

PROCEEDINGS OF THE
MARTIN COUNTY BOARD OF COMMISSIONERS
THURSDAY, DECEMBER 6, 2018
@ 4:30 P.M.

The regular meeting of the Martin County Board of Commissioners was called to order at 4:30 p.m. by Chairman Mahoney. Commissioners present were Schmidtke, Smith, Mahoney, Belgard, and Flohrs. Also present were Scott Higgins, Martin County Coordinator, James Forshee, Martin County Auditor/Treasurer, Lee Smith, Sentinel Newspaper, Julie Walters, Administrative Assistant, and members of staff and public.

The Pledge of Allegiance was recited.

Motion by Commissioner Schmidtke, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve the agenda for the December 6, 2018, regular Board of Commissioners meeting with the following addition: 6.1 County Assessor's Office Update. Carried unanimously.

Motion by Commissioner Flohrs, seconded by Commissioner Belgard, Be It Resolved that the Martin County Board of Commissioners, hereby approve the minutes from the November 20, 2018, regular Board of Commissioners meeting. Carried unanimously.

Ashley Brenke, District Manager Martin SWCD, was present and introduced Hannah Neusch, Blue Earth Watershed Conservation Planner. Brenke noted Neusch began her duties on October 15, 2019.

The Board welcomed Neusch to her new position.

Dustin Benes, District Technician Martin SWCD, presented a brief update on Martin County's 2018 Aquatic Invasive Species (AIS) Prevention Plan consisting of projects, outreach, and education/information. Benes noted he will be presenting a draft copy of the 2019 AIS Prevention Plan at the December 18, 2018, Board of Commissioners meeting and asked the Commissioners to review the Plan and submit suggestions to Dustin prior to the meeting on December 18th.

Dan Whitman, County Assessor, presented a brief Assessor's Office update regarding an issue with the Department of Revenue and the Board of Assessors.

Scott Higgins, County Coordinator, noted the proposed second amendment to the VSO Office Lease Agreement for VSO Office Space at the Lakeview Office Complex now includes early termination language as follows: "Termination. Either party may terminate this lease upon 90 days written notice to the other party." Higgins recommends approval of the VSO Office Space lease extension which now includes early termination language.

After review,

Motion by Commissioner Belgard, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, hereby approve the Second Amendment to VSO Office Lease Agreement for three additional years from the original expiration date beginning December 1, 2019, and continues through November 30, 2022; and includes new monthly rent amount of \$629.30 per month beginning December 1, 2019, for VSO office space located at the Lakeview Office Complex, 2423 Albion Avenue, Suite 11, in Fairmont, Minnesota; and includes early termination language in that either party may terminate this lease upon 90 days written notice to the other party. Carried unanimously.

Higgins noted Phillip Bettin and Roger Carlson's terms on the Martin County Parks/Trail Committee will expire December 31, 2018; and that both Bettin and Carlson are eligible and willing to serve an additional term.

Motion by Commissioner Schmidtke, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, hereby approve the (re)appointment of the following Martin County citizens to the following Citizen Advisory Boards/Commissions: Martin County Parks/Trail Committee – Phillip Bettin and Roger Carlson for an additional three year term beginning January 1, 2019 through December 31, 2021. Carried unanimously.

Higgins noted the Board is being asked to consider a resolution calling for a public hearing for proposed property tax abatements for the Great Plains Transportation Services, Inc. project for the expansion of an existing building to accommodate additional office space at the Arthur Andrews Building located at 923 State Street North in Fairmont. Higgins went on to note Great Plains Transportation Services, Inc. currently have 42 full time employees and plan to add another five full time employees in the two years following project completion and a total of 8 full time employees five years after project completion. Higgins noted Great Plans Transportation Services, Inc. is requesting tax abatement on taxes levied on the improvements of the facility pursuant to Minnesota Statutes Sections 469.1912 through 469.1816 which allow for this. Higgins also noted the Martin County Economic Development Authority (EDA) did consider this too and recommends passage of a resolution to set a public hearing date on the proposed property tax abatements for the Great Plains Transportation Services, Inc. project which, if abatements are approved, the proposed abatement period is 10 years and is estimated at a total of \$164,000. Higgins went on to note the suggested date and time for holding a public hearing regarding the proposed property tax abatement is 10:00 a.m. on Tuesday, January 8, 2019.

