

PROCEEDINGS OF THE
MARTIN COUNTY BOARD OF COMMISSIONERS
TUESDAY, MAY 1, 2018
@ 9:00 A.M.

The regular meeting of the Martin County Board of Commissioners was called to order at 9:00 a.m. by Chairman Mahoney. Commissioners present were Belgard, Flohrs, Schmidtke, Smith, and Mahoney. Also present were Scott Higgins, Martin County Coordinator, James Forshee, Martin County Auditor/Treasurer, Terry Viesselman, County Attorney, Kevin Peyman, County Engineer, Rod Halvorsen, KSUM-KFMC Radio, Jason Sorensen, Sentinel Newspaper, Julie Walters, Administrative Assistant, and members of staff and public.

The Pledge of Allegiance was recited.

Motion by Commissioner Flohrs, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, hereby approve the agenda for the May 1, 2018, regular Board of Commissioners meeting. Carried unanimously.

Motion by Commissioner Flohrs, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, hereby approve the minutes of the April 17, 2018, regular Board of Commissioners meeting. Carried unanimously.

Chairman Mahoney read aloud the proclamation designating May 6-12, 2018, as Public Service Recognition Week.

R-#23/'18

DECLARATION OF
PUBLIC SERVICE RECOGNITION WEEK
MAY 6-12, 2018
MARTIN COUNTY BOARD OF COMMISSIONERS

In honor of the millions of public employees at the federal, state, county, and city levels:

WHEREAS, Americans are served every single day by public servants at the federal, state, county and city levels. These unsung heroes do the work that keeps our nation working; and

WHEREAS, Public employees not only provide public service, but take oaths; and

WHEREAS, Many public servants, including military personnel, law enforcement officers, firefighters, embassy employees, health care professionals and many other public occupations, risk their lives each day in service to the people of the United States and around the world; and

WHEREAS, County Public servants include, those in public safety (Sheriff Deputies, Corrections and Communications Officers, Emergency Management), Road and Bridge employees, Courthouse staff (Auditing, Land Records, Public Drainage, Administration, Elections, Planning and Zoning, Courts, Probation, Veterans Services, 4-H, Computer Technicians, Library, Victim Services, Social Services, Solid Waste, Public Transit),

Elected Officials (County Board, County Attorney, Auditor/Treasurer, County Recorder, Surveyor), and countless other occupations in county government. Day in and day out they provide the diverse services demanded by the American people of their government with efficiency and integrity; and

WHEREAS, Without these public servants at every level, continuity would be impossible in a democracy that regularly changes its leaders and elected officials.

NOW THEREFORE BE IT RESOLVED, that I, Tom Mahoney, Board Chair for the Martin County Board of Commissioners, do hereby announce and proclaim to all citizens and set seal hereto, that May 6-12, 2018, is Public Service Recognition Week. All citizens are encouraged to recognize the accomplishments and contributions of government employees at all levels – federal, state, county and city.

Motion by Commissioner Belgard, seconded by Commissioner Flohrs, said proclamation was duly passed and adopted this 1st day of May, 2018.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Tom Mahoney, Board Chair

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Schmidtke, Smith, Flohrs, Belgard, and Mahoney. NAYS: None. Proclamation duly passed and adopted this 1st day of May, 2018.

Terry Viesselman, County Attorney, was present and noted he had nothing new to report regarding transfer of the transit building property from Martin County to the Faribault-Martin County Joint Transit Board.

Helen Murphy, City of Sherburn, MN, was present to state her concerns regarding the Re-zone and Conditional Use Permit request for construction of a truck wash within Section 1 of Jay Township. Murphy noted on September 24, 2017, a presentation was made and the Planning and Zoning Commission denied the request for a truck wash right close to our homes. Last week on April 24, 2018, it was accepted and we have very, very serious concerns to reconsider this re-zone and this conditional use permit in Section 1 of Jay Township.

