

PROCEEDINGS OF THE  
MARTIN COUNTY BOARD OF COMMISSIONERS  
TUESDAY, FEBRUARY 5, 2019  
@ 9:00 A.M.

The regular meeting of the Martin County Board of Commissioners was called to order at 9:00 a.m. by Chairwoman Kathy Smith. Commissioners present were Tom Mahoney, Kathy Smith, Elliot Belgard, Steve Flohrs, and Richard Koons. Also present were Scott Higgins, Martin County Coordinator, James Forshee, Martin County Auditor/Treasurer, Kevin Peyman, County Engineer, Jason Sorensen, Sentinel Newspaper, Rod Halvorsen, City of Lakes Media, Julie Walters, Administrative Assistant, and members of staff.

The Pledge of Allegiance was recited.

Motion by Commissioner Belgard, seconded by Commissioner Koons, Be It Resolved that the Martin County Board of Commissioners, hereby approve the agenda for the February 5, 2019, regular Board of Commissioners meeting. Carried unanimously.

Motion by Commissioner Mahoney, seconded by Commissioner Belgard, Be It Resolved that the Martin County Board of Commissioners, hereby approve the minutes of the January 8, 2019, and January 22, 2019, regular Board of Commissioners meetings. Carried unanimously.

Steve McDonald, MIS Director, was present to review quotes received for installation of a security system at the Martin County Attorney's Office. McDonald recommends the purchase of a Panic Alarm System from 1<sup>st</sup> Choice Security in the amount of \$700.00 for hardware plus \$358.00 (\$29.90/month) for cellular and monitoring service fees. The Building Committee has discussed installation of a security monitoring system for the County Attorney's Office and recommends the purchase of a security system.

Hawk Alarm Systems, Inc. – Mapleton, MN

Panic Alarm System	\$1,179.64 (Hardware)
Cellular Communicator	<u>\$ 200.00</u> (Hardware)
Hardware Total	\$1,379.64
Cell Service	\$ 150.00 (\$12.50/Month or \$150 Annually)
Monitoring	<u>\$ 288.00</u> (\$24/Month or \$288 Annually)
Total for First Year	\$1,817.64

1<sup>st</sup> Choice Security – Lake Crystal, MN

Panic Alarm System	\$ 700.00 (Hardware)
Cellular & Monitoring	<u>\$ 358.00</u> (\$29.90/Month or \$358 Annually)
Total for First Year	\$1,058.00

After discussion,

Motion by Commissioner Belgard, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve and authorize the Martin County MIS

Department to move forward with the purchase of a security system for the Martin County Attorney's Office including a Panic Alarm System from 1<sup>st</sup> Choice Security of Lake Crystal, Minnesota, in the amount of \$700.00 plus \$29.90/month (\$358.00 annually) for cellular and monitoring service fees. Carried unanimously.

Kevin Peyman, County Engineer, presented a Highway Department Update including an outline of their recent plowing/sanding/salting schedule during the recent snow and wind events.

Peyman noted during normal conditions regular Highway Department work hours are from 7:00 a.m. to 3:30 p.m. However, due to the recent weather events plows were out as follows:

Monday – January 28, 2019 – 5:30 a.m. to 4:30 p.m. With 5-8 inches of snow we focus on getting the main lines open and then under most events we try to come back and clean up the intersections and taper back so there's room to push things the next day.

Tuesday – January 29, 2019 – 6:00 a.m. to 2:30 p.m. No new snow but blowing and drifting.

Wednesday – January 30, 2019 – 6:00 a.m. to 2:30 p.m. Extreme cold with blowing snow. Got most of the drifts open but did not do any clean up or tapering. Hard to keep our trucks on the road and running.

Thursday – January 31, 2019 – 6:00 a.m. to 2:30 p.m. Still cold and blowing snow. Had everything open and intersections cleaned up and did some tapering.

Friday – February 1, 2019 – 7:00 a.m. to 3:30 p.m. Finished cleaning up all the intersections and tapered all the roads we didn't get tapered, clean up on the gravels, and dumped three of our dump trucks for snow removal at the courthouse. Clean up at courthouse is usually done early morning during the week but with this weather event we weren't able to get there all week and our equipment is so big we can't haul snow when there are cars in the parking lot. During the winter our trucks are loaded with salt and sand during the winter so we have to dump/empty out the trucks in order to haul snow.

