in 2018. It is recommended to use bonding for mental health infrastructure to help strengthen mental health continuum of care through regional triage crisis intervention, and the creation of new housing options. It is expected that this would benefit counties in multiple ways. The triage approach would reduce the number of people in mental health crisis that are brought to the county jail as the last resort, the housing option would help create additional options for those individuals who move out of the Regional Anoka Treatment Center in a timely manner, reducing the pressure on county budgets. Higgins recommends Martin County's support for state capital investments for regional behavioral health crisis program facilities and permanent supportive housing for people with behavioral health needs.

Motion by Commissioner Smith, seconded by Commissioner Flohrs,

R-#12/'18

RESOLUTION IN SUPPORT OF THE
MENTAL HEALTH BONDING LEGISLATIVE PRIORITIES FOR MINNESOTA
COUNTIES IN 2018

Affirming Martin County's support for state capital investments for regional behavioral health crisis program facilities and permanent supportive housing for people with behavioral health needs.

WHEREAS, Minnesota's mental health continuum of care is underdeveloped, creating harmful and expensive gaps in an individual's treatment; and

WHEREAS, Minnesota's mental health system does not have the capacity to consistently respond to the needs of individuals in crisis with appropriate treatment options; and

WHEREAS, individuals experiencing a mental health crisis are often diverted to jails and other facilities ill-equipped for their care while awaiting inpatient treatment; and

WHEREAS, individuals ready for discharge from inpatient treatment can be detained at inpatient facilities because there is a scarcity of supportive housing units to transition to; and

WHEREAS, the gaps in Minnesota's mental health system are not only damaging to individuals and their families, but also result in an inefficient use of taxpayer dollars; and

WHEREAS, Minnesota has an opportunity to improve its mental health continuum of care through investments in new permanent supportive housing and regional behavioral health crisis program facilities.

NOW THEREFORE, BE IT RESOLVED, that Martin County supports state capital investments for regional behavioral health crisis program facilities and permanent supportive housing for people with behavioral health needs.

Motion by Commissioner Smith, seconded by Commissioner Flohrs, said resolution was duly passed and adopted this 6th day of February, 2018.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Tom Mahoney, Board Chair

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Belgard, Schmidtke, Flohrs, Smith, and Mahoney. NAYS: None. Resolution duly passed and adopted this 6th day of February, 2018.

Higgins noted in 2017 the Labor Management Committee was tasked with development of a brand/logo for Martin County that is unique to the county, simple, and easily recognizable, and to provide a consistent logo and increase a professional look for Martin County official business. It is proposed to have a logo that identifies Martin County Government and that the brand/logo could appear on county vehicles and equipment, letterhead/envelopes, website, etc. Higgins went on to note the County's Labor Management Committee held an internal contest as well as publicly. The county received a total of 17 entries. The LMC reviewed each entry and eventually narrowed it down to three entries. AdMfg was enlisted to further develop those entries into final logo designs. Higgins reviewed costs associated with placement of the logo on vehicles and equipment:

- 10.019 in. x 13.7 = \$17 per decal (\$34 per set), plus decal set-up charge of \$25 with installation by county (full color or black and white).
- 10.409 x 18.697 in. = \$20 per decal (\$40 per set), plus decal set-up charge of \$25 with installation by county (full color or black and white).

After review and discussion,

No action taken on selection of Martin County Logo.

Higgins noted the Board was presented a study for a Justice Center/Jail facility and briefly discussed the possibility of including such a project in the 2018 Legislative Bonding Bill. Higgins recommends including the "project" in the 2018 Legislative Bonding Bill for financing the project.

After discussion,

Motion by Commissioner Belgard, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, hereby request the Minnesota Legislature include Martin County's "Justice Center/Jail Project" in the 2018 Legislative Bonding Bill and to enlist the County's legislative representatives support for the proposed bonding project; and that the County Coordinator be Martin County's point of contact. Carried unanimously.

Michael Forstner, Martin County Drainage Administrator, presented and reviewed an amended resolution for ditch levies and assessments payable for CY2018 and recommends approval of the amended resolution. Forstner noted changes include:

- No levy on JD #33 (clerical error)
- CD #40 was listed as a 1 year levy and it should be a multi-year level

Motion by Commissioner Belgard, seconded by Commissioner Flohrs,

RESOLUTION

ORDER FIXING DITCH REPAIR AND MAINTENANCE LEVIES AND ASSESSMENTS ON COUNTY, JOINT COUNTY, AND JUDICIAL DITCHES OF MARTIN COUNTY, MN:

WHEREAS, ditch repair and maintenance expenditures having been made, or to be made, on various County, Joint County, and Judicial Ditches located wholly or partly within Martin County, MN and it appearing that there are not sufficient funds to the credit of the ditches to finance said repairs and maintenance expenditures; therefore the Martin County Board of Commissioners do hereby, by resolution; levy and assess the following ditch fund accounts to pay for current expenditures for repairs and maintenance or to reimburse other funds where monies have been or will be loaned to the ditch fund, or for the designated purpose of payments on future repair and maintenance expenditures, and

WHEREAS, the various drainage system levy and assessments hereby made by the County Board of Commissioners shall be apportioned and assessed pro rata upon all lands, corporations, and municipalities which have participated in the total benefits theretofore determined; and such levy and assessments for repairs and maintenance of any one ditch system be limited in any one calendar year based upon pro rata percentage of the original calendar year based upon pro rata percentage of the original benefits of that particular drainage system thereof in Martin County, MN under the provisions of Minnesota Statutes Annotated 103-E.