Murphy noted the problem is we are not against the business and the truck wash itself, we are against the placement. It does not need to be directly near our homes. There are plenty of places that are available that are already zoned commercial. First of all, it is contrary to the code requirements. It did not meet the standards in Chapter 7 of Martin County's Zoning Ordinance. We only had a week after April 24th to get the evidence and we hardly had time to catch our breath and realize that we would have this monstrosity near our homes. We need time to study, collect, and present evidence. Also, we need to consider irrigation mist that can have chemicals in it that can cause vaporizing problems in breathing and puts surface odors on our homes. This

design should never have been planned near our homes. It endangers and depresses our economic value to our properties which we have worked for all of our lives. It has adverse effects on the residential school and church facility as these are very close. The school has the athletic fields, FFA gardens; children from K-12 are involved. And another problem, what assurance do we have that if it is re-zoned as business now that there may be other businesses to contend with. As citizens we pay our taxes and we're very, very concerned with the noise and odors, our health and our financial future with our homes.

Linda Tirevold, City of Sherburn, MN, was present and noted I am totally for all of this. I think it is wonderful they have this dream. But I had a dream too and it was moving into my home 18 years ago with the hope of the home appreciating so that one day I could sell it and go live closer to my children. My thing is if one of you were looking for a home in Sherburn I think a perspective buyer would look at this home and go ugh...it's just too close to that hog washing place. And, I don't see my home appreciating. I don't see my dream coming true and I would like you to consider an alternate place to put this thing. I mean, I'm all for it, just not there. Thank you.

Chase Crawford was present and answered a number of questions from commissioners including requirements for potential pollution. Crawford also noted the location of the business is important in relation to its proximity to the Kum & Go gas station, which is directly north of the nearby homes. The truck wash would be located directly to the west, just behind the station; and that moving the truck wash farther away would have a negative impact on business.

Wendy Chirpich, Zoning Technician, was present and noted the Planning Commission Board met last Tuesday, April 24, 2018, to review an application for a Re-zone received from Chase Crawford and Justin Williamson, within Section 1 of Jay Township, proposing to re-zone the property from an "A" Agricultural District to a "HB" Highway Business District for constructing a semi-truck/trailer, boat, and other large vehicle washing business. Chirpich went on to note the meeting room was very full and we listened to everyone's concerns and took vote on the re-zoning of this property. The findings that the Planning Commission Board found were:

- ✓ The requested re-zone is compatible with the surrounding area. **Yes. Other businesses in place along I-90 and the infrastructure of the area. Agreed upon by the Board.**
- ✓ The requested re-zone is reasonable related to the existing land use and environment. **Yes. The request is reasonably related to the existing land use and environment. Other businesses in area. Agreed upon by the Board.**
- ✓ The requested re-zone is consistent with the County Comprehensive Plan. **Yes. A Highway Business District provides a district for a wide range of services and businesses. Agreed upon by the Board.**
- ✓ The requested re-zone is consistent with the Martin County Zoning Ordinance. **Yes. It provides opportunity for land use consistent with the Martin County Zoning Ordinance. Agreed upon by the Board.**

Chirpich went on to note the Planning Commission Board really tried to stick to the facts, not the emotion that they had that night, and recommends approval of the Re-zone Request.

After further discussion,

Motion by Commissioner Schmidtke, seconded by Commissioner Flohrs,

R-#24/'18

RE-ZONE REQUEST
CHASE CRAWFORD & JUSTIN WILLIAMSON
RE-ZONE PROPERTY FROM "A" AGRICULTURAL DISTRICT
TO "HB" HIGHWAY BUSINESS DISTRICT
WITHIN SECTION 1 OF JAY TOWNSHIP

Motion by Commissioner Schmidtke, seconded by Commissioner Flohrs,

WHEREAS, a Re-zone of property was requested by Chase Crawford and Justin Williamson, Parcel No. 09.001.0100, within Section 1 of Jay Township in Martin County, Minnesota (legally described in applications) from a "A" Agricultural District to a "HB" Highway Business District for the purpose of constructing a semi-truck/trailer, boat, and other large vehicle washing business at that site; and