Saturday – February 2, 2019. Saturday morning four guys worked for two and one-half hours to haul snow out of the courthouse. Normally this isn't done on a weekend. However, due to cleaning up the roads all week long Saturday the roads were still pretty good and we didn't have to have anybody out on the roads.

Monday – February 4, 2019 – 6:00 a.m. to 2:30 p.m. With freezing rain and light dusting of snow we did clean up on the gravels that had drifted a bit but for the most part was salting and sanding.

Peyman reviewed the Highway Department's salting and sanding policy noting that state statutes say that road authorities other than the high speed arterials (like the interstates and some other state roads) may salt and sand only at such places as stop signs, hills, and curves. We don't broadcast sand down the roads. The statute says unless it cannot be accomplished with a reasonable amount of time (most counties interpret a reasonable amount of time within 24-48

hours) so we feel we can get the road mostly cleared from ice within 24-48 hours without broadcast salting and the reason for that is threefold: 1) with current high salt level in 40 metro lakes and streams perception is by 2050 there will be no aquatic life in those lakes and streams and there are another 40 lakes and streams they think are getting close to that level; 2) perception out there that salt is going to make things better. Unless we have a night crew putting salt down it often times can make things worse if you don't have a crew out there that's chasing it and scraping it all the time after you put that salt down because the salt will start to melt it and it will get a little bit wet and as the snow is blowing across it will stick more; and 3) general consensus is under 10 degrees salt doesn't really help you much because you need so much salt and when you get under 5 degrees it is almost a one to one ratio. When we put salt and sand down we're doing a 75% sand and 25% salt mixture with the hope that the salt will help melt the ice and the sand gives you traction. Peyman also noted we are experimenting with a "beet heat" product that still has chemical in it but its primary element is beet juice so it's a little bit more organic. Peyman went on to note that sporadically when it gets really cold we have issues with our fuel gelling up and that after talking about this with our fuel supplier the Fairmont shop and out shops will switch to a different diesel/additive mix which should get us down to 30-35 below and help us get through most cold weather events.

Pam Flitter, Martin County Zoning Official, presented and reviewed a Conditional Use Permit (CUP) request from American Tower LLC within Section 15 of Westford Township. American Tower LLC is proposing to install a new 260 foot, self-support wireless communications tower on a site located in an "A" Agricultural District. The Martin County Zoning Ordinance and the Martin County Wireless Communications Ordinance requires a Conditional Use Permit in an "A" Agricultural District for any new tower to a maximum of 400 feet. The Planning Commission approved the CUP request with conditions during their January 22, 2019, meeting and is recommending approval of the Conditional Use Permit.

Motion by Commissioner Flohrs, seconded by Commissioner Belgard,

R-#14/'19

CONDITIONAL USE PERMIT  
AMERICAN TOWER LLC  
CONSTRUCTION OF A WIRELESS COMMUNICATION TOWER  
IN AN "A" AGRICULTURAL DISTRICT  
WITHIN SECTION 15 OF WESTFORD TOWNSHIP

Motion by Commissioner Flohrs, seconded by Commissioner Belgard,

WHEREAS, a Conditional Use Permit was requested by American Tower LLC, applicant, and Sherry Bentz, owner of the property, located within Section 15 of Westford Township in Martin County, Minnesota, (legally described in applications) for the purpose of construction of a wireless communications tower on a site located in an "A" Agricultural District; and

WHEREAS, the Martin County Planning and Zoning staff has completed a review of the application and made a report pertaining to the request, a copy of said report has been presented to the County Board of Commissioners; and

WHEREAS, the Planning Commission of the County on the 22<sup>nd</sup> day of January, 2019, following proper notice, held a public hearing regarding the request and, following the hearing, adopted a recommendation that the request for a Conditional Use Permit be granted; and

WHEREAS, the Martin County Board of Commissioners finds that Conditional Use Permit is to be issued for the following purpose:

Construction of a wireless communications tower; and

WHEREAS, the following conditions have been applied:

- Any additional permits required by the FAA/FCC must be obtained by the applicant.
- Building permit(s) must be obtained and be in compliance with the Martin County Zoning Ordinance.
- Applicant must construct according to the submitted plan and shall comply with the manufacturer's specifications and with ANS/TIA/EIA standards.
- The applicant shall comply with the Martin County Zoning Ordinance and the Martin County Wireless Communication Ordinance requirements.
- The applicant must work with DOT (Department of Transportation) regarding any proposed access road work.
- Failure to comply with conditions may result in revocation of the Conditional Use Permit.