Brent Schultze, Chair Martin County EDA, was present and noted that Great Plains Transportation Services, Inc. provided a letter noting they are not likely to proceed with the project if they are not granted property tax abatement.

After review and discussion,

Motion by Commissioner Belgard, seconded by Commissioner Smith,

EXTRACT OF MINUTES OF A MEETING OF THE
BOARD OF THE COUNTY OF

MARTIN, MINNESOTA

HELD: December 6, 2018

Pursuant to due call and notice thereof, a regular or special meeting of the Board of the County of Martin, Minnesota, was duly held at the Martin County Courthouse, Fairmont, Minnesota, on Thursday, the 6th day of December, 2018, at 4:30 o'clock P.M., for the purpose in part of calling for a public hearing on property tax abatements.

The following members were present: Commissioners Schmidtke, Smith, Mahoney, Belgard, Flohrs.

and the following were absent: None.

Commissioner Belgard introduced the following resolution and moved its adoption:

R-#51/'18

RESOLUTION CALLING FOR A PUBLIC HEARING ON
PROPOSED PROPERTY TAX ABATEMENTS FOR THE
GREAT PLAINS TRANSPORTATION SERVICES, INC. PROJECT

WHEREAS, Minnesota Statutes, Sections 469.1812 through 469.1816, both inclusive, authorize the County of Martin, Minnesota (the "County"), upon satisfaction of certain conditions, to grant an abatement of all or a part of the taxes levied by the County on improvements made to certain property; and

WHEREAS, the County has received a request from Great Plains Transportation Services, Inc., a Minnesota corporation (the "Company"), that the County grant an abatement of the proposed property taxes (on new expansion) on Parcel ID Nos. 232-90-0030 and 232-90-0040 in the City of Fairmont (the "Property"), on which the Company proposes expansion of an existing building to accommodate additional office space for the tenant, Great Plains Transportation Services, Inc., for the years 2020 through 2029; and

WHEREAS, it is a legal requirement that the County hold a public hearing prior to adoption of a resolution granting any property tax abatements:

NOW THEREFORE, BE IT RESOLVED by the Board of the County of Martin, Minnesota, as follows:

(1) Hearing. A public hearing on the consideration of granting a property tax abatement to the Company as requested will be held at the time and place set forth in the Notice of Hearing attached hereto as Exhibit A and hereby made a part hereof.

(2) Notice. The County Auditor is hereby authorized and directed to cause notice of said hearing in substantially the form attached hereto as Exhibit A to be given one publication in a newspaper of general circulation in the County at least 10 days but not more than 30 days before the hearing.

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner Smith and, upon a vote being taken thereon after full discussion thereof, the following voted in favor thereof: Commissioners Flohrs, Schmidtke, Smith, Belgard, Mahoney.

and the following voted against the same: None.

Whereupon said resolution was declared duly passed and adopted this 6th day of December, 2018.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Tom Mahoney, Board Chair

ATTEST: _____
James Forshee, Auditor/Treasurer

Roll Call AYES: Commissioners Flohrs, Schmidtke, Smith, Belgard, and Mahoney, NAYS: None. Resolution duly passed and adopted this 6th day of December, 2018.

Pam Flitter, Martin County Zoning Official, presented a Planning and Zoning Office update noting on October 16, 2018, as you guys remember at the County Board meeting Commissioner Schmidtke brought forward a concern of discussion regarding notifications of the feedlot construction across county lines. The Planning Commission reviewed and discussed at the October regular meeting and voted and passed that the current setbacks are sufficient and do not need to be reviewed. This information I brought and reported back to the county board on November 6th. On Tuesday, November 27, 2018, at the regularly scheduled Planning Commission meeting a Planning Commission member who was not in attendance at the last month's Planning and Zoning Board meeting where the notification for feedlot construction across county lines was discussed brought it forward not realizing it was already addressed. The Planning Commission member apologized for not reading the minutes. One item of discussion that followed was that this Planning Commission member just was informed that about a hog site in Iowa and that they were required to put a notice in three newspapers where in Minnesota and Martin County it is only required (to be put in) the Official County Newspaper. And we all know that the official county newspaper is done on bids and chosen in January of each year.