WHEREAS, the Martin County Planning and Zoning staff has completed a review of the application and made a report pertaining to the request, a copy of said report has been presented to the County Board of Commissioners; and

WHEREAS, the Planning Commission of the County on the 24th day of April, 2018, following proper notice, held a public hearing regarding the request and, following the hearing, adopted a recommendation that the request for a Re-zone of property be approved; and

WHEREAS, the Martin County Board of Commissioners finds that Re-zone Request is issued for the following purpose:

Construct a semi-truck/trailer, boat, and other large vehicle washing business

WHEREAS, the following conditions would have to be applied:

NOW THEREFORE BE IT RESOLVED, that the Martin County Board of Commissioners, and upon the recommendation of the Martin County Planning Commission, hereby approves the Re-zone Request for the above described property and is hereby issued pursuant to MS 394.301 and Martin County Ordinance #1, Chapter 6.01 and that this permit shall remain in full force and effect provided in the conditions as described above are met and maintained by the applicant and his/or her successors in interest. This permit is binding upon the applicant, the record titleholder to the property, and his/her successors in interest. Notice is hereby given that this permit may be revoked if the conditions set forth above are not maintained as described above. This resolution shall become effective immediately upon its passage and without publication.

Dated this 1st day of May, 2018.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Tom Mahoney, Board Chair

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Smith, Flohrs, Schmidtke, and Mahoney. NAYS: Commissioner Belgard. Said resolution was duly passed and adopted this 1st day of May, 2018.

Chirpich presented and reviewed a Conditional Use Permit (CUP) request from Chase Crawford and Justin Williamson within Section 1 of Jay Township. Crawford and Williamson are proposing to build a structure for the purpose of conducting a business which provides truck washing services, both exterior wash for truck and trailer, along with livestock trailer flush; and will also provide wash services for campers, boats, and other large vehicles located in a "HB" Highway Business District. Chirpich noted the Planning and Zoning Commission Board met and approved the CUP request during their April 24, 2018, meeting and is recommending approval of the Conditional Use Permit based on meeting the following criteria and conditions:

- ✓ The request will not create an unreasonably excessive burden of the existing roads or other utilities. **True. Jon Eversman stated that there is existing truck traffic to the Kum & Go and the added traffic to the truck wash will not create an unreasonable and excessive burden to the existing infrastructure. Agreed upon by the Commission Board.**
- ✓ The requested use is compatible with surrounding area and will not significantly depreciate nearby properties. **True. Jon Eversman stated that a truck wash is compatible with the surrounding area and based on facts they have now, there is no evidence that property values will depreciate significantly. Agreed upon by the Commission Board.**
- ✓ The structure and use shall have an appearance that will not have an unreasonably adverse effect on nearby property owners. **True. Bob Lintelman stated that the structure will be attractive and kept up as a retail establishment. Applicants will be working in cooperation with Martin County Soil and Water to establish trees and landscaping. Agreed upon by the Commission Board.**
- ✓ The requested use is reasonably related to the existing land use and environment. **True. Bob Lintelman stated that the business is a conditionally permitted use in a Highway Business District. Agreed upon by the Commission Board.**
- ✓ The requested use is consistent with the County Zoning Ordinance. **True. Bob Lintelman stated that the business is a conditionally permitted use in a Highway Business District. Agreed upon by the Commission Board.**
- ✓ The requested use is not in conflict with the County Comprehensive Plan. **True. Bob Lintelman stated the County Comprehensive Plan allows for businesses in a Highway Business District. Agreed upon by the Commission Board.**

- ✓ The requested use will not create an unreasonably adverse effect, because of noise, odor, glare or general unsightliness, for nearby property owners. **True. Jon Eversman stated conditions will be set to control unreasonably adverse effects for nearby property owners. This includes East wash bay doors remaining closed from 9:00 p.m. to 6:00 a.m. and applicants will be working with Martin County Soil and Water, regarding trees and landscaping to be planted and maintained to help alleviate adverse effects. Agreed upon by the Commission Board.**