NOW THEREFORE BE IT RESOLVED, that the Martin County Board of Commissioners, and upon the recommendation of the Martin County Planning Commission, hereby approves the Conditional Use Permit for the above described property and is hereby issued pursuant to MS 394.301 and Martin County Ordinance #1, Chapter 6.01 and that this permit shall remain in full force and effect provided in the conditions as described above are met and maintained by the applicant and his/or her successors in interest. This permit is binding upon the applicant, the record titleholder to the property, and his/her successors in interest. Notice is hereby given that this permit may be revoked if the conditions set forth above are not maintained as described above. This resolution shall become effective immediately upon its passage and without publication.

Dated this 5<sup>th</sup> day of February, 2019.

BOARD OF COMMISSIONERS  
MARTIN COUNTY, MN

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Kathy Smith, Board Chair

ATTEST: \_\_\_\_\_  
Scott Higgins, County Coordinator

Roll Call AYES: Commissioners Koons, Mahoney, Belgard, Flohrs, and Smith. NAYS: None.  
Resolution duly passed and adopted this 5<sup>th</sup> day of February, 2019.

Flitter presented an update on Martin County’s 2018 Building Permits Issued Quarterly and 2018 Permit types and Numbers.

2018 PERMIT TYPES AND NUMBERS

Type of Permit Issued	Number
Building	112
Feedlot	23
Septic	47
Variances	6
CUPS	7
Re-Zone	1

- Feedlot: total includes 19 state sites and 4 County Construction Short Forms issued.

2018 Building Permits Issued Quarterly

Type of Structure	Jan-Mar	Apr-June	July-Sept	Oct-Dec	Totals
Home	0	2	4	4	10
Home Additions	2	2	1	0	5
Patios; Walks; Decks; Ramps; Misc.	0	2	3	1	6
Garage	0	2	1	0	3
Shop; Office; Addition; Sheds; Barns	1	10	14	5	30
Play House/Jungle Gym	0	0	1	0	1
Grain Bins; Dryers	5	16	5	3	29
Communication Antennas; Essential Service; Solar Array; MET Tower	2	1	4	3	10
Cattle Finisher	0	1	0	0	1
Swine Finisher	4	6	6	1	17
<b>TOTAL:</b>	14	42	39	17	112

2018 Septic Permits Issued = 47

County Feedlot Construction Short Forms = 4

MPCA Sites = 19

Swine = 22

Beef = 1

Planning Commission/Board of Adjustment 2018

\*\*Variance Applications = 6

\*\*Conditional Use Permit Applications = 7

\*\*Re-Zone Application = 1

\*\*Number of single family home permits issued in City of Fairmont = 7

Flitter continued with a brief Planning and Zoning Office Update noting six (septic) systems were loaned money from our Martin County Loan Program and we had five systems that received grants; ongoing Noxious Weed Program/Pesticide Testing at the Planning and Zoning

Office for commercial application; and annual Martin County Septic contractors meeting taking place today.

James Forshee, Martin County Auditor/Treasurer, noted it is recommended that the 2019 Martin County Board of Appeal and Equalization be set for Tuesday, June 18, 2019, at 6:30 p.m. Minnesota Statutes set guidelines as to when the County Board of Appeal and Equalization may convene. Current law provides that the County Board of Appeal and Equalization may meet after the second Friday in June on at least one meeting day and may meet up to 10 consecutive days. The Board of Equalization for 2019 must hold a meeting that does not recess or adjourn prior to 7:00 p.m. The County Board is being asked to establish the meeting date in order to include it on the valuation notices to be mailed to each property owner in March. The law also requires that at least one member of the County Board of Equalization must have received the training provided by the Department of Revenue and be certified.

Motion by Commissioner Belgard, seconded by Commissioner Mahoney, Be It Resolved that the Martin County Board of Commissioners, representing themselves as the Martin County Board of Appeal and Equalization, along with the appointment of the Auditor/Treasurer, hereby approve and set the meeting date of June 18, 2019, beginning at 6:30 p.m. for the County Board of Equalization to be held in the Martin County Courthouse, 201 Lake Avenue, Fairmont, MN, First Floor – Commissioners Meeting Room, with the County Board of Commissioners serving as the Board of Equalization, along with the appointment of James Forshee, Martin County Auditor/Treasurer, as a member of the Board as well. Carried unanimously.

