



## OUR MISSION

Martin County Government is to provide efficient and quality service to taxpayers and customers, utilizing partnerships, communication, and cooperation.

# COMMISSIONER AGENDA

**NOTICE AND TENTATIVE AGENDA  
MARTIN COUNTY BOARD OF COMMISSIONERS  
Tuesday, September 3, 2019 @ 9:00 a.m.  
Room 103 – Courthouse (First Floor)  
Commissioners Meeting Room**

## FIRST DISTRICT

**Elliot Belgard**  
Truman, MN 56088  
H: 507.776.2106  
C: 507.236.1173

**9:00 a.m.**

### **1.0 CALL TO ORDER**

### **2.0 PLEDGE OF ALLEGIANCE**

## SECOND DISTRICT

**Tom Mahoney**  
Fairmont, MN 56031  
C: 507.236.5375

### **3.0 REVIEW AND APPROVE AGENDA**

## THIRD DISTRICT

**Kathy Smith**  
**Board Chair**  
Fairmont, MN 56031  
C: 507.236.3489

### **4.0 REVIEW AND APPROVE MINUTES**

**4.1 Regular Board Meeting for August 6, 2019, and August 20, 2019**

### **5.0 SPECIAL PRESENTATIONS**

**5.1 Introduction of New Employees – Sarah Halvorson, Records Office  
Jessica Laue, Assessor's Office**

**5.2 Introduction and Presentation by H2Overviewers (9:05 am)**

**5.3 Fox Lake Conservation League Purchase Update – D. Hartke, Fox Lake  
Conservation League (9:15 am)**

## FOURTH DISTRICT

**Richard Koons**  
Welcome, MN 56181  
C: 507.236.2902

### **6.0 COUNTY ATTORNEY**

**FIFTH  
DISTRICT  
Steve Flohrs**

**Board Vice Chair**  
Ormsby, MN 56162  
H: 507.639.3071  
C: 507.236.5995

### **7.0 LICENSES AND PERMITS**

### **8.0 UNFINISHED BUSINESS**

COURTHOUSE - FAIRMONT, MINNESOTA  
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## **9.0 GENERAL BUSINESS**

- 9.1 Consider 2019 County Boat and Water Safety Grant Resolution & Agreement – Sheriff**
- 9.2 Set Public Hearing for Increases to Planning and Zoning Office Fee Schedule – P. Flitter,**
- 9.3 Consider Voting Equipment Grant Agreement Amendment – J. Korte, A/T**
- 9.4 Consider Hire of Accountant for Auditor/Treasurer’s Office – L. Hauglid, HR Manager**
- 9.5 Consider Approval of Various Job Descriptions(Legal Secretary/Admin. Asst. II Victim Services)**
- 9.6 Consider Award of Bid for Replacement of Emergency Generator Project – J. Loose, Wold**
- 9.7 Consider Approval of 2019 Capital Transit Facility Assignment of Grant Agreement**
- 9.8 Consider Citizen Appointment to the South Central MN Multi-County HRA Board**
- 9.9 Consider Engaging ISG Architects for Design, Specs and Bid for Phase II Courthouse Dome Replacement/Clock Repair Project –B. Mickelson, ISG (9:45 am)**
- 9.10 Receive and File CY2020 Budget Allocation Request from South Central Minnesota EMS**
- 9.11 Consider Closing of Courthouse for Employee Recognition Program**
- 9.12 Review of CY2020 Preliminary Budget Workshop #3**

## **10.0 COUNTY DRAINAGE AUTHORITY**

- 10.1 Joint Drainage Board Hearing on September 3, 2019, at 2:00 p.m. in the Martin County Commissioners Room on the JD #414 M&F Final Acceptance of Repair Contract**
- 10.2 Joint Drainage Board Hearing on September 3, 2019, at 2:00 p.m. in the Martin County Commissioners Room on JD #414 M&F, consideration of Petition to Improve Branch A40**

## **11.0 SCHEDULED HEARINGS**

- 11.1 Public Hearing Regarding Tax Abatement Request from CHS, Inc. (10:00 am)**

## **12.0 CONSENT AGENDA**

*(Note: All items on the Consent Agenda are considered to be routine and have been made available to the County Board; the items will be enacted on one motion, unless a Board member so requests to separate the request, in which case the item will be removed from the consent Agenda and considered under a separate motion).*

## **13.0 APPROVE BILLS**

- 13.1 Approve Warrants to be paid on September 3, 2019 and Auditor Warrants and EFT Transactions**

## **14.0 INTER-AGENCY REPORTS/ANNOUNCEMENTS**

- 14.1 CY2020 Ancillary Insurance Renewal Information**
- 14.2 CY2020 Employee Health Insurance Renewals**

## **15.0 CALENDARS**

*(Note: the following list includes meetings that may be attended by one or more members of the Martin County Board of Commissioners)*

- **September 5, 2019 – Tax Forfeited Land and Road Tour – 7:00 a.m. – The Ranch Restaurant**
- **September 10, 2019 – Martin County EDA Commission Meeting – 6:00 p.m. – City of Ceylon Council Chambers**
- **September 11, 2019 – County Department Head Meeting-8:30am-Sisseton Room**
- **September 11-13, 2019 – AMC Fall Policy Conference at Arrowwood Resort**
- **September 17, 2019 – Regular Board of Commissioners Meeting at 9:00 a.m. – Commissioners Meeting Room**
- **September 17, 2019 – Annual Employee Recognition Day – 11:30 a.m. to 1:00 p.m. – Transit Facility**

## **16.0 OPEN DISCUSSION**

## **17.0 ADJOURN**

*(Note: Business item time listings are approximate unless set by Public Notice)*