Conditions of Conditional Use Permit request:

- Any additional permits required by the State of Minnesota must be obtained by the applicant.
- Building permit(s) must be obtained and be in compliance with the Martin County Zoning Ordinance.
- Septic permitted, designed, and installed according to 7080.
- Conditional Use Permit is contingent on the Martin County Planning Commission and the Martin County Board of Commissioners approval of the Re-zone Request.
- Failure to comply with conditions may result in revocation of the Conditional Use Permit.
- Trees and landscaping, in cooperation with Martin County Soil and Water, shall be planted and maintained through the life of the business to help alleviate noise and odor.
- East doors of the wash bays shall remain closed from 9:00 p.m. to 6:00 a.m.

After discussion,

Motion by Commissioner Flohrs, seconded by Commissioner Schmidtke,

R-#25/'18

CONDITIONAL USE PERMIT
CHASE CRAWFORD AND JUSTIN WILLIAMSON
BUILD A TRUCK WASH
IN AN "HB" HIGHWAY BUSINESS DISTRICT
WITHIN SECTION 1 OF JAY TOWNSHIP

Motion by Commissioner Flohrs, seconded by Commissioner Schmidtke,

WHEREAS, a Conditional Use Permit was requested by Chase Crawford and Justin Williamson, located within Section 1 of Jay Township, (legally described in applications) for the purpose of conducting business as a semi-truck/trailer, boat, and other large vehicle washing service (Parcel No. 09.001.0100) located in an "HB" Highway Business District; and

WHEREAS, the Martin County Planning and Zoning staff has completed a review of the application and made a report pertaining to the request, a copy of said report has been presented to the County Board of Commissioners; and

WHEREAS, the Planning Commission of the County on the 24th day of May 1, 2018, following proper notice, held a public hearing regarding the request and, following the hearing, adopted a recommendation that the request for a Conditional Use Permit be approved; and

WHEREAS, the Martin County Board of Commissioners finds that Conditional Use Permit is to be issued for the following purpose:

Conducting and operating a truck washing business with respect to the above described property.

WHEREAS, the following conditions have been applied:

- Any additional permits required by the State of Minnesota must be obtained by the applicant.
- Building permit(s) must be obtained and be in compliance with the Martin County Zoning ordinance.
- Septic permitted, designed, and installed according to 7080.
- Conditional Use Permit is contingent on the Martin County Planning Commission and the Martin County Board of Commissioners approval of the Re-Zone Request.
- Failure to comply with conditions may result in revocation of the Conditional Use Permit.
- Trees and landscaping, in cooperation with Martin County Soil and Water, shall be planted and maintained through the life of the business to help alleviate noise and odor.
- East doors of the wash bays shall remain closed from 9:00 p.m. to 6:00 a.m.

NOW THEREFORE BE IT RESOLVED, that the Martin County Board of Commissioners, and upon the recommendation of the Martin County Planning Commission, hereby approves the Conditional Use Permit for the above described property and is hereby issued pursuant to MS 394.301 and Martin County Ordinance #1, Chapter 6.01 and that this permit shall remain in full force and effect provided in the conditions as described above are met and maintained by the applicant and his/or her successors in interest. This permit is binding upon the applicant, the record titleholder to the property, and his/her successors in interest. Notice is hereby given that this permit may be revoked if the conditions set forth above are not maintained as described above. This resolution shall become effective immediately upon its passage and without publication.

Dated this 1st day of May, 2018.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Tom Mahoney, Board Chair

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Belgard, Smith, Schmidtke, Flohrs, and Mahoney. NAYS: None. Resolution duly passed and adopted this 1st day of May, 2018.

Chairman Mahoney noted that a replacement is needed to fill a vacancy on the Martin County EDA Commission and the Martin County Parks/Trail Committee.

After discussion,

No action taken on appointments to various Citizen Advisory Boards/Commissions.