Flitter went on to note the Planning Commission members that were present really felt that the current system that we have is working but they wanted me to bring this before the county board

to discuss. So after that I did some research, I googled the requirements of Iowa, I also contacted and got more information from the Planning Commission member of the requirements that Iowa has to make sure I was reading it correctly and what I found is Iowa does not send out personal notices to landowners or residences. Currently in Martin County we require personal notices to all landowners and residences within 5,000 feet and we typically go further than that. Township officials also receive a notice along with a sign-off sheet from the drainage department, highway department, township clerk, and soil and water. In Iowa there are not setbacks from roads or residences. There is one from a wetland if it is on the producer's land. But otherwise there are no other setbacks from roads or residences. And of course in Martin County we have setbacks from residences, side yards, roads, lakes, etc. Iowa requires a notice in three newspapers and I feel that they do that instead of doing the actual personal notices. They also have a point system that they use and the DNR does the permitting and then after the point system is done the producer can notify residences if they want to. The county doesn't notify the residences...the producer does and in this particular case the producer only had to notify two residences so landowners aren't notified at all.

Flitter also noted in all honesty it doesn't matter to me if you were to require that the producers had to put more notifications in papers. But, when reviewing it some of my opinions are that the Planning Commission members felt that the current system is working; the cost of the public hearing process, the time and the recording, would out-weight really any benefit of the additional cost to the producer and county staff for additional requirements. And changing an ordinance should be in the best interest of the county as a whole not to one individual or to a group. But as always when that stuff is brought forward in the Planning Commission that's what they are there for is to discuss (the issue) and it's always good discussion and always interesting to see what other counties and states do. But I think that as a whole I think we have a much more stringent requirement that Iowa does.

Commissioners briefly discussed notification requirements and subscription rate of the official county newspaper.

Higgins noted the County Assessor is an appointed position per Minnesota Statutes 273.061. With the impending retirement of Dan Whitman the Personnel Committee has interviewed for the County Assessor position and recommends the appointment of Michael Sheplee to the County Assessor position to fill the remainder of Whitman's term effective January 1, 2019, with term ending December 31, 2020. Higgins went on to note the Personnel Committee is also recommending approval of the starting wage for Sheplee of Grade 17 Step 8 at \$37.70/hour.

Motion by Commissioner Smith, seconded by Commissioner Schmidtke,

R-#46/'18

RESOLUTION
APPOINTING A NEW COUNTY ASSESSOR
FOR AN INITIAL TERM
EFFECTIVE JANUARY 1, 2019 THROUGH DECEMBER 31, 2020

WHEREAS, the County Personnel Committee has gone through the recruitment process for the County Assessor position and has interviewed and determined that Michael Sheplee meets the minimum qualifications for the County Assessor's position, and, therefore, recommend appointment as Martin County Assessor; and

WHEREAS, the appointment shall be made by the Martin County Board of Commissioners and approved by the Commissioner of Revenue, per Minnesota §273.061; and

WHEREAS, Michael Sheplee is to be appointed as the Martin County Assessor for an initial term effective January 1, 2019, to fill the remaining term ending December 31, 2020, due to a resignation; and

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Martin, Minnesota, that, in accordance with Minnesota §273.061, that Michael Sheplee be and hereby is appointed as the Martin County Assessor for the initial term beginning January 1, 2019 and continuing through December 31, 2020; and to approve starting wage of Grade 17 Step 8 at \$37.70/hour.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Minnesota Commissioner of Department of Revenue by the County Coordinator.

Motion by Commissioner Smith, seconded by Commissioner Schmidtke, said resolution was duly passed and adopted this 6th day of December, 2018.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Tom Mahoney, Board Chair

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Flohrs, Schmidtke, Belgard, Smith, and Mahoney. NAYS: None. Resolution duly passed and adopted this 6th day of December, 2018.