Scott Higgins, County Coordinator, noted the Local Government Pay Equity Act M.S. 471.991-471.999 and Minnesota Rules, Chapter 3920, requires that every three years the county submit its compliance report to the Minnesota Management and Budget Office (MMB) by January 31, 2019. Higgins went on to note the County Board is being asked to ratify approval of the compliance report and that the County will receive notification informing us whether the County is in compliance or out of compliance sometime later this year. Higgins also noted from the initial report submitted, it appears that Martin County is in compliance.

Motion by Commissioner Mahoney, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby ratify and approve the 2019 Pay Equity Report as submitted to the Minnesota Pay Equity Office. Carried unanimously.

Jeff Markquart, Martin County Sheriff, was present to request the Board accept an agenda addition from Abigail Nesbit, Emergency Management Director, requesting signing authority for Nesbit to sign any or all grants or required documentation from the Division of Homeland Security and Emergency Management at the Department of Public Safety if the Board does not meet again prior to the signing deadline.

After discussion,

It was decided by consensus of the Board that additional information is needed and directed the Martin County Sheriff's Office to bring this item to the next regular Board of Commissioners meeting on February 19, 2019.

Markquart presented a current Martin County Jail Population Update including twenty-two (22) in house; with six (6) out of county; and three (3) on Electronic Home Monitoring (EHM).

Michael Forstner, Martin County Drainage Administrator, was present to open discussion pertaining to the CD #29 and JD #367 Improvement Project and Manyaska Township's objections to paying separable maintenance special assessments in the amount of \$48,031.21.

Commissioner Koons, representing Manyaska Township, noted this goes back to all the meetings, Kathy (Smith) you weren't at them, Tom (Mahoney) was at a few of them. Time and time again the township asked what it would cost all in. And they were told \$13,000 to \$15,000. A year ago this coming April-May the township got a bill for \$65,000. Chase (Crawford) talked to you (Mike Forstner) I believe and you guys figured out that there was a road that had been figured in twice and that brought it down to \$47,000 - \$48,000. The checks that they sent for separable maintenance or for the improvements were sent back to the county or back to the township. I talked to Chase (Crawford) myself this weekend after I saw it on the agenda. Chase (Crawford) and Clint (no last name) are both gone until Wednesday and they would like to be here in another two weeks to discuss this.

Commissioner Belgard inquired of Commissioner Koons when you say time and time again at these meetings...what meetings were they?

Commissioner Koons noted the CD #29 ditch meetings...public hearings. Time and time again it was asked what it was going to cost. The paperwork always said \$13,003. to \$15,005. for the township. Every one of them.

Forstner noted the property owners report for this at the time it was mailed out it lists the total parcel cost of \$69,572.

Chairwoman Smith inquired who gets that.

Forstner noted everybody on the system gets one of those and it was mailed out May of 2015. This would also have been included in the property owners report; it would have been in the packet when you would have gotten your redetermination report and the determination report. The redetermination report is essentially the separable maintenance and then that determination is the improvement for that net cost.

Commissioner Koons noted that after the bill came, Mike (Forstner) provided Chase (Crawford) with a letter that the Township had never seen that listed this all out and the township had never seen it.

Commissioner Belgard noted townships sometimes have that problem because there's usually a clerk and three supervisors and sometimes it gets to the clerk and doesn't get to the supervisors and every township has its own little quirky ways of doing things. This isn't the first time I've heard of people not seeing stuff.

Commissioner Koons stated that it happened to be about the time we changed clerks. One recommendation I would make to Mike (Forstner) when you send things out to townships and I know Pam (Flitter) does this now is she sends to the clerk and the chair both. I know it's helped a whole lot in Planning and Zoning for a lot of townships.

Forstner responded that they could do that.

Commissioner Belgard noted we'll certainly always listen to them and they can come before the board, but I don't know that we're going to be able to satisfy them, but obviously we always listen and consider it.

Forstner noted there is one hiccup on this, is that the cutoff to make changes in tax is the 19<sup>th</sup> (of February) and that is the date of your next Board meeting. So if we've got to add this (to the February 19<sup>th</sup> agenda) it's got to wait another year if they're going to do an installment payment plan.

Forshee noted that's why we brought it today is because the 19<sup>th</sup> is the cutoff for the tax assessment.

Commissioner Belgard inquired are you recommending a change?

Forshee stated no. We're just saying either the township has to come with full payment or we've got to go to the assessment process on a parcel and have it spread over so many years. A lot of times, townships when they get these large bills they don't have that kind of money, so a lot of them do say put it on a parcel and we'll pay it yearly and then they can levy for it each year.