Tracy Henning, Treatment Court Coordinator Faribault-Martin-Jackson & Cottonwood Counties, was present to introduce herself to the Board and to present recommendation and request for approval of the 5th Judicial District Treatment Court Cooperative Agreement and the continuation of \$5,000 annual funding to cover the costs of providing drug and alcohol testing for drug court participants.

Motion by Commissioner Belgard, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby receive and file the CY2019 Budget Request received from the Faribault-Martin-Jackson County Adult Substance Abuse Court in the amount of \$5,000.00; and approve and authorize Board Chair to sign the 5th Judicial District Treatment Court Cooperative Agreement. Carried unanimously.

Ashley Jackson, MRCI Community Employment Supervisor, presented and reviewed MRCI Janitorial Services Contracts for the Martin County Courthouse/Security Building/Law Enforcement Center and the Human Resource Center noting that the new contracts reflect a wage rate increase from \$9.50/hour to \$9.65/hour due to the cost of living, prevailing wage rates, changes to mandated minimum wage requirements, and changes in various funding sources.

Higgins noted that the county has met with Jackson to review the task lists and made a few minor adjustments to the lists.

After review,

Motion by Commissioner Flohrs, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize Board Chair to sign agreements with MRCI (Fairmont) for janitorial services for the Martin County Courthouse/Security Building/Law Enforcement Center and the Human Resource Center for the effective term of May 1, 2018 through April 30, 2019; and which reflect a per hour wage rate increase from \$9.50/hour to \$9.65/hour. Carried unanimously.

Kevin Peyman, County Engineer, noted an error had been made on the bid results presented for C.P. 18:11 Supplying Gasoline & Diesel Fuel at the April 17, 2018, regular Board of Commissioners meeting. Peyman presented a revised bid summary sheet and noted that low bid should have been awarded to NuWay Cooperative of Trimont, MN, in the amount of \$317,650.00 and recommends low bid based on lowest constant to NuWay Cooperative.

Corrected Bid Results

C.P. 18:11
Supplying Gasoline & Diesel

NuWay Cooperative, Trimont, MN

<u>Product</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Amount</u>
Diesel to Fairmont Shop	65,000	\$2.17	\$141,050.00
Diesel to Dunnell Shop	10,000	\$2.38	\$ 23,800.00
Diesel to Trimont Shop	10,000	\$2.38	\$ 23,800.00
Gasoline to Fairmont Shop	60,000	\$2.15	\$129,000.00
		TOTAL	\$317,650.00

Central Farm Services, Truman, MN

<u>Product</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Amount</u>
Diesel to Fairmont Shop	65,000	\$2.199	\$142,935.00
Diesel to Dunnell Shop	10,000	\$2.449	\$ 24,490.00
Diesel to Trimont Shop	10,000	\$2.449	\$ 24,490.00
Gasoline to Fairmont Shop	60,000	\$2.176	\$130,560.00
		TOTAL	\$322,475.00

*All bid prices set on April 9th at 10:00 a.m. The constant (margin/freight) is set with the bid and stays the same all year as fuel prices fluctuate up or down.

Motion by Commissioner Smith, seconded by Commissioner Belgard, Be It Resolved that the Martin County Board of Commissioners, after the appropriate advertisement for bids, and upon receiving bids for C.P. 18:11 Supplying Gasoline and Diesel Fuels, and upon review of the revised bid recommendation of the County Engineer, hereby approve and award low bid for purchasing of gasoline and diesel fuels to NuWay Cooperative of Trimont, MN, in the amount of \$317,650.00; and to authorize the Board Chair and appropriate staff (County Engineer, County Auditor/Treasurer, County Attorney) to sign and execute the necessary documents for the listed project. Those voting in favor: Commissioners Smith, Belgard, Flohrs, and Mahoney. Commissioner Schmidtke abstained. Motion carried.