Higgins noted with the appointment of Sheplee to the Assessor position that opens up a Deputy Assessor position and the recommendation of the Personnel Committee is to advertise to fill the vacancy.

Motion by Commissioner Flohrs, seconded by Commissioner Smith, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize recruitment to fill a Deputy Assessor position in the Martin County Assessor's Office. Carried unanimously.

Higgins presented and reviewed a resolution establishing the annual county commissioner compensation, per diem and other reimbursable expenses for members when conducting their

official duties, prior to January 1st. The Board may increase or decrease their annual compensation. Higgins noted in the past the Board has adjusted by either percentages or dollar amounts; and that a 2.5% increase has been included in the CY2019 Budget which equates to \$25,190.00 (\$24,575.00 in 2018) plus an additional \$1,000 per year for the Chairman and \$500 per year for Vice Chair and commissioners appointed to the Personnel Committee; and per diem of \$75.00 each day performing official duties.

After review,

Motion by Commissioner Smith, seconded by Commissioner Flohrs,

R-#48/'18

RESOLUTION

COUNTY COMMISSIONERS COMPENSATION, PER DIEM & EXPENSES

WHEREAS, Chapter 301 of the Session Laws 1975 provides a method for determining County Commissioners' compensation, per diem pay, and expense allowances, and

WHEREAS, resolution of the County Board establishing the salary, schedule of per diem payments, and expense allowance must be made before January first of each year so as to become effective January first of the next year, and

WHEREAS, the Board of County Commissioners of Martin County after due deliberation and discussion, have determined the annual salary, schedule of per diem payments, and expense allowances that will be effective January 1, 2019, and thereafter, until changed by resolution of the Board in a manner provided by law.

NOW THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Martin County as follows:

1. That the annual salary of each County Commissioner of Martin County shall be the sum of \$25,190.00 plus an additional \$1,000 per year for the Chairman; and \$500 per year for Vice Chair and/or Commissioners appointed to the Personnel Committee with the exception of the Board Chair, payable bi-weekly, less such deductions as are authorized or required by law, and shall be paid to such Commissioner during such interval as he or she is qualified by law to hold such office.
2. That each individual County Commissioner shall be paid one per diem of \$75.00 each day spent in performing the official duties connected with the office. The per diem pay may be paid to any individual County Commissioner making application therefore, who, by proper designation or authorization, has served or is an alternate on any board, committee, or commission of County government, including committees of the Board or for the performance of service for any of the following work, service or activity.

Region Nine Delegate	South Central Workforce Council
F/M Human Services Board	County Water Plan Committee
Prairieland Joint Powers Board	GBERBA Board
Delegate to M.V.A.C.	AMC Delegate
Building Committee	County Park/Trails Board
Personnel Committee	Community Corrections
MN Extension Service Committee	Law Library Board
Region Nine E.M.S.	Safety Committee
County Highway Liaison	State Health Improvement Plan (SHIP)
South Central HRA Board	Economic Development Board
County Insurance Committee	County GASB Committee
Transit Advisory Comm. (TAC)	Soil & Water Conservation Dist. Liaison
Jail/Justice Center Committee	Library Board
Planning and Zoning Commission Liaison	Public Relations Campaign Comm.
Investment in Current/Future Emp.	County Solid Waste Committee
MCIT Delegate	Highway 15 Coalition
Labor Management Committee	Drainage/ Joint Drainage Authority
GIS Committee	County Strategic Planning Committees
Library Board Alternate	Broadband Steering Committee
Drug Court Representative	Rural Minnesota Energy Board (RMEB)
Bureau 14 (Chamber of Commerce)	South Central Minnesota/Regional Radio Board
Community Center Feasibility Committee	Fairmont Convention & Visitors Bureau
MC Substance Abuse Prevention	Faribault-Martin Transit Board JPB
Aquatic Invasive Species Committee (AIS)	Kinship Board
Traverse de Sioux Library Board	SBDC Partnership Board
Compensation Advisory Committee (CAC)	Beyond the Yellow Ribbon

Activities relating to Ditches under the Jurisdiction of the County Board, or under Jurisdiction of a Joint County Ditch Authority.