Commissioner Koons noted in all reality that's why it was asked time and time again, Jim (Forshee), at those meetings of what it was going to cost so that it could be levied for.

Commissioner Belgard noted they must have had that paper there that had it (the amount) on it and they just didn't see...

Commissioner Koons noted the only numbers the township ever saw was high end \$15,005.

Chairwoman Smith inquired Mike (Forstner) where was that letter sent.

Forstner noted it would have gone to the clerk at the time.

Commissioner Mahoney inquired if this will mess up the tax calculation then on the 19<sup>th</sup> of February.

Forshee noted no if they go with the assessment part of it we won't be able to assess Manyaska until 2020.

Forstner noted the appeal process is done and over with. So I don't know what can really be changed legally.

Commissioner Koons stated, but from day one separable maintenance wasn't figured in on all of these and published to the people in the charts to the landowners.

Forstner noted on the redetermination report. But then you had your second determination report.

Commissioner Koons noted but it was never included on any of those pages that they received.

Forstner inquired you mean from I&S or...

Commissioner Koons noted again everything they ever saw was \$15,005. max cost.

Forstner noted the only cost handouts are going to be your viewers report. Other meetings there were handouts of changes in the prelim report, final engineers report; but, it was mailed out to the property owners. It was not handed out at the meetings and the same with the viewers report. Those are mailed out. Now, they would have brought them with. We would have given them a new one at the meeting and its going to give you an estimate of cost. Those reports from when they were accepted so this was given in May. There were three continuation hearings maybe four. So, prices did change, but they wouldn't have changed that much. I know that separable maintenance was discussed at some of those meetings because Kurt (Deter) specifically asked if you wanted clarification because there was a lot of numbers floating around and stopped and asked for clarification of what is the separable maintenance portion and what is the improvement portion because the Board has to find separable maintenance on most of these projects before they can even go through. If you don't find separable maintenance on these improvements then they are probably not going to happen. So there was discussion on it.

Commissioner Koons noted, but during those discussions and I was the one that asked most of the times and the reply was always \$15,000.

Forstner responded and that was probably for the net of improvement total. Because on this report it's around \$14,000.

Chairwoman Smith inquired when was the appeal process.

Forstner stated, I believe CD #29 there were a few landowners that appealed theirs and that was in the winter...I don't have the exact date but I believe the last hearing was in December or January of 2016. So it was December of 2015 but it might have been January 2016. I know Kittelson's appealed theirs and I believe Gerhardt's appealed theirs because they had farmable wetland.

Commissioner Mahoney inquired so Richard (Koons) would the township be agreeable to paying this on a payment schedule or do they just want to stick with their \$15,000.

Commissioner Koons noted I think they want an explanation of why there was never any notification on the extra \$30,000.

Commissioner Belgard noted it appears to me that it was always available...they just didn't see it. And the appeal process is gone and they don't have an option but to pay it now. The question is do we set them up on payments. I think in that case if it's got to be done today then we need to do it today. There's no way they can change it anymore because it is beyond the appeal process. I don't even know that they were saying it was wrong...they were saying they didn't know what it was. If they had known what it was right away, they probably wouldn't have appealed it either. They're just having a problem understanding what it is. They're not questioning what it is I don't think.

Commissioner Koons noted they budgeted and I'll say we because I was part of it then, budgeted for the \$15,000. Chase (Crawford) and I, one of us was at every one of those meetings and never ever were we given anything when we asked the questions and then we get a \$65,000 bill. I talked to you Steve (Flohrs) I talked to Dan (Schmidtke) right away when the bill came.

Commissioner Belgard noted Mike's (Forstner) is saying you actually had it in writing mailed to you.

Chairwoman Smith inquired so what are our options today.

Forshee noted our options are to allow the Martin County Auditor/Treasurer's Office to put the assessment on a parcel or go back and have the township issue a check for the total amount so it doesn't go on the assessments. Basically is what we're looking at. That's their choice.

Forstner added that they can run it the same as the landowners, which they have 18 years left on that now.

Commissioner Belgard noted we won't hurt anything by allowing them to do that because they can still pay it early. So we can give them that option today to help in their budgeting process.

Forshee noted in the affirmative to put it on a parcel number. They've got the option and if they want to come in and pay it off early they can.

Commissioner Koons noted I'm going to stay out of this other than bringing the information, because they couldn't be here so you guys are going to make this, I'm not. I'm going to stay out and abstain from any vote.