Peyman noted that bid letting for S.A.P. 46-626-023 CSAH 26 Bituminous Wear, Nonwear, Cold Inplace Recycling and Aggregate Surfacing was held April 27, 2018, at 10:00 a.m. at the Martin County Highway Department – Fairmont, MN. Peyman went on to note the Engineer’s Estimate for the project was \$7,127,117.39 and we had six bidders with Duinick Construction as the low bidder at \$6,174,955.66. Peyman recommends award of the contract to the low bidder.

Bid Results

SAP 046-626-023
CIR Recycled Bitum, Aggr Shoulders
April 27, 2018

<u>Bidder</u>	<u>Amount</u>
1 Central Specialties, Inc.	\$6,981,307.20
2 Duininck Construction-MN	\$6,174,955.66 **
3 Hardrives, Inc.	\$7,014,491.62
4 Knife River Corporation	\$7,341,392.32
5 Mathy Construction Company	\$7,801,812.59
6 Ulland Brothers, Inc.	\$7,143,834.42
Engineers Estimate	\$7,127,117.39

Motion by Commissioner Belgard, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, after the appropriate advertisement for bids and upon receiving bids for S.A.P. 46-626-023 Bituminous Wear, Nonwear, Cold Inplace Recycling and Aggregate Surfacing, and upon the recommendation of the county engineer, hereby approve and award the low bid for S.A.P. 46-626-023 CSAH 26 Bituminous Wear, Nonwear, Cold Inplace Recycling and Aggregate Surfacing on CSAH 26 East of TH 15 to East County Line (9 miles) to Duininck Construction of Prinsburg, MN, in the amount of \$6,174,955.66; and authorize the Board Chair and appropriate staff (County Engineer, Auditor/Treasurer, County Attorney) to sign and execute the necessary documents for the listed project. Carried unanimously.

Peyman presented a brief Highway Department Update including weight restrictions came off at Midnight (this morning).

Jeff Markquart, Martin County Sheriff, and Corey Klanderud, Chief Deputy Martin County Sheriff's Office, were present to note the Martin County Sheriff's Office submitted the Annual County Boat and Water Safety Grant application and has been awarded \$2,686.00 for FY2018. Klanderud noted the effective date is January 1, 2018 and expires June 30, 2019; and that the grant will cover expenses incurred for the patrol including enforcement, search and rescue, watercraft inspection, waterway marking and accident investigation.

Motion by Commissioner Schmidtke, seconded by Commissioner Smith,

R-#26/18

RESOLUTION

AUTHORIZING EXECUTION OF ANNUAL COUNTY BOAT AND WATER SAFETY AGREEMENT

BE IT RESOLVED THAT, Martin County enters into a grant agreement with the Minnesota Department of Natural Resources for the program entitled County Boat and Water Safety in the grant amount of \$2,686 to cover expenses incurred for patrol, enforcement, search and rescue, watercraft inspection, waterway marking and accident investigation effective January 1, 2018 and expires June 30, 2019.

BE IT FURTHER RESOLVED, that the Martin County Sheriff, Chairman of the Martin County Board of Commissioners, and Martin County Auditor/Treasurer, are hereby authorized to execute and sign such grant agreement on behalf of Martin County.

Motion made by Commissioner Schmidtke, seconded by Commissioner Smith, and duly adopted this 1st day of May, 2018.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Tom Mahoney, Board Chair

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Flohrs, Belgard, Smith, Schmidtke, and Mahoney. NAYS: None. Resolution duly passed and adopted this 1st day of May, 2018.

Markquart noted the Martin County Sheriff's Office has accepted the resignation of Christopher Vasvick, full time Deputy Sheriff, effective May 11, 2018, and asks the Board to do the same; and requests authorization to fill the vacancy.

Motion by Commissioner Belgard, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby accept the resignation of Christopher Vasvick as full time Deputy Sheriff for the Martin County Sheriff's Office, effective May 11, 2018. Carried unanimously.

Motion by Commissioner Belgard, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize advertising for recruitment to fill the full time Deputy Sheriff Position in the Martin County Sheriff's Office. Carried unanimously.