For such committee, board, or commissioner work or meetings which may be required by law or which is authorized by the Board of County Commissioners, providing that such work, service or activity is authorized by Board action prior to the performance of such work, service or activity.

3. No Commissioner may receive an amount greater than one full per diem payment on any one day. A Commissioner may accept or claim less than the full per diem. If a per diem is paid by another entity or authority for work, service, or activity permitted by this resolution, Martin County shall not pay a per diem for the same work, service or activity.

4. That in addition to the salary and per diems set forth herein, each individual County Commissioner may be paid his or her actual and necessary expenses and the County mileage allowance, according to County Policy when traveling on official business authorized by Board action.

Motion was made by Commissioner Smith, seconded by Commissioner Flohrs, and unanimously carried, for the adoption of said resolution.

Dated this 6th day of December, 2018.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Tom Mahoney, Board Chair

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Schmidtke, Belgard, Flohrs, Smith, and Mahoney. NAYS: None. Resolution duly passed and adopted this 6th day of December, 2018.

Higgins noted annually the Board sets the annual salaries of the County's Elected Officials and presented a resolution for consideration in setting these salaries. Higgins noted the listed salaries in the resolution reflect a 2.5% increase for CY2019 plus a step increase if eligible.

Motion by Commissioner Schmidtke, seconded by Commissioner Belgard,

R-#49/'18

RESOLUTION
ESTABLISHING MARTIN COUNTY ELECTED OFFICIALS
SALARIES FOR CY2019

Motion by Commissioner Schmidtke, seconded by Commissioner Belgard, to approve and authorize the Board Chair to sign this Resolution setting the salaries for Martin County Elected Officials for 2019:

WHEREAS, Pursuant to Minnesota Statutes, the Martin County Board of Commissioners is responsible for setting the salaries of all elected officials, based upon the responsibilities and duties of the Office and taking into account the performance of each elected official including the County Auditor/Treasurer, County Recorder, Sheriff and County Attorney; and

WHEREAS, the Martin County Board of Commissioners very much appreciates the work performed by all of the elected officials in Martin County.

NOW THEREFORE BE IT RESOLVED, that the annual salaries of elected officials in Martin County for the year CY2019 are set as follows (any rounding will be governed by payroll):

	<u>2019</u>	<u>2018</u>
County Attorney	\$123,739.20	\$117,686.40
County Auditor/Treasurer	\$107,952.00	\$102,731.20
County Sheriff	\$107,952.00	\$105,310.40
County Recorder	\$ 66,726.40	\$ 63,544.00

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Tom Mahoney, Board Chair

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Smith, Flohrs, Belgard, Schmidtke, and Mahoney. NAYS: None. Resolution duly passed and adopted this 6th day of December, 2018.

Higgins noted annually the Board takes action to approve the annual employee wages for payroll purposes which typically includes the non-union employees, County Highway Supervisor's Association, AFSCME Library 1204C, LELS #115 Corrections/Communications Officers, and LELS #136 Deputy and Sergeants. Higgins went on to note the Library Board is responsible for the Library staff and typically follows the County Board's action as it pertains to the Library Union contract. Eligible LELS #115 (Corrections/Communications) and LELS #136 (Deputy/Sergeants) receive their step increase on their employment anniversary dates per their respective union contracts.

Motion by Commissioner Belgard, seconded by Commissioner Flohrs, establishing the CY2019 non-bargaining compensation plan and salary matrix.

R-#50/'18

RESOLUTION
ESTABLISHING THE CY2019 NON-BARGAINING COMPENSATION PLAN
AND SALARY MATRIX

WHEREAS, it is the intent of the Board of Commissioners that Martin County non-bargaining unit employees be compensated fairly and equitably based upon their performance; and,

WHEREAS, the Board established an intent to maintain a competitive compensation schedule for County employees within the County's Classification and Compensation system; and

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Martin, State of Minnesota, that effective January 1, 2019, the non-union employees shall receive a General Wage Adjustment increase of 2.5% subject to the County's Classification and Compensation plan; and,

BE IT FURTHER RESOLVED, that the 2019 Salary Matrix for the Martin County Classification and Compensation Plan shall be adjusted by 2.5% general increase effective January 1, 2019; and,

BE IT FINALLY RESOLVED, that any employee may elect to reject the general salary increase by providing written notice to the County Coordinator prior to the implementation of the adjustment.