THEREFORE, BE IT RESOLVED, by the Martin County Board of Commissioners of Martin County, MN that the following County, Joint County, and Judicial ditches hereby levied and assessed in the amounts so indicated as sufficient to take care of their obligations for repairs and maintenance heretofore made, or to be made, and equal installments be spread and made payable where necessary, with and made payable where necessary, with and as a part of the Real Estate Taxes in the indicated as follows, to-wit:

DITCHES LEVIED FOR ONE YEAR PAYABLE 2018:

NUMBER	DITCH	AMOUNT
9001	JD#1	\$5,000.00
9011	JD#8M&F	\$1,000.00
9041	JD#27	\$1,000.00
9045	JD#29	\$10,000.00
9155	JD#390	\$5,000.00
9069	JD#47	\$10,000.00
9071	JD#48	\$10,000.00
9072	JD#48M&J	\$1,000.00
9080	JD#60	\$3,000.00
9086	JD#68	\$5,000.00
9107	JD#90	\$5,000.00
9110	JD#93	\$5,000.00
9112	JD#96	\$5,000.00
9115-99	JD#99	\$1,000.00
1090	JCD#23F&M	\$500.00
1009	CD#11	\$10,000.00
1017	CD#22	\$1,000.00
1035	CD#36	\$1,000.00

Upon motion by Commissioner Belgard , seconded by Commissioner Flohrs, and carried, said amended resolution was duly passed and adopted this 6th day of February, 2018

BOARD OF COMMISSIONERS

Tom Mahoney, Chairman

ATTEST:_____

James Forshee, Martin County Auditor/Treasurer

DITCHES LEVIED FOR MORE THAN ONE YEAR

Ditch #	Name of Ditch	Year Starting	Year Ending
1025SEP	County Ditch #29SEP	2018 (20 years)	2037 (\$1,741,250.00)
1025IMP	County Ditch #29IMP	2018 (20 years)	2037 (\$1,758,750.00)
1033	County Ditch #34	2018 (2 years)	2019 (\$2,000.00)
1038	County Ditch #40	2018 (2 years)	2019 (\$4,500.00)
1043	County Ditch #46	2018 (10 years)	2027 (\$25,000.00)
1055	County Ditch #59	2018 (3 years)	2020 (\$20,000.00)

1064	County Ditch #69	2018 (8 years)	2025 (\$40,000.00)
9002	Judicial Ditch #2M&F	2018 (10 years)	2027 (\$85,000.00)
9005	Judicial Ditch #3	2018 (3 years)	2020 (\$20,000.00)
9012	Judicial Ditch #8	2018 (3 years)	2020 (\$15,000.00)
9018	Judicial Ditch #11M&J	2018 (2 years)	2019 (\$5,000.00)
9032	Judicial Ditch #22	2018 (2 years)	2020 (\$5,000.00)
9036	Judicial Ditch #25	2018 (5 years)	2022 (\$15,000.00)
9139	Judicial Ditch #28	2018 (6 years)	2023 (\$40,000.00)
9143	Judicial Ditch #34	2018 (3 years)	2020 (\$15,000.00)
9057	Judicial Ditch #38	2018 (10 years)	2027 (\$225,000.00)
9063	Judicial Ditch #41	2018 (3 years)	2020 (\$12,000.00)
9066	Judicial Ditch #43	2018 (3 years)	2020 (\$8,000.00)
9067	Judicial Ditch #44	2018 (2 years)	2019 (\$10,000.00)
9075SEP	Judicial Ditch #51SEP	2018 (20 years)	2037 (\$1,057,050.00)
9075IMP	Judicial Ditch #51IMP	2018 (20 years)	2037 (\$682,950.00)
9084	Judicial Ditch #66	2018 (2 years)	2019 (\$4,000.00)
9091	Judicial Ditch #73	2018 (3 years)	2020 (\$15,000.00)
9130	Judicial Ditch #202M&F	2018 (6 years)	2023 (\$75,000.00)
9054SEP	Judicial Ditch #367SEP	2018 (20 years)	2037 (\$501,998.28)
9054IMP	Judicial Ditch #367IMP	2018 (20 years)	2037 (\$233,001.72)
9152	Judicial Ditch #414M&F	2018 (18 years)	2035 (\$680,000.00)

Roll Call AYES: Commissioners Schmidtke, Smith, Flohrs, Belgard, and Mahoney. NAYS: None. Resolution duly passed and adopted this 6th day of February, 2018.