Markquart noted due to the resignation of Christopher Vasvick the Martin County Sheriff's Office is requesting to move up a part time Deputy to a temporary full time Deputy Position to help fill scheduled shifts until the full time Deputy Position is filled.

After discussion,

Motion by Commissioner Schmidtke, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the Martin County Sheriff's Office to fill a temporary full time Deputy Position with a current part time Deputy for a period of up to six months. Carried unanimously.

Markquart noted the Martin County Sheriff's Office has accepted the resignation of Kelly Belgard, part time Communications Officer, effective May 1, 2018, and asks the Board to do the same; and requests authorization to fill the vacancy. Markquart went on to note that the Martin County Sheriff's Office will reach out to the next candidate from the current eligibility list for the Communications Officer Position in an effort to fill this position.

After discussion,

Motion by Commissioner Smith, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, hereby accept the resignation of Kelly Belgard, part time Communications Officer for the Martin County Sheriff's Office, effective May 1, 2018; and approve and authorize recruitment to fill the part time Communications Officer Position from the current eligibility list. Carried unanimously.

Markquart presented a Martin County Jail population update including thirty-three (33) in custody, ten (10) out of county, and two (2) on Electronic Home Monitoring.

Jared Morrill, Zoning Technician, was present to recommend the purchase of a GPS Unit for the Planning and Zoning Office to aid in Buffer enforcement, SSTS Program, Feedlot Program, and Land Use. Morrill noted the estimated cost for the GPS Unit including training, desktop software, carrying case and survey rod is \$16,634.00 (Frontier Precision in Maple Grove, MN). Morrill went on to note that payment for the GPS Unit will be expended from Buffer Aid grant dollars.

The Building and Purchasing Committee has reviewed this request and recommends moving forward with the purchase of the GPS Unit.

Motion by Commissioner Flohrs, seconded by Commissioner Belgard, Be It Resolved that the Martin County Board of Commissioners, hereby approve the purchase of a GPS Unit for the Martin County Planning and Zoning Office from Frontier Precision in the amount of \$16,341.00 to be expended from Buffer Aid grant dollars. Carried unanimously.

James Forshee, Martin County Auditor/Treasurer, presented a resolution authorizing a County Absentee Ballot Board noting the State has given counties authorization to appoint an absentee ballot board which would process the absentee ballots when received in the Auditor/Treasurer's Office. Forshee went on to note the Absentee Ballot Board will be made up from current staff in the Martin County Auditor/Treasurer's Office; and that the resolution also designates the Martin County Courthouse to be the Absentee Polling Place.

Motion by Commissioner Smith, seconded by Commissioner Flohrs,

R-#22/'18

RESOLUTION
AUTHORIZING A COUNTY ABSENTEE BALLOT BOARD AND
DESIGNATE THE MARTIN COUNTY COURTHOUSE
BE THE ABSENTEE POLLING PLACE

WHEREAS, Martin County is permitted by Minnesota Statute 203.12 Sub 1 to authorize a County Absentee Ballot Board effective May 1, 2018 ; and

WHEREAS, this authorization will bring uniformity in the processing of accepting and rejecting returned absentee ballots to Martin County Elections that would consist of a sufficient number of election judges as provided in sections 204B.22; and

WHEREAS, this will eliminate the need for election judges to perform this technical and time consuming task on election day wherein the county absentee ballot board can begin this process 30 days prior to an election; and

WHEREAS, this will speed the processing of accepted absentee ballots delivered to the precincts to be incorporated into the vote counts on election day; giving election judges more available time for the voters at the polls; and

NOW, THEREFORE BE IT RESOLVED THAT, the Martin County Board of Commissioners hereby authorizes Martin County Elections to implement a County Absentee Ballot Board that would consist of a sufficient number of election judges as provided in the sections 204B.19 to 204B.22 to perform the task.

Motion by Commissioner Smith, seconded by Commissioner Flohrs, said resolution was duly passed and adopted this 1st day of May, 2018.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Tom Mahoney, Board Chair

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Schmidtke, Belgard, Flohrs, Smith, and Mahoney. NAYS: None. Resolution duly passed and adopted this 1st day of May, 2018.