Motion by Commissioner Belgard, seconded by Commissioner Flohrs, said resolution duly passed and adopted this 6th day of December, 2018.

BOARD OF COMMISSIONERS
MARTIN COUNTY

Tom Mahoney, Board Chair

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Schmidtke, Smith, Belgard, Flohrs, and Mahoney. NAYS: None. Resolution duly passed and adopted this 6th day of December, 2018.

Kevin Peyman, County Engineer, was present to report on the final contract for SAP 46-626-023 Mill, Bituminous Wear, Cold Inplace Recycling and Shoulders for CSAH 26. Peyman noted the initial contract was \$6,174,955.66 and the final certified work amount was \$6,012,823.91. Peyman went on to note that final examination has been made, work has been completed, and the entire amount of work has been performed. Peyman recommends approval of the final contract with Duinink Construction of Prinsburg, Minnesota.

Motion by Commissioner Belgard, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, upon the recommendation of County Engineer, hereby approve the final contract payment for SAP 46-626-023 CSAH 26 Mill, Bituminous Wear, Cold Inplace Recycling and Shoulders with Duinink Construction of Prinsburg, Minnesota, in the amount of \$6,012,823.91. Carried unanimously.

Peyman presented and reviewed a resolution requesting State Transportation Bond Funds for County and Township Bridge projects including replace, rehabilitation, or removal of the bridges. Peyman noted the various bridges listed on the resolution have been reviewed and identified as high priority for replacement, rehabilitation, or removal within the next five years.

Motion by Commissioner Belgard, seconded by Commissioner Flohrs,

Martin County Highway Department
Resolution No. 3 - 2018

RESOLUTION FOR STATE TRANSPORTATION
BOND FUNDS FOR COUNTY AND TOWNSHIP BRIDGES

WHEREAS, Martin County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal, supplied by local citizenry and local units of government; and

WHEREAS, Martin County has identified those bridges that are high priority and that require replacement, rehabilitation, or removal within the next five years;

NOW, THEREFORE BE IT IS RESOLVED that the following deficient bridges are high priority and Martin County intends to replace, rehabilitate, or remove these bridges as soon as possible when funds are available,

<u>Bridge No.</u>	<u>Road</u>	<u>Est. Cost</u>	<u>Location</u>
L7227	Twp 165	\$350,000	300 th Av. Sec. 35 Center Cr. Twp.
4074	CSAH 9	\$600,000	Section 2 Cedar Township
92361	Twp 299	\$250,000	250 th St. Section 2 Westford Twp.
242	C.R. 140	\$650,000	Section 5 Elm Creek Township
L7219	Twp 041	\$250,000	240 th Av. Section 11 Rutland Twp.
L7218	Twp 046	\$400,000	230 th Av. Section 34 Rutland Twp.
L7232	Twp 329	\$400,000	10 th Av. Section 6 Elm Creek Twp.
661	Twp 038	\$500,000	227 th Av. Section 34 Westford Twp.
932	Twp 228	\$175,000	110 th St. Section 12 Jay Township
934	Twp 188	\$275,000	120 th St. Section 11 Jay Township
L7231	Twp 001	\$275,000	10 th Av. Section 6 Elm Creek Twp.
1925	CSAH 53	\$500,000	Section 30 Center Creek Twp.
46501	CSAH 8	\$650,000	Section 20 Tenhassen Township
L7233	Twp 059	\$250,000	10 th Av. Section 19 Jay Township
7196	CSAH 9	\$425,000	50 th Av. Section 27 Cedar Twp.
89478	C.R. 140	\$175,000	180 th St. Section 6 Elm Creek Twp.
89495	C.R. 106	\$175,000	30 th St. Section 23 Lake Fremont
L7206	Twp 6	\$400,000	60 th Av. Section 26 Cedar Twp.
L7251	Twp 110	\$400,000	240 th St. Section 6 Waverly Twp.
92358	CSAH 50	\$300,000	230 th St. Section 11 Waverly Twp.
46504	CSAH 38	\$650,000	170 th St. Section 10 Fox Lake Twp.
46508	CSAH 39	\$650,000	190 th Av. Section 1 Fraser Twp.
89370	Twp 148	\$250,000	210 th St. Section 27 Waverly Twp.
90329	CSAH 54	\$300,000	250 th St. Section 2 Cedar Twp.
L7234	Twp 67	\$300,000	30 th Ave. Section 21 Jay Twp.