Forstner noted at present there is no need to set a public hearing date and time for proposed re-route of a portion of JD #103 Main.

No action required to set public hearing date for proposed re-route of a portion of JD #103 Main.

Forstner opened discussion in consideration of tree removal on CD #11 noting there is a stretch on Branch D of approximately 1800 feet that needs to have trees cleaned out. Forstner noted we had Duane Rosburg look at the project and received an estimate of \$22,000 to remove the trees. Forstner recommends removal of the trees.

After discussion,

Motion by Commissioner Schmidtke, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, acting as the Drainage Authority for Martin County, hereby approve and authorize tree removal from approximately 1800 feet of CD #11, Branch D, at an estimated cost of \$22,000. Carried unanimously.

The Board reviewed warrants to be paid February 6, 2018.

Motion by Commissioner Belgard, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve bills to be paid on February 6, 2018, as presented; and includes Drainage bills as presented. Carried unanimously.

Warrants received and paid February 6, 2018, are registered on file in the Auditor/Treasurer's Office as follows:

Revenue Fund – Warrants Approved February 6, 2018	\$317,646.11
Martin County Economic Development Fund	\$ 243.60
Solid Waste Management Fund	\$ 5,799.67
Human Services Fund	\$298,193.67
Recorder's Compliance Fund	\$ 2,200.00
Ind. Sewage Treatment System Loans	\$ 153.11
Building – CIP – Fund	\$ 5,088.63
Bank Building Fund	\$ 6,455.89
Debt Service Fund	\$240,185.00
Forfeited Tax Fund	\$ 25.00
Total	\$875,990.68

Martin County Ditch Funds Totaled \$197,365.10

The Board reviewed reports and announcements including a Thank You Letter received from Southern Minnesota Initiative Foundation; information on the proposed Huntley-Wilmarth 345 kV Transmission Line Project Route Permit; Update on Border to Border Grant Report for Countywide Broadband Project; SAVE THE DATE Region 9 Broadband Summit to be held April 5, 2018; Minutes from the South Central Service Cooperative's January 9, 2018, Board of Directors meeting; Thank You Letter received from Southern Minnesota Tourism Association; and Thank You Letter received from Martin County Historical Society.

The Board reviewed their calendars of previous and upcoming meetings and activities: January 16, 2018 – Building Committee meeting, AgriBusiness meeting, and Soil and Water meeting; January 17, 2018 – Convention and Visitors Bureau meeting, Human Services full Board meeting, and Clean Energy Resource Team (CERT) Phone call in the afternoon; January 18, 2018 – Buffer Task Force meeting, Traverse des Sioux Library meeting, and MCIT Coverage Review Webinar; January 19, 2018 – SHIP meeting and Justice Center Study Committee meeting; January 25, 2018 – South Central EMS meeting in Eagle Lake, Minnesota; January 26, 2018 – FMJ Treatment Court Steering Committee meeting and Martin County EDA/RCEF meeting in Madelia, Minnesota; January 29, 2018 – Rural Minnesota Energy Board meeting; January 30, 2018 – Justice Center Work Session, Human Services Meet the Board All Agency meeting; January 31, 2018 – Prairieland Executive Committee meeting, South Central Minnesota Multi-County HRA meeting in North Mankato, Minnesota, and Watonwan One Watershed One Plan meeting in St. James, Minnesota; February 5, 2018 – Martin County EDA meeting at 5:15 p.m.; February 6, 2018 – regular Board of Commissioners meeting at 9:00 a.m., Building Committee meeting, and Trimont Windfarm Meeting at 6:00 p.m.; February 7, 2018 – F-M Joint Transit Executive Board meeting at 9:00 a.m., Human Services Executive Board meeting,

Veterans Memorial Committee meeting at 7:00 p.m., interviews for Assistant County Attorney position; January 8, 2018 – Soil and Water meeting, Septic System 101 for Homeowners meeting at Knights of Columbus Hall in Fairmont, Minnesota, and interviews for Assistant County Attorney position; February 12, 2018 – Project 350 meeting, and Pork Masters Golf Tournament Planning Committee meeting; February 13, 2018 – Library Board meeting; February 14, 2018 – Park Board meeting; February 15, 2018 – Drainage & Water Conference at St. Cloud River’s Edge Convention Center, Traverse des Sioux Library meeting; February 16, 2018 – Prairieland meeting; February 19, 2018 – Presidents Day Holiday – Courthouse Closed, Martin County Substance Abuse Prevention meeting; February 20, 2018 – regular Board of Commissioners meeting at 9:00 a.m. – Commissioners Meeting Room – Martin County Courthouse; February 21, 2018 – Human Services meeting and F-M Joint Transit meeting.

With no further business to wit, Board Chair adjourned the meeting at 11:25 a.m.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Tom Mahoney, Board Chair

ATTEST: _____
Scott Higgins, County Coordinator