After further discussion,

Motion by Commissioner Belgard, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, Acting as the Drainage Authority for Martin County, hereby approve and authorize the Martin County Treasurer's Office to assign CD #29 and JD #367 Improvement Project special assessments in the amount of \$48,031.21 to a Manyaska Township parcel for repayment over an 18 year period; and includes the option to prepay the special assessments associated with the Project. Those voting in favor: Commissioners Mahoney, Belgard, Flohrs, and Smith. Commissioner Koons abstained. Motion carried.

Belgard presented a brief update on needed repairs to the JD #74 ditch system that runs southeast of Fairmont.

The Board reviewed Warrants, Auditor Warrants, and EFT Transactions to be paid February 5, 2019.

Motion by Commissioner Mahoney, seconded by Commissioner Koons, Be It Resolved that the Martin County Board of Commissioners, hereby approve Warrants, Auditor Warrants, and EFT Transactions to be paid on February 5, 2019, and includes the Martin County Highway Department and Drainage bills as presented. Carried unanimously.

Warrants received and paid February 5, 2019, are registered on file in the Auditor/Treasurer's Office as follows:

Revenue Fund – Warrants Approved February 5, 2019	\$101,420.27
Sheriff's Contingency Fund	\$ 35.76
Martin County Economic Development Fund	\$ 2,059.16
Solid Waste Management Fund	\$ 2,153.98
Human Services Fund	\$289,602.51
County Attorney's Forfeiture Fund	\$ 565.00
Recorder's Compliance Fund	\$ 2,250.00
Building – CIP – Fund	\$ 6,626.16
Bank Building Fund	\$ 65.00
Debt Service Fund	\$247,935.00
Refunding Fund	<u>\$ 24.78</u>
Total	\$652,737.62

Road and Bridge Funds Totaled	\$148,062.95
Martin County Ditch Funds Totaled	\$ 68,268.66

Motion by Commissioner Koons, seconded by Commissioner Flohrs, Be It Resolved that the Martin County Board of Commissioners, hereby approve the minutes of the January 22, 2019, special meeting between the Martin County Board of Commissioners and Martin Soil and Water Conservation District. Carried unanimously.

The Board reviewed information and reports including a Thank You Letter received from Southern Minnesota Initiative Foundation.

Commissioners reviewed their calendars of previous and upcoming meetings and activities: January 22, 2019 – Joint meeting with Martin SWCD, Building Committee meeting following regular Board of Commissioners meeting, Soil and Water meeting, and Planning and Zoning meeting at 5:30 p.m.; January 23, 2019 – Convention and Visitors Bureau meeting; January 23-25, 2019 – County Government 101 meeting in St. Paul, MN; January 28, 2019 – One Watershed One Plan kick-off meeting in St. James, MN; January 29, 2019 – Compensation Advisory Committee meeting; January 30, 2019 – Various meetings cancelled due to inclement weather; January 31, 2019 – Retirement open house for Kirk Langvardt (Prairieland), F-M Joint Transit Board 2016 Audit meeting; February 4, 2019 – JCD #350 M,J,W&C Joint Board meeting at 1:00

p.m. in Trimont, MN, and Martin County EDA meeting at 5:15 p.m.; February 5, 2019 – Kinship of Martin County meeting at 5:00 p.m.; February 6, 2019 – Human Services Executive Board meeting, Martin County Veterans Memorial Committee meeting, South Central Minnesota Multi-County HRA Board meeting in North Mankato, MN, and Martin County Kaizen Event 8:30 a.m. to 4:00 p.m. at the Southern Minnesota Educational Campus; February 8, 2019 – F-M Joint County Transit Executive Board meeting and 2017 State Audit Review meeting; February 11, 2019 – Rural Minnesota Energy Board meeting; February 12, 2019 – Personnel Committee meeting at 10:00 a.m. and Insurance Committee meeting at 11:00 a.m.; February 13-14, 2019 – AMC’s 2019 Legislative Conference at the InterContinental Hotel in St. Paul, MN; February 15, 2019 – Prairieland full Board meeting; February 18, 2019 – Presidents Day Holiday – Courthouse Closed; February 19, 2019 – next regular Board of Commissioners meeting at 9:00 a.m. – Commissioners Meeting Room – Martin County Courthouse.

With no further business to wit, Board Chair adjourned the meeting at 10:13 a.m.

BOARD OF COMMISSIONERS  
MARTIN COUNTY, MN

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Kathy Smith, Board Chair

ATTEST: \_\_\_\_\_  
Scott Higgins, County Coordinator