Furthermore, Martin County does hereby request authorization to replace, rehabilitate, or remove such bridges; and

Furthermore, Martin County does hereby request financial assistance with eligible approach grading and engineering costs on township bridges, as provided by law.

Upon motion by Commissioner Belgard, seconded by Commissioner Flohrs, and carried said resolution was duly passed and adopted this 6th day of December, 2018

BOARD OF COMMISSIONERS
MARTIN COUNTY, MINNESOTA

By: _____
Chair, Martin County
Board of Commissioners

Attest: _____
Scott Higgins
County Coordinator

CERTIFICATION

I hereby certify that the foregoing resolution is a true and correct copy of a resolution presented to and adopted by the County of Martin at a duly authorized meeting thereof held on the 6th day of December, 2018.

Scott Higgins
County Coordinator

Roll Call AYES: Commissioners Schmidtke, Smith, Flohrs, Belgard, and Mahoney. NAYS: None. Resolution duly passed and adopted this 6th day of December, 2018.

Higgins presented and reviewed a resolution for the transfer of ownership of a state bond funded property (Martin County Transit Facility) to the Faribault-Martin County Joint Transit Board. Higgins noted the Minnesota Department of Transportation – Office of Transit has accepted the proposal of transferring the title for the transit building and Martin County retains ownership of the land underneath.

Jeremy Monahan, F-M Joint Transit Director, was present and noted the transfer will only be the 10,000 square feet that is used for Transit, Ditch, and Veterans Services. The Sheriff's portion and the land underneath the entire building will stay with the County. Monahan went on to note that the resolution stipulates that the F-M Joint County Transit Board will have complete access and usage of the surrounding land for parking and movement needs to and from the property.

After review and discussion,

Motion by Commissioner Belgard, seconded by Commissioner Flohrs,

ATTEST: _____
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Schmidtke, Smith, Flohrs, Belgard, and Mahoney. NAYS: None. Resolution duly passed and adopted this 6th day of December, 2018.

Michael Forstner, Drainage Administrator, was present to recommend appointing an engineer to review issues relating to JD #37. Forstner noted last Wednesday we had an informational meeting with landowners on JD #37 and it got fairly heated. The situation is on the very upper end they restored a bunch of the land and now the downstream people are saying that they're not managing it correctly or it wasn't designed correctly and the holding basin is not doing what is intended it is just keeping it too high so when we get rain it just runs off and comes out on them. Forstner went on to note this is just north of Sherburn on Hwy 4 so at that informational meeting Kurt (Deter) suggested that the Board appoint an engineering firm to review Board of Soil and Water Resources (BWSR's) plan to make sure that it was designed correctly and if there is anything that can be done to relieve what is occurring out there.

After review and discussion,

Motion by Commissioner Flohrs, seconded by Commissioner Belgard, acting as the Drainage Authority for Martin County, hereby appoint I&S Group Engineers of Mankato, Minnesota, as engineer to review drainage issues on JD #37. Carried unanimously.

The Board reviewed Warrants, Auditor Warrants, and EFT Transactions to be paid December 6, 2018.

Motion by Commissioner Smith, seconded by Commissioner Schmidtke, Be It Resolved that the Martin County Board of Commissioners, hereby approve Warrants, Auditor Warrants, and EFT Transactions to be paid on December 6, 2018, and includes the Martin County Highway Department and Drainage bills as presented. Carried unanimously.