The Board reviewed warrants to be paid May 1, 2018.

Motion by Commissioner Smith, seconded by Commissioner Belgard, Be It Resolved that the Martin County Board of Commissioners, hereby approve bills to be paid on May 1, 2018, as

presented; and includes the Martin County Highway Department and Drainage bills as presented. Carried unanimously.

Warrants received and paid May 1, 2018, are registered on file in the Auditor/Treasurer's Office as follows:

Revenue Fund – Warrants Approved May 1, 2018	\$ 72,947.01
Martin County Economic Development Fund	\$ 1,331.02
Human Services Fund	\$298,193.67
Building – CIP – Fund	\$ 1,856.76
Bank Building Fund	\$ 1,395.38
Refunding Fund	\$ 12.00
Forfeited Tax Fund	\$ 420.00
	<u> </u>
Total	\$376,155.84
Road and Bridge Funds Totaled	\$ 32,573.57
Martin County Ditch Funds Totaled	\$392,408.41

The Board reviewed reports and announcements including: District 7 Spring Meeting on Wednesday, June 6, 2018, from 8 a.m. to 12:00 p.m. at Hahn's Dining & Lounge in Winthrop, MN; CY2018 Department Expenditures/Revenue IFS Report; Opportunity Zone Nomination in Martin County (Zone just north of Fairmont); CY2019 Departmental Budget Process/Packet; and Review of Commissioner Name Tag Options with new county logo.

Motion by Commissioner Smith, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the purchase of metallic gold magnetic new county logo name tags for the Martin County Commissioners. Carried unanimously.

Commissioners reviewed their calendars of previous and upcoming meetings and activities: April 17, 2018 – Student Government Day; April 18, 2018 – Human Services meeting in Blue Earth, MN, Park Board meeting in Fairmont; April 19, 2018 – Traverse des Sioux Library meeting; April 20, 2018 – Justice Center Study Committee meeting, Drug Court Steering Committee meeting, and Huntley-Wilmarth Power Line Task Force Committee meeting; April 23, 2018 – SHIP meeting, and Kinship of Martin County meeting; April 24, 2018 – Planning and Zoning meeting at 5:30 p.m.; April 25, 2018 – Fairmont Board of Review, and Convention and Visitors Bureau meeting; April 26, 2018 – Strategic Planning Session at Interlaken Golf Club in Fairmont; May 1, 2018 – regular Board of Commissioners meeting at 9:00 a.m. – Commissioners Meeting Room – Martin County Courthouse, Personnel Committee meeting, and Board Work Session at 11:00 a.m.; May 2, 2018 – Martin County Veterans Memorial Committee meeting, Human Services Executive Committee meeting at 9:00 a.m.; May 3, 2018 – Huntley-Wilmarth Power Line Task Force Committee meeting; May 4, 2018 – Region 9 Healthy Life at Truman, MN, and Sentinel Relays; May 7, 2018 – Martin County EDA Commission meeting at 5:15 p.m.; May 8, 2018 – Library Board meeting; May 9, 2018 – F-M Joint Transit Executive Committee meeting, Department Director meeting at 8:30 a.m., Public Hearing on Huntley-Wilmarth Power Line in Winnebago, MN, and Mapleton, MN; May 10, 2018 – Soil and Water

meeting; May 11, 2018 – GBERBA meeting; May 15, 2018 – next regular Board of Commissioners meeting at 9:00 a.m. – Commissioners Meeting Room – Martin County Courthouse, Public Employees Appreciation Lunch 11:30 to 1:00 p.m. Lakeside at Courthouse.

Higgins reviewed an Invitation to a White House Briefing for Minnesota County Commissioners.

With no further business to wit, Board Chair adjourned the meeting at 10:45 a.m.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Tom Mahoney, Board Chair

ATTEST: _____
Scott Higgins, County Coordinator