Warrants received and paid December 6, 2018, are registered on file in the Auditor/Treasurer's Office as follows:

Revenue Fund – Warrants Approved December 6, 2018	\$119,176.93
Enhanced 9-1-1 Fund	\$ 1,134.00
Martin County Economic Development Fund	\$ 10,101.35
Solid Waste Management Fund	\$ 50,931.10
Human Services Fund	\$298,193.67
Building-CIP-Fund	\$ 5,535.00
Bank Building Fund	\$ 350.27
Refunding Fund	\$ 26,570.99
Total	\$511,993.31
Road and Bridge Funds Totaled	\$433,125.00
Martin County Ditch Funds Totaled	\$131,559.03

The Board reviewed information and reports including 2019 Interlaken Heritage Days Contribution Request, CY2018 Standing Board Committee Assignments to review for CY2019 Assignments, and discussion on CY2019 Joint Powers Board Executive Committees (Prairieland, F-M County Joint Transit, and Human Services of Faribault and Martin Counties).

Commissioners reviewed their calendars of previous and upcoming meetings and activities: November 20, 2018 – regular Board of Commissioners meeting at 9:00 a.m., Personnel Committee meeting, and AgriBusiness meeting in the evening; November 21, 2018 – Human Services meeting in Fairmont; November 22-23, 2018 – Thanksgiving Holiday, Courthouse Closed; November 26, 2018 – Personnel Committee meeting and Rural Minnesota Energy Board meeting; November 27, 2018 – Planning & Zoning meeting at 5:30 p.m., Human Services All Agency meeting at East Chain, Minnesota, and Area Six Soil and Water District meeting; November 28, 2018 – Fairmont Comprehensive Plan meeting at city hall, South Central Minnesota Multi-County HRA Board meeting in North Mankato, Minnesota, JD #37 Informational meeting at the Martin County Courthouse, and JD #9 M&W meeting in Ormsby, Minnesota; November 29, 2018 – Personnel Committee meeting (Department Director Evaluations), CERT meeting in Windom, Minnesota, and Fairmont Area Kinship meeting; November 30, 2018 – Drug Court Steering Committee meeting at 11:30 a.m.; December 3-4, 2018 – Association of Minnesota Counties (AMC) Annual Conference in Bloomington, Minnesota; December 5, 2018 – Human Services Executive Board meeting, Compensation Advisory Committee meeting, Martin County Veterans Memorial Committee meeting, Leadership Martin County Government Day, and Community Center meeting at the Fairmont Opera House; December 6, 2018 – St. Paul Lutheran Bell Choir concert in second floor rotunda – Martin County Courthouse, Building Committee meeting at 2:30 p.m., regular Board of Commissioners meeting at 4:30 p.m. and Truth in Taxation meeting at 6:00 p.m.; December 7, 2018 – F-M County Joint Transit Executive Board meeting at 8:00 a.m.; December 10, 2018 – Corn Growers Breakfast meeting at 7:15 a.m., Martin County EDA meeting at 5:15 p.m.; December 11, 2018 – Library Board meeting, Open House Reception for Dan Schmidtke 3:00-4:30 p.m. in the Commissioners Meeting Room – Martin County Courthouse; December 12, 2018 – joint AgriBusiness/Bureau 14 meeting at Interlaken and Compensation and Classification Study employee meetings in the Commissioners Meeting Room – Martin County Courthouse.; December 13, 2018 – Compensation and Classification Study employee meeting at the Highway Department and Soil and Water meeting; December 14, 2018 – Prairieland meeting at 10:00 a.m. and Building Committee meeting at 2:00 p.m.; December 18, 2018 – next regular Board of Commissioners meeting at 9:00 a.m. – Commissioners Meeting Room – Martin County Courthouse, Annual Holiday Potluck 11:30 a.m. to 1:30 p.m. First Floor Rotunda – Martin County Courthouse and Water Plan meeting.

With no further business to wit, Board Chair adjourned the meeting at 5:42 p.m.

BOARD OF COMMISSIONERS
MARTIN COUNTY, MN

Tom Mahoney, Board Chair

ATTEST: _____
Scott Higgins, County Coordinator